

LOWER SEVERN (2005) INTERNAL DRAINAGE BOARD

Statement of Accounts

Year Ending 31 March 2016

LOWER SEVERN (2005) INTERNAL DRAINAGE BOARD

Statement of Accounts Year Ending 31 March 2016

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LOWER SEVERN (2005) INTERNAL DRAINAGE BOARD

Membership as at 31 March 2016

Elected Members

Name	Contact Details	Notes
Chairman of the Board Mr G. R. Littleton	chairman@lowersevernidb.org.uk	
Mr M. Barnes	linhaymike@gmail.com	
Ms R. Hewlett	framptonrose@gmail.com	
Mr W. J. Cornock	mjcornock@aol.com	
Mr T. Cullimore	tjcullimore@aol.com	
Mr J. Hore	John.hore@btconnect.com	
Mr R. Hyslop	hyslopbr@gmail.com	
Dr C Studholme	colin.studholme@gloucestershirewildlifetrust.co.uk	
Mr J. Nicholls	jwnich76@gmail.com	Elected June 2015
Mr R. Thatcher	rob@hillworthfarm.co.uk	Elected June 2015
Mr R. Godwin	rag.farms@cotswoldwireless.co.uk	Elected October 2015
Mr I. Ractliffe	iractliffe@hotmail.co.uk	Elected October 2015
Mr K. Withers	kmw3@btconnect.com	Elected February 2016
Mrs F. Collins	fiona@the-collins.org	Elected February 2016

LOWER SEVERN (2005) INTERNAL DRAINAGE BOARD

Membership as at 31 March 2016

Appointed Members

Name	Contact Details	Notes
Vice Chairman of the Board Cllr. M. Riddle	matthew.riddle@southglos.gov.uk	South Glos Council
Bristol City Council Cllr P. Abraham Cllr M Fodor Mr J. Roy Alderman B. Richards Alderman C.J.N. Williams Cllr S Milestone	peter.abraham@bristol.gov.uk martin.fodor@bristol.gov.uk john.roy@bristol.gov.uk cjnwilliams31@gmail.com sue.milestone@bristol.gov.uk	Appointed September 2015
South Gloucestershire Council Cllr S. Walker	sue.walker@southglos.gov.uk	
Stroud District Council Cllr J. Jones	cllr.john.jones@stroud.gov.uk	
Gloucester City Council Cllr J. Porter	jp2004@blueyonder.co.uk	
Forest of Dean District Council Cllr P Burford	phjburford@burford-designs.co.uk	
Herefordshire Council Cllr AW Johnson	ajohnson@herefordshire.gov.uk	Appointed May 2015
Tewksbury Borough Council Cllr P.W. Awford	councillor.awford@tewkesbury.gov.uk	
Malvern Hills District Council Cllr B. Behan	bronwen.behan@malvernhillssdc.net	

LOWER SEVERN (2005) INTERNAL DRAINAGE BOARD

Non-current Membership as at 31 March 2016

Appointed and Elected Members

Name	Served until
Elected	
D Banwell	June 2015
R Brown	September 2015
R Few	August 2015
A Hobson	April 2015
R Merrett	September 2015
D Watts	September 2015
Appointed	
C Attwood	June 2015
M Bridge	June 2015
R Walker	September 2015

LOWER SEVERN (2005) INTERNAL DRAINAGE BOARD

Senior Officers 31 March 2016

Name

Address

Clerk to the Board

Mrs J. Iwaskiw MAAT

Waterside Buildings, Oldbury Naite,
South Gloucestershire, BS35 1RF
Telephone Number 01454 413340
Email address : admin@lowersevernidb.org.uk

Civil Engineer

Mr J. Thomas

Land Drainage Engineer

Mr J. Druett

Responsible Financial Officer

Mr D.W. Wride FCA

Head of Governance

Mr C. Spencer

LOWER SEVERN (2005) INTERNAL DRAINAGE BOARD

Narrative Report 31 March 2016

The Lower Severn (2005) Drainage Board is an independent body created under Land Drainage Statutes responsible for flood defence, drainage and water level management works, other than on main rivers in the Lower Severn IDB area.

The Board secures income mainly from drainage levies on land owners and occupiers and from special levies on local authorities. The Board also pays levies to the Environment Agency to fund works on main rivers that protect the drainage area.

At the 31 March 2016 there are 28 Board Members. 14 are nominated by the 8 local authorities that the Board area covers. There is a vacancy for a nominated member. 14 Members are elected by landowners and occupiers within the Board's area.

The document is the Statement of Accounts of the Lower Severn (2005) Internal Drainage Board for the financial year 2015/16 which are set out on pages 8 to 22.

The Accounts consist of:

The Annual Governance Statement

The Accounts and Audit Regulations 2015 require boards to conduct an annual review of the effectiveness of its systems of internal control and to include a statement on internal control, prepared in accordance with proper practices with its accounting statements.

The Statement of Responsibilities

This statement identifies the officer who is responsible for the proper administration of the Board's financial affairs.

The Income and Expenditure Account

The statement shows the gross expenditure, income and net expenditure on the major activities for which the Board is responsible and compares that cost with the finance provided by local ratepayers and others.

The Statement of Movement on Reserves

This statement reconciles the change in reserves between accounting periods

The Statement of Total Recognised Gains and Losses

The statement includes all gains and losses that are not included in the income and expenditure account such as the deficit arising on the valuation of the pension fund.

The Balance Sheet

This statement is fundamental to the understanding of the Board's financial position at the year end. It shows the balances and reserves at the Board's disposal and the fixed and net current assets employed in its operation, together with summarised information on the fixed assets held. The statement also includes assets and liabilities of the Board.

LOWER SEVERN (2005) INTERNAL DRAINAGE BOARD

Narrative Report 31 March 2016 Continued

Summary of Financial Performance

The Board had a deficit for the year of £38,804 compared with a surplus of £8,108 in 2014/15. The major change from the previous year relates to the increase in payroll costs due to compensation for loss of office and ancillary costs. This was partly offset by an increase in income from rechargeable works and a reduction in maintenance costs.

The Board's unfunded liability to the Gloucestershire Local Government Pension Fund reduced by £335,000. The Board has accepted the recommendations of the scheme's actuary on the appropriate method of addressing this shortfall based on the results of the triennial review carried out as at 31 March 2013 and the updated actuarial valuation at 31 March 2016. These have been included in the Board's 2016/17 budget.

The Board closed the Local Government scheme to new employees on 31 July 2015. From 1 August 2015 all new employees have been offered a defined contribution scheme pension through the Peoples Pension.

Outlook - Medium Term Financial Plan (MTFP)

The Board faces significant pressure on its finances over the medium term. The two major areas of concern relate to:-

- a) The increasing costs of meeting the Local Government Pension Fund liability.
- b) The capital cost of implementing the 2009 Eel Regulations.

The estimated costs of these have been included in the Medium Term Financial Plan which covers the four years from 2016/17 to 2019/20.

	2015/16	2016/17	2017/18	2018/19	2019/20
	Actual	Budget	Estimate	Estimate	Estimate
	£'000	£'000	£'000	£'000	£'000
Income	1,366	1,487	1,477	1,484	1,475
Expenditure	1,405	1,494	1,482	1,501	1,488
Surplus/(deficit)	(39)	(7)	(5)	(17)	(13)
Free reserves b/f	450	411	404	399	382
Free reserves c/f	411	404	399	382	369

The MTFP includes estimates for all income and expenditure including the depreciation on all capital expenditure over the four years. The Rate and Special levy included in the plan does not include any increases for the three years 2017/18 to 2019/20

LOWER SEVERN (2005) INTERNAL DRAINAGE BOARD

Annual Governance Statement

We acknowledge as the members of the Lower Severn (2005) Internal Drainage Board our responsibility for ensuring that there is a sound system of internal control, including the preparation of the Statement of Accounts, and confirm, to the best of our knowledge and belief, with respect to the Board's Statement of Accounts for the year ended 31 March 2016, that:

- 1 We have approved the statement of accounts which has been prepared in accordance with the requirements of the Accounts and Audit Regulations and proper practises.
- 2 We have maintained an adequate system of internal control, including measures designed to prevent and detect fraud and corruption, and reviewed its effectiveness.
- 3 We have taken all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and codes of practice which could have a significant financial effect on the ability of the Board to conduct its business or its finances.
- 4 We have provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.
- 5 We have carried out an assessment of the risks facing the Board and taken appropriate steps to manage those risks, including the introduction of internal controls and external insurance cover where required.
- 6 We have maintained throughout the year an adequate and effective system of internal control of the Board's accounting records and control systems and carried out a review of its effectiveness.
- 7 We have taken appropriate action on all matters raised in previous reports from the internal and external auditors. No significant issues have been raised following work carried out by the internal auditors, all other issues raised will be addressed in 2016/17.
- 8 We have considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on the Board and, where appropriate, have included them in the Statement of Accounts.

This annual governance statement is approved by the Board on 21st September 2016

Signed on behalf of Lower Severn (2005) Internal Drainage Board

Signed by: Chairman

Date: 21 September 2016

Signed by: Responsible Financial Officer

Date: 21 September 2016

LOWER SEVERN (2005) INTERNAL DRAINAGE BOARD

Statement of Responsibilities for the Statement of Accounts

The Board is required:

To make arrangements for the proper administration of its financial affairs and to secure that one of its officers has the responsibility for the administration of those affairs. In this Board that officer is the Responsible Financial Officer and/or Clerk.

To manage its affairs to secure economic, efficient and effective use of its resources and safeguard its assets.

The Responsible Financial Officer's Responsibilities

The Responsible Financial Officer is responsible for the preparation of the Board's Statement of Accounts which is required to present a true and fair view of the financial position of the Board at the accounting date and its income and expenditure for the year ended 31 March 2016.

In preparing the statement of accounts, the Responsible Financial Officer has:

- (i) selected suitable accounting policies and then applied them consistently;
- (ii) made judgements and estimates that were reasonable and prudent;
- (iii) compiled the accounts in accordance with the Financial Reporting Standard for Smaller Entities 2015, issued by the Accounting Standards Board and had reconciled these Accounts to the Financial Statements, which have been prepared in accordance with Parts 1 to 3 of the Guidance published by the Association of Drainage Authorities in 2016;
- (iv) applied the accounting concept of a "going concern" by assuming that the IDB will continue to operate for the foreseeable future:

The Responsible Financial Officer has:

- (i) kept proper accounting records which were up to date:
- (ii) taken reasonable steps for the prevention and detection of fraud and other irregularities

Certificate of the Responsible Financial Officer

This Statement of Accounts provides a true and fair view of the financial position of the Board at 31 March 2016 and its income and expenditure for the year then ended.

Name

Designation: Responsible Financial Officer

Date: 21 September 2016

LOWER SEVERN (2005) INTERNAL DRAINAGE BOARD

Statement of Accounting Policies

1 General

- 1.1 The Board has elected to prepare a full Statement of Accounts. The statement of accounts has been prepared in accordance with the Financial Reporting Standard for Small Entities' 2015 (FRSSE).

2 Accounting convention

The accounting convention adopted is historical cost, modified by the revaluation of certain categories of tangible fixed assets.

3 General concepts

These statements have been prepared with due regard to the following:

- 3.1 Quality of information- providing detailed and current information to support these accounts.
- 3.2 Relevance – providing financial information that is useful for assessing the stewardship of public funds.
- 3.3 Reliability – providing financial information that properly represents what it purports to represent, is neutral, free from material error, is complete within the bounds of materiality and which has been prudently prepared.
- 3.4 Comparability – is consistent and can be compared with the previous year's activity.
- 3.5 Understandability – allowing the reader to interpret the financial position of the Board.
- 3.6 Materiality – an item of information is material to the Financial Statements if it's misstatement or omission might reasonably be expected to influence assessment of the Lower Severn (2005) Internal Drainage Board's stewardship economic decisions or comparison with other organisations, based on those financial statements

4 Overriding accounting concepts

- 4.1 Accruals – Financial Statements are prepared on an accruals basis.
- 4.2 Going Concern – The accounts are prepared on the assumption that the Lower Severn (2005) Internal Drainage Board will continue in operational existence into the foreseeable future i.e. there is no intention to significantly curtail the scale of operation.
- 4.3 Legislative Requirements – It is a fundamental principle that where specific legislative requirements and accounting principles conflict, legislative requirements take precedence.

LOWER SEVERN (2005) INTERNAL DRAINAGE BOARD

Statement of Accounting Policies continued

5 Fixed Assets

Fixed assets are valued on the following basis:-

- 5.1 Land is Freehold and held at revaluation amount. The latest revaluation of Land and Buildings was 31 March 2015. Buildings are held at the revaluation amount and depreciated over 20 years. Pumps and ancillary equipment are shown at replacement cost and depreciated over their useful economic life which the Board estimates is 15 years from the date of purchase or major overhaul.
All other fixed assets are included at cost less annual depreciation of 25% calculated on cost less depreciation to date.
- 5.2 Fixed assets are recognised as expenditure on the acquisition, creation or enhancement of fixed assets with a value in excess of £500 and with estimated useful lives in excess of one year are capitalised on an accruals basis in the accounts.
- 5.3 Disposals are written off at cost less depreciation. Any surplus/deficit arising is credited/charged to the Income and Expenditure Account as a profit or loss on disposal.
- 5.4 Depreciation has been provided for, using the reducing balance method on vehicles, plant and machinery, fixtures and fittings and office equipment with a purchase cost in excess of £500.
- 5.5 Intangible assets are included at cost less annual depreciation of 25% calculated on cost less depreciation to date.

6 Stock and work in progress

- 6.1 Stocks and work in progress are valued at the lower of cost or net realisable value. Work in Progress are costs incurred carrying out engineering work for developer's not yet completed and invoiced.

The Board held a material amount of consumable stock at the year-end based on a formal stock take valuation.

7 Short Term deposits

- 7.1 Short term deposits with maturities of less than one year are held with approved Banks, and are shown in the Balance Sheet at cost and include accrued interest.

8 Long Term Investments

- 8.1 These investments are valued at the lower of cost and market value

LOWER SEVERN (2005) INTERNAL DRAINAGE BOARD

Statement of Accounting Policies continued

9 Revenue

- 9.1 Agricultural rates and Local Authority levies are credited to the Income and Expenditure account on when demand notices are issued.
Government grants and contributions have been credited to the Income and Expenditure account in the year entitlements are awarded.
All other income is recognised in the Income and Expenditure account in the period to which the amounts relate.

10 Finance Leases

- 10.1 Leases are classified as finance leases where the terms of the lease transfer substantially all the risks and rewards incidental to the ownership of the property, plant or equipment from the lessor to the lessee.

11 Provisions

- 11.1 The Board sets aside provisions where there is a known obligation, but the amount or timing of settlements is not known. Details are given as notes to the accounting statements.

12 Pensions

- 12.1 The Board participates in the Local Government Pension Scheme (LGPS), which is categorised as a defined benefit scheme and is administered by Gloucestershire County Council. A separate disclosure setting out the measurement and valuation basis can be found in note 10 to the accounts. This Scheme was closed to new drainage board employees on 31 July 2015. A defined contribution scheme has been opened through the Peoples Pension for new employees.

13 Reserves

- 13.1 The Board has received sums from developers to maintain agreed rhines, ditches and ponds in perpetuity within the areas specified.
Annual sums are drawn down from these balances to carry out work as required.
The funds are held in investments and cash deposits and the interest earned retained in the specific accounts. The income earned on investments is reinvested.

14 Post balance sheet events

- 14.1 Any material post balance sheet events, which did not exist at the date of the balance sheet, have been disclosed as a separate note to the accounts.

15 Taxation

- 14.1 The Board is exempt from Income, Corporation and Capital Gains Taxes.
Value Added Tax is included in the accounts only to the extent that it is irrecoverable.

16 Discontinued operations

- 16.1 The Board had no material operations which it acquired or which were discontinued in the year and therefore no separate disclosure is required in respect of the revenue and balance sheet accounts.

