# Using the PermitsLink® App

## **Search Documents**

Search for any fleet document based on unit number.

### **Access Documents**

Using the favorites feature, you can see documents even without internet access.

### **Share Documents**

Email, fax or print documents directly from your mobile device.

### **Get Documents**

Request documents you need, when you need them.

# 1. Download the PermitsLink App



Search for PermitsLink in the Apple App store or Google Play Store, or by using the QR code here.

Install and open the app.

## 2. Sign up as a PermitsLink User

To begin using the app select Sign Up from the login screen.

From the Sign Up screen enter in your personal carrier info as well as your companies carrier code.

After you agree to the Terms and Conditions, press the Sign Up button to get started.

## 3. Search for Documents by Unit

Select the picon and enter a unit number in the field to find a specific unit.

By selecting the  $\bigstar$  icon you can save a unit to your favorites page for quick access.

## 4. Open a Specific Document

After finding your unit select the document you would like a better view of.

# 5. Share a Document

When a document is open click Share, Print, or Fax to share a document.

You can also click Get QR Code, to view all documents associated with that unit number.

