

**CORPORATION OF HULL COLLEGE
HE OVERSIGHT COMMITTEE**

**Public Minutes of the HE Oversight Committee meeting
held 2nd May 2023 via Teams**

MEMBERS PRESENT:		Joey Greenwood Colin Raban Joanne Masterson Debra Gray	External Governor External Governor External Governor Principal
IN ATTENDANCE:		Lynette Leith Ranjit Singh Catherine Sykes David Vickers	VP Curriculum (VPC) VP Quality Director of Governance Head of HE
Min. No.			
OPENING ITEMS			
9	Apologies for Absence Ahmed Elseragy.		
10	Declarations of Interest None		
11	Minutes of the meeting held 14th February 2023 Resolved - The minutes of the meeting held on 14 th February 2023 were approved as a correct record.		
12	Matters Arising The Director of Governance confirmed that all actions had been completed. The committee considered the Assessment for variation of degree awarding powers report as circulated, it was noted that the report has a positive assessment of HE at the College.		
QUALITY OF EDUCATION			
13	Higher Education Quality Enhancement Report This matter is subject to a separate and confidential minute. The Higher Education Quality Enhancement Report was RECEIVED .		
14	HE Quality Improvement Plan This matter is subject to a separate and confidential minute. The HE Quality Improvement Plan was RECEIVED .		
RISK & ASSURANCE			
15	HE Risk Register This matter is subject to a separate and confidential minute. The HE Risk Register was RECEIVED .		
OFFICE FOR STUDENTS			
16	Compliance with the Conditions of Registration This matter is subject to a separate and confidential minute.		

	The report on Compliance of Conditions of Registration was RECIEVED .
17	<p>Teaching Excellence Framework</p> <p>The Head of HE noted the report for information. He confirmed that all providers had been invited by OfS to submit to the Teaching Excellence Framework (TEF) however with the College's data knowledge, it was clear there was a level of risk attached to any submission and the College was at risk of receiving a Required Improvement (RI) judgement, which would be allocated for 4 years. It was confirmed that this would further impact the College's reputation should RI it be awarded. It was confirmed that within the thresholds, the College was not required to submit a submission, therefore had not do so.</p> <p>Members concurred that this was the correct decision for the College currently, however asked for calcification about future submissions. The Principal confirmed the College's ambition to become outstanding across all areas, and that the College will strive to achieve a future TEF Gold rating in the future, acknowledging the College's plans to improve data, launch a new curriculum and support and develop staff - including in research and scholarly activity.</p> <p>In response to a member's question, it was confirmed that there was no negative impact to not submitting a TEF.</p> <p>The report on the Teaching Excellent Framework was RECEIVED.</p>
HE FEES	
18	<p>HE Fees</p> <p>The Head of HE noted the report for information, which had been submitted the OfS, however it was noted that the committee would have oversight of any proposed changes and consideration ahead of submission to the Finance & Resources Committee for recommendation to the Corporation for approval.</p> <p>Members considered the College's intention to review current fees against the sector and regional comparators, and welcomed the view of any proposed changes.</p> <p>The HE Fees was RECEIVED.</p>
HE COMMITTEE STRUCTURE	
19	<p>HE Committee Structure</p> <p>The Chair declared an interest in this item, due to his involvement in the development of the paper and proposal. Joey Greenwood took over the Chair for this item.</p> <p>Members considered how the internal HE committee structure does not function efficiently in its current form, including that the number of committees are disproportionate to the size of the provision. The Chair noted a number of options as detailed in the paper, however expressed that not all were recommended. Members noted the need to streamline the committees, and therefore impact on staff time, whilst ensuring that the structure would allow for a wider provision as needed.</p> <p>The committee noted the detail of the paper and expressed their thanks for the level of information and clarity. It was suggested that the complexity of HE in and FE institution is different to that of a HEI, and agreed that the Executive team review the options available and restructure the HE Committee structure as required, taking on board the five criteria from the HE governance.</p> <p>Members concluded that the key themes in the review would ensure that:</p>

	<ul style="list-style-type: none"> - Rationalisation and reduction of the number of committees in the structure to reduce staff burden and support quoracy - Ensuring that the different committees are have clear terms of reference and delegated authority - Ensuring that meetings are effective and informative for all in attendance <p style="text-align: right;">Action: Executive team</p> <p>Members collectively noted that, in terms of Governance, it was important to ensure that the Higher Education Oversight Committee (Governance Committee) did not exceed its authority and overlap the delegations of the Academic Board (Executive Committee). To aid this, the terms of reference for both committees would be reviewed.</p> <p style="text-align: right;">Action: Executive team / Director of Governance</p> <p>The HE Committee Structure was DEFERRED TO THE NEXT MEETING.</p>
ACADEMIC REGULATIONS	
20	<p>The Director of Governance confirmed that the Academic Regulations had been submitted to the Corporation for approval, however there were suggestions for amendment before approval. It was noted that the suggestions required to be reviewed by the Executive and a reviewed and updated Academic Regulations document would be re-considered at the Committees next meeting.</p> <p>Members of the committee noted comments on the document. It was confirmed that the comments and queries be sent to the Executive to consider as part of their review, via the Director Governance.</p> <p style="text-align: right;">Action: All / Director of Governance</p> <p>The Academic regulations were DEFERRED TO THE NEXT MEETING.</p>
CLOSING ITEMS	
21	<p>ANY OTHER BUSINESS</p> <p>The Principal notified the committee of the notification of two reportable events to OfS relating to the with the ARB for former architecture students and the confirmation of the planned course closure list.</p>
	<p>DATE OF NEXT MEETING</p> <p>3 July 2023, 4.00 p.m.</p>

Approved by the HE Oversight Committee at the meeting held on 3 July 2023