

**JACKSBORO ECONOMIC DEVELOPMENT CORPORATION
MINUTES
REGULAR MEETING
MONDAY, APRIL 03, 2023**



On Monday April 3, 2023 the Board of the Jacksboro Economic Development Corporation met for a Regular Meeting as prescribed by V.T.C.S., Government Code. President Robinson declared a quorum present and called the meeting to order at 5:36 p.m. The following members were in attendance: Vice President Blain Rumage; Secretary Starla Sanders; and Director Dr. Peter Armstrong.

Also in attendance was Brenda Tarpley, JEDC Executive Director and City Manager Mike Smith

1. CALL TO ORDER

2. PUBLIC COMMENTS

3. CONSENT AGENDA

3.1. EXCUSED ABSENCES

**3.1.1. BRENT HACKLEY
KALYN QUALLS**

3.2. MEETING MINUTES MARCH 06, 2023

Director Brad Bouldin motioned to approve the consent Agenda.

Director Blain Rumage seconded the motion.

Motion carried 5-0

4. PRESENTATION

4.1. JEFF LEWIS TO PRESENT TO BOARD REGARDING JACKSBORO SKATE PARK

Mr. Jeff Lewis presented on the skate park on the area locally known as college hill, which is at the corner of N 4th Street and W. Belknap Stret. He explained that the largest expense still needed is the concrete slab. He spoke about opportunities of skate parks and the benefit they offer the community. Mr. Lewis wants community involvement and participation in the installation of the park. Mr. Lewis has spoken with potential sponsors and is looking to complete this project in the near future.

The board collectively agreed to put this on the next meeting agenda for consideration.

President Greg Robinson moved into closed session at 6:02pm

5. EXECUTIVE CLOSED SESSION

**5.1. DELIBERATION REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS (§551.087, TX GOV'T CODE)
AND DELIBERATION REGARDING REAL PROPERTY (§551.072, TX GOV'T CODE)**

5.1.1. POTENTIAL PROJECTS

5.1.2. NERIS

5.1.3. JACKSBORO BUSINESS PARK

5.1.3.1. EDA GRANT

5.1.3.2. CONSTRUCTION

President Greg Robinson reconvened the meeting into open session at 6:33pm

6. OPEN MEETING CONSIDERATION OF EXECUTIVE CLOSED SESSION ITEMS

**6.1. DELIBERATION REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS (§551.087, TX GOV'T CODE)
AND DELIBERATION REGARDING REAL PROPERTY (§551.072, TX GOV'T CODE)**

6.1.1. POTENTIAL PROJECTS

No action was taken.

6.1.2. NERIS

No action was taken.

6.1.3. JACKSBORO BUSINESS PARK

6.1.3.1. EDA GRANT

6.1.3.2. CONSTRUCTION

No action was taken.

7. FINANCE

7.1. CONSIDERATION OF AWARDING IT SERVICES TO COMPUTRONIX AS PRESENTED

Director Peter Armstrong motioned to approve the Information Technology Support Contract with Computronix as presented.

Director Brad Bouldin seconded the motion.

Motion carried 5-0

7.2. PROSPERITY GRANT PROGRAM

Discuss was held.

No action was necessary.

7.3. GT&W DEPOT EXTERIOR DOOR REPLACEMENT ESTIMATES

Mrs. Tarpley, Executive Director, informed the Board of the lack of interest in providing estimates by area contractors.

Outreach to local contractors will continue and will extend outside of the community.

No action was necessary.

8. OPEN PROJECTS

8.1. COBBLESTONE HOTELS

Discussion was held.

No action was necessary.

8.2. PROPERTY ENHANCEMENT INCENTIVES PROGRAM (PEIP) GRANTS SIGNAGE

Discussion was held.

No action was necessary.

8.3. EDOIQ SOFTWARE TRAINING AND IMPLEMENTATION

Mrs. Tarpley completed the software training and continues to work on data entry.

Discussion was held.

No action was necessary.

8.4. RETAIL STRATEGIES PROGRAM

Mrs. Tarpley advised that this project was ordered and paid for prior to the previous Executive Director's departure from employment and is currently being held pending. She is looking into completing this program and its training in the near future.

Discussion was held.

No action was necessary.

Brad Bouldin left the meeting at 6:48 pm

9. EXECUTIVE DIRECTOR REPORT AGENDA

9.1. BUSINESS RETENTION AND EXPANSION CERTIFICATION

Mrs. Tarpley has completed this training and has been awarded certification as Business Retention and Expansion Coordinator (BREC).

9.2. POLICIES REVIEWS

Discussion was held regarding the offer of services to be provided by Economic Development Best Practices by Mr. Greg Last to review existing policies and develop necessary policies such as an official Incentive Policy, including training of JEDC Board, City Council, and relevant staff.

Discussion was held.

Board expressed interest in receiving additional information at the next meeting.

No action was taken.

9.3 WEBSITE

Director Peter Armstrong motioned to accept the website maintenance and hosting contract with Design Works Group.
Director Starla Sanders seconded the motion.
Motion Carried 4-0

10 ADJOURNMENT

Director Peter Armstrong motioned to adjourn.
Director Blain Ramage seconded the motion.
Motion carried 4-0

**APPROVED BY THE BOARD OF DIRECTORS OF THE JACKSBORO ECONOMIC DEVELOPMENT CORPORATION
ON THE 16th DAY OF MAY 2023.**



**GREG ROBINSON
PRESIDENT**

WITNESSED BY:



**STARLA SANDERS
BOARD SECRETARY**