

Lower Severn (2005) Internal Drainage Board

MISSION STATEMENT

The Board's role is to provide cost effective internal land drainage, flood protection and flood risk management for both the rural and urban areas within its boundaries, taking into account the interests of local communities, wildlife and conservation, and working closely with lead Flood Authorities, the Environment Agency and other stakeholders.

Finance & General Purposes

Ald C Williams (Chairman)

Cllr P Abraham, Mr M Barnes, Mr J Cornock, Cllr R Griffin, Mr J Hore, Mr G Littleton,
Cllr M Riddle, Mr G Simms, Ald M Sykes

Wednesday 16th December 2020 @ 2pm
Virtual Meeting

AGENDA

Committees Terms of Reference are included for members' information

Item		Page No	Lead
1.	Election of Chair for 2021/2022		Chairman
2.	Apologies/Welcome		Chairman
3.	Chairman's Announcements		Chairman
4.	Declaration of Members' Interests		Chairman
5.	Minutes of Previous Meeting To approve the minutes of the F&GP Committee Meeting held on 9 th Sep 2020	1 – 4	Chairman
6.	Renewal of IT Contract	5	PO
7.	Internal Audit Services	6	PO
8.	Reserves Policy - Reference from G&P Committee	7 - 10	PO
9.	External Audit Report for the Year Ended 31 March 2020 Report to be Noted	11 – 17	AO
10.	Precept and Foreign Water Contribution To note letter and approve the proposed response	18 – 20	AO
11.	Financial Reports <ul style="list-style-type: none">Management Accounts 1st April 2020 to 30th September 2020Forecast Results for the Y/E 31st March 2021 and a Draft Budget for 2021/22Estimated Balance Sheets as at 31st March 2021 and 31st March 2022Capital Expenditure 2020/21 and 2021/22Apportionment Between Charging Authorities 2021/22Capital Programme to 2027/28Medium Term Financial Plan 2021/2026Cash Flow to April 2021Cash Flow for 2021/22Developers Funds as at 30th September 2020 To Note the Above Reports	21 – 42 23 – 25 26 – 28 29 30 – 32 33 34 – 35 36 – 37 38 – 39 40 – 41 42	AO
12.	Payments to be Noted <ul style="list-style-type: none">Payments made between 1st Aug 2020 to 31st Oct 2020Transfers between accounts and invoices over £5,000	43 - 51	Chairman
13.	Any Other Item Which the Chairman Decides is Urgent		Chairman
14.	Date of Next Meeting: 20th January 2021		Chairman
	Close		

- Any other consideration and comments/questions of an urgent nature shall be notified to the office at least 3 working days before the meeting to enable staff to compile the correct information.
- Any Committee Member unable to attend should arrange a deputy and inform the office prior to the relevant Meeting. If the Committee Member chooses, he/she may instead ask the Officers to contact all the other Members, not on the Committee, in order to recruit a deputy for the meeting.

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Finance & General Purposes

Ald C Williams (Chairman)

Mr M Barnes, Mr J Cornock, Cllr R Griffin, Mr J Hore, Mr G Littleton,
Cllr M Riddle, Mr G Simms, Ald M Sykes, Mr R Thatcher

Wednesday 9th September 2020 @ 10am
Virtual Meeting

AGENDA

Committees Terms of Reference are included for members' information

Item		Page No	Lead
1.	Apologies/Welcome		Chairman
2.	Chairman's Announcements		Chairman
3.	Declaration of Members' Interests		Chairman
4.	Minutes of Previous Meeting To approve the minutes of the F&GP Committee Meeting held on 01 July 2020	2 - 6	Chairman
5.	Treasury Sub Committee Report Meeting Held on 26 th August 2020	7 - 14	Chairman
6.	Minutes of Governance & Probity Meeting held on 2 September 2020 Re Capital Financing and Reserves Policy	To Follow	PO
7.	Capital Programme Decisions of the Engineering Committee held on 2 September 2020	To Follow	PO
8.	Risk Register To Approve and Forward to the Board for Noting	15 - 22	AO
9.	Financial Reports <ul style="list-style-type: none">Management Accounts 1st April 2020 to 30th June 2020 – To agree & Forward to the Board for ApprovalCash Flow to March 2021 – To NoteDevelopers Funds as at 30th June 2020 – To NoteMedium Term Financial Forecast 2021 – 2025 Update – To Note	23 - 31	AO
10.	Defra Annual Report for the Year Ended 31 March 2020 To Note	32 - 41	AO
11.	Payments to be Noted <ul style="list-style-type: none">Payments made between 1st May 2020 to 31st July 2020Transfers between accounts and invoices over £5,000	42 - 49	Chairman
12.	Any Other Item Which the Chairman Decides is Urgent		Chairman
13.	Date of Next Meeting: 9th December 2020		Chairman
	Close		

