

## Computing Requirements

All students are required to have certain computer competencies before entering any ULS program. ULS IT staff will provide basic training on how to navigate the learning management system, Canvas, during orientation, but will NOT provide remedial computer training.

Instructors will assume that you have the following skills on the first day of class:

- Ability to create directories
- Ability to find files
- Ability to save files to removable media
- Ability to use a web browser and search the Internet
- Familiarity with a word processing program
- Familiarity with a spreadsheet program
- Familiarity with a computer operating system (Windows or MacOS)
- Have and use an e-mail account (including the ability to attach files)
- Familiar with video conferencing software, in particular Zoom

To acquire these skills, students may take courses at a community continuing education program, a computing-training center, or at your local library. These skills can also be self-taught with the help of a textbook (such as the [Visual Quickstart](#) series) or the instruction manual for the specific software.

## Hardware and Software

**In accordance with seminary policy, access to the following hardware and software is strongly recommended:**

A laptop computer or desktop computer. A tablet or other device may be used as a secondary device but should not be considered a primary computer for classwork.

### Computer Hardware

- **Platform:** Windows (latest version) or later, or, Mac OS (latest version)  
**Memory:** At least 8 GB RAM (16 GB recommended)
- **Hard Drive:** At least 256 GB (500+ GB recommended)  
**Processor:** Intel core i5 Processor or better
- **Microphone, speakers, and webcam:** required (Headphones with microphone recommended)
- **Admin Rights:** User able to install software (for required software installations)
- **Internet Connection:** Broadband Internet Connection (1.5 Mbps required, 4.0 Mbps recommended)

### Software:

- **Browser:** Chrome, Safari, or Firefox (latest version recommended)
- **PDF Reader:** Adobe Reader (updated as needed)
- **Zoom Client:** for remote class access and other meetings

Questions about these requirements can be addressed to [ITHELP@uls.edu](mailto:ITHELP@uls.edu)

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