

# JOB DESCRIPTION

Senior Consultant

Ref: CT007

October 2023



# Ready to make a positive impact?

Firstly, thanks for taking the time to show an interest in Reheat. I hope that reading this letter from me is the first step you make towards being part of our growing team and helping us collectively to play a part in the urgent global response to climate change.

When Neil and I established Reheat in 2011, we didn't want to sell the most renewable heating systems or even be the biggest business in the market. We set out to provide the right solutions and deliver the highest performing systems we possibly could. The best. Not the most.

These values still guide us today.

We don't cut corners or do things that don't feel right. In fact, we've probably said no thanks to more projects than we've said yes please to. That's not always the easy path to take. It sometimes means ripping up our work and starting again. It means not settling for good enough but continuing to look for better answers and to seek out opportunities to improve. Our business is driven by our values:

Powered by people Different and dynamic Make opportunities meaningful High performance. Always.

We are powered by exceptional people who care about the work we do and the meaningful difference we make. People who are dynamic, challenge each other, perform to the highest standards and are genuinely having a positive impact on the planet.

If this sounds like you, then please read on. We'd be delighted to start a conversation.

Best regards,

Ben Tansey

Managing Director, Reheat



# 1.0 Role Overview

Job title	Senior Consultant	
Location	Alnwick, Northumberland	
Reporting to	Head of Consultancy	
Hours	Ideally 40 hours per week, with an occasional requirement to work on weekends. We are happy to talk about flexible working arrangements.	
Travel	Site visits and client meetings will be required along with other meetings, training and event attendance.	
Benefits	<ul> <li>Annual leave - 25 days plus bank holidays</li> <li>Pension scheme</li> <li>Private Healthcare</li> <li>Health and Wellbeing programme</li> <li>Training and development opportunities</li> <li>Flexible and remote working</li> <li>Cycle to Work Scheme</li> <li>£500 personal development voucher</li> <li>Better Health at Work Award initiatives</li> </ul>	



# 2.0 Role Description

#### **Senior Consultant**

Are you passionate about playing your role in shaping a sustainable future by accelerating the transition to renewable energy? Would you thrive working alongside a dedicated team in a welcoming and forward-thinking environment? If so, Reheat has the perfect opportunity for you.

We are looking for an experienced and enthusiastic senior consultant with project management experience to join our consultancy department and become an integral part of a collaborative and dynamic team. As an experienced and committed individual you would be responsible for managing consultancy commissions typically focusing on decarbonisation and low carbon energy projects. Your expertise, drive and innovative thinking would support our clients with their net zero ambitions.

For over a decade, Reheat has been recognised for transforming the energy landscape with a different approach to renewables that is rooted in forestry. You will have the opportunity to be an important part of our dynamic team, collaborating on innovative projects across low carbon, renewable heat and heat network projects. Your expertise and enthusiasm will contribute to the development and adoption of sustainable energy solutions, improving energy efficiency and mitigating climate change.

The successful candidate will be highly motivated and willing to work across a broad range of projects, they will be flexible and open to new challenges and committed to delivering excellence.

Joining Reheat means being part of a team that is passionate about driving change, reducing carbon emissions, and creating a sustainable future for businesses and communities alike. As a member of our team, you will have a multifaceted role that offers variety, challenge, growth and the chance to make a meaningful difference.

If you are looking for a challenging and rewarding opportunity, apply now and be part of our journey to shape a world that is free from fossil fuels.

# Applying for this role

At Reheat, our Powered by People value means we are built on a foundation of family, support, compassion, and trust – creating a safe and happy work environment for everybody. Our relationships are upheld with respect, inclusivity, and ethical behaviour for our colleagues, the people we engage with and as part of our wider contribution to society.

The same applies to our recruitment, whereby we accept people as they are – their personal beliefs, individual traits, and diversity of thought - which helps us to be better people and a better business.

### To apply:

- Please send your CV and covering letter to: <u>careers@reheat.uk.com</u> stating the Reference number (CT007) and job title in the e-mail subject
- You can also contact us directly to discuss the role using the same e-mail address, or by calling 01655 655 040



If you are interested, but unsure if this role is right for you, we would still encourage you apply as we will always consider it for this opportunity, or other roles we may have in future.



# 3.0 Key Accountabilities

- Provide specialist consulting advice to clients with their net zero ambitions and within our expert areas of low carbon heat, and community energy projects.
- Providing high quality reports and strategies to clients and supporting the delivery of high standards of work from the wider team.
- Leading and collaborating with the consultancy team to deliver on our portfolio of low carbon projects
- Effectively manage and monitor projects and deliver against timescales, budgets and quality standards
- Support the development of low carbon strategies and solutions
- Provide advice and guidance on required industry information, insight, registers and research and delivering recommendations for next steps to support our clients.
- Ensuring industry leading standards from the wider Reheat team and designing, implementing and training relevant Best Practice policies, procedures, systems and initiatives to increase efficiencies and reputation.
- Supporting business development through the creation of tender and proposal documentation, assisting with bids and responses.
- Working as part of the consultancy team to create, process and ensure the successful submission of funding applications and extensions on behalf of Reheat clients and partners.
- Responsible for compiling data claims and supporting information required for auditing purposes.
- Leading multi-department teams to ensure the collation and creation of any research, reports, and documentation required for clients and the business.
- Staying abreast with the latest developments and updates in energy and sustainable legislation and policies.
- Working with external stakeholders to ensure clients receive advice and guidance to support their low carbon journeys.
- Support Project Management, Operations and Business Support teams as required.
- Such other or alternative duties as may be allocated from time to time in the light of the experience, training and knowledge of the post holder and the level of the grading and salary of the post holder.



# 4.0 Person specification

Qualifications and skills		
Essential	<ul> <li>Qualification in relevant discipline e.g. Renewable Energy, Electrical Engineering, Geography, Sustainable Energy, Environmental Studies, Energy Management</li> <li>Excellent project management and planning skills</li> <li>Ability to advise and guide external businesses on renewable energy initiatives, schemes and practices</li> <li>Excellent communication skills to work across internal teams and to externally deliver reports, plans and presentations</li> <li>Experience working independently on a portfolio of varied projects</li> <li>Knowledge of relevant energy legislation and sustainability issues</li> <li>Proficient on Microsoft packages specifically Word and Excel with strong IT skills and a desire to learn new systems and tools.</li> </ul>	
Desirable	<ul> <li>Experience working within the renewable heat, heat network or community energy sectors</li> <li>A project management qualification</li> </ul>	
Drivers licence	The job holder should have a full current driving licence and demonstrate willingness to travel as and when required.	
Right to work	Applicant must have the right to work in the UK	



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