

**Wai‘alaie Elementary Public Charter School  
Governing School Board Special Meeting  
Minutes of April 27, 2021**

**I. Opening**

- A. 6:01 PM: Quorum established and meeting called to order by Chair Lam.
- B. In attendance: Chair Lam, Keopu Reelitz, Susan Serrano, Scott Chida, Jane Dickson, Bernard Nunies, Brook Chapman De Sousa
  - 1. By invitation: John Constantinou, Troy Ballard, PJ Foehr, Recorder Harley Broyles
  - 2. Few school faculty and staff.
- C. Bernard moved to approve the 4/8 meeting minutes. Jane seconded. Board unanimously approved the 4/8 meeting minutes.
- D. Chair Lam showed a video as a part of the opening MVB exercise.

**II. School Report**

- A. CEO Report
  - 1. John discussed how full in-person instruction is working.
  - 2. Status of Summer School - Teachers, spaces, logistics.
  - 3. Finalizing school relations.
  - 4. Testing the circulation of the rooms has shown that the air circulation in the classrooms is very good, matching the atmosphere of outdoors.
  - 5. John answered questions about outdoor learning
- B. Financial
  - 1. Bernard discussed the finance report.
    - a) No major Callouts for March finances
  - 2. Discussed next year’s budget
    - a) Operations committee recommends that the board accept the budget proposal
  - 3. Mel Ching gave a description on the budget.
  - 4. Justin moved to approve the budget proposal as submitted. Jane and Bernard seconded. The board unanimously approved the budget proposal.
- C. COVID Task Force
  - 1. Board discussed having the COVID Task Force be dormant until the Fall and all considerations in keeping the task force.
  - 2. COVID Task Force will not be required to meet as often, but update the necessary metrics when needed for guidance (vaccinations, change in numbers, etc).

**III. Committee Reports**

- A. Susan gave the report on the Governance Committee
  - 1. Succession planning
  - 2. Reappointment

3. Possibly switching around positions.

B. Education Excellence Committee Report

1. Leon proposed possibly creating a climate change task force.
2. Members discussed the success of the school plans.

C. Healthy School Operations Committee Report

1. Leon discussed climate resilience and incorporating that into teachings.

**IV. Closing**

- A. 8:08 PM: Governing School Board meeting adjourned.