LOWER SEVERN (2005) INTERNAL DRAINAGE BOARD

BALANCE SHEET AS AT 31 MARCH 2016

		2016		2015	
		£	£	£	£
FIXED ASSETS					
Tangible Assets	1	916,857		774,156	
Intangible assets	2	3,964		5,284	
Finance Leases	3	<u>2,287</u>		<u>2,858</u>	
			923,108		782,298
LONG TERM ASSETS					
Investments	4		197,506		0
CURRENT ASSETS					
Stock and work in progress	5	26,026		23,205	
Trade debtors		8,199		13,786	
Drainage rate debtors		59		528	
VAT claim		843		6,248	
Prepayments		7,930		8,810	
Cash at Bank and in hand	6	811,865		657,253	
Short term deposits	7	<u>0</u>		<u>517,510</u>	
			854,922		1,227,340
CURRENT LIABILITIES					
Trade creditors	8	-23,417		-46,466	
Other creditors	8	-24,351		-23,683	
Accrued expenses	8	-30,841		-13,751	
Compensation for loss of office	13	-54,250		0	
Finance Leases due within one year	3	<u>-469</u>		<u>-261</u>	
			-133,328		-84,161
NET CURRENT ASSETS			<u>721,594</u>		<u>1,143,179</u>
TOTAL ASSETS LESS CURRENT LIABILITIES					
			<u>1,842,208</u>		<u>1,925,477</u>
LONG TERM LIABILITIES					
Developers' contributions	9	-629,079		-673,075	
Finance Leases	3	-2,579		-3,048	
Liability related to defined benefit pension scheme	10	<u>-1,415,000</u>		<u>-1,750,000</u>	
			-2,046,658		-2,426,123
NET ASSETS			<u><u>-204,450</u></u>		<u><u>-500,646</u></u>
FINANCED BY:					
CAPITAL ACCOUNT					
			650,069		650,069
INCOME EXPENDITURE ACCOUNT					
Balance brought forward		450,243		442,135	
Net (deficit)/surplus for the year		<u>-38,804</u>		<u>8,108</u>	
Balance carried forward			411,439		450,243
Revaluation reserve			149,042		149,042
Pension reserve	10		-1,415,000		-1,750,000
			<u><u>-204,450</u></u>		<u><u>-500,646</u></u>

Certification that it is our opinion this statement of accounts represents fairly the financial position of the Lower Severn (2005) Internal Drainage Board as at 31st March 2016 and its deficit for the year then ended.

Signature

Designation: Responsible Financial Officer

Signature

Designation: Chairman

Signed in accordance with the Accounts and Audit Regulations 2015

Dated 21 September 2016

LOWER SEVERN (2005) INTERNAL DRAINAGE BOARD

INCOME AND EXPENDITURE ACCOUNT

YEAR ENDED 31 MARCH 2016

	Note	2016		2015	
		£	£	£	£
INCOME					
Levies charged to authorities	11	957,741		861,900	
Agricultural Rates		89,302		80,446	
Foreign Water Grant & Grant in Aid	12	151,556		174,556	
Other income		<u>54,253</u>		<u>61,131</u>	
			1,252,852		1,178,033
OTHER INCOME AND INTEREST RECEIVED					
Draw down from Severnside infrastructure/maintenance	9	65,550		71,340	
Bank Interest received		2,153		5,844	
Net profit on disposal of fixed assets	1	45,440		18,214	
Expected return on pension scheme assets	10	<u>147,000</u>		<u>149,000</u>	
			260,143		244,398
TOTAL INCOME FOR THE YEAR			1,512,995		1,422,431
EXPENDITURE					
Payroll	13	529,688		481,551	
Compensation for loss of office	13	54,250		0	
Office maintenance		17,632		20,061	
Maintenance		169,609		180,881	
EA Levy	12	193,728		193,728	
Motor, travelling and subsistence		17,475		16,880	
Communications		4,853		3,868	
Administration		32,822		30,723	
Engineering consultancy fees	14	36,459		57,197	
Legal and professional fees		15,733		5,153	
Audit and Accountancy fees	15	10,703		9,689	
Depreciation	1	181,149		127,813	
Finance leases depreciation		571		571	
Bank charges		2,127		2,208	
Current service cost	10	130,000		99,000	
Interest on pension scheme liabilities	10	<u>151,000</u>		<u>169,000</u>	
TOTAL EXPENDITURE FOR THE YEAR			1,547,799		1,398,323
NET (DEFICIT)/ SURPLUS FOR THE YEAR			-34,804		24,108
Appropriation to pensions reserve	10		-4,000		-16,000
TRANSFER TO INCOME AND EXPENDITURE ACCOUNT			-38,804		8,108

LOWER SEVERN (2005) INTERNAL DRAINAGE BOARD

Statement of Movement on Reserves

	Capital £	Revaluation Reserve £	Income and Expenditure £	Pension Reserve £	Total £
Opening reserves 1 April 2015	650,069	149,042	450,243	-1,750,000	-500,646
Deficit for the year ended 31 March 2016	0	0	-38,804	335,000	296,196
Closing reserves 31 March 2016	650,069	149,042	411,439	-1,415,000	-204,450

Statement of Total Recognised Gains and Losses

	£
For the year ended 31 March 2016	-34,804
Re-measurement of the defined benefit liability	331,000
Total recognised gains	296,196

LOWER SEVERN (2005) INTERNAL DRAINAGE BOARD

Notes to the Accounts

Year Ended 31 March 2016

1. FIXED ASSETS

	Freehold Land £	Freehold Buildings £	Pumps £	Plant & Machinery £	Motor Vehicles £	Fixtures & Fittings £	Office Equipment £	Total £
Cost								
At 1 April 2015	190,000	211,500	163,217	890,705	55,956	15,525	21,599	1,548,502
Additions		0	0	357,915	0	800	1,465	360,180
Disposals	0	0	0	-209,920	0	0	0	-209,920
At 31 March 2016	190,000	211,500	163,217	1,038,700	55,956	16,325	23,064	1,698,762
Depreciation								
At 1 April 2015	0	1,764	122,445	583,132	40,729	11,509	14,767	774,346
Charge for the year		10,575	5,209	156,960	3,806	1,204	2,074	179,828
On disposals	0	0	0	-172,274	0	0	0	-172,274
At 31 March 2016	0	12,339	127,654	567,818	44,535	12,713	16,841	781,900
Net book value								
At 31 March 2016	190,000	199,161	35,563	470,882	11,421	3,612	6,223	916,862
At 31 March 2015	190,000	209,736	40,772	307,573	15,227	4,016	6,832	774,156

2. INTANGIBLE ASSETS

	2016 £
Cost	
At 1 April 2015	13,857
Additions	0
Disposals	0
At 31 March 2016	13,857
Depreciation	
At 1 April 2015	8,572
Charge for the year	1,321
On disposals	0
At 31 March 2016	9,893
Net book value	
At 31 March 2016	3,964
At 31 March 2015	5,284

3. FINANCE LEASES

	2016 £	2015 £
The Board has one finance lease:-		
Asset values		
Telephone system	2,287	2,858
Short Term Liabilities		
New telephone system	469	261
Long Term Liabilities		
New telephone system	2,579	3,048
	3,048	3,309

4. INVESTMENTS

	2016 £	2015 £
Investments funds	196,710	0
Client accounts	796	0
	197,506	0

Investments are managed by Smith & Williamson Investment Management LLP on a non discretionary basis. The funds have been invested in monthly tranches in a diversified portfolio of collectives . The funds are part of contributions received from developers see note 9 it is intended to hold these over a number of years. Each of the 13 funds held are valued at the lower of cost and market value.

LOWER SEVERN (2005) INTERNAL DRAINAGE BOARD

Notes to the Accounts continued

Year Ended 31 March 2016

5. STOCK AND WORK IN PROGRESS

	2016 £	2015 £
Stock has been valued at the lower of cost and net realisable value and consists of		
Consumable stores	14,122	11,784
Fuel and oils	4,296	11,421
Work in progress are costs incurred carrying out engineering consultancy work for developers not yet completed and invoiced	7,608	0
	26,026	23,205

6. CASH AT BANK AND IN HAND

	2016 £	2015 £
NatWest Bank	530,513	656,086
Lloyds Bank	281,085	1,079
Cash in hand	267	88
	811,865	657,253

7. SHORT TERM DEPOSITS

	2016 £	2015 £
Lloyds Bank	0	517,510

8. CREDITORS AND ACCRUALS

	2016 £	2015 £
Trade creditors relate to suppliers invoices paid in April 2016	23,417	46,466
Other creditors relate to amounts due to HMRC and pension contributions paid in April 2016	24,351	23,683
Accrued expenses relate to estimates of amounts due to suppliers awaiting invoices	30,841	13,751

9. DEVELOPERS' CONTRIBUTIONS

	2016 £	2015 £
Balances 1 April 2015	673,075	744,391
Amounts received from developers	24,011	0
Drawdown to the Board net of bank interest earned	-65,550	-71,340
Bank interest Hempsted pond	16	24
Adjustment to value of investments	-2,473	0
Balance 31 March 2016	629,079	673,075

Contributions have been negotiated with developers to maintain agreed rhines,ditches and ponds.
annual sums are drawn down from these balances as acontribution towards the costs of maintenance.

LOWER SEVERN (2005) INTERNAL DRAINAGE BOARD

Notes to the Accounts continued

Year Ended 31 March 2016

10. RETIREMENT BENEFITS

Participation in pension scheme

As part of the terms and conditions of employment of its employees, the Board offers retirement benefits. Although these benefits will not be payable until employees retire, the Board has a commitment to make payments that need to be disclosed at the time that employees earn their future entitlement

The Board participates in the Local Government Pension Scheme (LGPS), administered by Gloucestershire County Council . It is a funded scheme, which means that the Board and employees pay contributions into a fund, calculated at a level intended to balance the pensions' liabilities with investment assets.

Transactions relating to retirement benefits

The Board recognises the real cost of retirement in the payroll costs when they are earned by employees, rather than when the benefits are eventually paid as pensions. However, the charge that we are required to make against the Board's costs is on the cash payable in the year.

2015		Table1 - Transactions relating to retirement benefits	2016	
£000's	% of pay	Income and Expenditure Account	£000's	% of pay
-99	25.3	<i>Net costs of services :-</i>	-130	30.5
0	0	Current service cost	0	0
0	0	Past service gain	0	0
		Curtailment costs		
-99	25.3	<i>Net operating (income) expenditure:-</i>	-130	30.5
-169	43.2	Interest cost	-151	35.5
149	-38.1	Expected return on assets in the scheme	147	-34.6
119	30.4	<i>Net charge to the income and Expenditure Account</i>	134	31.4
		Statement of Movement in Board's reserves		
-151		Reversal of net charges made for retirement benefits in accordance with FRS 17	-142	
		Actual amount charged against the Income and Expenditure account for pensions in the year:		
135		Employer's contributions payable to scheme	138	
-16		Net impact on Income and Expenditure account	-4	

LOWER SEVERN (2005) INTERNAL DRAINAGE BOARD

Notes to the Accounts continued

Year Ended 31 March 2016

10. RETIREMENT BENEFITS CONTINUED

Assets and liabilities in relation to retirement benefits

The underlying assets and liabilities for retirement benefits attributable to the Board at 31 March are as follows:

	Table 2 - Pension fund assets and liabilities	
2015		2016
£000's		£000's
-4,700	Funded benefits under the LGPS regulations	-4,401
0	Unfunded discretionary benefits awarded by means of additional benefits under the LGPS regulations	0
-4,700	actuarial value of fund liabilities	-4,401
2,950	Market value of fund assets	2,986
-1,750	Net pension deficit	-1,415

The liabilities show the underlying commitments that the Board has over the long term to pay retirement benefits. The total liability of £1,415,000 (£1,750,000 at 31 March 2015) has a material impact on the net worth of the Board as recorded in the Balance Sheet, leaving the overall deficit of £204,450.

The deficit on the local government scheme will be made good by increased contributions over the remaining working life of the employees, as assessed by the scheme's actuary.

Basis for estimating assets and liabilities

Liabilities have been assessed on an actuarial basis using the projected unit method. An estimate of the pensions that will be payable in future years dependent on assumptions about mortality rates, salary levels, etc. The liabilities have been assessed by Hymans Robertson, an independent firm of actuaries, estimates being based on the latest full valuation of the scheme as at 31 March 2013.

The main assumptions used in their calculations, agreed with the actuaries by the scheme administrators are shown in the table below.

	Table 3 - Main financial assumptions used in the calculations	
2015		2016
2.4%	Rate of inflation	2.2%
3.8%	Rate of increase in salaries	3.7%
3.2%	Expected return on assets	3.5%
3.2%	Discount rate	3.5%

LOWER SEVERN(2005) INTERNAL DRAINAGE BOARD

Notes to the Accounts continued

Year Ended 31 March 2016

10. RETIREMENT BENEFITS CONTINUED

Commutation

An allowance is included for 50% of future retirements to elect for tax-free cash up to HMRC limits for pre April 2008 service and 75% of the maximum tax-free cash for post April 2008 service.

The Board's share of assets in the LGPS, valued at fair value, principally at market value for investments, consists of the following categories, by proportion of the total assets held by the fund:

Table 4 - Value of investments and expected returns						
2015		expected long term return		2016		expected long term return
£000's	%	%		£000's	%	%
2,182	74	3.2	equities	2,090	70	3.5
502	17	3.2	bonds	627	21	3.5
206	7	3.2	property	239	8	3.5
59	2	3.2	cash	30	1	3.5
2,949	100		total	2,986	100	

It must be recognised that pension fund investments are made for the long term, and that market values and net fund liabilities at a given point in time, are only indicative of the position of the fund at that date.

Movement in the net pension fund deficit

The change in the pension deficit is detailed below :

Table 5 - Analysis of the movement in the net pension deficit for the year		
2015 £000's		2016 £000's
-1,413	Net deficit at beginning of year	-1,750
	Movement in year :	
135	Contributions paid	138
0	Contributions in respect of unfunded benefits	0
-99	Current service cost	-130
0	Past service gains	0
-169	Interest cost	-151
-30	Contributions by members	-32
179	Net return on assets	179
-353	Re-measurement of the defined benefit liability	331
-1,750	Net deficit at end of the year	-1,415

LOWER SEVERN (2005) INTERNAL DRAINAGE BOARD

Notes to the Accounts continued

Year Ended 31 March 2016

10. RETIREMENT BENEFITS CONTINUED

Defined benefit scheme

The defined benefits scheme in which the Board participates was closed to new members on 31 July 2015.

As part of the terms and conditions of employment of its officers and other employees who were employed prior to 31 July 2015, the Board offers retirement benefits.

Although these benefits will not actually be payable until employees retire, the Board has a commitment to make payments that need to be disclosed at the time when employees earn their future entitlement.

The Board participates in the Local Government Pension Scheme (LGPS), which is categorised as a defined benefit scheme and is administered by Gloucestershire County Council. It is a funded scheme, meaning that the Board and employees pay contributions into a fund, calculated at a level intended to balance the pension's liability with investment assets. The retirement benefits are determined independently of the investments of the scheme and the Board has an obligation to make extra contributions where assets are insufficient to meet employee benefits.

National changes to the LGPS were introduced on 1 April 2008 and will effect the pension liability. The Board and its actuary were required to make a number of assumptions about further changes to the scheme when calculating these figures. The actuary has made allowance for the removal of the "Rule of 85" for new entrants from 1 October 2006 up to and including 31 March 2010.

The LGPS funding level is determined by actuarial valuation every three years. The latest valuation was at 31 March 2013, the overall fund was 69% funded. Employers' contribution rates are calculated at each valuation to achieve full funding of each employer's part of the scheme over the average future working life of that employer's active members.

During 2015/16 the employer contribution rate was 17.40% of payroll (17.40% in 2014/15). The results of the 2015/16 valuation show that contributions for 2015/16 are calculated at 17.40% together with a lump sum contribution of £64,000. (£64,000 in 2014/15)

The Board's estimated contribution to the scheme in 2016/17 is £153,000.

Further information can be found in Gloucestershire County Council's LGPS Annual Report, which is available (from November each year) upon request from:

Head of Service Delivery and Finance,
Gloucestershire County Council,
Shire Hall,
Westgate Street,
Gloucester GL1 2TG.

LOWER SEVERN (2005) INTERNAL DRAINAGE BOARD

Notes to the Accounts continued

Year Ended 31 March 2016

10. LEVIES CHARGED TO AUTHORITIES	2016	2015
	£	£
Bristol City Council	530,532	477,480
South Gloucestershire Council	224,943	202,449
Stroud District Council	106,332	95,704
Gloucester City Council	50,355	45,320
Forest of Dean Council	30,773	27,628
Herefordshire Council	8,619	7,754
Tewksbury Borough Council	5,143	4,627
Malvern Hills Council	1,044	938
	957,741	861,900

11. CONTRIBUTIONS AND PRECEPTS

The Board received in 2015/16 a Foreign Water Contribution of £151,566 from the Environment Agency. The Board paid the Environment Agency a Flood Defence Precept in 2015/16 of £193,728.

12. EMPLOYEES' REMUNERATION

The Board is required under Regulation 7(2) of the Accounts and Audit Regulations 2003, to report the members of staff with pay and benefits, excluding employer pension contributions, in excess of £50,000 per annum in bands of £10,000.

The Board had no employees in either 2015/16 or 2014/15 who earned more than £50,000.

The amount of £54,250 relates to an agreed compensation payment for loss of office to a senior employee.

Authorised workforce overtime and additional senior management hours resulted in a significant increase in payroll.

