

# Privacy Policy for Newbridge Alliance

Effective Date: 20 / 02/ 2024

Welcome to Newbridge Alliance, a proud member of the CGP Group. Your privacy is of paramount importance to us. This Privacy Policy outlines how we collect, use, disclose, and safeguard your personal data in accordance with Singapore's Personal Data Protection Act (PDPA).

### Collection of Personal Data

We collect personal data that is necessary for our business operations. This may include but is not limited to:

- Name
- Contact details (such as email address, telephone number)
- Identification numbers
- Any other information relevant to the services we provide

Personal data may be collected through various means, including but not limited to, website visits, service enquiries, client engagements, and transactions.

#### Use of Personal Data

Your personal data will be used for the following purposes:

- To provide and improve our services to you
- To communicate with you, including responding to your inquiries and sending important notices
- To comply with legal and regulatory requirements

#### Disclosure of Personal Data

Newbridge Alliance will not share your personal data with third parties without your consent, except where required for the following purposes:



- To third-party service providers who assist us in our operations
- To comply with legal obligations or respond to legal processes

### **Data Protection**

We are committed to protecting your personal data from unauthorized access, collection, use, disclosure, copying, modification, disposal, or similar risks. We have implemented appropriate administrative, physical, and technical measures to secure the personal data we hold.

## **Access and Correction**

You have the right to access and correct your personal data held by us. If you wish to do so, please contact us at [Insert Contact Information]. We may charge a reasonable fee for processing your request in accordance with PDPA guidelines.

# Changes to Privacy Policy

We may update this Privacy Policy from time to time to reflect changes in our practices or legal obligations. The effective date at the top of this Privacy Policy will indicate the last update.

#### Contact Us

If you have any questions or concerns about our Privacy Policy or the handling of your personal data, please contact us at <a href="mailto:info@newbridgealliance.com">info@newbridgealliance.com</a>