

Lower Severn (2005) Internal Drainage Board

MISSION STATEMENT

The Board's role is to provide cost effective internal land drainage, flood protection and flood risk management for both the rural and urban areas within its boundaries, taking into account the interests of local communities, wildlife and conservation, and working closely with lead Flood Authorities, the Environment Agency and other stakeholders.

Finance & General Purposes

Mr J Cornock, Cllr R Griffin, Cllr F Hance, Mr J Hore, Mr G Littleton,
Cllr M Riddle, Mr G Simms, Ald M Sykes, Ald C Williams

NB The quorum for this meeting is 3 Members

Wednesday 8th December 2021 @ 10.30am
The Gables, Falfield

AGENDA

Committees Terms of Reference are included for members' information

Item		Page No	Lead
1.	Election of Chair for 2021/2022		PO
2.	Apologies/Welcome		Chairman
3.	Chairman's Announcements		Chairman
4.	Declaration of Members' Interests		Chairman
5.	Minutes of Previous Meeting To approve the minutes of the F&GP Committee Meeting held on 08 September 2021	1-5	Chairman
6.	Renewal of IT Contract	6	PO
7.	External Audit Report for the Year Ended 31 March 2021 To note Report	7-13	AO
8.	Precept and Foreign Water Contribution 2022/23 To note letter & approve the proposed response	14-16	AO
9.	Financial Reports : a) Management Accounts 1 st April 2021 to 30 th September 2021 b) Forecast Results for the Y/E March 2022 & Draft Budget for 2022/23 c) Estimated Balance Sheet as at 31 st March 2022 & 31 st March 2023 d) Capital Expenditure 2021/22 & 2022/23 e) Apportionment Between Charging Authorities 2022/23 f) Capital Programme to 2028/29 g) Medium Term Financial Plan 2022/2027 h) Cash Flow to April 2022 i) Cash Flow for 2022/23 j) Developers Funds as at 30 th September 2021 To note the above reports	17-18 19-21 22-24 25 26-28 29 30-31 32-33 34-35 36-37 38	AO
10.	Payments to be Noted <ul style="list-style-type: none">Payments made between 1st Aug 2021 to 31st Oct 21Transfers between accounts and invoices over £5,000	39-47	Chairman
11.	Any Other Item Which the Chairman Decides is Urgent		Chairman
12.	Date of Next Meeting: 19 January 2022		Chairman
	Close		

- Any other consideration and comments/questions of an urgent nature shall be notified to the office at least 3 working days before the meeting to enable staff to compile the correct information.
- Any Committee Member unable to attend should arrange a deputy and inform the office prior to the relevant Meeting. If the Committee Member chooses, he/she may instead ask the Officers to contact all the other Members, not on the Committee, in order to recruit a deputy for the meeting.

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Finance & General Purposes

Ald C Williams (Chairman)

Cllr P Abraham, Mr M Barnes, Mr J Cornock, Cllr R Griffin, Mr J Hore, Mr G Littleton,
Cllr M Riddle, Mr G Simms, Ald M Sykes

NB The quorum for this meeting is 6 Members

Wednesday 8th September 2021 @ 10.30am
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Item		Page No	Lead
1.	Apologies/Welcome		Chairman
2.	Chairman's Announcements		Chairman
3.	Declaration of Members' Interests		Chairman
4.	Minutes of Previous Meeting To approve the minutes of the F&GP Committee Meeting held on 19 May 2021	1 – 4	Chairman
5.	Treasury Sub Committee Report Meeting Held on 25 Aug 2021	5 – 9	Chairman
6.	Risk Register To approve & forward to the Board for noting	10 – 18	AO
7.	Internal Audit Requirements 2021/22 To determine the action to be taken	19	PO
8.	Financial Reports a) Management Accounts 1 st April 2021 to 31 st July 2021 To Agree and Forward to the Board for Approval b) Cash Flow to April 2022 To Note c) Developers Funds as at 31 st July 2021 To Note d) Capital Programme to 2029 To Note e) Medium Term Financial Plan 2021/2026 Update To Note	20 -32 21 – 24 25 – 27 28 29 – 30 31 – 32	AO
9.	Defra Annual Report for the Year Ended 31st March 2021 To Note	33 – 42	AO
10.	Payments to be Noted <ul style="list-style-type: none">Payments made between 1st Apr 2021 to 31st Jul 21Transfers between accounts and invoices over £5,000	43 – 53	Chairman
11.	Any Other Item Which the Chairman Decides is Urgent		Chairman
12.	Date of Next Meeting: 8th December 2021		Chairman
	Close		

