Hello and thanks for reaching out.

We’re currently out of office for [Public Holiday] so we might not see your message until [the day after tomorrow].

But, don’t worry – your message won’t get lost. And we’ll get back to you as soon as possible.

In the meantime, you can check out our [Help Center] if you have any questions about our [product/service/company] or see if [Bob, The Bot] can answer them for you. Just go to our homepage and message [Bob] in the pop-up window.

Take care,

[The Acme team]