13. ENGINEERING CONSULTANCY FEES	2016	2015
	£	£
Consultancy fees and expenses	21,259	13,797
Specific modelling and rechargeable work	16,208	10,400
Ryalls lane, Cambridge provision not required	-1,008	33,000
	36,459	57,197

14. AUDIT AND ACCOUNTANCY FEES	2016	2015
	£	£
Audit fees and expenses	7,650	7,650
Less Audit Commission rebate	0	-786
Accountancy services	3,053	2,825
	10,703	9,689

15. RELATED PARTY TRANSACTIONS

The Board is required to disclose material transactions with related parties, bodies or individuals that have the potential to control or influence the Board or to be controlled or influenced by the Board.

The Board receives levies totalling £957,741 from the 8 local authorities within the areas in which the Board operates. These authorities are represented by 15 of the 29 Board members. In addition a number of Board Members are also elected councillors on these authorities.

The Board carried out works to an area of land owned by the Chairman Mr.G.Littleton and invoiced him the fully costed charge of £378 including value added tax and Mr R Hyslop, an Elected Member of the Board and invoiced him the appropriate costed charge of £288 including vat. Details of the transactions are recorded in the Register of Members Interest and are open to inspection at the Boards Offices.

LOWER SEVERN (2005) INTERNAL DRAINAGE BOARD

Audited Statement of Accounts

Year Ending 31 March 2017

LOWER SEVERN (2005) INTERNAL DRAINAGE BOARD

Statement of Accounts Year Ending 31 March 2017

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LOWER SEVERN (2005) INTERNAL DRAINAGE BOARD

Membership as at 31 March 2017

Elected Members

Name	Contact Details	Notes
Mr G R Littleton	chairman@lowersevernidb.org.uk	Chairman of the Board
Mr M Barnes	linhaymike@gmail.com	
Mrs F Collins	fiona@the-collins.org	
Mr W J Cornock	mjcornock@aol.com	
Mr T Cullimore	tjcullimore@aol.com	
Mr R Godwin	rag.farms@cotswoldwireless.co.uk	
Ms R. Hewlett	framptonrose@gmail.com	
Mr J Hore	john.hore@btconnect.com	
Mr R Hyslop	hyslopbr@gmail.com	
Mr J Nicholls	jwnich76@gmail.com	
Mr I Ractliffe	iractliffe@hotmail.co.uk	
Mr R Thatcher	rob@hillworthfarm.co.uk	
Mr K Withers	kmw3@btconnect.com	
Vacancy		

LOWER SEVERN (2005) INTERNAL DRAINAGE BOARD

Membership as at 31 March 2017

Appointed Members

Name	Contact Details	Notes
Vice Chairman of the Board Cllr M Riddle	matthew.riddle@southglos.gov.uk	South Glos Council
Bristol City Council Cllr P Abraham Cllr J English Cllr S Milestone Mr J Roy Alderman B Richards Alderman CJN Williams	peter.abraham@bristol.gov.uk cllr.jude.english@bristol.gov.uk sue.milestone@bristol.gov.uk john.roy@bristol.gov.uk cjnwilliams31@gmail.com	Appointed June 2016
South Gloucestershire Council Cllr S Walker Cllr E Orpen	sue.walker@southglos.gov.uk eve.orpen1@btinternet.com	Appointed September 2016
Stroud District Council Cllr J Jones	cllr.john.jones@stroud.gov.uk	
Gloucester City Council Cllr S Morgan	steve.morgan@gloucester.gov.uk	Appointed September 2016
Forest of Dean District Council Cllr P Burford	phjburford@burford-designs.co.uk	
Herefordshire Council Cllr AW Johnson	ajohnson@herefordshire.gov.uk	
Tewksbury Borough Council Cllr PW Awford	councillor.awford@tewkesbury.gov.uk	
Malvern Hills District Council Cllr B Behan	bronwen.behan@malvernhillsc.net	

LOWER SEVERN (2005) INTERNAL DRAINAGE BOARD

Non-current Membership as at 31 March 2017

Appointed and Elected Members

Name	Served until
Elected	
Dr C Studholme	February 2017
Appointed	
Cllr M Fodor	June 2016
Cllr J Porter	August 2016

LOWER SEVERN (2005) INTERNAL DRAINAGE BOARD

Senior Officers 31 March 2017

Name

Address

**Interim Principal Officer and
Responsible Financial Officer**

Mr D. Wride FCA

Waterside Buildings, Oldbury Naite,
South Gloucestershire, BS35 1RF
Telephone Number 01454 413340
Email address : admin@lowersevernldb.org.uk

Civil Engineer

Mr J. Thomas

Land Drainage Engineer

Mr J. Druett

Head of Governance

Mr C. Spencer

LOWER SEVERN (2005) INTERNAL DRAINAGE BOARD

Narrative Report 31 March 2017

The Lower Severn (2005) Drainage Board is an independent body created under Land Drainage Statutes responsible for flood defence, drainage and water level management works, other than on main rivers in the Lower Severn IDB area.

The Board secures income mainly from drainage levies on land owners and occupiers and from special levies on local authorities. The Board also pays levies to the Environment Agency to fund works on main rivers that protect the drainage area.

At the 31 March 2017 there are 28 Board Members. 15 are nominated by the 8 local authorities that the Board area covers. 13 Members are elected by landowners and occupiers within the Board's area, there is a vacancy for an elected member.

The document is the Statement of Accounts of the Lower Severn (2005) Internal Drainage Board for the financial year 2016/17 which are set out on pages 8 to 23.

The Accounts consist of:

The Annual Governance Statement

The Accounts and Audit Regulations 2015 require boards to conduct an annual review of the effectiveness of its systems of internal control and to include a statement on internal control, prepared in accordance with proper practices with its accounting statements.

The Statement of Responsibilities

This statement identifies the officer who is responsible for the proper administration of the Board's financial affairs.

The Income and Expenditure Account

The statement shows the gross expenditure, income and net expenditure on the major activities for which the Board is responsible and compares that cost with the finance provided by local ratepayers and others.

The Statement of changes in Equity

This statement reconciles the change in equity between accounting periods

The Statement of Comprehensive Income

The statement includes all gains and losses that are not included in the income and expenditure account such as the deficit arising on the valuation of the pension fund.

The Balance Sheet

This statement is fundamental to the understanding of the Board's financial position at the year end. It shows the balances and reserves at the Board's disposal and the fixed and net current assets employed in its operation, together with summarised information on the fixed assets held. The statement also includes assets and liabilities of the Board.

LOWER SEVERN (2005) INTERNAL DRAINAGE BOARD

Narrative Report 31 March 2017 Continued

Summary of Financial Performance

The Board reported a surplus for the year of £66,487 compared with a deficit of £38,804 in 2015/16. The major change from the previous year relates to rechargeable consultancy fees and a reduction in payroll costs. The Board has set up a pump station reserve for the expected costs of replacing the six pumping stations to meet the 2019 Eel Regulations.

The Board's unfunded liability to the Gloucestershire Local Government Pension Fund reduced by £318,000. The Board has accepted the recommendations of the scheme's actuary on the appropriate method of addressing this shortfall based on the results of the triennial review carried out as at 31 March 2016 and the updated actuarial valuation at 31 March 2017.

These have been included in the Board's 2017/18 budget.

The Board closed the Local Government scheme to new employees on 31 July 2015. From 1 August 2015 all new employees have been offered a defined contribution scheme pension through the Peoples Pension.

Outlook - Medium Term Financial Plan (MTFP)

The Board faces significant pressure on its finances over the medium term. The two major areas of concern relate to:-

- a) The increasing costs of meeting the Local Government Pension Fund liability. The Board have included in the budget and future estimates, the increased cost of the annual employer and lump sum contributions which the Actuaries have provided in their year-end valuation. The percentage and lump sum payments are set for the years 2017 – 2020. It is intended that a full actuarial triennial valuation will be undertaken at the 31st March 2019.
- b) The capital cost of implementing the 2009 Eel Regulations.

The estimated costs of these have been included in the Medium Term Financial Plan which covers the four years from 2017/18 to 2020/21.

	2016/17	2017/18	2018/19	2019/20	2020/21
	Actual	Budget	Estimate	Estimate	Estimate
	£'000	£'000	£'000	£'000	£'000
Income	1,540	1,463	1,476	1,470	1,470
Expenditure	1,474	1,449	1,456	1,443	1,454
Surplus/(deficit)	66	14	20	27	16
Free reserves b/f	411	477	491	511	538
Free reserves c/f	477	491	511	538	554

The MTFP includes estimates for all income and expenditure including the depreciation on all capital expenditure over the four years. The 2017 – 2021 budget and estimates do not include FRS102 pension fund adjustments. This does not change the estimated surplus. The Rate and Special levy included in the plan does not include any increases for the three years 2018/19 to 2020/21

LOWER SEVERN (2005) INTERNAL DRAINAGE BOARD

Annual Governance Statement

We acknowledge as the members of the Lower Severn (2005) Internal Drainage Board our responsibility for ensuring that there is a sound system of internal control, including the preparation of the Statement of Accounts, and confirm, to the best of our knowledge and belief, with respect to the Board's Statement of Accounts for the year ended 31 March 2017, that:

- 1 We have approved the statement of accounts which has been prepared in accordance with the requirements of the Accounts and Audit Regulations and proper practices.
- 2 We have maintained an adequate system of internal control, including measures designed to prevent and detect fraud and corruption, and reviewed its effectiveness.
- 3 We have taken all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and codes of practice which could have a significant financial effect on the ability of the Board to conduct its business or its finances.
- 4 The exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations was not published until 14th July 2017.
- 5 We have carried out an assessment of the risks facing the Board and taken appropriate steps to manage those risks, including the introduction of internal controls and external insurance cover where required.
- 6 We have maintained throughout the year an adequate and effective system of internal control of the Board's accounting records and control systems and carried out a review of its effectiveness.
- 7 We have taken appropriate action on all matters raised in previous reports from the internal and external auditors. No significant issues have been raised following work carried out by the internal auditors, all other issues raised will be addressed in 2017/18.
- 8 We have considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on the Board and, where appropriate, have included them in the Statement of Accounts.

This annual governance statement is approved by the Board on 20th September 2017.

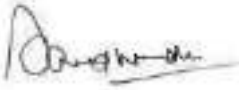
Signed on behalf of Lower Severn (2005) Internal Drainage Board

Signed by: Chairman



Date: 20th September 2017

Signed by: Responsible Financial Officer



Date: 20th September 2017

LOWER SEVERN (2005) INTERNAL DRAINAGE BOARD

Statement of Responsibilities for the Statement of Accounts

The Board is required:

To make arrangements for the proper administration of its financial affairs and to ensure that one of its officers has the responsibility for the administration of those affairs. In this Board that officer is the Responsible Financial Officer and/or Clerk.

To manage its affairs to secure economic, efficient and effective use of its resources and safeguard its assets.

The Responsible Financial Officer's Responsibilities

The Responsible Financial Officer is responsible for the preparation of the Board's Statement of Accounts which is required to present a true and fair view of the financial position of the Board at the accounting date and its income and expenditure for the year ended 31 March 2017.

In preparing the statement of accounts, the Responsible Financial Officer has:

- (i) selected suitable accounting policies and then applied them consistently;
- (ii) made judgements and estimates that were reasonable and prudent;
- (iii) compiled the accounts in accordance with the Financial Reporting Standard 102 issued by the Accounting Standards Board and had reconciled these Accounts to the Financial Statements, which have been prepared in accordance with Parts 1 to 3 of the Guidance published by the Association of Drainage Authorities in 2016;
- (iv) applied the accounting concept of a "going concern" by assuming that the IDB will continue to operate for the foreseeable future:

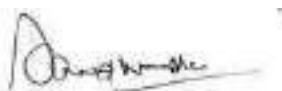
The Responsible Financial Officer has:

- (i) kept proper accounting records which were up to date;
- (ii) taken reasonable steps for the prevention and detection of fraud and other irregularities

Certificate of the Responsible Financial Officer

This Statement of Accounts provides a true and fair view of the financial position of the Board at 31 March 2017 and its income and expenditure for the year then ended.

Name



Designation: Responsible Financial Officer

Date: 20th September 2017

LOWER SEVERN (2005) INTERNAL DRAINAGE BOARD

Statement of Accounting Policies

1 General

- 1.1 The Board has elected to prepare a full Statement of Accounts. The statement of accounts has been prepared in accordance with the Financial Reporting Standard 102, under section 1A. The Financial Reporting Standard applicable in the UK and the Republic of Ireland. This is the first year in which the Board has adopted FRS 102. On 1st April 2016, UK GAAP figures were re measured and restated to be in line with FRS102. The impact of the transition is reflected in notes 4 and 9.

2 Accounting convention

The accounting convention adopted is historical cost, modified by the revaluation of certain categories of tangible fixed assets.

3 General concepts

These statements have been prepared with due regard to the following:

- 3.1 Quality of information- providing detailed and current information to support these accounts.
- 3.2 Relevance – providing financial information that is useful for assessing the stewardship of public funds.
- 3.3 Reliability – providing financial information that properly represents what it purports to represent, is neutral, free from material error, is complete within the bounds of materiality and which has been prudently prepared.
- 3.4 Comparability – is consistent and can be compared with the previous year's activity.
- 3.5 Understandability – allowing the reader to interpret the financial position of the Board.
- 3.6 Materiality – an item of information is material to the Financial Statements if it's misstatement or omission might reasonably be expected to influence assessment of the Lower Severn (2005) Internal Drainage Board's stewardship economic decisions or comparison with other organisations, based on those financial statements

4 Overriding accounting concepts

- 4.1 Accruals – Financial Statements are prepared on an accruals basis.
- 4.2 Going Concern – The accounts are prepared on the assumption that the Lower Severn (2005) Internal Drainage Board will continue in operational existence into the foreseeable future i.e. there is no intention to significantly curtail the scale of operation.
- 4.3 Legislative Requirements – It is a fundamental principle that where specific legislative requirements and accounting principles conflict, legislative requirements take precedence.

LOWER SEVERN (2005) INTERNAL DRAINAGE BOARD

Statement of Accounting Policies continued

5 Tangible Fixed Assets

Tangible fixed assets are valued on the following basis:-

- 5.1 Land is freehold and held at revaluation amount of £185,000 the original cost was £125,000. The buildings are held at the revaluation amount of £205,000, the original cost was £170,000. These revaluations were carried out on 15 January 2015 by M.Blacken MFRICS FAAV of David James and Partners. The valuation was based on current market value The buildings are depreciated over 20 years. Pumps and ancillary equipment are shown at replacement cost and depreciated over their useful economic life which the Board estimates is 15 years from the date of purchase or major overhaul.
All other tangible fixed assets are included at cost less annual depreciation of 25% calculated on cost less depreciation to date.
- 5.2 Tangible fixed assets are recognised as expenditure on the acquisition, creation or enhancement of fixed assets with a value in excess of £500 and with estimated useful lives in excess of one year are capitalised on an accruals basis in the accounts.
- 5.3 Disposals are written off at cost less depreciation. Any surplus/deficit arising is credited/charged to the Income and Expenditure Account as a profit or loss on disposal.
- 5.4 Depreciation has been provided for, using the reducing balance method on vehicles, plant and machinery, fixtures and fittings and office equipment with a purchase cost in excess of £500.
- 5.5 Intangible assets are included at cost less annual depreciation of 25% calculated on cost less depreciation to date. This is based on the useful life of these assets which is estimated to be 25 years.

6 Stock and work in progress

- 6.1 Stocks and work in progress are valued at the lower of cost or net realisable value. Work in Progress are costs incurred carrying out engineering work for developer's not yet completed and invoiced.

The Board held a material amount of consumable stock at the year-end based on a formal stock take valuation.

7 Short Term deposits

- 7.1 Short term deposits with maturities of less than one year are held with approved Banks, and are shown in the Balance Sheet at cost and include accrued interest.

8 Long Term Investments

- 8.1 These investments are valued at fair market value.

LOWER SEVERN (2005) INTERNAL DRAINAGE BOARD

Statement of Accounting Policies continued

9 Revenue

- 9.1 Agricultural rates and Local Authority levies are credited to the Income and Expenditure account on when demand notices are issued.
Government grants and contributions have been credited to the Income and Expenditure account in the year entitlements are awarded.
All other income is recognised in the Income and Expenditure account in the period to which the amounts relate.

10 Operating Expenses and Creditors

- 10.1 Expenditure is recognised on an accruals basis as a liability is incurred. All expenditure is allocated to the appropriate expenditure category listed on the Income and Expenditure account on page 15. All items held as creditors are current and are expected to be paid within 12 months.

11 Employee Benefits

- 11.1 Employee benefits are those due to be settled wholly within 12 months of the year-end. They include such benefits as wages and salaries, paid annual leave and paid sick leave, bonuses and non-monetary benefits for current employees are recognised as an expense for services in the year in which the employees render service to the Board.

