

Tandem Accountant's Certificate

Tandem Reference Number	
Applicant full name(s)	
Name of Business & Trading Name	
Nature of Business & Business Sector	
Registration No (if applicable)	
Business Address	
Position held by applicant	
Percentage of Business owned by applicant (if different to what is stated at Companies House, please provide details on page 2)	
Date business commenced trading (mm/yy)	

Financial information

Please provide the following figures in respect of the last two years (if available) and the projected figures for the current year. (Please complete only one section depending on the type of business)

Sole Trader	Y1	Y2	Projection
Year end date			
Annual Turnover			
Net profit before tax and drawings			
Drawings			

Partnership	Y1	Y2	Projection
Year end date			
Annual Turnover			
Net profit before tax			
Applicant's share of profit			
Applicant's salary (if any)			

Limited Company	Y1	Y2	Projection
Year end date (dd/mm/yy)			
Annual Turnover			
Profit after tax before dividends paid			
Applicant's dividends drawn			
Applicant's salary (if any)			

Please state any qualifications to the accounts or if there are any significant increase or decrease in profit, drawings, dividends and or salary paid to the applicant, any exceptional transactions etc. Please provide a full explanation, e.g. If it appears from the information you provide that the applicant is drawing more than the net profit through dividends, drawing or salary. Please confirm the applicant's current income levels are sustainable based on business evidence reviewed.

Confirmation & Signature

I/We confirm by my/our signature below that:

I/We confirm that the figures provided are a true and accurate summary of my client's income

I/We confirm that as far as I am aware there have been no adverse material changes to the business to date

I/We declare that we know of no material issues that may affect the sustainability of the income being declared for the business or client detailed above.

We have acted for the applicant for	years	months
Business email		
How were you introduced to the client?		

Name		Accountant's Stamp If you don't have a company stamp then please attach either a business card or company headed paper instead.
Signature		
Qualification (e.g. IFA)		
Professional Body <i>Please list any professional bodies of which you and/or your company are a current member</i>		
Membership No.		
Firm name		
Firm address		
Main telephone no.		
Direct telephone no.		Date