

**HOUSING AUTHORITY OF TRAVIS COUNTY  
BOARD OF COMMISSIONERS  
ANNUAL MEETING  
502 East Highland Mall Blvd., Suite 106-B  
Austin, Texas 78752  
January 5, 2023  
9:30 a.m.**

**MINUTES**

The Housing Authority of Travis County, Texas, held an Annual Board of Commissioners Meeting at 502 East Highland Mall Blvd., 106-B Austin, Texas 78752 and via Zoom on the above date.

<https://us02web.zoom.us/j/86460236684?pwd=bUptSmpTMVJsL3JkaUJ0R0w3cVArdz09>

**I. CALL TO ORDER / ROLL CALL / CONFIRMATION OF QUORUM**

A quorum was established, and Vice Chair Sharal Brown called the meeting to order at 9:35 a.m.

Roll Call of Commissioners: Vice-Chair Sharal Brown; Commissioner Jimmy Paver; Commissioner Wilmer Roberts; and Commissioner Janet Wenig. Staff in Attendance: CEO/Executive Director Patrick Howard; Executive Assistant Madeleine Hoffman; Director of Voucher Programs and Homeless Initiatives Christina Montes; Director of Affordable Housing Programs Carlos Guzman; Director of Finance Subra Narayanaier; Deputy Executive Director Steve Peglar.

CEO/Executive Director Patrick Howard certified the quorum.

**II. PUBLIC FORUM / CITIZEN COMMUNICATION**

There was no Citizen Communication.

**III. ACTION ITEM**

A. Resolution No. HATC-2023-01	To <u>Approve</u> that the Housing Authority of Travis County has no Non-Dwelling Public Housing Real Property and that this PHA has complied with all applicable required closeout activities specified in Notice PIH 2019-13.
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Commissioner Wilmer Roberts made a **motion** to approve Item III.A. Commissioner Jimmy Paver seconded the motion which, **passed** unanimously.

**IV. REGULAR AGENDA**

- A. Election of Officers (Chair and Vice-Chair)
- B. Board Committee assignments

Commissioner Roberts made a **motion** to nominate Vice-Chair Sharal Brown for Chair and Commissioner Jimmy Paver for Vice-Chair. Commissioner Janet Wenig seconded the motion, which **passed** unanimously.

#### IV.B. Board Committee assignments

Chair Sharal Brown appointed the following to serve on the stated Committees:

Wilmer Roberts and Sharal Brown - Governance, Finance and Administration

Wilmer Roberts and Sharal Brown - HR Committee

Jimmy Paver - Real Estate Development

Janet Wenig - Foundation Liaison

Janet Wenig - Quality of Life

#### V. CEO / EXECUTIVE DIRECTOR'S REPORT

##### A. 2022 Year at a Glance – *Patrick B. Howard*

Executive Director Patrick Howard presented Item V.A.

Mr. Howard suggested that the Board Adjourn to Executive Session to discuss something regarding Item V.A.

Adjourned at 9:58 a.m.

There was not a motion to adjourn to Executive Session.

#### VII. EXECUTIVE SESSION

- The Board of Commissioners may consider any item posted on the Agenda in Executive Session if there are issues that require consideration, and the Board of Commissioners announce that the item will be considered during such time in accordance with one or more of the following:
  - Texas Government Code Annotated 551.071, Consulting with Attorney
  - Texas Government Code Annotated 551.072, Real Property
  - Texas Government Code Annotated 551.074, Personnel Matters
  - Texas Government Code Annotated 551.076, Security
  - Texas Government Code Annotated 551.087, Economic Development Negotiations

The Board reconvened at 10:15 a.m.

Roll Call of Commissioners: Chair Sharal Brown; Commissioner Jimmy Paver; Commissioner Wilmer Roberts; and Commissioner Janet Wenig

CEO/Executive Director Patrick Howard certified the quorum.

#### VI. NEW / UNFINISHED BUSINESS

##### A. Discussion and consideration regarding Board of Commissioners issues and concerns.

There was no New / Unfinished Business at that time.

#### VIII. ADJOURNMENT

Commissioner Janet Wenig made a **motion** to adjourn the Board meeting. Commissioner Wilmer Roberts seconded the motion, which **passed** unanimously.

The Board meeting adjourned at 10:20 a.m.

Respectfully submitted,



Patrick Howard, CEO/Executive Director