CIS-RHA-01 Rights Holders Access Information Sheet for Rights Holders

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What is CIS-Net RHA?

☐ CIS-Net Rights Holders Access is a secure online search tool which allows you to:

☐ search and retrieve IPI numbers for co-Creators and Publishers

☐ view certain musical works information which is stored in Societies' CIS-Net databases around the world

What are the benefits of RHA?

☐ RHA enables you to:

☐ 1. View how your works are registered across multiple territories

☐ 2. Find IPI numbers, which should:

☐ *increase the submission of IPI numbers in publishing agreement notifications and works registrations*

☐ *facilitate earlier assignment of ISWCs, since IPI numbers are mandatory in order to obtain ISWC numbers*

−How do I access RHA?

☐ You must be a member of a CISAC Society to access RHA

☐ Your Society of Membership will provide you with the details for accessing RHA

☐ As a Creator user you will have your own Creator RHA account

☐ As a Publisher you will have one Publisher RHA account which can have multiple users associated with it

Works Information on RHA

- You can search for and view works which participating Societies have uploaded to their CIS-Net databases

- The list of participating Societies can be viewed in the database list on the search page

- If you do not find your work on RHA, this does not mean that it is not registered in the Society's own database

- Generally, the work must be fully registered before it is uploaded to CIS-Net, - and therefore RHA. I.E. all Creators must be fully identified (by name and IPI number) and the shares must add up to 100%

- Some Societies will only upload and / or update 'active' works, i.e. works which have been performed/featured in distributions in their territory within a specific period

- If your work was registered very recently it may not yet appear on RHA

- For further details about the available works information, you can reference the FAQ document within the RHA tool

Creator/Publisher Information on RHA

- You can search for a Creator or Publisher on RHA by entering either their name or IPI number

- You can further refine your search results by work title, age, Society of membership etc.

- Where available, a list of works associated with the Creator/Publisher will be returned - this will help you to confirm you have found the correct person

Where can I find further information?

- If you need additional information about the RHA tool or you are interested in obtaining an RHA account, you may contact your society of membership

- Once you have accessed the RHA tool, you will find the 'RHA User Manual' and 'Search Tips' along with the 'FAQ' to help you make best use of the tool