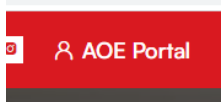# Creating An Account

1. On the homepage of the AOE website (www.aoece.com) click on the AOE Portal in the upper right corner. Or go to portal.aoece.com
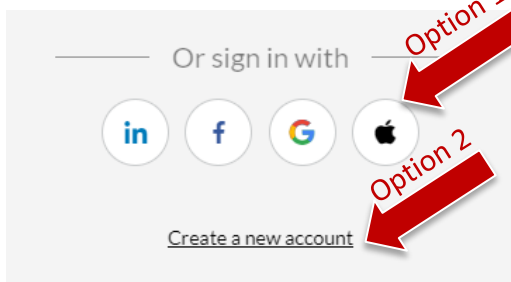

2. In the upper right corner of the new portal, click **Sign In**

Sign In

3. **OPTION 1** – Using your LinkedIn, Facebook, Google or Apple account, click on the appropriate icon.

   a. In the middle of the page **click on the logo** for the platform you want to use to login with.

   b. You will then need to **select your account** and **agree to the terms**. Complete the form:

   c. [Optional] If you are an Optometrist and have an **OE Tracker**, please enter it.

   d. [Required] Please **enter your ID** for you board/college/school. This will appear on your certificates and is often needed to submit your CE (or assignments for school)

   e. [OPTIONAL] If you belong to a second college/board, you can enter your ID there.

   f. Agree to the Terms of Use and Customer Privacy Policy.

   g. Click Sign Up

4. **OPTION 2** – Using your email. Click **Create a new account**

   a. Enter you **First Name**, **Last Name**, **Email** and **Password**

   b. [Optional] If you are an Optometrist and have an **OE Tracker**, please enter it.

   c. [Required] Please **enter your ID** for you board/college/school. This will appear on your certificates and is often needed to submit your CE (or assignments for school)

   d. [OPTIONAL] If you belong to a second college/board, you can enter your ID there.

   e. Agree to the Terms of Use and Customer Privacy Policy.

   f. Click Sign Up