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www.lowersevernldb.org.uk

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Cllr M Riddle, Mr G Simms, Ald M Sykes

NB The quorum for this meeting is 6 Members

Wednesday 19th May 2021 @ 10.30am
Virtual Meeting

AGENDA

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Item		Page No	Lead
1.	Apologies/Welcome		Chairman
2.	Chairman's Announcements		Chairman
3.	Declaration of Members' Interests		Chairman
4.	Minutes of Previous Meeting To approve the minutes of the F&GP Committee Meeting held on 20 th Jan 2021	1 - 2	Chairman
5.	Treasury Sub Committee Report Meeting Held on 10 March 2021	3 – 6	Chairman
6.	Internal Audit Report 2020/21 Report to be noted	7 – 35	PO
7.	Financial Reports <ul style="list-style-type: none">Management Accounts 12 months to 31st March 2021 – To agree & presented to the Board for approvalReconciliation of Accounts to AGAR Statement – To agreeAGAR 2020-21 – To agree & presented to the Board for approvalCash Flow to 31st March 2022 – To noteCash Flow 2021-26 – To notePump Replacement Cash Flow to 2029 – To noteCapital Programme to 2029 – To note & presented to the Board for notingInsurance Policies 2021/22 – To agree & presented to the Board for approval	(36 – 67) 38 – 40 41 – 44 45 – 58 59 – 60 61 – 62 63 – 64 65 – 66 67	AO
8.	Payments to be Noted <ul style="list-style-type: none">Payments made between 1st Jan 2021 to 31st Mar 2021Transfers between accounts and invoices over £5,000	68 - 76	Chairman
9.	Any Other Item Which the Chairman Decides is Urgent		Chairman
10.	Date of Next Meeting: 8th September 2021		Chairman
	Close		

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Cllr M Riddle, Mr G Simms, Ald M Sykes

Wednesday 20th January 2021 @ 10.30am
Virtual Meeting

AGENDA

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Item		Page No	Lead
1.	Apologies/Welcome		Chairman
2.	Chairman's Announcements		Chairman
3.	Declaration of Members' Interests		Chairman
4.	Minutes of Previous Meeting To approve the minutes of the F&GP Committee Meeting held on 16 th Dec 2020	1 - 4	Chairman
5.	Financial Reports <ul style="list-style-type: none">• Management Accounts 1st April 2020 to 30th November 2020• Forecast Results for the Y/E 31st March 2021 and a Draft Budget for 2021/22• Estimated Balance Sheets as at 31st March 2021 & 31st March 2022• Capital Expenditure 2020/21 and 2021/22• Apportionment Between Charging Authorities 2021/22• Capital Programme to 2027/28• Medium Term Financial Plan 2021/2026• Cash Flow to April 2021• Cash Flow for 2021/22• Developers Funds as at 30th November 2020 To Note the Above Reports, to agree the Medium Term Financial Plan and forward to the Board as per the Recommendations in the Accounts Officer Reports.	5 – 25 7 – 10 11 – 12 13 14 – 15 16 17 – 18 19 – 20 21 – 22 23 – 24 25	AO
6.	Rate Setting <ul style="list-style-type: none">• To recommend a 2021/22 Levy and Drainage Rate to the Board on 3rd February 2021	Verbal	AO
7.	Default Rate Payers Update	Verbal	Rating Officer
8.	Payments to be Noted <ul style="list-style-type: none">• Payments made between 1st Nov2020 to 31st Dec 2020• Transfers between accounts and invoices over £5,000	26 - 32	Chairman
9.	Any Other Item Which the Chairman Decides is Urgent		Chairman
10.	Date of Next Meeting: 19th May 2021		Chairman
	Close		

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