# **Facility Rules**

# Thank you for choosing to store with Eagle Eye Self Storage and abiding by our Facility Rules



#### **Office Hours**

Eagle Eye Self Storage is staffed Monday to Friday 8am – 4pm and Saturday 8am – 1pm Our Office is Closed Sundays and Public Holidays.

#### **Access Hours**

Access is 24/7, as per the Australian Standard Self Storage Licence Agreement terms and conditions.

#### Accessing the Facility

Please be aware persons entering the premises do so at their own risk. Customers store at their own risk and should follow our reasonable directions.

### In and Around the Facility

For your safety, do not place objects in front of roller doors or gates. Gates, roller doors and other access doors may close without warning and should not be obstructed.

There are shared zones throughout the Facility so please be aware of others, take care and when driving adhere to the 10km speed limit around the Facility. Pedestrians should be aware of vehicles moving around the Facility.

This Facility is alarmed and monitored at all times. If you or one of your associates triggers a security or emergency services alarm, a call out fee will apply.

Please be considerate of others. Aggressive, abusive or any antisocial behavior will not be tolerated.

Smoking is not permitted at this Facility. Pets and animals must be restrained at all times in this Facility.

#### Your Storage Unit

You keep the key to your storage unit and your goods are stored at your own risk.

For Managed Storage Agreements, We will retain the key to Your storage unit.

You must secure your storage unit with a padlock or Bluetooth-enabled locking device, and secure any of the Facility's gates, doors or windows that you use from unauthorised entry and weather.

The Facility's common areas are under continuous CCTV surveillance. The inside of your storage unit may be visible on camera if the door to your storage unit is open.

You must not store hazardous, illegal, stolen, flammable, explosive, environmentally harmful, perishable or living goods or goods that pose a risk to any property or person. This includes lithium-ion batteries or items containing lithium-ion batteries.

You must not access the Facility's electricity supply via power points, extension leads or other measures. Please contact the Office should you require a power supply.

#### **Your Goods**

You must not leave any goods unattended in a common area of the Facility any longer than 24 hours. After this period, we have rights to deal with such goods under the self storage agreement.

#### **Fees**

Storage fees must be paid on time. Failure to pay on time will incur late fees and your access to the Facility will be suspended. Please contact the Office should you need to discuss outstanding payments.

The Facility has the right to sell your goods if you do not pay your storage fees in accordance with your self storage agreement.

## **Deliveries / Collections (Managed Agreements Only)**

Please contact the office if you wish to have goods delivered to or collected from the Facility.

Any goods received by the Facility for delivery or dispatch will be placed in Your unit by Facility staff and / or couriers.

A Handling Fee for goods delivered to or collected from the facility will apply to each delivery or collection.

Please note any receipt and/or dispatch activities are undertaken at your risk. Although we are authorised to sign for the goods on your behalf, we do not take possession of the goods and we do not take any steps to check the goods or keep them safe. You must comply with, and you must ensure that any third party delivering/collecting the goods complies with, our reasonable directions.

This service is provided on a fair use basis and we request you to avail the Managed Self Storage Agreement.

#### **Your Details**

Please notify us within 2 business days if your contact details, or the contact details of your Alternative Contact Person change.

#### **Moving Out**

When it's time to move out, please provide in writing 7 days' notice of your intention to move out.

You must move out within 24 hours of termination of the self storage agreement.

Please ensure you take all goods with you when you move out. Your unit must be left empty and clean with your lock removed. Please note rubbish disposal charges apply at a rate of \$150.00 per hour for disposal. Any rubbish left in shared zones will incur a disposal fee of \$150.00 per hour for disposal.