

## Environmental Impact Policy statement

CAP is committed to reducing energy consumption, using energy as efficiently as possible through operational, behavioural, and technological means, and moving towards sourcing energy from low carbon sustainable sources.

### Description

CAP's operational activities and the individual activity of our staff leads to energy consumption, typically in the form of electricity, natural gas, or fuel oil.

The aim of this policy is to inform our interested parties such as, staff, suppliers and the public that CAP is committed to reducing the energy consumed because of our activities.

Our policy is to continually improve our energy performance and minimise our environmental impact by:

- satisfying legal requirements and other requirements relating to energy efficiency, energy use and energy consumption
- continually improving the energy aspects of our environmental management system
- procuring energy efficient products and services and use sustainable alternatives where available
- ensuring both information and resources are available to work towards achieving objectives and targets

### Corporate energy policy delivery and monitoring

We will:

- encourage staff, contractors, and suppliers to reduce their energy consumption when providing services and products to us
- encourage contractors and suppliers to reduce energy consumption in their own organisations through effective contract management and evaluation criteria
- collate, monitor, and analyse data to measure performance against our targets and objectives
- produce yearly reports for our Executive Board on our performance in this area as part of sustainability reporting

- work towards a net zero business by 2050 (Net zero means that we'll be taking as much carbon out of the atmosphere as we're emitting, or more).

### CAPs energy use

CAP no longer has a central office base, Kate and Gillian both work from home as do the CAP Advisers when they are not attending meetings in person.

**The estimated annual carbon emission for Kate and Gillian is 8729 kgCO<sub>2</sub>e.** This is calculated on a basis of lighting, computer use and work phone charging.

Since 2020 CAPs carbon emissions have reduced significantly as meetings changed from all face to face to remote. The majority of meetings are still held remotely.

### Energy Saving Policies

#### 1) Travel

- Walk, cycle or run when possible – this comes with many other benefits such as lower local air pollution and better health
- Use a train where possible for moderate-to-long distances
- Driving is better than travelling by plane (unless international)
- If it's a choice between driving or flying internationally – flights should be economy class.
- Carshare for meetings where possible – this significantly reduces carbon footprint – it also helps to reduce local air pollution and congestion
- Use electric vehicles where possible

#### 2) Materials

- CAP's printed materials are sourced from Instantprint. Instantprint have a [sustainable printing policy](#). They are ISO 14001:2015 certified and are certified Carbon Neutral, meaning that all of their carbon emissions have been offset in accordance with international standards, ISO14064
- There is often a carbon footprint in delivering materials to CAP's so bulk orders should be made where possible to reduce multiple journeys and separate print runs provided we do not over-order resulting in wastage.
- Instantprint uses the courier service DPD to transport their printed materials – DPD commit that every parcel they deliver is carbon neutral - [environmentalpolicy.pdf \(dpd.co.uk\)](#).

- CAP will now print annual reports to order and generally rely on digital copies.
- Any unused materials / paper should be recycled
- We are now 'paper free' in all meetings

### 3) CAP Spider Dome

The CAP Spider Dome is used at events throughout the UK.

- We have recently purchased a separate spider dome for use in Scotland - this will significantly reduce the travel footprint between journeys.
- We will use DPD or DHL to courier the spider dome on its journeys due to their carbon neutral commitment.

#### We have:

- communicated with staff and contractors about our environmental policy and performance
- ensured that the goods and services we buy support our environmental objectives

#### We will:

- Commit to change the default mode of travel from road to rail
- provide training, advice and information for our staff
- encourage our suppliers and contractors to improve their own environmental performance
- Monitor the total business mileage for CAP annually and aim for a year on year reduction

Gillian Walters 28/09/2022