

**CORPORATION OF HULL COLLEGE
STANDARDS COMMITTEE**

**Public Minutes of the Standards Committee meeting
held 7th February 2023 via Teams**

MEMBERS PRESENT:		Joey Greenwood Matt Child Colin Raban Rachel Storr Debra Gray	External Governor (Chair) External Governor External Governor External Governor Principal
IN ATTENDANCE:		Lynette Leith Ranjit Singh Gino Tommasi Catherine Sykes	VP Curriculum (VPC) VP Quality (VPQ) VP Finance & Resources (VP F&R) Director of Governance
Min. No.			
	OPENNING ITEMS		
98	<i>Ahead of the meeting the chair of the committee introduced Matt Child and Colin Raban as new member of the Corporation to their first Standards Committee meeting.</i>		
	Apologies for Absence Apologies for absence were received from Rob Lawson (External Governor).		
99	Declarations of Interest None		
100	Minutes of the previous meeting held 6 December 2022 Resolved – That the minutes of the meeting on 6 December 2022 be approved as an accurate record and signed by the Chair.		
101	Matters Arising The Director of Governance noted progress made on previous actions arising, including that some identified actions had actually been completed as part of the Committees papers. A review of actions would be conducted and the list updated accordingly ahead of the next committee meeting. Action: Director of Governance		
QUALITY OF EDUCATION			
102	Ofsted Monitoring Visit Report Incl. Next Steps The VPQ presented the report, highlighting that this inspection was a monitoring visit to review progress across four themes. It was confirmed that two themes were rated as achieving significant progress, including Quality of provision for 16-18 learners and personal development curriculum; and two themes were rated as achieving reasonable progress, including attendance and punctuality and Careers advice to apprentices. Governors noted that whilst the draft report was received, it was not yet published and upon publication would be shared with all Corporation Members once available. Action: Director of Governance In response to a member’s question, it was confirmed that regarding attendance and punctuality, attendance had improved but data had evidenced a decline in punctuality, however this was not due to one specific cause.		

	<p>Governors noted the achievements of the Executive Management Team (EMT) and their teams, during a period of significant challenge. One member highlighted the inspectors' comments on the culture change of the College since the last inspection which was commendable and creditable.</p> <p>In response to a member's question the VPQ confirmed the departmental preparation involving all levels of staff as part of the Deep Dive observation process to prepare staff for inspection which has worked well.</p> <p>The committee discussed the implementation of the 'ever-ready' plan and noted progress to date. It was confirmed that this had been launched to the wider leadership team as part of the debrief following inspection. Following governors comments it was noted that specific Governor Training for the next full inspection was required.</p> <p style="text-align: right;">Action: Director of Governance</p> <p>The Ofsted Monitoring Visit Report Incl. Next Steps was RECEIVED.</p> <p>103 Ofsted Enhanced Skills Inspection</p> <p>The VPC presented the report which was taken as read, and provided a short presentation on the changes to the Education Inspection Framework to include a Skills judgement. It highlighted the need for a Skills Link Governor and identified how a skills advisory group would support the triangulation between the College, the Learner and the Employer.</p> <p>Members noted the relevance and importance of these key links and, subject to Corporation approval, were supportive of both proposals. In response to a member's question on oversight, it was confirmed that employer engagement and curriculum planning would remain with the Standards Committee, however the outcomes of the skills working group would report into full Corporation. It was confirmed that as part of the recommendation the terms of reference and scheme of delegation would be presented for approval.</p> <p>Members discussed the benefits of employer engagement and work done by the team to identify the College's stakeholders which provides clarity on strengths and recognise opportunities. In response to a member's question, the VPC confirmed the process of Curriculum planning in the College which includes advisory support from stakeholders in new curriculum areas as part of the planning cycle.</p> <p>The impact of the reform and defunding of some L3 qualifications was considered, it was confirmed that an update would be presented in the next curriculum planning report and was a concern as this will impact a large number of learners.</p> <p style="text-align: right;">Action: VPC</p> <p>Resolved: The Skills Link Governor and Skills Working Group were recommended to Corporation for approval.</p>
<p>104</p>	<p>Nursery Report</p> <p>The VP F&CS presented the paper which was taken as read. It was noted that the action from previous committee regarding the financial viability of the nursey was included in the report, highlighting the financial position and health and safety information relating to this provision.</p> <p>It was confirmed that more aligned to the terms of reference of this committee, future nursery reports would focus on the quality of provision and preparation for inspection in line with the early year's framework.</p> <p style="text-align: right;">Action: VPF&CS</p>

