

Please find minute from meeting below

## Kentallen and Duror Community Centre Committee Meeting Minutes 07/01/24

Present - Alan Young, Brian Morton, Sandra Jamieson, Audrey Godfrey, Deborah McCartney, Clare Harley and Meg Dent

1. Apologies - Andrea McNicoll

2. Minutes of previous meeting - approved by Sandra  
Brian seconded approval

Actions from previous meeting 1/11/23

1. Andrea to update poster - complete
2. Price list to be updated - complete
3. Broadband update - complete
4. Gdpr review - outstanding - for completion this year

3. Treasurers report - Brian reported that the current balance, as at 07/01/24 is £24063  
December expenditure was for heating work that was requiring to be done, and sound system equipment upgrades required.

Accounts have now been audited and ready for approval for AGM

4. Booking Secretary report - Brian updated the committee - quiz night being arranged by Jess Shepton to raise funds for her Duke of Edinburgh award - agreed no hall hire fee to be charged for this event

Rough Edges concert on 15/02/24 - donation being made to hall funds - agreed there will be no charge for their practise sessions

Events provisionally booked - concerts

23/02/24 - Alan Holmes

20/04/24 - Lauren Collier

30/05/24 - Ross Ainslie

29/11/24 - Kris Drever

Wedding provisionally booked for July 2025 - pricing agreed - website will be updated with contact details - pricing on application for future requests due to individual requirements

5. Hall Matters

a) Broadband - has been changed over, but no activation date has been provided. New service is now being provided by BT business

b) Heating controls - previously agreed that the boiler manufacturer would install new remote heating control at cost of £3000 - due to be installed on 12/12/23 - however, agreed that it would be postponed until confirmation of who will take control of the system. May be able to be completed for less, however, this is still to be confirmed, and work is ongoing. There will still need to be a physical clean of the boiler, and a person to undertake this is still to be confirmed.

c) sound system - Chris Sheffield has donated a 4 speaker sound system along with other pieces of equipment - letter of appreciation agreed. An electrician was required to install the equipment at a cost of £750 for the wiring, along with other costs - other cost to be confirmed.

d) replacement chairs - the community council have advised that they may be in a position to provide funding, however, this needs to be discussed at their next meeting to confirm this and the amount able to be provided. Not confirmed the pricing for the replacements - ACTION - Clare to confirm costing/suitable replacements for existing chairs

A request to hire the hall for a cinema night, and was looking for someone from the committee to act as a technical backup - agreed the committee were not in a position to provide this, for this and future events.

#### 6. Events

a)Community Cafe - agreed that the dates will be on a set date each month eg 2nd Saturday of the month - next date will be 13/01/24

b)concert dates as per previous

c)SSDT event requires confirmation for 2024 that the hall will be used

Agreed that a monthly outdoor market be considered during the summer months to run in conjunction with the Community Cafe - dates to be confirmed

#### 7. AGM/2024 Committee - date agreed for Wednesday 7/02/24 @730pm

Requests will be made in the local community to encourage new members to join the committee, or if not able to join the committee, then volunteers requested to help out at events.

AOB - Hogmany Hoolie was a successful night - thanks to all who came and those who helped out.