



NORTH DALLAS ADVENTIST ACADEMY

Pre-Arranged Absence Request Form

The request for Pre-Arranged Absence must be submitted to the Office of Academic Principal at least one week in advance. The request will not be complete until all teachers' signatures are affixed.

Student's Name _____ **Date** _____

Date of absence(s): _____

Reason for absence: _____

(Please attach additional information)

Parent/Guardian name _____ **Parent/Guardian Signature** _____

Principal's Signature _____ **Vice Principal's Signature** _____

PERIOD	TEACHER'S COMMENTS	SIGNATURE
0		
1st		
2nd		
3rd		
4th		
5th		
6th		
7th		
8th		

PARENTS: Your student's grade in the class at the end of the quarter may reflect missing class instructional time. Signing this form acknowledges your acceptance of that possibility.