

Taking On-Demand Courses

There are two ways to find a course.

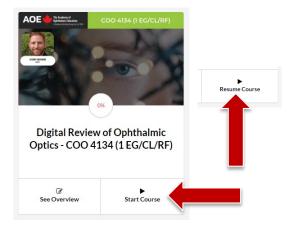
From the Catalogue

 If you found the course through the course catalogue, once you click on the course, you will need to click on Resume Course (assuming you own the course or have access to it via your membership)



From the **Dashboard**

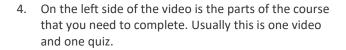
1. Once you see the course you are looking for, you can either click **Start Course** or **Resume Course**

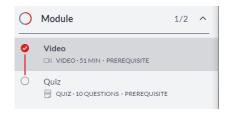


Completing the Course

- 1. The video will automatically play from where you left off (or from the start if it's a new course).
 - a. You can mouse over and **Pause** the video but you cannot move around within the video.
 - b. You need to watch the video until the end.
- 2. Below the video is the following:
 - a. Description of the course
 - b. Downloadable slides
 - c. Downloadable Quiz Questions
- 3. When the video is complete, click **Continue** to move onto the quiz.

Quiz

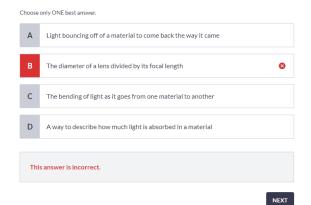




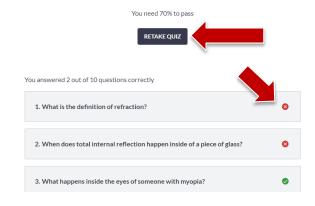
5. When you are done the video, you move onto the quiz. When you select an answer and click **CONFIRM**, it will tell you if it is correct or not:

What is the definition of refraction?

QUESTION 1 OF 10



 If you don't pass the quiz, it will show you what answers you did or did get correct and you can click Retake Quiz to immediately try again



(Instructions continued on next page)

CONTINUE →



7. Once you have passed the quiz, clik on **Continue**

Good job! You passed this quiz with a score of

100%

You need 70% to pass



8. In the upper right corner of the page, you can now click on **Get Your Certificate**



That will bring you to the Certificate page. You can click **Download PDF** at the bottom to save your certificate.

