



Sheriff  
Ryan Zollman

## Adams County Sheriff's Office

201 Industrial Ave., Council, Idaho 83612

Phone: (208) 253-4227 Fax: (208) 253-1141



Undersheriff  
Chris Green

### Request For Public Records

Name \_\_\_\_\_  
Address (mailing) \_\_\_\_\_  
Phone Number \_\_\_\_\_  
E-mail Address \_\_\_\_\_  
Describe the report you're requesting (provide case number if available):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

There is no cost for copies under 100 pages, over 100 pages will be charged the actual cost of copies. If you are requesting copies of photographs, tapes or videos **YOU** must provide a tape/ CD and pay a **\$2.00 fee for copying**. There will be a charge if nonpublic information must be redacted. Actual cost of employee's time to locate and copy the records if it exceeds 2 person hours- if it requires overtime it will be charged at 1 ½ times their wage. All costs must be prepaid.

Signature \_\_\_\_\_ Date \_\_\_\_\_

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Request Reviewed By: \_\_\_\_\_  
Approved \_\_\_\_\_ Denied \_\_\_\_\_  
Restrictions \_\_\_\_\_

#### Reasons for Denial or Restrictions

- ☐ Idaho code §74-115(3) – the records sought are supplemental, augment, substitute or supplant discovery procedures in any federal, civil, or administrative proceedings
- ☐ Idaho code §74-115(3) – the records sought are prosecution case files where such material has previously been provided to the defendant.
- ☐ Idaho code §74-124 – the records sought are investigatory records compiled for law enforcement purposes by a law enforcement agency and discloser would:
  - ☐ interfere with enforcement proceedings
  - ☐ deprive a person the right to a fair trial or impartial adjudication
  - ☐ constitute and unwarranted invasion or personal privacy
  - ☐ Disclose the identity of a confidential source and, in the case of a record compiled by a criminal law enforcement agency in the course of a criminal investigation, confidential information furnished only by the confidential source
  - ☐ Disclose investigative techniques and procedures
  - ☐ Endanger the life or physical safety of law enforcement personnel

☐ Other \_\_\_\_\_

**The agency has 3 working days to reply to this request. If a longer period of time is needed to determine if the request is approved or denied you will be notified within 3 working days.**

If your request has been denied or partially denied, your sole remedy is to institute proceedings in the District Court, in Adams County, following the procedures set forth in Idaho code §9-343. The petition contesting the decision must be filed within 180 calendar days from the date of mailing this response to your request for records.