	<p>In response to a member's question, it was confirmed that the funding received for Special Educational Needs was for one learner with an Educational Health and Care Plan (EHCP). It was also confirmed that the majority of learners in the nursery and children of learners at the College, and that the need to provide a service to the College's learners was considered a responsibility over profitability. It was confirmed that any future proposal on the nursery would be presented at the relevant committee following scrutiny and consideration by EMT as required.</p> <p>The Nursery Report was RECEIVED.</p>
105	<p>14-16 College</p> <p>The VPC presented the report which was taken as read. It was noted that there are 160 learners at the 14-16 College, of which the majority reside in the most challenged and disadvantaged areas of the city. Significantly, the College holds a waiting list of approximately 70 learners which, following a review of capacity, could be safely offered a place at the College under the current infrastructure and staffing levels, subject to the offer being suitable for the learner.</p> <p>It was confirmed that the 14-16 College remains to be strong with great teaching and personal development. The Curriculum planning process is underway including vocational options and introduction and pilot of a small home education offer which would support a cohort of individuals with greater needs.</p> <p>There were no further questions raised on the report. The 14-16 College Report was RECEIVED.</p>
106	<p>Apprenticeships Report</p> <p>The VPC presented the report which was taken as read. It was confirmed that recruitment is positive, with some areas over recruiting and some below target. The VPC noted that the employer engagement strategy and apprenticeships continue to supported in the support to improve processed. It was confirmed that of those apprentices who are past planned end date, each individual has a plan in place to support rapid progress.</p> <p>In response to a member's question, the VPC confirmed that as part of the employer engagement strategy, the employer is accountable to the College on the quality of the provision the learner receives whilst undertaking the programme in the employer environment.</p> <p>It was confirmed that MIS reporting is improved and provides data and monitoring supporting the College to identify impact, data and risks as part of the larger project within MIS.</p> <p>As part of discussion, it was noted to the committee that the College has received two resignations from senior managers, who will, due to timing differences, have left the College before the next person takes up post, however the EMT will ensure there is no lack of continuity and this is an opportunity for the College following progression of valued colleagues.</p> <p>The Apprenticeships Report was RECEIVED.</p>
107	<p>Programmes for Young People</p> <p>The VPC presented the report which was taken as read. Members noted the work undertaken to improve the personal development curriculum which provides assurance on this area as validated by the recent Ofsted inspection.</p> <p>Members were highlighted to the changes to the interview process for potential learners who have applied to the College, ensuring that the course offered is suitable for that learner and their</p>

108	<p>level, thus encouraging continuation and reducing the number of learners withdrawing from the College. Members were pleased to hear of the increased attendance at open evenings and in applications, much achieved by the enthusiasm of staff to become a pivotal institution in the community and for stakeholders.</p> <p>In response to a member's question, it was confirmed that interviews for 16-18 learners are all held face to face with teams supporting each other within departments. Further work to keep those learners who are offered a place, engaged and prepared to start at the College is also being introduced.</p> <p>The Programmes for Young People Report was RECEIVED</p> <p>Adult Learning Update Report</p> <p>The VPC noted that 19+ provision has exceeded the profile target for the month and work in this area is improving, particularly in employability which needed most improvement. There is a new Executive Director for the department, providing specific leadership and accountability.</p> <p>In response to a member's question, it was confirmed that even with the ending of SSW, some staff have been retained in other areas of the College.</p> <p>The Adult Learning Update Report was RECEIVED</p>
109	<p>Higher Education Report</p> <p>The VPQ noted the report which was taken as read. It was confirmed that the new Head of HE is undertaking a focus of work, identifying training areas for staff, and identifying ways of retaining students and providing a fulfilling offer in terms of wrap around care.</p> <p>In response to a member's question, it was confirmed that the College's level 6 & 7 provision with the universities are obtained through validation processes. Members noted that the College has been proactive in reviewing its HE provision and has recommended the introduction of a new HE Oversight committee, as well as an external Governance review for HE, both of which will provide further assurance to the Corporation on the HE provision.</p> <p>The Higher Education Report was RECEIVED</p>
110	<p>JOURNEY TO OUTSTANDING Deep Dive Report</p> <p>This matter is the subject of a separate and confidential minute.</p>
111	<p>LEARNER SUPPORT AND WELFARE</p> <p>The VPQ noted the report which was taken as read. In response to a member's question, it was confirmed that home visits are conducted based on a risk approach and learners are visited should they fail to respond to the College's communication.</p> <p>Members discussed the increasing impact of mental health challenges, which is supported through the core and character research completed by the VPC. It was confirmed that a restructure of the Learner Services department will offer greater levels of support to learners, including in Careers and Mental Health.</p>

	<p>Members considered the current recruitment market, given the issues faced in the sector with recruiting good staff, of which it was confirmed a competitive salary had been offered and there was confidence the post would attract a suitable field.</p> <p>The Learner Support and Welfare Report was RECEIVED</p>
112	<p>RECRUITMENT REPORT</p> <p>The Principal noted the report, which was reflected during discussion on the Programmes for Young People report and confirms the increased interest and applications for the next academic year. Members reflected that the College is having a significant impact in the local community and further afield, which is supporting the increased interest from learners.</p> <p>The recruitment report was RECEIVED.</p>
113	<p>AUDIT AND COMPLIANCE</p> <p>Curriculum and Quality Risk Register</p> <p>The VPC presented the report as a reflection of the Operational Development Plan (ODP). It was noted that there were no material changes to the degree in which the 'amber' rated items were still at risk, however progress measures are being implemented.</p> <p>Members noted some formatting issues with the report which would be amended for the next meeting, however were pleased to note there were no 'red' rated items.</p> <p style="text-align: right;">Action: VPC</p>
114	<p>ANY OTHER BUSINESS</p> <p>The Chair of the committee noted communications to governors, and requested sight of articles, external information about the College e.g., newspapers. It was confirmed that these could be provided to all governors on a regular basis.</p> <p style="text-align: right;">Action: Director of Governance</p>
	<p>DATE OF NEXT MEETING</p> <p>25th April 2023, 4.00 p.m.</p>

Approved by the Standards Committee at the meeting held on 25 April 2023.