

# REGULAR BOARD MEETING AGENDA

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Academic Year 2020 – 2021



DATE: November 16, 2020

TIME: 10:30AM

MEETING LOCATION: *Due to the COVID-19 "Stay at Home" order, Board Meetings will be held via Zoom.*

ZOOM MEETING INFORMATION:

<https://zoom.us/j/2151976149?pwd=cjBVdkJMaXlHUFF2ejVCazhQWHFWQT09>

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Meeting ID: 215 197 6149

Passcode: j9L8Pc

NOTICES / INFORMATION
<p>Copies of the agenda materials are available in the Program Lead's office. Pursuant to Government Code section 54957.5, writings that are public records that relate to an open session agenda item and that are distributed to a majority of board members less than 72 hours prior to the meeting are available for public inspection at the above address in the Executive Director's office.</p> <p>In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a board meeting, please contact the Program Lead's Office at (760) 630-4080. Timely notification prior to a meeting will enable the District to make reasonable arrangements to ensure accessibility.</p>

PUBLIC COMMENTS / PERSONS ADDRESSING THE BOARD
<p>The board meeting follows rules of decorum. The Board shall give members of the public an opportunity to address the Board on any item of interest to the public that is within the subject matter jurisdiction of the Board, either before or during the Board's consideration of the item. At a time so</p>

designated on the agenda at a regular meeting, members of the public may bring before the Board matters that are not listed on the agenda that are within the jurisdiction of the Board. The Board shall take no action or have discussion on any item not appearing on the posted agenda, except authorized by law. Furthermore, the Board may respond to the public by referring the comment / question to the Executive Director for a response or by asking the Executive Director to report back to the Board concerning the matter.

**I. Call to Order**

- a. Time:

**II. Roll Call of the Board**

- a. Dr. Nanette Fritschmann Present / Absent
- b. Ms. Lisa Tagupa Present / Absent
- c. Dr. Nancy Rohland Present / Absent
- d. Ms. Janis Pirt Present / Absent
- e. Ms. Nariman Hadhoud Present / Absent

**III. Routine Business**

- a. Approval of the Agenda
  - i. Motion:
  - ii. Second:
  - iii. Vote: Ayes:                      Nays:                      Abst.:
- b. Approval of the Minutes from the October 19,2020, Regular Board Meeting
  - i. Motion:
  - ii. Second:
  - iii. Vote: Ayes:                      Nays:                      Abst.:
- c. Approval of the Minutes from the October 28,2020, Special Board Meeting
  - i. Motion:
  - ii. Second:
- d. Vote: Ayes:                      Nays:                      Abst.:
- e. Public Comment:

For items not on the agenda, audience members may address the Board during “Comments from the Public.” When recognized by the Board Chairman, please state your name. Each speaker will have up to three (3) minutes to address the board and a maximum of twenty (20) total minutes will be given to any item. The Board President may extend the speaking time at his/her discretion. Please understand that the Board does not take action on non-agendized items.

**IV. Information / Presentation**

- a. School Operations/Site Updates –Presented by Shawna Macdonald
  - i. Enrollment numbers & updates
  - ii. Lottery Updates

- iii. School Name Change
  - iv. Lease for 1980 Univeristy Drive
- b. School Fiscal Updates –Presented by Delano Jones
  - i. September 2020 Financials
  - ii. FY 20-21 revenue deferral information
  - iii. September & October Check Registers

**V. Action Items**

- a. Item: Suncoast Preparatory Academy Sick/Vacation Accrual Policy

Presenter: Shawna Macdonald

Recommended Action: Approve

Background: The previous policy was apprived using Suncoast Charter Schools. This entity does not exist, so a new policy needs to be put in place for Suncoast Preparatory Academy. The board has been given a copy of the proposed sick and vacation accrual plan.

Motion:

Second:

Vote:   Ayes:                      Nays:                      Abst.

- b. Item: SMG Repayment Plan (Possible discussion onlu topic as we are waiting on a proposed plan from NU and SMG).

Presenter: Shawna Macdonald

Recommended Action: Approve

Background: The board has been provided with invoices and wire transfers for 3-15-19 through 10-1-20 to review as well as a proposed plan for repayment.

Motion:

Second:

Vote:   Ayes:                      Nays:                      Abst.:

- c. Item: Suncoast Preparatory Academy Benfits plan

Presenter: Shawna Macdonald

Recommended Action: Approve

Background: The board has been provided with a policy to provide a specified amount for employee medical benefits.

Motion:

Second:

Vote:   Ayes:                      Nays:                      Abst.:

d. Item: Suncoast Preparatory Academy Board Approval Policy Purchases over10K

Presenter: Shawna Macdonald

Recommended Action: Approve

Background: The board is being presented with a policy to approve all invoices over \$10,000 to be paid.

Motion:

Second:

Vote: Ayes: Nays: Abst.:

e. Item: GH Technologies Invoice

Presenter: Shawna Macdonald

Recommended Action: Approve

Background: The board is being presented with a past due invoice for computers purchased and has an overdue outstanding balance. A plan for repayment is also being presented.

Motion:

Second:

Vote: Ayes: Nays: Abst.:

f. Item: Waisman Consulting Invoice

Presenter: Shawna Macdonald

Recommended Action: Approve

Background: The board is being presented with an invoice for special education services for the month of October that is over the \$10,000 amount.

Motion:

Second:

Vote: Ayes: Nays: Abst.:

VI. Adjournment

a. Time: