



# Star of the Sea Primary School Absence request form

Child's/children's name(s)	
Class/classes	
Dates of absence	From: Return to school:
Number of days absent	
Reason for absence	
Parent/Carer name (please print)	
Signed	
Date	

Please note that holidays taken during term time cannot be authorised and leave of absence can only be permitted in exceptional circumstances. Homework will not be given during holiday absences.

Kind regards,

Mrs K DiMambro

Headteacher