

1. Policy Statement

Any interest, financial or otherwise, which is likely or would, if publicly known, be perceived as being likely to interfere with the exercise of a member's independent judgement should be disclosed to the Corporation. This voluntary register enables members to disclose business interests (both for themselves and members of their family), in a manner which is open and transparent to the public that such interests have not influenced the Corporation's decision taking process.

2. Responsibilities and Implementation

All Governors are required to disclose their interests under this procedure at the following stages:

- Upon application to become a Governor of the Hull College Group;
- Upon formal appointment as a Governor;
- When the Governor has a new interest to declare or an existing interest changes;
- A new declaration to be made annually.

This policy applies equally to co-opted members of Corporation Committees.

The Director of Governance (College Clerk) is responsible for maintaining the register of interests and making it available for inspection or disclosure as required under relevant legislation or guidelines.

3. Policy Details

Members are in the best position to decide what business interests should be disclosed. However, they may find it helpful to consider whether any particular interest should be disclosed by reference to the following headings, which are set out as general guidelines.

Type of Interest
Remunerated employment
Directorship of companies or business partnerships
Membership/shareholding in a company
Consultancies (remunerated or non-remunerated)
School/Academy/ College/University Governor
Charity Trustee/Charity Board member
Financial interest as supplier/contractor to Hull College
Honorary position that may bring about conflict of interest, such as Honorary Lecturer in other provider
Membership or role in another public body
Any other relevant interest (membership of other bodies, voluntary work)

Members should provide the same information, if known to him or her, in respect of his or her spouse or partner, children or other close relatives (e.g. living in the same household or a dependant).

4. Related Procedures, Codes of Practice, Guidance Documents

Instrument and Articles of Government (2008)

Hull College Standing Orders (2010)

Hull College Code of Conduct for Governors (2010)

5. Procedure Checklist

Senior manager responsible	Lottie Thompson, Director of Governance (Clerk)
College Committee	College Corporation
Date of next policy review	February 2023
Date Equality Impact Assessment agreed	November 2015

Revision history:

Approved by Corporation at the meeting held on 23 September 2010 to replace all previous versions; updated Register received September 2010 and September 2011
Updated per new guidance issued to Governors September 2012; updated Register received September 2012

Date of this policy: February 2020