

PATIENT COMPLAINT/GRIEVANCE FORM All information will be kept confidential

Patient Name:	Patient Chart No. or Date of Birth:
Patient Address (P. O. Box or Street, City, State, Zip Code):	Patient Phone No.:

If someone other than the patient is completing this form, please fill out the information below

Name:	Relation to Patient:
Address (P. O. Box or Street, City, State, Zip Code):	Phone No.:

Department Involved:	Employee Name:
Date of Incident:	Time of Incident:

Describe your concerns in detail with names, titles, department, dates, times, etc. Use back of sheet if necessary.

Signature of Patient	Date	Signature of Patient Representative (if applicable)	Date	
For Patient Relations Department Only:				
Date/Time Received:	<u>@</u>	Received by:		
Title:	Department:			
	_	P.O. Box 649 • Fort Defiance, AZ 86504 • (928) 729-8113		