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www.lowersevernidb.org.uk

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Finance & General Purposes

Ald C Williams (Chairman)

Mr M Barnes, Mr J Cornock, Cllr R Griffin, Mr J Hore, Mr G Littleton,
Cllr M Riddle, Mr G Simms, Ald M Sykes, Mr R Thatcher

Wednesday 1st Jul 2020 @ 10am
Microsoft Teams Virtual Meeting

AGENDA

Committees Terms of Reference are included for members' information

Item		Page No	Lead
1.	Apologies/Welcome		Chairman
2.	Chairman's Announcements		Chairman
3.	Declaration of Members' Interests		Chairman
4.	Minutes of Previous Meeting <ul style="list-style-type: none">To approve the minutes of the F&GP Committee Meeting held on 22 Jan 2020	1 – 4	Chairman
5.	Treasury Sub Committee Report <ul style="list-style-type: none">Meeting Held on 11th March 2020	5 - 15	Chairman
6.	Impact of Covid 19 on the Board's managerial and operational activities	Oral	PO
7.	Capital Programme <ul style="list-style-type: none">Progress Report – To Note	16 - 18	PO
8.	Internal Audit Report 2019/20 <ul style="list-style-type: none">To approve the proposed action	19 - 44	PO
9.	Appointment of Internal Auditors from 2020/21 <ul style="list-style-type: none">To approve the appointment process	45	PO
10.	Default Works Cost Recovery	Oral	PO
11.	Financial Reports <ul style="list-style-type: none">Management Accounts 12 months to 31st March 2020 – to agree & presented to the Board for approvalReconciliation of Accounts to AGAR Statement – to agreeAGAR 2019-20 – to agree & presented to the Board for approvalCash Flow to 31st March 2021 – to noteCapital Programme 2020–2028 – to note & presented to the Board for notingLGPS Pension Fund – to noteInsurance Policies 2020–2021 – to agree & presented to the Board for approval	46 - 65 48 – 50 51 – 54 55 – 60 61 – 62 63 64 65	AO
12.	Payments to be Noted <ul style="list-style-type: none">Payments made between 1st Jan 2020 to 30th April 2020Transfers between accounts and invoices over £5,000	66 – 75 76	Chairman
13.	Any Other Item Which the Chairman Decides is Urgent		Chairman
14.	Date of Next Meeting: 9th September 2020		Chairman
	Close		

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Finance & General Purpose

Ald C Williams (Chairman)

Mr M Barnes, Mr J Cornock, Cllr R Griffin, Mr J Hore, Mr G Littleton,
Cllr M Riddle, Mr G Simms, Ald M Sykes, Mr R Thatcher

Wednesday 22nd January 2020 @ 2.00pm
The Gables Hotel, Falfield,

AGENDA

Committees Terms of Reference are included for members' information

Item		Page No	Lead
1.	Apologies/Welcome		Chairman
2.	Chairman's Announcements		Chairman
3.	Declaration of Members' Interests		Chairman
4.	Minutes of Previous Meeting <ul style="list-style-type: none">To approve the minutes of the F&GP Committee Meeting held on 11 Dec 2019	1 – 4	Chairman
5.	Financial Regulations <ul style="list-style-type: none">To consider and make comments to the Board	5 – 15	AO
6.	Financial Reports <ul style="list-style-type: none">Management Accounts 1st April 2019 to 30th November 2019Forecast to year ended 31st March 2020Draft Budget for 2020/21Capital Expenditure 2019/20 and 2020/21Apportionment between Charging Authorities & Agricultural Rates 2020/21Capital Programme 2020/21 to 2027/28Medium Term Financial Plan 2020 to 2025Cash Flow to April 2020Cash Flow 2020/21Developers Funds as at 30th Nov 2019 To Note the Above Reports	(16 – 34) 18 – 20 21 – 23 21 – 23 24 – 25 26 27 28 – 29 30 – 31 32 – 33 34	AO
7.	Rate Setting <ul style="list-style-type: none">To recommend a 2020/21 Levy & Drainage Rate to the Board on 5th February 2020	Verbal	AO
8.	Default Rate Payers	Verbal	Ratings Officer
9.	Authority to Attend Court	35	PO
10.	Payments to be Noted <ul style="list-style-type: none">Payments made between 1st Nov 2019 to 31st Dec 2019Transfers between accounts and invoices over £5,000	36 - 42	Chairman
11.	Any Other Item Which the Chairman Decides is Urgent		Chairman
12.	Date of Next Meeting : 20th May 2020 @ 10.30am		Chairman
	Close		

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