12 Finance Leases

- 12.1 Leases are classified as finance leases where the terms of the lease transfer substantially all the risks and rewards incidental to the ownership of the property, plant or equipment from the lessor to the lessee.

13 Provisions

- 13.1 The Board sets aside provisions where there is a known obligation, but the amount or timing of settlements is not known. Details are given as notes to the accounting statements.

14 Pensions

- 14.1 The Board participates in the Local Government Pension Scheme (LGPS), which is categorised as a defined benefit scheme and is administered by Gloucestershire County Council. A separate disclosure setting out the measurement and valuation basis can be found in note 10 to the accounts. This Scheme was closed to new drainage board employees on 31 July 2015. A defined contribution scheme has been opened through the Peoples Pension for new employees.

LOWER SEVERN (2005) INTERNAL DRAINAGE BOARD

Statement of Accounting Policies continued

15 Reserves

- 15.1 The Board has received sums from developers to maintain agreed rhines, ditches and ponds in perpetuity within the areas specified.
Annual sums are drawn down from these balances to carry out work as required. The funds are held in investments and cash deposits and the interest earned retained in the specific accounts. The income earned on investments is reinvested.

16 Post balance sheet events

- 16.1 Any material post balance sheet events, which did not exist at the date of the balance sheet, have been disclosed as a separate note to the accounts.

17 Taxation

- 17.1 The Board is exempt from Income, Corporation and Capital Gains Taxes. Value Added Tax is included in the accounts only to the extent that it is irrecoverable.

18 Discontinued operations

- 18.1 The Board had no material operations which it acquired or which were discontinued in the year and therefore no separate disclosure is required in respect of the revenue and balance sheet accounts.

19 Judgements

- 19.1 In the application of the Board's accounting policies, the Board is required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.
- 19.2 The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both and current and future periods.

LOWER SEVERN (2005) INTERNAL DRAINAGE BOARD

BALANCE SHEET AS AT 31 MARCH 2017

		2017		2016 (Restated)	
		£	£	£	£
FIXED ASSETS					
Tangible Assets	1	894,094		916,857	
Intangible assets	2	2,973		3,964	
Finance Leases	3	<u>1,714</u>		<u>2,287</u>	
			898,781		923,108
LONG TERM ASSETS					
Investments	4		563,485		198,826
CURRENT ASSETS					
Stock and work in progress	5	33,882		26,026	
Trade debtors		29,235		8,199	
Drainage rate debtors		0		59	
VAT claim		0		843	
Prepayments		7,150		7,930	
Cash at Bank and in hand	6	492,131		811,865	
Short term deposits	7	<u>200,000</u>		<u>0</u>	
			762,398		854,922
CURRENT LIABILITIES					
Trade creditors	8	-20,026		-23,417	
Other creditors	8	-25,782		-24,351	
Accrued expenses	8	-5,722		-30,841	
Compensation for loss of office	13	0		-54,250	
Finance Leases due within one year	3	<u>-677</u>		<u>-469</u>	
			-52,207		-133,328
NET CURRENT ASSETS			<u>710,191</u>		<u>721,594</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>2,172,457</u>		<u>1,843,528</u>
LONG TERM LIABILITIES					
Developers' contributions	9	-739,796		-630,399	
Finance Leases	3	-1,902		-2,579	
Liability related to defined benefit pension scheme	10	<u>-1,097,000</u>		<u>-1,415,000</u>	
			-1,838,698		-2,047,978
NET ASSETS			<u><u>333,759</u></u>		<u><u>-204,450</u></u>
FINANCED BY:					
CAPITAL ACCOUNT			666,569		650,069
INCOME and EXPENDITURE ACCOUNT					
Balance brought forward		411,439		450,243	
Net (deficit)/surplus for the year		<u>66,487</u>		<u>-38,804</u>	
Balance carried forward			477,926		411,439
Revaluation reserve			146,042		149,042
Pump Station Reserve			140,222		0
Pension reserve	10		-1,097,000		-1,415,000
			<u><u>333,759</u></u>		<u><u>-204,450</u></u>

Certification that it is our opinion this statement of accounts represents fairly the financial position of the Lower Severn (2005) Internal Drainage Board as at 31st March 2017 and its deficit for the year then ended.

Signature
Designation: Responsible Financial Officer

Signature
Designation: Chairman

Signed in accordance with the Accounts and Audit Regulations 2015

Dated 20th September 2017

LOWER SEVERN (2005) INTERNAL DRAINAGE BOARD

INCOME AND EXPENDITURE ACCOUNT

YEAR ENDED 31 MARCH 2017

	Note	2017		2016 (Restated)
		£	£	£
INCOME				
Levies charged to authorities	11	1,129,062	957,741	
Agricultural Rates		104,646	89,302	
Foreign Water Grant & Grant in Aid	12	154,587	151,556	
Other income		<u>37,513</u>	<u>54,253</u>	
			1,425,808	1,252,852
OTHER INCOME AND INTEREST RECEIVED				
Draw down from Severnside infrastructure/maintenance	9	40,000	65,550	
Bank Interest received		1,198	2,153	
Consultancy fees		60,930	0	
Net profit on disposal of fixed assets		12,760	45,440	
Expected return on pension scheme assets	10	<u>105,000</u>	<u>95,000</u>	
			219,888	208,143
TOTAL INCOME FOR THE YEAR			1,645,696	1,460,995
EXPENDITURE				
Payroll		489,657	529,688	
Compensation for loss of office		0	54,250	
Office maintenance		17,054	17,632	
Maintenance		152,985	169,609	
EA Levy	12	197,603	193,728	
Motor, travelling and subsistence		21,025	17,475	
Communications		5,388	4,853	
Administration		32,547	32,822	
Engineering consultancy fees	14	72,481	36,459	
Legal and professional fees		6,075	15,733	
Audit and Accountancy fees	15	11,795	10,703	
Depreciation	1	174,968	181,149	
Finance leases depreciation		573	571	
Bank charges		3,058	2,127	
Pump Station Reserve		150,000	0	
Current service cost	10	96,000	130,000	
Interest on pension scheme liabilities	10	<u>154,000</u>	<u>151,000</u>	
TOTAL EXPENDITURE FOR THE YEAR			1,585,209	1,547,799
NET (DEFICIT)/ SURPLUS FOR THE YEAR			60,487	-86,804
Appropriation from pensions reserve	10		6,000	48,000
TRANSFER TO INCOME AND EXPENDITURE ACCOUNT			66,487	-38,804

LOWER SEVERN (2005) INTERNAL DRAINAGE BOARD

Statement of Changes in Equity

Note	Capital £ 1	Revaluation Reserve £ 2	Pump Reserve £ 3	Income and Expenditure £	Pension Reserve £	Total £
Opening reserves 1 April 2016	650,069	149,042	0	411,439	-1,415,000	-204,450
Surplus/(Deficit) for the year	0	0	0	66,487	318,000	384,487
Transfers for the year	16,500	-3,000	140,222	0	0	153,722
Closing reserves 31 March 2017	666,569	146,042	140,222	477,926	-1,097,000	333,759

Notes :

Capital 1 The movement on these reserves relate to the capitalisation of a previously expensed board asset valued at £25,000. This was offset by the write off of 2 plots of land and a building not owned by the Board held at £8,500.

Revaluation Reserve 2 The transfer relates to the accumulated depreciation written off in respect of the land and building as recorded in note 1.

Pump Reserve 3 In the year a provision of £150,000 was set aside to meet the costs of replacing the pumping stations to meet the 2009 Ee. Regulations. Costs of £9,778 were incurred in relation to this project.

Statement of Comprehensive Income

	£
For the year ended 31 March 2017	66,487
Re-measurement of the defined benefit liability	318,000
Comprehensive income for the year.	384,487

LOWER SEVERN (2005) INTERNAL DRAINAGE BOARD

Notes to the Accounts

Year Ended 31 March 2017

1. TANGIBLE FIXED ASSETS

	Freehold Land £	Freehold Buildings £	Pumps & weir £	Plant & Machinery £	Motor Vehicles £	Fixtures & Fittings £	Office Equipment £	Total £
Cost								
At 1 April 2016	190,000	211,500	163,217	1,038,700	55,956	16,325	23,064	1,698,762
Additions	0	0	25,000	122,002	7,392	9,000	1,555	164,949
Disposals	-5,000	-6,500	0	-62,000	0	0	0	-73,500
At 31 March 2017	185,000	205,000	188,217	1,098,702	63,348	25,325	24,619	1,790,211
Depreciation								
At 1 April 2016	0	12,339	127,654	567,818	44,535	12,713	16,841	781,900
Charge for the year		10,250	6,361	147,566	4,703	3,153	1,944	173,977
On disposals	0	-379	0	-59,381	0	0	0	-59,760
At 31 March 2017	0	22,210	134,015	656,003	49,238	15,866	18,785	896,117
Net book value								
At 31 March 2017	185,000	182,790	54,202	442,699	14,110	9,459	5,834	894,094
At 31 March 2016	190,000	199,161	35,563	470,882	11,421	3,612	6,223	916,862

2. INTANGIBLE ASSETS

	2017
Cost	£
At 1 April 2016	13,857
Additions	0
Disposals	0
At 31 March 2017	13,857
Amortisation	
At 1 April 2016	9,893
Charge for the year	991
On disposals	0
At 31 March 2017	10,884
Net book value	
At 31 March 2017	2,973
At 31 March 2016	3,964

3. FINANCE LEASES

	2017	2016
	£	£
The Board has one finance lease:-		
Asset values		
Telephone system	1,714	2,287
Short Term Liabilities		
New telephone system	677	469
Long Term Liabilities		
New telephone system	1,902	2,579
	2,579	3,048

4. INVESTMENTS

	2017	2016
	£	£
		(Restated)
Investments funds	550,114	198,030
Client accounts	13,371	796
	563,485	198,826
Under previous GAAP reporting based on the lower of cost and market value	510,648	197,506

Investments are managed by Smith & Williamson Investment Management LLP on a non discretionary basis. The funds have been invested in monthly tranches in a diversified portfolio of collectives . The funds are part of contributions received from developers see note 9. It is intended to hold these over a number of years. Each of the 17 funds held are valued at fair market value.

LOWER SEVERN (2005) INTERNAL DRAINAGE BOARD

Notes to the Accounts continued

Year Ended 31 March 2017

5. STOCK AND WORK IN PROGRESS	2017	2016
	£	£
Stock has been valued at the lower of cost and net realisable value and consists of		
Consumable stores	12,274	14,122
Fuel and oils	7,730	4,296
Work in progress are costs incurred carrying out engineering consultancy work for developers not yet completed and invoiced	13,878	7,608
	33,882	26,026
 6. CASH AT BANK AND IN HAND	 2017	 2016
	£	£
NatWest Bank	396,172	530,513
Lloyds Bank	95,786	281,085
Cash in hand	173	267
	492,131	811,865
 7. SHORT TERM DEPOSITS	 2017	 2016
	£	£
Lloyds Bank	200,000	0
 8. CREDITORS AND ACCRUALS	 2017	 2016
	£	£
Trade creditors relate to suppliers invoices paid in April 2017	20,026	23,417
Other creditors relate to amounts due to HMRC and pension contributions paid in April 2017	25,782	24,351
Accrued expenses relate to estimates of amounts due to suppliers awaiting invoices	5,722	30,841
 9. DEVELOPERS' CONTRIBUTIONS	 2017	 2016
	£	£
Balances 1 April 2016	630,399	673,075
Amounts received from developers	84,730	24,011
Drawdown to the Board net of bank interest earned	-40,000	-65,550
Bank interest	29	16
Adjustment to value of investments	64,638	-1,153
Balance 31 March 2017	739,796	630,399
Under previous GAAP reporting the method of valuation of investments see note 4	686,959	629,079

Contributions have been negotiated with developers to maintain agreed rhines, ditches and ponds.
Annual sums are drawn down from these balances as a contribution towards the costs of maintenance.

LOWER SEVERN (2005) INTERNAL DRAINAGE BOARD

Notes to the Accounts continued

Year Ended 31 March 2017

10. RETIREMENT BENEFITS

Participation in pension scheme

As part of the terms and conditions of employment of its employees, the Board offers retirement benefits. Although these benefits will not be payable until employees retire, the Board has a commitment to make payments that need to be disclosed at the time that employees earn their future entitlement

The Board participates in the Local Government Pension Scheme (LGPS), administered by Gloucestershire County Council . It is a funded scheme, which means that the Board and employees pay contributions into a fund, calculated at a level intended to balance the pensions' liabilities with investment assets.

Transactions relating to retirement benefits

The Board recognises the real cost of retirement in the payroll costs when they are earned by employees, rather than when the benefits are eventually paid as pensions. However, the charge that we are required to make against the Board's costs is on the cash payable in the year.

2016		Table1 - Transactions relating to retirement benefits			
£000's	% of pay	Income and Expenditure Account		2017	
				£000's	% of pay
		<i>Net costs of services :-</i>			
-130	30.5	Current service cost		-96	26.6
-130	30.5	<i>Net operating (income) expenditure:-</i>		-96	26.6
-151	35.5	Interest cost		-154	42.5
147	-34.6	Expected return on assets in the scheme		145	-40.1
134	31.4	<i>Net charge to the income and Expenditure Account</i>		105	29.0
		Statement of Movement in Board's reserves			
		Reversal of net charges made for retirement benefits in accordance with FRS 102			
-142		Actual amount charged against the Income and Expenditure account for pensions in the year:			
		Employer's contributions payable to scheme			
138		Net impact on Income and Expenditure account		139	
-4				-34	

LOWER SEVERN (2005) INTERNAL DRAINAGE BOARD

Notes to the Accounts continued

Year Ended 31 March 2017

10. RETIREMENT BENEFITS CONTINUED

Assets and liabilities in relation to retirement benefits

The underlying assets and liabilities for retirement benefits attributable to the Board at 31 March are as follows:

	Table 2 - Pension fund assets and liabilities	
2016		2017
£000's		£000's
-4,401	Funded benefits under the LGPS regulations	-5,165
-4,401	Unfunded discretionary benefits awarded by means of additional actuarial value of fund liabilities	-5,165
2,986	Market value of fund assets	4,068
-1,415	Net pension deficit	-1,097

The liabilities show the underlying commitments that the Board has over the long term to pay retirement benefits. The total liability of £1,097,000 (£1,415,000 at 31 March 2016) has a material impact on the net worth of the Board as recorded in the Balance Sheet, leaving the overall surplus of £333,759. (Deficit of £204,450 at 31 March 2016)
The deficit on the local government scheme will be made good by increased contributions over the remaining working life of the employees, as assessed by the scheme's actuary.

Basis for estimating assets and liabilities

Liabilities have been assessed on an actuarial basis using the projected unit method. An estimate of the pensions that will be payable in future years dependent on assumptions about mortality rates, salary levels, etc. The liabilities have been assessed by Hymans Robertson, an independent firm of actuaries, estimates being based on the latest full valuation of the scheme as at 31 March 2016.

The main assumptions used in their calculations, agreed with the actuaries by the scheme administrators are shown in the table below.

	Table 3 - Main financial assumptions used in the calculations	
2016		2017
2.2%	Pension increase rate	2.4%
3.7%	Rate of increase in salaries	2.7%
3.5%	Expected return on assets	2.6%
3.5%	Discount rate	2.6%

LOWER SEVERN(2005) INTERNAL DRAINAGE BOARD

Notes to the Accounts continued

Year Ended 31 March 2017

10. RETIREMENT BENEFITS CONTINUED

Commutation

An allowance is included for 50% of future retirements to elect for tax-free cash up to HMRC limits for pre April 2008 service and 75% of the maximum tax-free cash for post April 2008 service.

The Board's share of assets in the LGPS, valued at fair value, principally at market value for investments, consists of the following categories, by proportion of the total assets held by the fund:

Table 4 - Value of investments and expected returns						
2016		expected long term return		2017		expected long term return
£000's	%	%		£000's	%	%
2,090	70	5.6	equities	2,889	71	2.6
627	21	2.8	bonds	813	20	2.6
239	8	3.8	property	285	7	2.6
30	1	2.5	cash	81	2	2.6
2,986	100		total	4,068	100	

It must be recognised that pension fund investments are made for the long term, and that market values and net fund liabilities at a given point in time, are only indicative of the position of the fund at that date.

Movement in the net pension fund deficit

The change in the pension deficit is detailed below :

Table 5 - Analysis of the movement in the net pension deficit for the year		
2016 (Restated) £000's		2017 £000's
-1,750	Net deficit at beginning of year	-1,415
	Movement in year :	
138	Contributions paid	139
-130	Current service cost	-96
95	Interest income	105
-151	Interest cost	-154
383	Re-measurement of the defined benefit liability	324
-1,415	Net deficit at end of the year	-1,097

LOWER SEVERN (2005) INTERNAL DRAINAGE BOARD

Notes to the Accounts continued

Year Ended 31 March 2017

10. RETIREMENT BENEFITS CONTINUED

Defined benefit scheme

The defined benefits scheme in which the Board participates was closed to new members on 31 July 2015.

