

SPECIAL BOARD MEETING AGENDA

Academic Year 2020 – 2021



DATE: September 29, 2020

TIME: 3:00PM

MEETING LOCATION: *Due to the COVID-19 "Stay at Home" order, Board Meetings will be held via Zoom.*

ZOOM MEETING INFORMATION: Join Zoom Meeting

<https://zoom.us/j/2151976149?pwd=cjBVdkJMaXlHUFF2ejVCazhQWHFWQT09>

Meeting ID: 215 197 6149

Passcode: j9L8Pc

Dial by your location

+1 669 900 9128 US (San Jose)

Meeting ID: 215 197 6149

Passcode: 030541

NOTICES / INFORMATION

Copies of the agenda materials are available in the Program Lead's office. Pursuant to Government Code section 54957.5, writings that are public records that relate to an open session agenda item and that are distributed to a majority of board members less than 72 hours prior to the meeting are available for public inspection at the above address in the Executive Director's office.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a board meeting, please contact the Program Lead's Office at (760) 630-4080. Timely notification prior to a meeting will enable the District to make reasonable arrangements to ensure accessibility.

PUBLIC COMMENTS / PERSONS ADDRESSING THE BOARD

The board meeting follows rules of decorum. The Board shall give members of the public an opportunity to address the Board on any item of interest to the public that is within the subject matter jurisdiction of the Board, either before or during the Board's consideration of the item. At a time so designated on the agenda at a regular meeting, members of the public may bring before the Board

matters that are not listed on the agenda that are within the jurisdiction of the Board. The Board shall take no action or have discussion on any item not appearing on the posted agenda, except authorized by law. Furthermore, the Board may respond to the public by referring the comment / question to the Executive Director for a response or by asking the Executive Director to report back to the Board concerning the matter.

I. Call to Order

- a. Time:

II. Roll Call of the Board

- | | | |
|----|-------------------------|------------------|
| a. | Dr. Nanette Fritschmann | Present / Absent |
| b. | Ms. Lisa Tagupa | Present / Absent |
| c. | Dr. Nancy Rohland | Present / Absent |
| d. | Ms. Janis Pirt | Present / Absent |
| e. | OPEN | |

III. Routine Business

- a. Approval of the Agenda
- i. Motion:
 - ii. Second:
 - iii. Vote: Ayes: Nays: Abst.:
- b. Public Comment:

For items not on the agenda, audience members may address the Board during "Comments from the Public." When recognized by the Board Chairman, please state your name. Each speaker will have up to three (3) minutes to address the board and a maximum of twenty (20) total minutes will be given to any item. The Board President may extend the speaking time at his/her discretion. Please understand that the Board does not take action on non-agendized items.

IV. Information / Presentation

- a. Public Information Session Learning Continuity Plan, Presented by Shawna Macdonald

V. Action Items

- a. Item: Approval of New Board Member

Presenter: Shawna Macdonald

Recommended Action: Approve

Background: Our board experienced a resignation recently and a suitable volunteer has come forward with an interest in supporting the open position. The Board has been provided the interested party's resume for review.

Motion:

Second:

Vote: Ayes: Nays: Abst.:

b. Item: SMG Invoice

Presenter: Shawna Macdonald

Recommended Action: Approve

Background: SMG has provided an invoice for back office services to the school, consistent with the MOU that was terminated June 30th.

Motion:

Second:

Vote: Ayes: Nays: Abst.:

c. Item: Payment Plan with SMG

Presenter: Shawna Macdonald

Recommended Action: Approve

Background: SMG terminated the MOU with our school, effective June 30 2020. Our school still owes SMG funds for their back office support services. The payment agreement has been sent to the Board for review.

Motion:

Second:

Vote: Ayes: Nays: Abst.:

d. Item: Waisman Consulting Contract

Presenter: Shawna Macdonald

Recommended Action: Approve

Background: Waisman Consulting, who supports our special education services for our students with special needs, has shared with the board this year's contract for services for their review.

Motion:

Second:

Vote: Ayes: Nays: Abst.:

e. Item: Contract for Teacher Induction Support

Presenter: Shawna Macdonald

Recommended Action: Approve

Background: Our schools have had a relationship with RCOE with regards to induction for several years. Their program is a quality program and it is cost effective. We would like to maintain our relationship with RCOE for induction. The Board has been provided with the contract to support these services for review.

Motion:

Second:

Vote: Ayes: Nays: Abst.:

f. Item: Removal of Executive Director Position

Presenter: Shawna Macdonald

Recommended Action: Approve

Background: In light of the current enrollment and funding caps imposed by the state under AB98, we are recommending the current Executive Director be removed in an effort to support the school financially.

Motion:

Second:

Vote: Ayes: Nays: Abst.:

g. Item: Conflict of Interest Policy

Presenter: Shawna Macdonald

Recommended Action: Approve

Background: The Board has been provided with the revised Conflict of Interest Policy for review.

Motion:

Second:

Vote: Ayes: Nays: Abst.

h. Item: Board Policy—Staff Vacation Accruals

Presenter: Shawna Macdonald

Recommendation: Approve

Background: Currently staff who are eligible to accrue vacation days do not have a cap on the number of vacation days they may accrue each year. This policy seeks to set some parameters in place for vacation day accrual that are common in public school settings. The Board has been provided the policy for review.

Motion:

Second:

Vote: Ayes: Nays: Abst.:

i. Item: Lease Renewal

Presenter: Shawna Macdonald

Recommended Action: Approve

Background: The board has been presented with a lease renewal for our Enrichment Center. Changes to the lease include less space and less frequent use in accordance with our budget.

Motion:

Second:

Vote: Ayes: Nays: Abst.:

j. Revised Articles of Incorporation

Presenter: Shawna Macdonald

Recommended Action: Approve

Background: Since we have changed our school name, we are in need of updating our Articles of Incorporation. These articles were prepared for us by our attorney and are presented to the board for review.

Motion:

Second:

Vote: Ayes: Nays: Abst.:

k. Approval of the Staff Handbook

Presenter: Shawna Macdonald

Recommended Action: Approve

Background: The Board has been presented with a copy of the Suncoast Preparatory Staff Handbook for review. It has been updated to reflect the changes in our organization as well as new laws.

Motion:

Second:

Vote: Ayes: Nays: Abst.:

l. Approval of the Student / Parent Handbook

Presenter: Shawna Macdonald

Recommended Action: Approve

Background: The Board has been provided with the school Student / Parent Handbook for review.

Motion:

Second:

Vote: Ayes: Nays: Abst.:

VI. Closed Session

a. Public Employee Dismissal Release (54957)

VII. Adjournment

a. Time: