

**CORPORATION OF HULL COLLEGE
STANDARDS COMMITTEE**

**Public Minutes of the Standards Committee meeting
held 28th June 2023 via Teams**

MEMBERS PRESENT:		Joey Greenwood Debra Gray Colin Raban Rachel Storr	External Governor (Chair) Principal External Governor External Governor
IN ATTENDANCE:		Lynette Leith Ranjit Singh Catherine Sykes	VP Curriculum (VPC) VP Quality (VPQ) Director of Governance
Min. No.			
OPENNING ITEMS			
130	Apologies for Absence Apologies for absence were received from Matt Child (external Governor) and Rob Lawson (External Governor)		
131	Declarations of Interest None		
132	Minutes of the previous meeting held 9 May 2023 Resolved – That the minutes of the meeting on 9 May 2023 be approved as an accurate record and signed by the Chair.		
133	Matters Arising The Director of Governance noted that all actions were completed or were on the agenda for discussion.		
QUALITY OF EDUCATION			
134	14-16 College The VPC presented the report which was taken as read. It was noted to members that there were no material updates to present to the committee. Members noted the limitations and availability of central data and that 14-16 reporting remains under review with a new system in place for September, enabling a progress tracking system and improved target grades from entry, which allows for meticulous monitoring of attainment made between targets by measure sub-levels made between grades. Members noted the recent increase in attendance from 72.3% to 96.3% , which was confirmed was due to withdrawals of non-attending individuals, but also supported by the Year 10 students who want to progress and come back next year being encouraged by staff and teachers to progress and maintain standards. It was noted that the MIND support to students, staff and parents had been very positive with increased parental engagement. In addition, the introduction of mental health first aiders trained within the College offers greater of support.		

	<p>In response to a member's question regarding the curriculum, it was noted that the academic options for 14-16 students are suitable for the Colleges wider curriculum. The VPC confirmed that core GCSE's are long standing, but other GCSEs are available as well as vocational options, including construction, sport, art & design; previously all at level 1, but are now at level 2. It was noted that the awarding bodies have strict regulations that the College must follow in terms of the 14-16 age profile, however vocational units are available which leads to better outcomes for the learners for progression to further level 3 study.</p> <p>The 14-16 College Report was RECEIVED.</p>
135	<p>Apprenticeships Report</p> <p>This matter is the subject of a separate and confidential minute.</p>
136	<p>Programmes for Young People</p> <p>This matter is the subject of a separate and confidential minute.</p>
127	<p>Adult Learning Update Report</p> <p>The VPC presented the Adult Learning Update Report, focusing on 19+ provision and highlighting excellent progress in the skills report and partnerships. Discussion was had on the strengths of the team in this area, with excellent leadership.</p> <p>In response to a member's question relating to attendance across different age ranges, clarification was given along with positive feedback on learner achievements.</p> <p>The Adult Learning Update Report was RECEIVED</p>
128	<p>Higher Education Report</p> <p>The VPQ noted the report which was taken as read. It was noted how a visit to Leicester College had identified similarities in program changes to the provision, and that the College continues to monitor and evaluate the HE provision.</p> <p>Members were drawn to the current concerns about staffing changes and the process of improving quality management. A meeting had taken place with the OfS regarding three notifiable events which discussed the College's internal planning for inspection.</p> <p>Members acknowledged the training and development efforts in the HE department, and discussed whether staff recruitment and retention challenges were a significant risk to HE. The VPQ noted that the vacant roles are covered presently by temporary staff, however another recruitment effort would be completed, it was considered that recruitment in colleges across the sector nationally is a concern and has difficulties due to affordability. Members noted the wider risk is included on the risk register updated monthly and shared at each meeting of the Corporation.</p> <p>The VPQ confirmed some availability of data for HE, which has not been available this year due to challenges in MIS. Members noted how Governor Dashboards would be a useful tool to enable data interrogation. It was noted this is an action already discussed at Corporation and is under review.</p> <p style="text-align: right;">Action: Principal / Dir of Gov</p> <p>Regarding the restructuring of courses, the committee considered the actions taken by the College to review need, with the feedback from stakeholders and industry partners being</p>

	<p>considered and changes implemented to ensure the College's offer delivers in line with the need for skills of the future.</p> <p>The Higher Education Report was RECEIVED.</p>
129	<p>Employer Engagement Strategy Progress</p> <p>The VPC presented the report on the actions to the Employer Engagement Strategy Progress. Noting an overview of completed, on-track and not started actions and how, where possible, these are link to other college projects (e.g. Elevate). It was confirmed that the strategy has emphasis on ownership and support for improvement.</p> <p>It was noted that the direct actions for the employer engagement team might be achieved but might there was still work to be done, this support was being given to the team through the support to improve process.</p> <p>In response to a member's question, it was noted that the comprehensive ratings have imminent due dates which require pace and focus, which will, if required, result in performance management plans for lack of action. It was confirmed that action will be seen quickly and will be closely monitored.</p> <p>The Employer Engagement Strategy Progress Report was RECEIVED.</p>
130	<p>Learner Surveys 2022-23</p> <p>An overview of the learner surveys 2022-23 was presented, noting a spike in participation at the mid-year survey and positivity levels particularly at induction. Overall, the surveys represent a much better year than previous.</p> <p>The VPQ confirmed that the accountability on the response rates was that of the managers and a further briefing to leadership on compliance would be given and managers would be held to account in areas of non-compliance, that said, improvements had been seen.</p> <p>Members were pleased to note the generally positive student satisfaction levels, which will provide the Corporation with assurance that learners are enjoying their time in College. It was confirmed that Enrichment had scored low with the absence of a social or central area for students, however this is planned for the summer estate works as well as celebrations of EDI and a new Student Engagement Strategy. Members acknowledged the student enjoyment and satisfaction with college experience.</p> <p>The Learner Surveys 2022-23 Report was RECEIVED.</p>
JOURNEY TO OUTSTANDING	
131	<p>Deep Dive Report</p> <p>This matter is the subject of a separate and confidential minute.</p>
132	<p>Quality Improvement Plan (QIP)</p> <p>This matter is the subject of a separate and confidential minute.</p>
LEARNER SUPPORT AND WELFARE	
133	<p>The VPQ noted the report which was taken as read. Members were highlighted to the increase in students accessing counselling services and the varying reasons behind this. Members were pleased it note the College's investment in mental health first aid training, with one cohort completed and upcoming sessions with the in-house trainer planned for future cohorts.</p>

	<p>Members noted the low attendance rate in learner voice meetings, the VPQ noted plans for improvement alongside the impact and challenges of changes to staffing in learner support over the past year. It was considered that improvement would be seen with the onboarding of new managers in this area.</p> <p>Members were pleased to note the emphasis on safeguarding interventions and the outcomes. Members considered the successes of the work taken by the safeguarding team to support students, and whether solutions and support stories can be shared with the committee without disclosing and sensitive or personal information. It was confirmed that achievement rate for different groups is identified through the self-assessment process and would be shared with the committee.</p> <p>The Learner Support and Welfare Report was RECEIVED</p>
AUDIT AND COMPLIANCE	
134	<p>Curriculum and Quality Risk Register</p> <p>The VPC presented the report as a reflection of the Operation Plan. It was confirmed there had been five adjustments since the previous report, of which none represent a material change that the EMT did not expect. There were:</p> <ul style="list-style-type: none"> • FE Achievement will be at 85% < decreased risk to green and on track. • HE Continuation will be at 82% > increased risk to amber and at risk. • ALPs are introduced and monitored termly for academic progress > black and failed/suspended/deferred • Redesign and align the curriculum planning cycle and business planning cycle to create synergy and efficiency < decreased the risk to purple and completed. • Launch three new curriculum areas < decreased the risk to purple and completed. <p>In response to a member's question, it was confirmed that the challenge with the part time PGCE was related to the retention of staff. However, this has been reviewed and a new process for those moving into teaching has been implemented with a new thorough induction period and delaying the PGCE to after 6 months after the staff member has settled into their role.</p> <p>Members thanked the VPC for the update as an easy to follow and comprehensive overview of current progress.</p> <p>The Curriculum and Quality Risk Register was RECEIVED.</p>
COMMITTEE ASSESMENT	
135	<p>Annual Committee Self-Assessment</p> <p>The Director of Governance noted the request of the Governance, Search and Remuneration Committee to request feedback from each of the committees on the view of their effectiveness in year. It was confirmed that a short survey would be circulated and each committee members was requested to feedback honestly on the effectiveness of the committee in their opinion, for collation and inclusion in the Governance Self-Assessment Report.</p>
CLOSING ITEMS	
129	<p>Any Other Business</p> <p>None.</p>
	<p>DATE OF NEXT MEETING</p> <p>17 October 2023, 4.00 p.m.</p>

Approved by the Standards Committee at the meeting held on 17th October 2023.