As part of the terms and conditions of employment of its officers and other employees who were employed prior to 31 July 2015, the Board offers retirement benefits. Although these benefits will not actually be payable until employees retire, the Board has a commitment to make payments that need to be disclosed at the time when employees earn their future entitlement.

The Board participates in the Local Government Pension Scheme (LGPS), which is categorised as a defined benefit scheme and is administered by Gloucestershire County Council. It is a funded scheme, meaning that the Board and employees pay contributions into a fund, calculated at a level intended to balance the pension's liability with investment assets. The retirement benefits are determined independently of the investments of the scheme and the Board has an obligation to make extra contributions where assets are insufficient to meet employee benefits.

National changes to the LGPS were introduced on 1 April 2008 and will effect the pension liability. The Board and its actuary were required to make a number of assumptions about further changes to the scheme when calculating these figures. The actuary has made allowance for the removal of the "Rule of 85" for new entrants from 1 October 2006 up to and including 31 March 2010

The LGPS funding level is determined by actuarial valuation every three years. The latest valuation was at 31 March 2016, the overall fund was 89% funded. Employers' contribution rates are calculated at each valuation to achieve full funding of each employer's part of the scheme over the average future working life of that employer's active members.

During 2016/17 the employer contribution rate was 17.40% of payroll (17.40% in 2015/16). The results of the 2016/17 valuation show that contributions for 2016/17 are calculated at 17.4%

The Board's estimated contribution to the scheme in 2017/18 is £144,000.

Further information can be found in Gloucestershire County Council's LGPS Annual Report, which is available (from November each year) upon request from:

Head of Service Delivery and Finance,
Gloucestershire County Council,
Shire Hall,
Westgate Street,
Gloucester GL1 2TG.

LOWER SEVERN (2005) INTERNAL DRAINAGE BOARD

Notes to the Accounts continued

Year Ended 31 March 2017

11. LEVIES CHARGED TO AUTHORITIES	2017	2016
	£	£
Bristol City Council	621,481	530,532
South Gloucestershire Council	263,846	224,943
Stroud District Council	130,789	106,332
Gloucester City Council	59,009	50,355
Forest of Dean Council	36,435	30,773
Herefordshire Council	10,093	8,619
Tewksbury Borough Council	6,063	5,143
Malvern Hills Council	1,346	1,044
	1,129,062	957,741

12. CONTRIBUTIONS AND PRECEPTS

The Board received in 2016/17 a Foreign Water Contribution of £154,587 from the Environment Agency. The Board paid the Environment Agency a Flood Defence Precept in 2016/17 of £197,603.

13. EMPLOYEES' REMUNERATION

The Board is required under Regulation 7(3) of the Accounts and Audit Regulations 2015, to report the members of staff with pay and benefits, excluding employer pension contributions, in excess of £50,000 per annum in bands of £10,000.

The Board had no employees in either 2016/17 or 2015/16 who earned more than £50,000.

14. ENGINEERING CONSULTANCY FEES	2017	2016
	£	£
Consultancy fees and expenses	28,728	21,259
Specific modelling and rechargeable work	43,753	16,208
Ryalls lane, Cambridge provision not required	0	-1,008
	72,481	36,459

15. AUDIT AND ACCOUNTANCY FEES	2017	2016
	£	£
Audit fees and expenses	7,650	7,650
Accountancy services	4,145	3,053
	11,795	10,703

16. RELATED PARTY TRANSACTIONS

The Board is required to disclose material transactions with related parties, bodies or individuals that have the potential to control or influence the Board or to be controlled or influenced by the Board. The Board receives levies totalling £1,129,062 from the 8 local authorities within the areas in which the Board operates. These authorities are represented by 15 of the 29 Board members. In addition a number of Board Member's are also elected councillors on these authorities.

The Board carried out works to an area of land owned by the Chairman Mr.G.Littleton and invoiced him the fully costed charge of £259 including value added tax (£378 in 2015/16) and Mr J Nichols an Elected Member of the Board and invoiced him the fully costed charge of £318 including vat (nil in 2015/16). Details of the transactions are recorded in the Register of Members of Interests and are open to inspection at the Board's offices.

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF LOWER SEVERN (2005) INTERNAL DRAINAGE BOARD

We have audited the financial statements of Lower Severn (2005) Internal Drainage Board (the "Board") for the year ended 31 March 2017 under the Local Audit and Accountability Act 2014 (the "Act"). The financial statements comprise the statement of accounting policies, the Balance Sheet, the Income and Expenditure Account, the Statement of Changes in Equity, the Statement of Comprehensive Income and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

This report is made solely to the members of the Board, as a body, in accordance with Part 5 of the Act and as set out in paragraph 43 of the Statement of Responsibilities of Auditors and Audited Bodies published by Public Sector Audit Appointments Limited. Our audit work has been undertaken so that we might state to the members of the Board those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Board and the Board's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of the Responsible Financial Officer and auditor

As explained more fully in the Statement of Responsibilities for the Statement of Accounts, the Responsible Financial Officer is responsible for the preparation of the Statement of Accounts, which includes the financial statements, and for being satisfied that they give a true and fair view. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law, the Code of Audit Practice published by the National Audit Office on behalf of the Comptroller and Auditor General (the "Code of Audit Practice") and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of whether the accounting policies are appropriate to the Board's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the Responsible Financial Officer; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Narrative Report and the Annual Governance Statement to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on financial statements

In our opinion:

- the financial statements present a true and fair view of the financial position of the Board as at 31 March 2017 and of its expenditure and income for the year then ended; and
- the financial statements have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice.

Opinion on other matters

In our opinion, the other information published together with the audited financial statements in the Narrative Report and the Annual Governance Statement for the financial year for which the financial statements are prepared is consistent with the audited financial statements.

Matters on which we are required to report by exception

We are required to report to you if:

- in our opinion the Annual Governance Statement does not comply with the guidance included in 'Delivering Good Governance in Local Government: a Framework' published by CIPFA/SOLACE in June 2007; or
- we have reported a matter in the public interest under section 24 of the Act in the course of, or at the conclusion of the audit; or
- we have made a written recommendation to the Board under section 24 of the Act in the course of, or at the conclusion of the audit; or
- we have exercised any other special powers of the auditor under the Act.

We have nothing to report in respect of the above matters.

Conclusion on the Board's arrangements for securing economy, efficiency and effectiveness in its use of resources

Respective responsibilities of the Board and auditor

The Board is responsible for putting in place proper arrangements for securing economy, efficiency and effectiveness in its use of resources, to ensure proper stewardship and governance, and to review regularly the adequacy and effectiveness of these arrangements.

We are required under Section 20(1)(c) of the Act to be satisfied that the Board has made proper arrangements for securing economy, efficiency and effectiveness in its use of resources. We are not required to consider, nor have we considered, whether all aspects of the Board's arrangements for securing economy, efficiency and effectiveness in its use of resources are operating effectively.

Scope of the review of the Board's arrangements for securing economy, efficiency and effectiveness in its use of resources

We have undertaken our review in accordance with the Code of Audit Practice, having regard to the guidance on the specified criteria issued by the Comptroller and Auditor General in November 2016, as to whether the Board had proper

arrangements to ensure it took properly informed decisions and deployed resources to achieve planned and sustainable outcomes for taxpayers and local people. The Comptroller and Auditor General determined this criteria as that necessary for us to consider under the Code of Audit Practice in satisfying ourselves whether the Board put in place proper arrangements for securing economy, efficiency and effectiveness in its use of resources for the year ended 31 March 2017.

We planned our work in accordance with the Code of Audit Practice. Based on our risk assessment, we undertook such work as we considered necessary to form a view on whether in all significant respects the Board has put in place proper arrangements for securing economy, efficiency and effectiveness in its use of resources.

Conclusion

On the basis of our work, having regard to the guidance on the specified criteria issued by the Comptroller and Auditor General in November 2016, we are satisfied that in all significant respects the Board put in place proper arrangements for securing economy, efficiency and effectiveness in its use of resources for the year ended 31 March 2017.

Certificate

We certify that we have completed the audit of the financial statements of the Board in accordance with the requirements of the Act and the Code of Audit Practice.

Julie Masci

Julie Masci
for and on behalf of Grant Thornton UK LLP, Appointed Auditor

Hartwell House
55 – 61 Victoria Street
Bristol
BS1 6FT

20 September 2017



Annual Report for the year ended 31 March 2016

The Law – the following annual report is provided in accordance with Paragraph 4 of Schedule 2 to the Land Drainage Act 1991.

No later than 31 August 2016 a copy must be provided to:

- Department for Environment, Food and Rural Affairs, Flood Management Division, Area 3C, Nobel House, 17 Smith Square, London SW1P 3JR via floodreports@defra.gsi.gov.uk
- National Flood and Coastal Risk Manager (Strategic Delivery), The Environment Agency, Horizon House, Deanery Road, Bristol, BS1 5AH via rachael.hill@environment-agency.gov.uk
- The Chief Executives of:
 - all local authorities that pay special levies to the Board;
 - all County Councils or London Boroughs within which the Board is situated.

Please complete the form electronically. If you are unable to complete the form electronically, please complete in **BLOCK LETTERS** using **black ink**.

Please round all cash figures down to nearest whole £.

Lower Severn (2005)

Internal Drainage Board

Section A – Financial information

Preliminary information on special levies issued by the Board for 2016-17

Information requested below is essential in calculating future formula spending share. It is not covered elsewhere on this form or by the external auditor's certificate.

Special levies information for financial year 2016-17 (forecast)	
Name of local authority	2016-17 forecast £
1. Bristol City Council	621,481
2. South Gloucestershire Council	263,846
3. Stroud District Council	130,789
4. Gloucester City Council	59,008
5. Forest Of Dean Council	36,435
6. Herefordshire Council	10,093
7. Tewkesbury Borough Council	6,063
8. Malvern Hills Council	1,346
Total	1,129,061

Section A – Financial information (continued)

Income and Expenditure Account for the year ending 31 March 2016

All Internal Drainage Boards must ensure that the Income and Expenditure information provided below is consistent with the Board's annual accounting statements which have been prepared in accordance with proper practices found in *Governance and Accountability in Internal Drainage Boards in England – A Practitioners' Guide 2006 (Revised November 2007)*

	Notes	Year ending 31 March 2016 £
INCOME		
Drainage Rates		X 89,302
Special Levies		X 957,741
Contributions from the Environment Agency		X 151,556
Contributions applied from developers/other beneficiaries		X 65,550
Government Grants		X 0
Rechargeable Works		X 50,218
Interest and Investment Income		X 2,153
Rents and Acknowledgements		X 0
Other Income		X 4,035
Total income		X 1,320,555
EXPENDITURE		
New Works and Improvement Works		Y 0
Contributions to the Environment Agency		Y 193,728
Drains Maintenance		Y 797,589
Pumping Stations, Sluices and Water level control structures		Y 36,271
Administration		Y 333,371
Rechargeable Works		Y 41,840
Finance Charges		Y 0
SSSIs		Y 0
797589IDB Biodiversity Action Plan actions or other biodiversity activities		Y 2,000
Other Expenditure		Y 0
Total expenditure		Y 1,404,799
EXCEPTIONAL ITEMS		
Profits/(losses) arising from the disposal of fixed assets		Z 45,440
Net Operating Surplus/(Deficit) for the year		X-Y+Z (38,804)

Notes:

1. Include all other Income, such as absorption account surpluses (for example plant and labour absorption accounts).
2. State the gross cost of undertaking minor capital works that have not been capitalised and the annual depreciation charges of all major schemes that have been capitalised. You should also include a fair proportion of the support costs directly associated with delivery of the schemes.
3. State the total precept demanded for the year as properly issued by the Environment Agency, in accordance with section 141 of the Water Resources Act 1991. Providing that the precept has been properly issued as before stated it should always be included here, even when the Board has appealed against the amount of contribution, in accordance with section 140 of the Water Resources Act 1991. Where the Board knows with certainty the outcome of any such appeal, it should also include the appropriate accrual/prepayment.
4. State all costs associated with the maintenance of watercourses, meaning work associated with open channels, pipelines, culverts, bridges, etc. Plant, vehicle and labour charges should include a fair proportion of the overheads such as depot/workshop costs, employment on-costs, insurances and depreciation, etc. You should also include a fair proportion of the support costs directly associated with delivery of the maintenance programme.
5. State all costs associated with maintaining and operating the pumping stations, sluices and water level control structures. Plant, vehicle and labour charges should include a fair proportion of the overheads such as depot/workshop costs, employment on-costs, insurances and depreciation, etc. You should also include a fair proportion of the support costs directly associated with maintaining and operating the pumping stations, sluices and water level control structures.
6. Include the cost of non-technical staff only, office accommodation, annual depreciation of office equipment that has been capitalised, minor office equipment that has not been capitalised, postages, telecoms', stationery, printing, advertising, auditing of accounts, general insurances and all other costs associated with supporting the organisation. Please note that this does not include support costs, which are directly associated with the delivery of front line services.
7. State all costs associated with undertaking work for third parties. Plant, vehicle and labour charges should include a fair proportion of the overheads such as depot/workshop costs, employment on-costs, insurances and depreciation, etc. You should also include a fair proportion of the support costs directly associated with undertaking the rechargeable work.
8. Include the cost of servicing any borrowing, in terms of bank/loan/hire purchase Interest payable.
9. State all costs associated with undertaking works – capital or maintenance – specifically for helping to achieve favourable condition on Sites of Special Scientific Interest (SSSIs). In most cases, these costs will be incurred in implementing actions set out in SSSI Water Level Management Plans or SSSI River Restoration Plans.
10. State all costs associated with undertaking works – capital or maintenance – that are intended to help conserve biodiversity (other than works on SSSIs). These costs are likely to be incurred in implementing actions set out in an IDB's Biodiversity Action Plan, but may include other activities.
11. Include all other expenditure, such as a provision for bad/doubtful debts, write-offs, and absorption account deficits (for example plant and labour absorption accounts).

Section B – Defra high level target and IDB Review Reporting

This section relates to the Board's achievement of High Level Targets (HLTs) issued by Defra in March 2005, including information required by the Environment Agency as a result of the targets or in relation to their general supervisory duty. Only those HLTs relevant to IDBs are covered below. This section also allows for reporting on IDB Review Targets.

HLT 1 – Policy Delivery Statement

Boards were required to produce a publicly available policy statement by 31 March 2001 setting out their plans for delivering the Government's policy aims and objectives. The full range of issues to be covered was set out in a template issued in June 2000. It is recommended that these statements be published on Boards' websites where they have them and reviewed every three years.

Is an up to date statement in place and copy (or weblink) provided to Defra, EA and CLG?.....Yes ☒ No ☐

If 'NO', please say why not and when the statement will be produced/revised:

HLT 2 – Information on the National Flood and Coastal Defence Database

The IDB Review Project Board and the Environment Agency have agreed the means to allow data to be stored on the National Flood and Coastal Defence Database or equivalent systems. Boards are required to report on their asset holding and asset condition at the end of 2007/08.

HLT 3 – Biodiversity

Please indicate whether your Board has published a Biodiversity Action PlanYes ☒ No ☐

Access to environmental expertise

Does your IDB have access to environmental expertise? If so please tick all those options below through which environmental expertise is regularly provided to your IDB:

Appropriately skilled Board Members (e.g. Board member from an Environmental Body/Authority)	<input checked="" type="checkbox"/>
Directly employed staff	<input checked="" type="checkbox"/>
Contracted persons or consultants	<input checked="" type="checkbox"/>
Environmental Partners/NGOs	<input type="checkbox"/>
Other (please describe)	<input type="checkbox"/>

Asset Management (IDB Review Strand A3)

What system/database does your Board use to manage the assets it is responsible for?
(A) ADIS (B) NFCDD (C) Paper Records (D) Other Electronic System (please describe)

Asset Management System – GIS Cadcorp

Has your Board continued to undertake visual inspections and update
asset databases on an annual basis?

Yes ☒

No ☐

Guidance and Best Practice (IDB Review Section B)

How many Board members (in total – elected and appointed) do you have on your IDB?

29

Has your IDB adopted a formal Scheme of Delegation? Yes ☒ No ☐

Has your IDB provided training for members in the last year?

Considered: Yes ☒ No ☐

Implemented: Yes ☒ No ☐

Please detail:

Relevant Committee Members have been given training in respect of

- a) Planning/Development Control – Re: Avonmouth/Sevenside Enterprise Project.
- b) Compliance with Eel Regulations 2009.

Immediate Action (IDB Review Section C)

Has your IDB adopted minimum website requirements as specified in the IDB Review Implementation Plan? Yes ☒ No ☐

Is your Board's website information current for 2015? (Board membership, audited accounts, programmes of works, WLMPS, etc) Yes ☒ No ☐

Has your IDB adopted computerised accounting and rating systems, as specified in the IDB Review Implementation Plan? Yes ☒ No ☐

Has your Board adopted the following governance documents?

Standing Orders Yes ☒ No ☐

Have the Standing Orders been approved by Ministers Yes ☒ No ☐

Byelaws Yes ☒ No ☐

Have the Byelaws been approved by Ministers Yes ☒ No ☐

Code of Conduct for Board Members Yes ☒ No ☐

Financial Regulations Yes ☒ No ☐

Register of Member's Interests Yes ☒ No ☐

Internal Drainage Board

Signature

Dunham See Dad

16/08/2016	16/08/2016
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David Wride	James Druett
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Interim Principal Officer	Land Drainage Engineer
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dwrite@lowersevernldb.org.uk jdruett@lowersevernldb.org.uk

Annual Report for the year ended

31 March 2017

The Law – the following annual report is provided in accordance with Paragraph 4 of Schedule 2 to the Land Drainage Act 1991.

No later than 18 September 2017 a copy must be provided to:

- Department for Environment, Food and Rural Affairs, Flood Management Division, Area 3C, Nobel House, 17 Smith Square, London SW1P 3JR via floodreports@defra.gsi.gov.uk
- National Flood and Coastal Risk Manager (Strategic Delivery), The Environment Agency, Horizon House, Deanery Road, Bristol, BS1 5AH via rachael.hill@environment-agency.gov.uk
- The Chief Executives of:
 - all local authorities that pay special levies to the Board;
 - all County Councils or London Boroughs within which the Board is situated.

Please complete the form electronically. If you are unable to complete the form electronically, please complete in **BLOCK LETTERS** using **black ink**.

Please round all cash figures down to nearest whole £.

LOWER SEVERN (2005) ENTER INTERNAL DRAINAGE BOARD NAME HERE

Internal Drainage Board

Section A – Financial information

Preliminary information on special levies issued by the Board for 2017- 18

Information requested below is essential in calculating future formula spending share. It is not covered elsewhere on this form or by the external auditor's certificate.

Special levies information for financial year 2017-18 (forecast)	
Name of local authority	2017-18 forecast £
1. BRISTOL CITY COUNCIL	622,331
2. SOUTH GLOUCESTERSHIRE COUNCIL	265,130
3. STROUD DISTRICT COUNCIL	130,789
4. GLOUCESTER CITY COUNCIL	59,784
5. FOREST OF DEAN COUNCIL	36,768
6. HEREFORDSHIRE COUNCIL	10,093
7. TEWKESBURY BOROUGH COUNCIL	6,063
8. MALVERN HILLS	1,384
Total	1,132,342

Section A – Financial information (continued)

Income and Expenditure Account for the year ending 31 March 2017

All Internal Drainage Boards must ensure that the Income and Expenditure information provided below is consistent with the Board's annual accounting statements which have been prepared in accordance with proper practices found in *Governance and Accountability for Smaller Authorities in England – A Practitioners' Guide to proper practices to be applied in the preparation of statutory annual accounts and governance statements March 2017*

	Notes	Year ending 31 March 2017 £
INCOME		
Drainage Rates	X	104,646
Special Levies	X	1,129,062
Contributions from the Environment Agency	X	154,587
Contributions applied from developers/other beneficiaries	X	40,000
Government Grants	X	0
Rechargeable Works	X	95,870
Interest and Investment Income	X	1,198
Rents and Acknowledgements	X	0
Other Income	X	2,573
Total income	X	1,527,936
EXPENDITURE		
New Works and Improvement Works	Y	0
Contributions to the Environment Agency	Y	197,603
Drains Maintenance	Y	859,192
Pumping Stations, Sluices and Water level control structures	Y	183,352
Administration	Y	182,545
Rechargeable Works	Y	51,517
Finance Charges	Y	0
SSSIs	Y	0
IDB Biodiversity Action Plan actions or other biodiversity activities	Y	0
Other Expenditure	Y	0
Total expenditure	Y	1,474,209
EXCEPTIONAL ITEMS		
Profits/(losses) arising from the disposal of fixed assets	Z	12,760
Net Operating Surplus/(Deficit) for the year	X-Y+Z	66,487

Notes:

1. Include all other income, such as absorption account surpluses (for example plant and labour absorption accounts).
2. State the gross cost of undertaking minor capital works that have not been capitalised and the annual depreciation charges of all major schemes that have been capitalised. You should also include a fair proportion of the support costs directly associated with delivery of the schemes.
3. State the total precept demanded for the year as properly issued by the Environment Agency, in accordance with section 141 of the Water Resources Act 1991. Providing that the precept has been properly issued as before stated it should always be included here, even when the Board has appealed against the amount of contribution, in accordance with section 140 of the Water Resources Act 1991. Where the Board knows with certainty the outcome of any such appeal, it should also include the appropriate accrual/prepayment.
4. State all costs associated with the maintenance of watercourses, meaning work associated with open channels, pipelines, culverts, bridges, etc. Plant, vehicle and labour charges should include a fair proportion of the overheads such as depot/workshop costs, employment on-costs, insurances and depreciation, etc. You should also include a fair proportion of the support costs directly associated with delivery of the maintenance programme.
5. State all costs associated with maintaining and operating the pumping stations, sluices and water level control structures. Plant, vehicle and labour charges should include a fair proportion of the overheads such as depot/workshop costs, employment on-costs, insurances and depreciation, etc. You should also include a fair proportion of the support costs directly associated with maintaining and operating the pumping stations, sluices and water level control structures.
6. Include the cost of non-technical staff only, office accommodation, annual depreciation of office equipment that has been capitalised, minor office equipment that has not been capitalised, postages, telecoms, stationery, printing, advertising, auditing of accounts, general insurances and all other costs associated with supporting the organisation. Please note that this does not include support costs, which are directly associated with the delivery of front line services.
7. State all costs associated with undertaking work for third parties. Plant, vehicle and labour charges should include a fair proportion of the overheads such as depot/workshop costs, employment on-costs, insurances and depreciation, etc. You should also include a fair proportion of the support costs directly associated with undertaking the rechargeable work.
8. Include the cost of servicing any borrowing, in terms of bank/loan/hire purchase interest payable.
9. State all costs associated with undertaking works – capital or maintenance – specifically for helping to achieve favourable condition on Sites of Special Scientific Interest (SSSIs). In most cases, these costs will be incurred in implementing actions set out in SSSI Water Level Management Plans or SSSI River Restoration Plans.
10. State all costs associated with undertaking works – capital or maintenance – that are intended to help conserve biodiversity (other than works on SSSIs). These costs are likely to be incurred in implementing actions set out in an IDB's Biodiversity Action Plan, but may include other activities.
11. Include all other expenditure, such as a provision for bad/doubtful debts, write-offs, and absorption account deficits (for example plant and labour absorption accounts).

Section B –IDB Reporting

Policy Delivery Statement

Boards are required to produce a publicly available policy statement setting out their plans for delivering the Government's policy aims and objectives. It is recommended that these statements be published on Boards' websites where they have them and reviewed every three years.

Is an up to date statement in place and copy (or weblink)
provided to Defra, EA and CLG?.....Yes ☒ No ☐

If 'NO', please say why not and when the statement will be produced/revised?:

Information on the National Flood and Coastal Defence Database

The IDB Review Project Board and the Environment Agency have agreed the means to allow data to be stored on the National Flood and Coastal Defence Database or equivalent systems. Boards are required to report on their asset holding and asset condition at the end of 2007/08.

Biodiversity

Please indicate whether your Board has a Biodiversity Action PlanYes ☒ No ☐

If "yes" is the report available to the public.....Yes ☒ No ☐

Has your Biodiversity Action Plan been updated in the last five years?.....Yes ☒ No ☐

Have you taken all the BAP actions for the financial year, including reporting?.....Yes ☒ No ☐

Access to environmental expertise

Does your IDB have access to environmental expertise? If so please tick all those options below through which environmental expertise is regularly provided to your IDB:

Appropriately skilled Board Members (e.g. Board member from an Environmental Body/Authority)	<input type="checkbox"/>
Directly employed staff	<input checked="" type="checkbox"/>
Contracted persons or consultants	<input checked="" type="checkbox"/>
Environmental Partners/NGOs	<input checked="" type="checkbox"/>
Other (please describe)	<input type="checkbox"/>

Asset Management

What system/database does your Board use to manage the assets it is responsible for?
(A) ADIS (B) NFCDD (C) Paper Records (D) Other Electronic System (please describe)

Asset Management System – GIS Cadcorp
Sage Accounting System

Has your Board continued to undertake visual inspections and update
asset databases on an annual basis? Yes ☒ No ☐

Guidance and Best Practice

How many Board members (in total – elected and appointed) do you have on your IDB?

Has your IDB adopted a formal Scheme of Delegation? Yes ☒ No ☐

Has your IDB provided training for members in the last year?

Considered: Yes ☒ No ☐

Implemented: Yes ☒ No ☐

Please detail:

Interviewing Techniques
Update on Pension legislation

Immediate Action

Has your IDB adopted minimum website requirements as specified in the
IDB Review Implementation Plan? Yes ☒ No ☐

Is your Board's website information current for 2015? (Board membership,
audited accounts, programmes of works, WLMPS, etc) Yes ☒ No ☐

Has your IDB adopted computerised accounting and rating systems,
as specified in the IDB Review Implementation Plan?..... Yes ☒ No ☐

Has your Board adopted the following governance documents?

Standing Orders Yes ☒ No ☐

Have the Standing Orders been approved by Ministers Yes ☒ No ☐

Byelaws Yes ☒ No ☐

If you have Byelaws are they Flood and Water Management Act compliant i.e. Written for the purposes of
environmental
protection?..... Yes ☒ No ☐

Have the Byelaws been approved by Ministers Yes ☒ No ☐

Code of Conduct for Board Members..... Yes ☒ No ☐

Financial Regulations..... Yes ☒ No ☐

Register of Member's Interests Yes ☒ No ☐

Board membership and attendance

Seats available to elected members under the Land Drainage Act 1991.	14
Seats available to appointed members under the Land Drainage Act 1991.	15
Number of elected members on the board at year end.	13
Number of appointed members on the board at year end.	15
Mean average number of elected members in attendance at each board meeting over the last financial year.	11
Mean average number of appointed members in attendance at each board meeting over the last financial year.	10

Have you held elections within the last three years?..... Yes ☒ No ☐

Did elections comply with the requirements specified by the Secretary of State under Regulation 28 of the
Land Drainage (Election of Drainage Boards) Regulations 1938?..... Yes ☒ No ☐

Complaints procedure

Is the procedure for a member of the public to make a complaint about the IDB accessible from the front page
of its website?..... Yes ☒ No ☐

Section C – Declaration

Lower Severn (2005) (ENTER INTERNAL DRAINAGE BOARD NAME HERE)

Internal Drainage Board

I confirm that the information provided in sections A-C or with this form is correct.

Signature

Date

Name in BLOCK LETTERS

Designation

Email address


31/08/17
Martin Dear


James Druett

Accounts Officer

Land Drainage Engineer

MDear@lowersevernldb.org.uk

jdruett@lowersevernldb.org.uk

Annual Report for the year ended

31 March 2018

The Law – the following annual report is provided in accordance with Paragraph 4 of Schedule 2 to the Land Drainage Act 1991.

No later than 31 August 2018 a copy must be provided to:

- Department for Environment, Food and Rural Affairs, Flood Management Division, Floor 3, Seacole, 2 Marsham Street, London SW1P 4DF via floodreports@defra.gsi.gov.uk
- National Flood and Coastal Risk Manager (Strategic Delivery), The Environment Agency, Horizon House, Deanery Road, Bristol, BS1 5AH via rachael.hill@environment-agency.gov.uk
- The Chief Executives of:
 - all local authorities that pay special levies to the Board;
 - all County Councils or London Boroughs within which the Board is situated.

Please complete the form electronically. If you are unable to complete the form electronically, please complete in BLOCK LETTERS using **black ink**.

Please round all cash figures down to nearest whole £.

LOWER SEVERN (2005) ENTER INTERNAL DRAINAGE BOARD NAME HERE Internal Drainage Board

Section A – Financial information

Preliminary information on special levies issued by the Board for 2018- 19

Information requested below is essential in calculating future formula spending share. It is not covered elsewhere on this form or by the external auditor's certificate.

Special levies information for financial year 2018-19 (forecast)	
Name of local authority	2018-19 forecast £
1. BRISTOL CITY COUNCIL	656,250
2. SOUTH GLOUCESTERSHIRE COUNCIL	274,939
3. STROUD DISTRICT COUNCIL	135,708
4. GLOUCESTER CITY COUNCIL	61,971
5. FOREST OF DEAN COUNCIL	38,113
6. HEREFORDSHIRE COUNCIL	10,462
7. TEWKESBURY BOROUGH COUNCIL	6,284
8. MALVERN HILLS	1,435
Total	1,185,162

Section A – Financial information (continued)

Income and Expenditure Account for the year ending 31 March 2018

All Internal Drainage Boards must ensure that the Income and Expenditure information provided below is consistent with the Board's annual accounting statements which have been prepared in accordance with proper practices found in *Governance and Accountability for Smaller Authorities in England – A Practitioners' Guide to proper practices to be applied in the preparation of statutory annual accounts and governance statements March 2017*

	Notes	Year ending 31 March 2018 £
INCOME		
1. Drainage Rates		X 106,454
2. Special Levies		X 1,132,342
3. Higher Land Water Contributions from the Environment Agency		X 157,687
4. Contributions received from developers/other beneficiaries		X 46,000
5. Government Grants (includes capital grants from EA and levy contributions)		X 0
6. PSCAs from EA and other RMAs		X 0
7. Loans		X 0
8. Rechargeable Works		X 59,043
9. Interest and Investment Income		X 1,496
10. Rents and Acknowledgements		X 0
11. Other Income		X 11,609
Total income		X 1,514,631
EXPENDITURE		
12. New Works and Improvement Works		Y 0
13. Total precept to the Environment Agency		Y 201,556
14. Watercourse maintenance		Y 911,024
15. Pumping Stations, Sluices and Water level control structures		Y 169,514
16. Administration		Y 164,117
17. PSCAs		Y 0
18. Rechargeable Works		Y 26,025
19. Finance Charges		Y 0
20. SSSIs		Y 0
21. IDB Biodiversity and conservation (other than item 20 expenditure)		Y 0
22. Other Expenditure		Y 0
Total expenditure		Y 1,472,236

EXCEPTIONAL ITEMS			
23. Profits/(losses) arising from the disposal of fixed assets		Z	3,249
Net Operating Surplus/(Deficit) for the year		X-Y+Z	45,644
24. Developers Funds income not applied in year			843,235
25. Grant income not applied in year			0

Notes:

11. Include all other Income, such as absorption account surpluses (for example plant and labour absorption accounts).
12. State the gross cost of undertaking minor capital works that have not been capitalised and the annual depreciation charges of all major schemes that have been capitalised. You should also include a fair proportion of the support costs directly associated with delivery of the schemes.
13. State the total precept demanded for the year as properly issued by the Environment Agency, in accordance with section 141 of the Water Resources Act 1991. Providing that the precept has been properly issued as before stated it should always be included here, even when the Board has appealed against the amount of contribution, in accordance with section 140 of the Water Resources Act 1991. Where the Board knows with certainty the outcome of any such appeal, it should also include the appropriate accrual/prepayment.
14. State all costs associated with the maintenance of watercourses, meaning work associated with open channels, pipelines, culverts, bridges, etc. Plant, vehicle and labour charges should include a fair proportion of the overheads such as depot/workshop costs, employment on-costs, insurances and depreciation, etc. You should also include a fair proportion of the support costs directly associated with delivery of the maintenance programme.
15. State all costs associated with maintaining and operating the pumping stations, sluices and water level control structures. Plant, vehicle and labour charges should include a fair proportion of the overheads such as depot/workshop costs, employment on-costs, insurances and depreciation, etc. You should also include a fair proportion of the support costs directly associated with maintaining and operating the pumping stations, sluices and water level control structures.
16. Include the cost of non-technical staff only, office accommodation, annual depreciation of office equipment that has been capitalised, minor office equipment that has not been capitalised, postages, telecoms', stationery, printing, advertising, auditing of accounts, general insurances and all other costs associated with supporting the organisation. Please note that this does not include support costs, which are directly associated with the delivery of front line services.
17. State all costs associated with the PSCA
18. State all costs associated with undertaking work for third parties. Plant, vehicle and labour charges should include a fair proportion of the overheads such as depot/workshop costs, employment on-costs, insurances and depreciation, etc. You should also include a fair proportion of the support costs directly associated with undertaking the rechargeable work.
19. Include the cost of servicing any borrowing, in terms of bank/loan/hire purchase Interest payable.
20. State all costs associated with undertaking works – capital or maintenance – specifically for helping to achieve favourable condition on Sites of Special Scientific Interest (SSSIs). In most cases, these costs will be incurred in implementing actions set out in SSSI Water Level Management Plans or SSSI River Restoration Plans.
21. State all costs associated with undertaking works – capital or maintenance – that are likely intended to help conserve biodiversity (other than works on SSSIs). These costs are likely to be incurred in implementing actions set out in an IDB's Biodiversity Action Plan or other conservation actions on non-designated sites.
22. Include all other expenditure, such as a provision for bad/doubtful debts, write-offs, and absorption account deficits (for example plant and labour absorption accounts).
23. For the disposal of assets, state the difference between any proceeds from the sale/disposal of the asset and the cost of the asset less accumulated depreciation.
24. Total balance of developer fund year end.
25. Unspent grant at year end.

