

**CORPORATION OF HULL COLLEGE
AUDIT COMMITTEE**

**Public Minutes of the meeting
held 22nd August 2023 via Teams**

MEMBERS PRESENT:		Ally Brooks David Flatters Joanne Masterson	Governor and Chair of Audit Committee Governor Governor
IN ATTENDANCE:		Rosalind Armstrong Debra Gray Richard Lewis Catherine Sykes Gino Tommasi	Audit One (Internal Auditor “IA”)) Principal/CEO RSM (External Auditor (“EA”)) Director of Governance Vice-Principal Finance & Corporate Services “VPF&CS”
Min. No.			
Chair noted the lateness of the pack and ensuring that papers should be timely.			
OPENING ITEMS			
A24. 1	Apologies For Absence Apologies for absence were received from Wayne Brown (Audit one – Internal Auditors). The Director of Governance noted that Rachel Storr has resigned as a Governor, however an application from a Governor has been received from an individual who is interested in joining the Corporation and Audit Committee. The chair of the committee noted they were at the interview of this person and that endorses this appointment.		
A24. 2	Declarations Of Interest None		
A24. 3	Minutes of the Audit Committee Meeting held on 14th June 2023 Resolved – That the minutes of the meeting held on 14 th June 2023 be approved as a correct record.		
A24. 4	Matters Arising Governors received a verbal update on the actions identified at the previous meetings of the committee, of which all were reported as completed or on the agenda for the meeting. In relation to action 51, the IA noted that she had reviewed the supporting evidence from the Safeguarding internal review, and that there were a couple of good practise areas to bring to the attention of the Committee. This included that induction material was strong comprehensive and clear, and that publication of the material (e.g., posters in college, and on the website) was good. Finally, the College’s suite of policies relating to Safeguarding were concise and clear. The Chair noted the positive attributes found within this audit, along with the benchmarking information from the sector.		
INTERNAL AUDIT			
A24. 5	IT Service Desk Incident Management Internal Audit Report This matter is subject to a separate and confidential minute.		

A24.6	Subcontracting Internal Audit Report This matter is subject to a separate and confidential minute.
A24.7	Curriculum Planning Internal Audit Report This matter is subject to a separate and confidential minute.
A24.8	Additional Learner Support (ALS) Internal Audit Report This matter is subject to a separate and confidential minute.
A24.9	Funding Compliance Internal Audit Report This matter is subject to a separate and confidential minute.
A24.10	Internal Audit Follow Up Report The IA presented the Internal Audit Follow Up Report, noting a positive position. It was confirmed that with 47 recommendations in scope for testing, the College has made good progress, and half of the recommendations had been fully implemented, six partially implemented and 16 (12 related to funding compliance). The committee noted the progress made by the College to implement the recommendations. With regards to the funding compliance recommendations the VPF&CS confirmed that in relation to the oversight of the work and timescales of delivery, the College had robust controls in place and would be managing closely as required. It was also noted that internal reviews and data cleansing was also taking place.
A24.11	Internal Audit Annual Report 2022-23 This matter is subject to a separate and confidential minute. Resolved: The Internal Audit Annual Report 2022-23 was recommended to Corporation for Approval .
FINANCIAL STATEMENTS AUDITOR	
A24.12	ESFA Funding Audit and progress on the Financial Statements year ended July 2022 This matter is subject to a separate and confidential minute.
COMMITTEE ASSESMENT FEEDBACK	
A24.13	Annual Committee Self-Evaluation Report The Director of Governance presented the report noting the positive feedback contribution and effectiveness of the committee. The strengths of the committee were discussed along with one recommendation for the committee around training for Audit Committee members of which is a requirement of the Post16 Audit Code of Practise. The Chair of the Committee noted the requirement to be compliant with the code and requested support to ensure the training by individuals is completed.
CLOSING ITEMS	
A24.14	Any Other Business None
A24.15	Date And Time of Next Meeting 3 rd October 2023

Approved by the Audit Committee at the meeting held on 3rd October 2023.