

# Personal Property Policy

## **Purpose**

To explain Brighton Primary School's policy in relation to personal property and to ensure that special or valuable items of personal property are not brought to school.

#### Scope

This policy applies to all school activities, including camps and excursions.

# **Policy**

Brighton Primary School understands that staff and/or students may sometimes like to bring items of personal property to school.

The Department of Education and Training does not have insurance for personal property of staff, students and visitors. Brighton Primary School does not take responsibility for items of personal property that are lost, stolen or damaged at school or during school activities. Damage to personal property brought to school is the responsibility of the owner of that property.

Brighton Primary School encourages staff and students not to bring items of value to school, or to obtain appropriate insurance for such items.

## **Communication**

This policy will be communicated to our school community in the following ways:

- Available publicly on our school's website
- Hard copy available from school administration upon request

# **Related Policies and Resources**

The Department's Policy and Advisory Library (PAL): <u>Claims for Property Damage and Medical Expenses</u>



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#### **Review Cycle**

This policy was last ratified by School Council	2024
To be reviewed	2027