Section B –IDB Reporting

Policy Delivery Statement

Boards are required to produce a publicly available policy statement setting out their plans for delivering the Government's policy aims and objectives. It is recommended that these statements be published on Boards' websites where they have them and reviewed every three years.

Is an up to date statement in place and copy (or weblink) provided to Defra, and EA? Yes ☒ No ☐

Biodiversity

Please indicate whether your Board has a Biodiversity Action Plan Yes ☒ No ☐

If "yes" is the Biodiversity Action Plan available on your website?..... Yes ☒ No ☐

What year was your Biodiversity Action Plan last updated?).....

Have you reported progress on BAP implementation on your web site?..... Yes ☐ No ☒

When was biodiversity last discussed at a Board meeting (date)?.....

Do you have a biosecurity process?..... Yes ☐ No ☒

SSSI water level management plans

Please indicate whether your Board is responsible for any SSSI water level management plans?..... Yes ☒ No ☐

If so, which ones:

Walmore Common, Burley Dean, Slimbridge WWT, Chaceley Meadow, Ashleworth Hams

Area of SSSI with IDB water level management plans.....

Area of SSSI where IDB water level management activities are contributing to recovering or favourable condition?

Area of SSSI where IDB water level management actions are required to achieve recovering or favourable condition?

0

Access to environmental expertise

Does your IDB have access to environmental expertise? If so please tick all those options below through which environmental expertise is regularly provided to your IDB:

Appropriately skilled Board Members (e.g. Board member from an Environmental Body/Authority)

Co-opted members

Directly employed staff

Contracted persons or consultants

Environmental Partners/NGOs

Other (please describe)

☐☐☐☒☒☐

Asset Management

What system/database does your Board use to manage the assets it is responsible for?

ADIS

Paper Records

Other Electronic System

☒☐☐

Has your Board continued to undertake visual inspections and update asset databases on an annual basis?

Yes☒No☐

What is the cumulative total of identified watercourse (in km) that the Board periodically maintains?

500 Km

How many pumping stations does the Board operate?

6

What is the cumulative design capacity of the Board’s pumping station(s) (enter zero if no stations are operated)?

4.5 metres cubic per second

Health and Safety

Does the Board have a current Health and Safety policy in place?

Does the Board have a responsible officer for Health and Safety?

Have there been any reportable incidents in the past year?

If so, please summarise in the box below:

Yes☒No☐

Yes☒No☐

Yes☐No☒

Guidance and Best Practice

Has your IDB adopted a formal Scheme of Delegation?

Yes ☒

No ☐

Has your IDB provided training for board members in the last year in the any of the following areas?

Governance

☐

Finance

☐

Environment

☐

Health, safety and welfare

☐

Communications and engagement

☐

Other (please describe)

☐

Is your Board's website information current for this financial year? (Board membership, audited accounts, programmes of works, WLMPS, etc)

Yes ☒

No ☐

Has your IDB adopted computerised accounting and rating systems?

Yes ☒

No ☐

Has your board published all minutes of meetings on the website?.....

Yes ☒

No ☐

Does the Board publish information on its website on its approach to maintenance works and provide contact details to allow for and encourage public engagement?

Yes ☒

No ☐

When planning maintenance and capital works are environmental impacts taken into account and wherever possible best practice applied?

Yes ☒

No ☐

Has your Board adopted the following governance documents?

Standing Orders

Yes ☒

No ☐

Have the Standing Orders been approved by Ministers

Yes ☒

No ☐

Byelaws

Yes ☒

No ☐

If you have Byelaws, have you adopted the latest model byelaws published in 2012.....

Yes ☐

No ☒

Have the Byelaws been approved by Ministers.....

Yes ☒

No ☐

Code of Conduct for Board Members

Yes ☒

No ☐

Financial Regulations.....Yes ☒ No ☐

Register of Member's Interests.....Yes ☒ No ☐

Anti-fraud and corruption policy.....Yes ☒ No ☐

Board membership and attendance

How many Board members (in total – elected and appointed) do you have on your IDB?	29
Seats available to appointed members under the Land Drainage Act 1991.	15
Number of elected members on the board at year end.	14
Number of appointed members on the board at year end.	15
Mean average number of elected members in attendance at each board meeting over the last financial year.	11
Mean average number of appointed members in attendance at each board meeting over the last financial year.	10

Have you held elections within the last three years?.....Yes ☒ No ☐ N/A ☐

Did elections comply with the requirements specified by the Secretary of State under Regulation 28 of the Land Drainage (Election of Drainage Boards) Regulations 1938?..... Yes ☒ No ☐ N/A ☐

Complaints procedure

Is the procedure for a member of the public to make a complaint about the IDB accessible from the front page of its website?.....Yes ☒ No ☐

Number of complaints received in the financial year?	0
Number of complaints outstanding in the financial year?	0
Number of complaints referred to the Local Government Ombudsman?	0
Number of complaints upheld by the Local Government Ombudsman?	0

Public Engagement

Set out what your Board has done in this financial year to engage with the public (tick relevant box(es) below):

Press releases	<input type="checkbox"/>
Newsletters	<input checked="" type="checkbox"/>
Web site	<input checked="" type="checkbox"/>
Meetings	<input checked="" type="checkbox"/>
Shows/events (including open days/inspections)	<input type="checkbox"/>
Consultations	<input type="checkbox"/>
Notices	<input checked="" type="checkbox"/>

Percentage (in value) of drainage rates outstanding at year end?

0

Section B: NOTES

Guidance and Best Practice

Has your Board published **all** minutes of meetings on the web site? In answering this question, this should apply to all the main Board meetings held in the year and any appropriate meetings the Board has held with external stakeholders.

Board membership and attendance

When referring to **elected members** of the Board, this relates to the number of landowners/drainage rate payers that are elected to the Board.

When referring to **appointed members** of the Board, this relates to the number of members appointed by the local authorities to represent the local council taxpayers.


When referring to mean average number of elected and appointed members in attendance at meetings at each board meeting – **this should be expressed as a number of attendees** and not as a percentage attendance.

With regard to elections, under Schedule 1 of the Land Drainage Act 1991, elected members should hold office for three years, at which point a further election is held. When elections are held, they should comply with the requirements under Regulation 28 of the Land Drainage (Election of Drainage Boards) Regulations 1938 – to advertise and notify local stakeholders accordingly.

Section C – Declaration

LOWER SEVERN (2005)	ENTER INTERNAL DRAINAGE BOARD NAME HERE	Internal Drainage Board
---------------------	---	-------------------------

I confirm that the information provided in sections A-C or with this form is correct.

Signature	
Date	23 August 2018
Name in BLOCK LETTERS	Martin Dear
Designation	Accounts Officer
Email address	MDear@lowersevernidb.org.uk

Annual Report for the year ended

31 March 2019

The Law – the following annual report is provided in accordance with Paragraph 4 of Schedule 2 to the Land Drainage Act 1991.

No later than 30 September 2019 a copy must be provided to:

- Department for Environment, Food and Rural Affairs, Flood Management Division, Floor 3, Seacole, 2 Marsham Street, London SW1P 4DF via floodreports@defra.gsi.gov.uk
- National Flood and Coastal Risk Manager (Strategic Delivery), The Environment Agency, Horizon House, Deanery Road, Bristol, BS1 5AH via rachael.hill@environment-agency.gov.uk
- The Chief Executives of:
 - all local authorities that pay special levies to the Board;
 - all County Councils or London Boroughs within which the Board is situated.

Please complete the form electronically. If you are unable to complete the form electronically, please complete in BLOCK LETTERS using **black ink**.

Please round all cash figures down to nearest whole £.

LOWER SEVERN (2005)

Internal Drainage Board

Section A – Financial information

Preliminary information on special levies issued by the Board for 2019- 20

Information requested below is essential in calculating future formula spending share. It is not covered elsewhere on this form or by the external auditor's certificate.

Special levies information for financial year 2019-20 (forecast)	
Name of local authority	2019-20 forecast £
1. BRISTOL CITY COUNCIL	683,046
2. SOUTH GLOUCESTERSHIRE COUNCIL	306,924
3. STROUD DISTRICT COUNCIL	143,691
4. GLOUCESTER CITY COUNCIL	65,617
5. FOREST OF DEAN DISTRICT COUNCIL	40,545
6. HEREFORDSHIRE COUNCIL	11,078
7. TEWKESBURY BOROUGH COUNCIL	6,654
8. MALVERN HILLS COUNCIL	1,519
Total	1,259,074

Section A – Financial information (continued)

Income and Expenditure Account for the year ending 31 March 2019

All Internal Drainage Boards must ensure that the Income and Expenditure information provided below is consistent with the Board's annual accounting statements which have been prepared in accordance with proper practices found in *Governance and Accountability for Smaller Authorities in England – A Practitioners' Guide to proper practices to be applied in the preparation of statutory annual accounts and governance statements March 2017*

	Notes	Year ending 31 March 2019 £
INCOME		
1. Drainage Rates		110,299
2. Special Levies		1,185,162
3. Higher Land Water Contributions from the Environment Agency		160,841
4. Contributions received from developers/other beneficiaries		41,200
5. Government Grants (includes capital grants from EA and levy contributions)		0
6. PSCAs from EA and other RMAs		0
7. Loans		0
8. Rechargeable Works		54,635
9. Interest and Investment Income		3,837
10. Rents and Acknowledgements		0
11. Other Income		3,900
Total income		1,559,874
EXPENDITURE		
12. New Works and Improvement Works		0
13. Total precept to the Environment Agency		205,587
14. Watercourse maintenance		888,002
15. Pumping Stations, Sluices and Water level control structures		195,437
16. Administration		171,770
17. PSCAs		0
18. Rechargeable Works		51,059
19. Finance Charges		0
20. SSSIs		0
21. IDB Biodiversity and conservation (other than item 20 expenditure)		0
22. Other Expenditure		0
Total expenditure		1,511,855

EXCEPTIONAL ITEMS		
23. Profits/(losses) arising from the disposal of fixed assets		614
Net Operating Surplus/(Deficit) for the year		48,633
24. Developers Funds income not applied in year		914,678
25. Grant income not applied in year		0

Notes:

11. Include all other Income, such as absorption account surpluses (for example plant and labour absorption accounts).
12. State the gross cost of undertaking minor capital works that have not been capitalised and the annual depreciation charges of all major schemes that have been capitalised. You should also include a fair proportion of the support costs directly associated with delivery of the schemes.
13. State the total precept demanded for the year as properly issued by the Environment Agency, in accordance with section 141 of the Water Resources Act 1991. Providing that the precept has been properly issued as before stated it should always be included here, even when the Board has appealed against the amount of contribution, in accordance with section 140 of the Water Resources Act 1991. Where the Board knows with certainty the outcome of any such appeal, it should also include the appropriate accrual/prepayment.
14. State all costs associated with the maintenance of watercourses, meaning work associated with open channels, pipelines, culverts, bridges, etc. Plant, vehicle and labour charges should include a fair proportion of the overheads such as depot/workshop costs, employment on-costs, insurances and depreciation, etc. You should also include a fair proportion of the support costs directly associated with delivery of the maintenance programme.
15. State all costs associated with maintaining and operating the pumping stations, sluices and water level control structures. Plant, vehicle and labour charges should include a fair proportion of the overheads such as depot/workshop costs, employment on-costs, insurances and depreciation, etc. You should also include a fair proportion of the support costs directly associated with maintaining and operating the pumping stations, sluices and water level control structures.
16. Include the cost of non-technical staff only, office accommodation, annual depreciation of office equipment that has been capitalised, minor office equipment that has not been capitalised, postages, telecoms', stationery, printing, advertising, auditing of accounts, general insurances and all other costs associated with supporting the organisation. Please note that this does not include support costs, which are directly associated with the delivery of front line services.
17. State all costs associated with the PSCA
18. State all costs associated with undertaking work for third parties. Plant, vehicle and labour charges should include a fair proportion of the overheads such as depot/workshop costs, employment on-costs, insurances and depreciation, etc. You should also include a fair proportion of the support costs directly associated with undertaking the rechargeable work.
19. Include the cost of servicing any borrowing, in terms of bank/loan/hire purchase Interest payable.
20. State all costs associated with undertaking works – capital or maintenance – specifically for helping to achieve favourable condition on Sites of Special Scientific Interest (SSSIs). In most cases, these costs will be incurred in implementing actions set out in SSSI Water Level Management Plans or SSSI River Restoration Plans.
21. State all costs associated with undertaking works – capital or maintenance – that are likely intended to help conserve biodiversity (other than works on SSSIs). These costs are likely to be incurred in implementing actions set out in an IDB's Biodiversity Action Plan or other conservation actions on non-designated sites.
22. Include all other expenditure, such as a provision for bad/doubtful debts, write-offs, and absorption account deficits (for example plant and labour absorption accounts).
23. For the disposal of assets, state the difference between any proceeds from the sale/disposal of the asset and the cost of the asset less accumulated depreciation.
24. Total balance of developer fund year end.
25. Unspent grant at year end.

Section B –IDB Reporting

Policy Delivery Statement

Boards are required to produce a publicly available policy statement setting out their plans for delivering the Government's policy aims and objectives. It is recommended that these statements be published on Boards' websites where they have them and reviewed every three years.

Is an up to date statement in place and copy (or weblink) provided to Defra, and EA? Yes ☒ No ☐

Biodiversity

Please indicate whether your Board has a Biodiversity Action Plan Yes ☒ No ☐

If "yes" is the Biodiversity Action Plan available on your website?..... Yes ☒ No ☐

What year was your Biodiversity Action Plan last updated?.....

Have you reported progress on BAP implementation on your web site?..... Yes ☐ No ☒

When was biodiversity last discussed at a Board meeting (date)?.....

Do you have a biosecurity process?..... Yes ☒ No ☐

SSSI water level management plans

Please indicate whether your Board is responsible for any SSSI water level management plans?..... Yes ☒ No ☐

If so, which ones:

Walmore Common, Burley Dean, Slimbridge WWT, Chaceley Meadow, Ashleworth Hams.

Area of SSSI with IDB water level management plans.....

Area of SSSI where IDB water level management activities are contributing to recovering or favourable condition?

Area of SSSI where IDB water level management actions are required to achieve recovering or favourable condition?

0

Access to environmental expertise

Does your IDB have access to environmental expertise? If so please tick all those options below through which environmental expertise is regularly provided to your IDB:

Appropriately skilled Board Members (e.g. Board member from an Environmental Body/Authority)

Co-opted members

Directly employed staff

Contracted persons or consultants

Environmental Partners/NGOs

Other (please describe)

☐☐☐☒☒☐

Asset Management

What system/database does your Board use to manage the assets it is responsible for?

ADIS

Paper Records

Other Electronic System

☐☐☒

Has your Board continued to undertake visual inspections and update asset databases on an annual basis?

Yes☒No☐

What is the cumulative total of identified watercourse (in km) that the Board periodically maintains?

550 Km

How many pumping stations does the Board operate?

6

What is the cumulative design capacity of the Board’s pumping station(s) (enter zero if no stations are operated)?

4.5 metres cubic per second

Health and Safety

Does the Board have a current Health and Safety policy in place?

Does the Board have a responsible officer for Health and Safety?

Have there been any reportable incidents in the past year?

If so, please summarise in the box below:

Yes☒No☐

Yes☒No☐

Yes☐No☒

Guidance and Best Practice

Has your IDB adopted a formal Scheme of Delegation?

Yes ☒

No ☐

Has your IDB provided training for board members in the last year in the any of the following areas?

Governance

☐

Finance

☐

Environment

☐

Health, safety and welfare

☐

Communications and engagement

☐

Other (please describe)

☐

Is your Board’s website information current for this financial year? (Board membership, audited accounts, programmes of works, WLMPs, etc)

Yes ☒

No ☐

Has your IDB adopted computerised accounting and rating systems?

