

**Wai‘alae Elementary Public Charter School  
Governing School Board Meeting Minutes  
July 27, 2021 at 6:00pm**

**I. Opening**

- A. 6:01 PM: Quorum established and a meeting called to order by Chair Lam.
- B. In attendance: Chair Lianna Lam, Bernard Nunies, Keopu Reelitz, Leon Geschwind, Kristen Brummel, Jodie Cheff, Andy Tomlinson, Ashley Edwards, Troy Ballard, Harley Broyles, PJ Foehr, Star Ventura
- C. Approving Meeting Minutes
  - 1. Bernard moved to approve the 5/25 meeting minutes and 6/27 special meeting minutes. Keopu seconded. Board unanimously approves the 5/25 and 6/27 special meeting minutes.
- D. Chair Lam opened with MVB activity

**II. School Report**

- A. Jodie discussed school highlights
- B. Jodie gave CEO Report
  - 1. School reopening updates
  - 2. Financial updates
    - a) Enrollment numbers are down
  - 3. Charter contract extension
    - a) Chair Lam briefed the board about the charter contract extension, which Chair Lam will sign and submit soon.
  - 4. COVID task force
    - a) Discussed plan in case school must return to blended learning
    - b) Discussion on what may happen if numbers were to rise again and restrictions/mechanisms in place if needed.
    - c) Best way to bridge Waialae with the union?
  - 5. Plan is to return to full in-person

**III. Committee Reports**

- A. Troy gave report on governance committee
  - 1. Goals
    - a) Successful CEO search
    - b) Support of school and leadership during transition
    - c) Planning for GSB on broad level scale
  - 2. Potential student participation in GSB.
  - 3. Chair Lam mentioned long-term strategy.
  - 4. Board and committee member nominations.
    - a) Nominees introduced themselves and discussed their interest in joining the board.

- b) Bernard made the motion to Star Ventura to Operations Committee, Andy Tomlinson as Board member, Kristen Brummel as Board member. Troy seconded. Board unanimously approved all nominations.

B. Leon gave updates on Education Excellence Committee

- 1. Discussed PD plan and meeting topics for academic calendar.
- 2. 21 hours - Waialae teachers will have 21 hours for passion projects.

C. Bernard gave report on Healthy School Operations Committee

- 1. Financial Report - Callouts on expense Lines 15 and 23, exceeded budget.
  - a) Operating income is positive.
  - b) Down side - Down turn in enrollment

**IV. Board Development**

- A. Board member spotlight - Susan. Will be discussed at the next meeting.
- B. Star gave a COVID update

**V. Executive Session**

- A. 7:39 PM - Board went into executive session.
  - 1. All non voting members left the meeting.
  - 2. Meeting minutes on separate document.

**VI. Closing**

- A. Next meeting 8/24/2021
- B. 8:18 PM - Bernard moved to adjourn. Troy seconded. Board unanimously approved to adjourn.