

SHOWPIECE ART & ANTIQUE FAIR

Vendor/Business Name: _____

Address: _____

City: _____ Prov: _____ Postal Code: _____

Cell: _____ Business: _____

Website: _____ E-mail: _____

I am applying to be a vendor at the following event(s), to be held at St. Mary's Kerrisdale Church (2490 West 37th Ave., Vancouver):

- Friday, June 7, 2024 & Saturday, June 8, 2024
- Friday, September 27, 2024 & Saturday, September 28, 2024

EVENT TIMES:

Set-up: Friday, 9am - 4pm

Collector's Night sale: Friday, 5pm - 9pm

Saturday sale: 10am - 4pm

Take-down: Saturday, 4pm - 6pm

PREFERRED DISPLAY SIZE:

- 11' x 11' (\$500 + 5% GST = \$525)
- 16.5' x 11' (\$750 + 5% GST = \$787.50)
- 22' x 11' (\$1000 + 5% GST = \$1050)
- 6' x 4' Table rental (\$300 + 5% GST = \$315) - has a single 6' x 2.5' table

Booth/table locations will be assigned to vendors in order of received payment(s)

Estimated # of 6' tables requested (30" wide): _____

Terms and Conditions:

- McCallum Events will assign vendor space at their discretion and reserves the right to reassign space or alter the layout at any time.
- Vendor spaces are non-transferable. If a vendor cannot attend the event, they may not send a substitute vendor without the express written permission of McCallum Events, obtained in advance.
- Vendor agrees that the photos they submit or post on social media may be used to promote the event. A vendor's products/services and displays may be photographed during the event to promote current and future events.
- **Vendors will promote this event by distributing event material at upcoming events and digitally via their social media / website / newsletters, etc.**
- Vendors are responsible for the collection of sales tax and credit / debit services.
- All tables must be covered and have floor-length skirting to conceal storage, packing materials, etc. from public view.
- Vendors shall not use any staples, tacks or adhesives which may damage the facility. Vendors shall be held liable for any damage caused to their space.
- Vendors may set up their booths on Friday between 9:00 am and 4:00pm. Vendors must first check in at the front desk in the lobby to obtain booth assignment and vendor wristbands.
- Vendors must remain set up in their spaces until the show closes. Take down will begin on Saturday no earlier than 4:00 pm and must be completed by 6:00 pm.
- Green Guys will be made available at set up and take down, courtesy of McCallum Events. Use of the Green Guys is at the vendor's risk. McCallum Events and its contractors shall not be liable for any damage or claim.
- McCallum Events will provide security personnel who will be on duty during set up through take down, including overnight.
- Failure to comply with the above terms will result in the cancellation of your application.
- All vendor fees are non-refundable and non-transferable. In the unlikely circumstance that the event is cancelled, McCallum Events will not provide any compensation for loss of income.

I acknowledge that I have read and agree to be bound by the terms and conditions stated above. As an independent vendor, I indemnify McCallum Events, their employees, agents and management, for any loss, theft, damage, penalty, judgment, legal fees, and expenses reasonably connected with my failure to comply with the terms of this agreement or any liability, negligence or injury resulting from my products, actions, conduct, booth setup, display or trade activities.

ONCE YOU RECEIVE CONFIRMATION OF ACCEPTANCE, PAYMENT IS REQUIRED WITHIN 7 DAYS TO RESERVE YOUR SPACE:

- Interac e-transfer to info@mccallumevents.ca
- Cheque, made payable to McCallum Events
- Installment: **50% per event due immediately. Balance must be paid 60 days before each event or the space may be reallocated to another vendor.**
- I have read and accept the above Terms and Conditions.**

Vendor signature

Date