Yes ☒

No ☐

Has your board published all minutes of meetings on the website?.....

Yes ☒

No ☐

Does the Board publish information on its website on its approach to maintenance works and provide contact details to allow for and encourage public engagement?

Yes ☒

No ☐

When planning maintenance and capital works are environmental impacts taken into account and wherever possible best practice applied?

Yes ☒

No ☐

Has your Board adopted the following governance documents?

Standing Orders

Yes ☒

No ☐

Have the Standing Orders been approved by Ministers

Yes ☒

No ☐

Byelaws

Yes ☒

No ☐

If you have Byelaws, have you adopted the latest model byelaws published in 2012.....

Yes ☐

No ☒

Have the Byelaws been approved by Ministers.....

Yes ☒

No ☐

Code of Conduct for Board Members.....

Yes ☒

No ☐

Financial Regulations.....Yes ☒ No ☐

Register of Member's Interests.....Yes ☒ No ☐

Anti-fraud and corruption policy.....Yes ☒ No ☐

Board membership and attendance

How many Board members (in total – elected and appointed) do you have on your IDB?	29
Seats available to appointed members under the Land Drainage Act 1991.	15
Number of elected members on the board at year end.	14
Number of appointed members on the board at year end.	15
Mean average number of elected members in attendance at each board meeting over the last financial year.	10
Mean average number of appointed members in attendance at each board meeting over the last financial year.	10

Have you held elections within the last three years?.....Yes ☒ No ☐ N/A ☐

Did elections comply with the requirements specified by the Secretary of State under Regulation 28 of the Land Drainage (Election of Drainage Boards) Regulations 1938?..... Yes ☒ No ☐ N/A ☐

Complaints procedure

Is the procedure for a member of the public to make a complaint about the IDB accessible from the front page of its website?.....Yes ☒ No ☐

Number of complaints received in the financial year?	0
Number of complaints outstanding in the financial year?	0
Number of complaints referred to the Local Government Ombudsman?	0
Number of complaints upheld by the Local Government Ombudsman?	0

Public Engagement

Set out what your Board has done in this financial year to engage with the public (tick relevant box(es) below):

Press releases	<input type="checkbox"/>
Newsletters	<input checked="" type="checkbox"/>
Web site	<input checked="" type="checkbox"/>
Meetings	<input checked="" type="checkbox"/>
Shows/events (including open days/inspections)	<input type="checkbox"/>
Consultations	<input type="checkbox"/>
Notices	<input checked="" type="checkbox"/>

Percentage (in value) of drainage rates outstanding at year end?

0.087%

Section B: NOTES

Guidance and Best Practice

Has your Board published **all** minutes of meetings on the web site? In answering this question, this should apply to all the main Board meetings held in the year and any appropriate meetings the Board has held with external stakeholders.

Board membership and attendance

When referring to **elected members** of the Board, this relates to the number of landowners/drainage rate payers that are elected to the Board.

When referring to **appointed members** of the Board, this relates to the number of members appointed by the local authorities to represent the local council taxpayers.

When referring to mean average number of elected and appointed members in attendance at meetings at each board meeting – **this should be expressed as a number of attendees** and not as a percentage attendance.

With regard to elections, under Schedule 1 of the Land Drainage Act 1991, elected members should hold office for three years, at which point a further election is held. When elections are held, they should comply with the requirements under Regulation 28 of the Land Drainage (Election of Drainage Boards) Regulations 1938 – to advertise and notify local stakeholders accordingly.

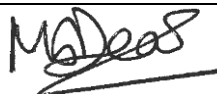
Section C – Declaration

LOWER SEVERN (2005)

Internal Drainage Board

I confirm that the information provided in sections A-C or with this form is correct.

Signature



Date

11 July 2019

Name in BLOCK LETTERS

Martin Dear

Designation

Accounts Officer

Email address

MDear@lowersevernidb.org.uk

Annual Report for the year ended

31 March 2020

The Law – the following annual report is provided in accordance with Paragraph 4 of Schedule 2 to the Land Drainage Act 1991.

No later than 30 September 2020 a copy must be provided to:

- Department for Environment, Food and Rural Affairs, Flood Management Division, Floor 3, Seacole, 2 Marsham Street, London SW1P 4DF via floodreports@defra.gsi.gov.uk
- National Flood and Coastal Risk Manager (Strategic Delivery), The Environment Agency, Horizon House, Deanery Road, Bristol, BS1 5AH via rachael.hill@environment-agency.gov.uk
- The Chief Executives of:
 - all local authorities that pay special levies to the Board;
 - all County Councils or London Boroughs within which the Board is situated.

Please complete the form electronically. If you are unable to complete the form electronically, please complete in BLOCK LETTERS using **black ink**.

Please round all cash figures down to nearest whole £.

LOWER SEVERN (2005)

Internal Drainage Board

Section A – Financial information

Preliminary information on special levies issued by the Board for 2020- 21

Information requested below is essential in calculating future formula spending share. It is not covered elsewhere on this form or by the external auditor's certificate.

Special levies information for financial year 2020-21 (forecast)	
Name of local authority	2020-21 forecast £
1. BRISTOL CITY COUNCIL	705,814
2. SOUTH GLOUCESTERSHIRE COUNCIL	317,154
3. STROUD DISTRICT COUNCIL	148,480
4. GLOUCESTER CITY COUNCIL	67,804
5. FOREST OF DEAN DISTRICT COUNCIL	41,897
6. HEREFORDSHIRE COUNCIL	11,447
7. TEWKESBURY BOROUGH COUNCIL	6,876
8. MALVERN HILLS COUNCIL	1,570
Total	1,301,042

Section A – Financial information (continued)

Income and Expenditure Account for the year ending 31 March 2020

All Internal Drainage Boards must ensure that the Income and Expenditure information provided below is consistent with the Board's annual accounting statements which have been prepared in accordance with proper practices found in *Governance and Accountability for Smaller Authorities in England – A Practitioners' Guide to proper practices to be applied in the preparation of statutory annual accounts and governance statements March 2017*

	Notes	Year ending 31 March 2020 £
INCOME		
1. Drainage Rates		116,673
2. Special Levies		1,259,073
3. Higher Land Water Contributions from the Environment Agency		164,058
4. Contributions received from developers/other beneficiaries		42,436
5. Government Grants (includes capital grants from EA and levy contributions)		0
6. PSCAs from EA and other RMAs		0
7. Loans		0
8. Rechargeable Works		54,106
9. Interest and Investment Income		6,341
10. Rents and Acknowledgements		0
11. Other Income		2,069
Total income		1,644,756
EXPENDITURE		
12. New Works and Improvement Works		0
13. Total precept to the Environment Agency		209,698
14. Watercourse maintenance		905,019
15. Pumping Stations, Sluices and Water level control structures		247,752
16. Administration		184,421
17. PSCAs		0
18. Rechargeable Works		49,801
19. Finance Charges		0
20. SSSIs		0
21. IDB Biodiversity and conservation (other than item 20 expenditure)		0
22. Other Expenditure		0
Total expenditure		1,596,691

EXCEPTIONAL ITEMS		
23. Profits/(losses) arising from the disposal of fixed assets		9,961
Net Operating Surplus/(Deficit) for the year		58,026
24. Developers Funds income not applied in year		787,963
25. Grant income not applied in year		0

Notes:

11. Include all other Income, such as absorption account surpluses (for example plant and labour absorption accounts).
12. State the gross cost of undertaking minor capital works that have not been capitalised and the annual depreciation charges of all major schemes that have been capitalised. You should also include a fair proportion of the support costs directly associated with delivery of the schemes.
13. State the total precept demanded for the year as properly issued by the Environment Agency, in accordance with section 141 of the Water Resources Act 1991. Providing that the precept has been properly issued as before stated it should always be included here, even when the Board has appealed against the amount of contribution, in accordance with section 140 of the Water Resources Act 1991. Where the Board knows with certainty the outcome of any such appeal, it should also include the appropriate accrual/prepayment.
14. State all costs associated with the maintenance of watercourses, meaning work associated with open channels, pipelines, culverts, bridges, etc. Plant, vehicle and labour charges should include a fair proportion of the overheads such as depot/workshop costs, employment on-costs, insurances and depreciation, etc. You should also include a fair proportion of the support costs directly associated with delivery of the maintenance programme.
15. State all costs associated with maintaining and operating the pumping stations, sluices and water level control structures. Plant, vehicle and labour charges should include a fair proportion of the overheads such as depot/workshop costs, employment on-costs, insurances and depreciation, etc. You should also include a fair proportion of the support costs directly associated with maintaining and operating the pumping stations, sluices and water level control structures.
16. Include the cost of non-technical staff only, office accommodation, annual depreciation of office equipment that has been capitalised, minor office equipment that has not been capitalised, postages, telecoms', stationery, printing, advertising, auditing of accounts, general insurances and all other costs associated with supporting the organisation. Please note that this does not include support costs, which are directly associated with the delivery of front line services.
17. State all costs associated with the PSCA
18. State all costs associated with undertaking work for third parties. Plant, vehicle and labour charges should include a fair proportion of the overheads such as depot/workshop costs, employment on-costs, insurances and depreciation, etc. You should also include a fair proportion of the support costs directly associated with undertaking the rechargeable work.
19. Include the cost of servicing any borrowing, in terms of bank/loan/hire purchase Interest payable.
20. State all costs associated with undertaking works – capital or maintenance – specifically for helping to achieve favourable condition on Sites of Special Scientific Interest (SSSIs). In most cases, these costs will be incurred in implementing actions set out in SSSI Water Level Management Plans or SSSI River Restoration Plans.
21. State all costs associated with undertaking works – capital or maintenance – that are likely intended to help conserve biodiversity (other than works on SSSIs). These costs are likely to be incurred in implementing actions set out in an IDB's Biodiversity Action Plan or other conservation actions on non-designated sites.
22. Include all other expenditure, such as a provision for bad/doubtful debts, write-offs, and absorption account deficits (for example plant and labour absorption accounts).
23. For the disposal of assets, state the difference between any proceeds from the sale/disposal of the asset and the cost of the asset less accumulated depreciation.
24. Total balance of developer fund year end.
25. Unspent grant at year end.

Section B –IDB Reporting

Policy Delivery Statement

Boards are required to produce a publicly available policy statement setting out their plans for delivering the Government's policy aims and objectives. It is recommended that these statements be published on Boards' websites where they have them and reviewed every three years.

Is an up to date statement in place and copy (or weblink) provided to Defra, and EA? Yes ☒ No ☐

Biodiversity

Please indicate whether your Board has a Biodiversity Action Plan Yes ☒ No ☐

If "yes" is the Biodiversity Action Plan available on your website?..... Yes ☒ No ☐

What year was your Biodiversity Action Plan last updated?.....

Have you reported progress on BAP implementation on your web site?..... Yes ☐ No ☒

When was biodiversity last discussed at a Board meeting (date)?.....

Do you have a biosecurity process?..... Yes ☒ No ☐

SSSI water level management plans

Please indicate whether your Board is responsible for any SSSI water level management plans?..... Yes ☒ No ☐

If so, which ones:

Walmore Common, Burley Dean, Slimbridge WWT, Chaceley Meadow, Ashleworth Hams.

Area of SSSI with IDB water level management plans.....

Area of SSSI where IDB water level management activities are contributing to recovering or favourable condition?

Area of SSSI where IDB water level management actions are required to achieve recovering or favourable condition?

0

Access to environmental expertise

Does your IDB have access to environmental expertise? If so please tick all those options below through which environmental expertise is regularly provided to your IDB:

Appropriately skilled Board Members (e.g. Board member from an Environmental Body/Authority)

Co-opted members

Directly employed staff

Contracted persons or consultants

Environmental Partners/NGOs

Other (please describe)

☐☐☐☒☒☐

Asset Management

What system/database does your Board use to manage the assets it is responsible for?

ADIS

Paper Records

Other Electronic System

☐☐☒

Has your Board continued to undertake visual inspections and update asset databases on an annual basis?

Yes☒No☐

What is the cumulative total of identified watercourse (in km) that the Board periodically maintains?

550 Km

How many pumping stations does the Board operate?

6

What is the cumulative design capacity of the Board’s pumping station(s) (enter zero if no stations are operated)?

4.5 metres cubic per second

Health and Safety

Does the Board have a current Health and Safety policy in place?

Does the Board have a responsible officer for Health and Safety?

Have there been any reportable incidents in the past year?

If so, please summarise in the box below:

Yes☒No☐

Yes☒No☐

Yes☐No☒

Guidance and Best Practice

Has your IDB adopted a formal Scheme of Delegation?

Yes ☒

No ☐

Has your IDB provided training for board members in the last year in the any of the following areas?

Governance

☒

Finance

☒

Environment

☐

Health, safety and welfare

☒

Communications and engagement

☐

Other (please describe)

☐

Is your Board’s website information current for this financial year? (Board membership, audited accounts, programmes of works, WLMPs, etc)

Yes ☒

No ☐

Has your IDB adopted computerised accounting and rating systems?

Yes ☒

No ☐

Has your board published all minutes of meetings on the website?.....

Yes ☒

No ☐

Does the Board publish information on its website on its approach to maintenance works and provide contact details to allow for and encourage public engagement?

Yes ☒

No ☐

When planning maintenance and capital works are environmental impacts taken into account and wherever possible best practice applied?

Yes ☒

No ☐

Has your Board adopted the following governance documents?

Standing Orders

Yes ☒

No ☐

Have the Standing Orders been approved by Ministers

Yes ☒

No ☐

Byelaws

Yes ☒

No ☐

If you have Byelaws, have you adopted the latest model byelaws published in 2012.....

Yes ☒

No ☐

Have the Byelaws been approved by Ministers.....

Yes ☒

No ☐

Code of Conduct for Board Members.....

Yes ☒

No ☐

Financial Regulations.....Yes ☒ No ☐

Register of Member's Interests.....Yes ☒ No ☐

Anti-fraud and corruption policy.....Yes ☒ No ☐

Board membership and attendance

How many Board members (in total – elected and appointed) do you have on your IDB?	29
Seats available to appointed members under the Land Drainage Act 1991.	15
Number of elected members on the board at year end.	14
Number of appointed members on the board at year end.	14
Mean average number of elected members in attendance at each board meeting over the last financial year.	11
Mean average number of appointed members in attendance at each board meeting over the last financial year.	10

Have you held elections within the last three years?.....Yes ☒ No ☐ N/A ☐

Did elections comply with the requirements specified by the Secretary of State under Regulation 28 of the Land Drainage (Election of Drainage Boards) Regulations 1938?..... Yes ☒ No ☐ N/A ☐

Complaints procedure

Is the procedure for a member of the public to make a complaint about the IDB accessible from the front page of its website?.....Yes ☒ No ☐

Number of complaints received in the financial year?	0
Number of complaints outstanding in the financial year?	0
Number of complaints referred to the Local Government Ombudsman?	0
Number of complaints upheld by the Local Government Ombudsman?	0

Public Engagement

Set out what your Board has done in this financial year to engage with the public (tick relevant box(es) below):

Press releases	<input checked="" type="checkbox"/>
Newsletters	<input checked="" type="checkbox"/>
Web site	<input checked="" type="checkbox"/>
Meetings	<input checked="" type="checkbox"/>
Shows/events (including open days/inspections)	<input type="checkbox"/>
Consultations	<input type="checkbox"/>
Notices	<input checked="" type="checkbox"/>

Percentage (in value) of drainage rates outstanding at year end?

0.034%

Section B: NOTES

Guidance and Best Practice

Has your Board published **all** minutes of meetings on the web site? In answering this question, this should apply to all the main Board meetings held in the year and any appropriate meetings the Board has held with external stakeholders.

Board membership and attendance

When referring to **elected members** of the Board, this relates to the number of landowners/drainage rate payers that are elected to the Board.

When referring to **appointed members** of the Board, this relates to the number of members appointed by the local authorities to represent the local council taxpayers.

When referring to mean average number of elected and appointed members in attendance at meetings at each board meeting – **this should be expressed as a number of attendees** and not as a percentage attendance.

With regard to elections, under Schedule 1 of the Land Drainage Act 1991, elected members should hold office for three years, at which point a further election is held. When elections are held, they should comply with the requirements under Regulation 28 of the Land Drainage (Election of Drainage Boards) Regulations 1938 – to advertise and notify local stakeholders accordingly.

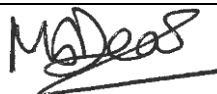
Section C – Declaration

LOWER SERVERN (2005)

Internal Drainage Board

I confirm that the information provided in sections A-C or with this form is correct.

Signature



Date

28th August 2020

Name in BLOCK LETTERS

MARTIN DEAR

Designation

ACCOUNTS OFFICER

Email address

MDear@lowersevernidb.org.uk