

**Wai‘alae Elementary Public Charter School
Governing School Board Meeting Minutes
October 26th, 2021 at 6:00pm**

I. Opening

- A. 6:00pm - Chair Lam calls meeting to order
 - 1. GSB Attending: Chair Lianna Lam, Troy W. Ballard, Bernard K. Nunies, Keopu Reelitz, Andy Tomlinson, Susan Serrano, Kristen Brummel
 - 2. Guests: Jodie Cheff, Mel Ching, Rae Villanueva, Dian Hermes, Sue Deuber, Star Ventura, Ms. Manda, Kumu Kaleihomai, Marissa Johnson
- B. Chair Lam opened the meeting to public comment (none provided)
- C. Bernard motioned to approve September minutes, board unanimously approved
- D. Opening M&V Activity:
 - 1. Mrs. Hermes shared video of class dance recital and ribbon dancing show

II. School Report

- A. Interim CEO Jodie Cheff provided school report:
 - 1. Micro-Wins:
 - a) Show referenced above, student artwork on-campus
 - 2. Academic: School Improvement Plan Review:
 - a) Photos shared of on-campus art, space, etc.
 - b) WASC Accreditation - cadre groups, GSB can decide but needs to have greater involvement per feedback from WASC, board culture also area of focus
 - 3. Financial:
 - a) Approximately 450 students enrolled at WCS
 - b) Short \$558K on 2021-2022 budget, asking for spend-down money but no clear budget cuts at this time
 - c) 21-Hours of PD not signed off by HSTA, but good to go and waiting on administrative processes, timeline uncertain but preliminary vote recommended
 - (1) Troy motioned to approve 21-hour professional development plan, pending formal HSTA approval - seconded by Keopu, unanimously approved
 - d) Keiki Vaccine Clinic initiated, dates coming in November and locations within school determined, survey sent to parents
 - 4. Operation/Cultural:
 - a) Plumber coming to fix toilets that are non-operational
 - b) No new COVID-19 cases on campus

- c) Suggestion to include FWS as part of audit (PDF emailed)

5. COVID-19 Task Force Updates:

- a) Major factors considered: board directive, case count in 96816 district, WCS case count, FKK complex, recommendations by medical personnel, risks/benefits of being off/on campus, availability of PPE, CDC/DOH/DOE guidelines

6. Expansion Task Force Updates:

- a) WCS needs more learning spaces and purpose of task force is to “help gather support for additional learning spaces” and purpose is for GSB to listen to needs and circle back later on specifics
- b) Needs: students need safe, supportive, and stimulating learning environments and has been legacy need at WCS, teachers need adequate space to be innovative, to create, and to inspire our students, especially challenging for MLL/SPED programs (no confidential meeting space), staff/personnel has increased and requirement for district service providers to have space, data shows increase in student achievement for SPED students, outdoor setting is not sufficient to meet student needs (noisy, rain/wind/dirt, cleanliness, nearby distractions in PE/lunch nearby, etc.),
- c) Budget/Plan: add four additional learning spaces in form of prefabricated portables, \$140/sq. foot (approx. \$134K per portable, brand new), typical classroom size of 960 sq. feet (30x32), considerations such as setbacks, water/fire/electricity, ADA ramp/walkway, arborists and trees, and accessibility for crane, capital campaign ideas include contact parents, contact legislators, pari w/community partners, WSF
- d) Timeline: October 2021 (gather all budget needs, plans, input), November 2021 (present to GSB/WSF), December 2021 (meet next steps), January 2022 (secure permits) Spring Break (break ground)
- e) Board very supportive of the direction the task force was headed and appreciated the collaboration between faculty, staff, and administration. Follow up items raised by board include:
 - (1) Feasibility of portables vs. permanent structure
 - (2) Cost of trenching for plumbing and electricity
 - (3) Timeline challenges due to current permit backlog from the Department of Planning and Permitting
 - (4) Determination of where on campus portables will be erected
 - (5) Possible use of Petrie Park as a site for additional classroom space
 - (6) Funding of the project
 - (7) Taskforce to work closely with the GSB Operations Committee moving forward.

7. Re: MOU on COVID work conditions, Chair Lam noted that a motion was needed to support the Board's decision to not to bargain on COVID work conditions with HSTA as communicated in the Chair's memo to school faculty and staff. Bernard motioned that "After consulting with the Attorney General's Office, the WCS Governing School Board has decided not to engage in bargaining over emergency policies and practices related to the mitigation of COVID-19 and its variants, in accordance with Governor Ige's Executive Order" - Troy seconded, unanimous GSB approval

III. GSB Committee Updates and Discussion

A. Governance Committee

1. Troy provided updates on following items:
 - a) Motioned to nominate both Koalani Lagareta and Juna Dulog to Education Committee - Bernard seconds/Kristen seconds, unanimous approval
 - b) GSB Presentation to WCS Faculty/Staff
 - c) Ethics and COI for GSB - GSB must sign and return form by next Tuesday (11/2/2021)
 - d) Employee Service on GSB - tabled for November

B. Education Committee

1. Kristen provided updates on following items:
 - a) WASC Meetings - provide feedback through three meetings
 - b) Zero Waste Field Trip - discussion of how to implement at WCS
 - c) PD Opportunities - posting with admin to share with teachers
 - d) Ed Comm. Meeting time moved - second Tuesday, 2:30pm
 - e) Admin - providing update at next meeting on

C. Operations Committee

1. Bernard/Andrew provided update on WCS finances:
 - a) Updated to reflect 2021 budget w/ changes in per-pupil allocation (\$7,865 per student), reduction in number of students to 429, and contributions (+\$236K) in carry-over.
 - b) Current budget shortfall of -\$320K, but does not reflect potential decrease in expenses due to lower number of students.
 - c) No additional call-outs for September fiscal perspective
2. Operations willing to help with portable plan proposed by WCS faculty

IV. Executive Session

- A. CEO Search Committee - Bernard provided an update to the board on search progress.

V. Closing

- A. Keopu motioned to adjourn at 7:53pm, Andy seconded, meeting adjourned