



**WARE COUNTY  
BOARD OF COMMISSIONERS**  
Request to Speak at Meeting

If you wish to speak about an item  **ON THE AGENDA** or  **NOT ON THE AGENDA** (check one), please complete this form and return it to the County Manager prior to the Commission Meeting you wish to speak during.

<b>NAME</b>	<b>MEETING DATE</b>
<b>ADDRESS</b>	<b>PHONE NUMBER</b>
<b>EMAIL ADDRESS (OR OTHER CONTACT)</b>	
<b>AGENDA ITEM (OR DESCRIBE TOPIC NOT ON AGENDA)</b>	

**Meeting Rules:**

1. The speaker must begin his/her/their remarks by stating name, address, and organization represented, if any.
2. The speaker must address all remarks to the Chairman and not to any individuals.
3. The speaker's comments must be pertinent to the agenda item(s) for which the speaker has signed up.
4. The speaker must avoid personal comments, political comments, and must avoid repetition and argument.
5. **The speaker's comments shall be limited to five (5) minutes.**
6. After the Ware County Commission begins discussing an agenda item, only the Chairman, the Commissioners, and person(s) requested to speak by the Ware County Commission will be allowed to speak.
7. Except for unusual circumstances, and only after a vote by a majority of the Ware County Commissioners present at such a meeting, will a person who has not signed up in advance of the meeting be allowed to speak.
8. All speakers must conduct themselves in a respectful manner and avoid vulgar, obscene, and/or profane language.
9. The Ware County Commission, by majority vote of the members present, may suspend any or all of these rules.
10. Any person who violates any of these rules may be removed from the meeting.

**BY SIGNING BELOW, I HEREBY DECLARE THAT I HAVE READ, UNDERSTAND, AND AGREE TO ABIDE BY THE MEETING RULES AS THEY APPLY TO THE MEETING I HAVE SIGNED UP FOR**

<b>SIGNATURE</b>	<b>DATE</b>
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