

# **Privacy Policy**

#### **INTRODUCTION**

This website, <a href="www.TruFitAutoGlass.com">www.TruFitAutoGlass.com</a> ("Website") is owned and operated by TruFit Auto Glass, LLC ("Company" or "we"). We respect the privacy of individuals that register to use the products and services offered through the Website. This Privacy Policy describes the ways in which we collect, use, and share information, as well as steps that we take to safeguard that information. This Privacy Policy applies whenever you visit the Website, or use any of the products or services (collectively "Services") offered through the Website.

We are committed to protecting your information, and therefore take your privacy very seriously. The Company does not share your information, except where required for our Services or the Website to function, such as billing. IF YOU DO NOT AGREE WITH THE POLICIES AND PRACTICES AS OUTLINED BELOW, DO NOT CONTINUE TO USE THIS WEBSITE OR REGISTER FOR ANY SERVICES OFFERED THROUGH THE WEBSITE.

This Website and any services provided by the Company are not intended to be used by children. The Company does not knowingly collect any personal information from children under the age of thirteen (13) without parental consent. In the event that personal information was unknowingly collected from a child under the age of thirteen (13), the Company will make reasonable efforts to delete said information from our records in a timely manner.

By accessing this Website, you hereby acknowledge and agree to be bound by the terms of this Privacy Policy, as well as the Terms of Use and any applicable additional terms of use through the Services.

#### PERSONAL INFORMATION - HOW IT IS COLLECTED

You provide us your personal information when you fill out the requisite forms through our Website. When you register to become a customer of the Company, we may collect contact information such as your name, phone number, email address and/or street address, as well as providing identifiers for later use such as a user name and password.

This information is used to create your account, verify your identity, and to help facilitate communications between you and the Company.

## PERSONAL INFORMATION - SHARING WITH THIRD PARTIES

The Company collects certain information automatically from anyone who accesses the Website and users of the services, such as Internet addresses, browser types, referring domains, timestamps, user activity and device information. This is done to provide for better user experiences and to diagnose any known or unknown technical problems, therefore allowing the Company to improve and better administer the Website.

### **COOKIES**

Cookies are small files that are automatically downloaded placed on your device whenever you visit a website. Cookies are sent to your browser and stored on your computer's hard drive, your tablet



or mobile device. They are identifiers that allows the Company's Website to recognize you, and tell the Company how and when pages on the Website are visited and by how many people. Cookies can be monitored and even deleted from your browser, but this may affect the functionality of the Website.

When you visit our Website, the Company automatically receives and records information via our server logs from your browser, including your IP address, cookie information, and the page you requested. This information is collected in aggregate by the Company in order to help optimize the functionality of the Website, therefore it is not done in a manner that would personally identify you. The information may be shared with third parties in aggregate form in order to help them understand which portions of the Website are the most frequented, helping to facilitate improvements when needed. The Company will not knowingly disclose aggregate information to a partner or third party in a manner that would identify you personally.

By continuing to visit the Website or use our Services, you hereby agree to the use of cookies and any and all similar technologies, known or hereafter acquired, for the purposes as described herein.

More information about cookies and cookie management can be found on <a href="www.allaboutcookies.org">www.allaboutcookies.org</a> and <a href="www.aboutcookies.org">www.aboutcookies.org</a>.

#### **SECURITY**

The Company always strives to keep your personal information private and protected. Commercially reasonable administrative, technical, organizational and physical security measures are used to maintain the privacy of our users' and visitors' information and data against accidental or unlawful destruction, loss and alteration, as well as protecting against unauthorized disclosures and access.

Unfortunately, the transmission and storage of data can never be guaranteed to be 100% secure. While we use every reasonable means necessary to ensure the security of your personal information, the information you transmit to the Company through the Website, the Company cannot guarantee that said information will not be intercepted by a third party.

#### **PHISHING**

"Phishing" is a common Internet scam that occurs when someone receives and email from what appears to be a legitimate source requesting personal information. You hereby understand and acknowledge that the Company will not send you emails requesting you to verify credit card or bank information, or any other personal information. In the event you receive an email from the Company requesting said information, do not respond to it and do not click on any of the links in the email. Please forward any such email to the Company so we can take the requisite investigatory steps. You understand and acknowledge that the Company is not and cannot be held liable in the event that any of your credit card, bank information, or personal information is compromised through a phishing scam.

#### **DATA PROTECTION RIGHTS - GENERAL**

You have the right to access, correct, update, or request deletion of personal information we collect about you. Please send requests to: info@trufitautoglass.com. The Company will respond to all access, correction, updates, or deletion requests within thirty (30) calendar days.



#### DATA PROTECTION RIGHTS - CALIFORNIA

Under California Civil Code sections 1798.83-1798.84, California residents are entitled to ask the Company for a notice describing what categories of personal information we share with third parties or corporate affiliates of those third parties or their marketing purposes. The notice shall identify the categories of information shared, including a list of the names and addresses of the third parties with whom the information is shared. If you are a resident of the state of California and would like a copy of this notice, please submit a written request to the following email address: info@trufitautoglass.com and allow thirty (30) calendar days for a response.

Currently, the Company does not share any personal information with any third parties or corporate affiliates for direct marketing purposes.

#### **DATA RETENTION**

The Company retains the personal information collected from you where the Company has an ongoing legitimate business need to do so. When the Company has no ongoing legitimate business need to process your personal information, we will delete it.

## LINKS TO OTHER WEBSITES

While visiting the Website, you may find links to websites operated by third parties. The Company does not make any representations or warranties about any website that may be linked to the Website, including those of our payment processors, as the Company has no control over nor responsibility for their operation.

Furthermore, the Company's privacy policy may differ from those found on linked third party websites. You hereby understand and acknowledge that in the event you provide any personal information on one of those websites, you are then subject to the privacy policy of said website and not the Company's.

## **USER ACCOUNT INFORMATION AND NOTICES**

Account informational emails are separate from any marketing emails. The Company encourages users to check their email regularly for account updates, copies of their receipts, password reset emails, as well as any other relevant communications from the Company.

## UNSUBSCRIBE FROM MARKETING LIST

You may receive emails from the Company after visiting our Website and/or signing up for Services. If you do not wish to receive emails from the Company, you may opt-out by clicking on the "unsubscribe" link found at the bottom of the Company's email. Please allow up to two (2) calendar weeks from the date the request was received to complete the removal, as some communications may have already been in process before the request was submitted.