Project Manager

UNITED STATES / Development Operations / FULL-TIME / REMOTE (Please see "Location" below)

To Apply

To apply, please send your resume and cover letter to recruiting@arturo.ai.

Position Overview

We are seeking a highly motivated and flexible Project Manager to join our growing team. This role is ideal for someone who is not only skilled in project management and agile methodologies but also willing to take on QA tasks as a part of their weekly routine. The successful candidate will facilitate daily standups, manage project tasks, verify software quality, and maintain thorough documentation, all while fostering a collaborative team environment.

About Arturo

At Arturo, "Property is Personal." Arturo is on a mission to empower people by providing clarity around the past, present and future of property. How do we do it? By gathering, synchronizing, and analyzing imagery and other data surrounding properties, we provide property insights that drive faster, smarter, and more confident decisions. We turn data into intelligence, giving insurers the ability to better predict the unpredictable and protect customers from the unimaginable.

Our team of technologists, data scientists and innovators are channeling the power of machine learning to put technology in service of people. Our goal is not just to optimize the way insurance carriers serve their customers, but to give those customers the confidence to look forward, be bold, and live their lives fearlessly, no matter what lies ahead. To help people protect their most personal assets and the lives they've worked so hard to build. Because nothing is more personal than property, insurance has to be too.

Arturo's artificial intelligence (AI) models help insurance carriers make smarter decisions throughout the policy lifecycle, from the property level to the portfolio level. Arturo's AI-based platform helps insurers securely underwrite risks, efficiently allocate resources, and lower claims cost across their book of business, allowing them to focus on what matters most: the customer, and our shared commitment to protecting our world.

Our origin as a company developed inside of American Family Insurance sets us apart. We know the business like the back of our hand—because we were once part of it. Today, Arturo continues to

build solutions with customer success in mind. Arturo consistently adapts to an ever-changing professional landscape.

We are a start-up culture in every sense of the word…we hold a high bar, we lead with empathy, we expect creativity, operate with accountability, and strive for excellence in execution. We support our employees by providing a remote-first flexible work schedule, competitive benefits and a flexible time off policy.

Location
Though we do support a remote work environment, our preference is candidates that are located in Utah. However we are open to remote employees in the following states: California, Colorado, Illinois, Maryland, Massachusetts, Missouri, and Texas. Please only apply if you live or are willing to relocate (at your own expense) to one of these states.

What You'll Do
- Conduct daily standup meetings to keep projects on track and efficiently address any impediments.
- Collaborate with the Product team to receive projects and break them down into manageable tasks; create and assign JIRA tickets accordingly.
- Perform quality assurance tasks for new features in our weekly releases, including testing, bug verification, and logging issues.
- Use Jira and Confluence to track project progress, manage tasks, document decisions, and foster collaboration among team members.
- Assist with triage, testing and the verification of bug fixes, ensuring quality of new and existing functionality.
- Gather and organize release instructions; track and document releases to uphold release schedules.
- Maintain and update project documentation on Confluence, ensuring all project stakeholders have access to the latest information.
- Monitor and potentially manage logs in CloudWatch and interact with SQL and NoSQL databases to support project requirements.

What You Bring
- Proficiency in JIRA, including the ability to customize fields, generate comprehensive reports, and develop JQL queries.
- Experience with Confluence for project documentation.
- Knowledge of Amazon CloudWatch, SQL, and NoSQL databases is highly desirable.

- Demonstrated ability in handling project management and QA responsibilities in a fast-paced environment.
- Strong problem-solving skills and attention to detail.

- Proactive attitude with a strong can-do approach and the ability to adapt to changing priorities and requirements.
- Eager to take on tasks and charge forward with responsibilities; shows a high level of motivation and enthusiasm to learn.
- Excellent communication and interpersonal skills, capable of working collaboratively across various teams.
- Strong organizational skills with the ability to manage multiple tasks simultaneously and meet tight deadlines.

- Certification in Project Management and/or Scrum Master (such as PMP, CAPM, CSM) preferred.
- Experience in a project management role, with a willingness to take on quality assurance tasks.
- Previous experience with agile development methodologies is highly beneficial.

Travel

You can expect to travel an average of [5%] of the time for company meetings, etc.

Compensation and Benefits

In addition to very competitive compensation, Arturo provides a variety of benefits to employees, including health, medical, dental and vision insurance coverage (82% employer contribution), life and disability insurance, 401k with match, paid holidays, paid sick leave and flexible time off.

Why Arturo?

You enjoy solving problems that initially seem impossible.
You relish working alongside passionate, respectful, and intelligent teammates.
You value being challenged by those around you to achieve great things.
You take pride in your work and want to see results provide tangible value.
You want to create the most sophisticated and accurate products in the InsurTech space.
Fortune 500 customers will use the outputs of your models to power their business and make decisions.

Arturo for ALL

We are committed to building a culture as unique as the people, perspectives and passions it represents. We promise never to settle when it comes to diversity, equity and inclusion. As the world changes and evolves, we will always listen, learn and do.

Arturo is proud to be an equal-opportunity workplace and is an affirmative action employer. We are committed to equal employment opportunity regardless of race, color, ancestry, religion, sex, national origin, sexual orientation, age, citizenship, marital status, disability, gender identity and Veteran status.

Privacy

By applying for this position, your data will be processed as per the [Arturo Privacy Notice for Job Applicants](#).