

MINUTEMAN TAXPAYER ADVOCATES INC.
26370 DIAMOND PLACE, SUITE 511
SANTA CLARITA, CA 91350
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EMAIL: MINUTEMANTAX@GMAIL.COM

CLIENT EMPLOYMENT AGREEMENT

This Client Employment Agreement (“Agreement”) is entered into by and between

(“you”) and **Minuteman Taxpayer Advocates Inc.** (“firm”),

1. **Scope of Employment:** You have engaged the firm to represent you and to perform legal services in connection with **estate planning services.**

Unless we expressly agree by another contract, you have not employed the firm to engage in or to represent you in any other legal matters. Representation is limited to the tax years set forth above.

2. **Effective Date:** This Agreement will not take effect, and the firm will have no obligation to provide legal services, until you provide a signed copy of this Agreement. When it becomes effective, it will be retroactive to the date services were first provided. Even if this Agreement does not take effect, you will be obligated to pay the reasonable value of any services performed on your behalf.

3. **Legal Fees:** The legal fees for the legal services described in Paragraph 1 above shall be on a flat fee basis. The fee is **\$950. An additional \$100 per real property that we incorporate into the trust for you and costs i.e. government fees etc. will be charged. However, the firm will give you all the forms and information you need to incorporate real property into the trust yourself. Additional fees may apply and will be disclosed to you prior to the charge.**

The firm, in its discretion, shall determine whether work shall be performed by an attorney, enrolled agent, or paralegal.

4. **Costs:** You will pay for all other fees and costs necessary, including all applicable filing fees as well as any special delivery fees, witness fees, subpoena fees or extraordinary photocopy costs. The firm will pay for telephone and facsimile expense, parking and mileage, and regular postage expense.

5. **Obligations of the Client:** You will cooperate fully and provide all information known or available to you which is relevant to this matter. Your obligation to cooperate requires that you provide the firm with copies of all documents within your

possession and control, which will support the basis for your case. Such documents include, but are not limited to receipts, cancelled checks, mileage logs, calendars, credit card and bank statements, payroll stubs, telephone bills, invoices, and letters substantiating claimed deductions. It shall be your obligation to obtain and photocopy the required documents upon request and in a timely manner.

The firm does not make any promise or guarantee about the outcome of this matter, and your obligation under this Agreement is not contingent in any way on the outcome.

6. Time for Payment: A retainer payment in the amount of **\$100** is due upon the execution of this Agreement. You will be billed the balance upon completion of the trust.

7. You agree to pay all costs of collection including legal/attorney fees and court costs if you fail to pay per the Agreement. Interest shall accrue at 7% per annum on all unpaid balances. A fee of \$25 shall be charged for all returned checks.

8. Discharge and Withdrawal: Although we expect this Agreement to continue until completion of the subject matter, you may terminate the Agreement at any time. The firm reserves the right to terminate work and withdraw from the case if you fail to perform the obligations of this Agreement. At this termination of services, all charges are immediately due and payable.

In addition, the firm may withdraw from representing you with your consent or with good cause. Good cause includes any activity by you that would render continued representation unlawful, unethical, or impractical.

Minuteman Taxpayer Advocates Inc.

By: _____
Authorized Corp. Representative

Dated: _____

[I] or [WE] agree and accept this Agreement, a copy of which is hereby acknowledged, on the date set forth below.

Client

Dated: _____

Client

Dated: _____