HOTEL AND LODGING MANAGEMENT SERIES EVENT

PARTICIPANT INSTRUCTIONS

- The event will be presented to you through your reading of the 21st Century Skills, Performance Indicators and Event Situation. You will have up to 10 minutes to review this information and prepare your presentation. You may make notes to use during your presentation.
- You will have up to 10 minutes to make your presentation to the judge (you may have more than one judge).
- You will be evaluated on how well you demonstrate the 21st Century Skills and meet the performance indicators of this event.
- Turn in all of your notes and event materials when you have completed the event.

21st CENTURY SKILLS

- Critical Thinking – Reason effectively and use systems thinking.
- Problem Solving – Make judgments and decisions and solve problems.
- Communication – Communicate clearly.
- Creativity and Innovation – Show evidence of creativity.

PERFORMANCE INDICATORS

- Explain the nature and scope of the pricing function.
- Explain the concept of price in the hospitality and tourism industry.
- Explain considerations in hotel/lodging pricing.
- Identify factors influencing customer selection of lodging property for groups/events.
- Identify product’s/service’s competitive advantage.
EVENT SITUATION

You are to assume the role of the sales manager at HOTEL ORCHID, a 400-room full-service hotel. The general manager (judge) wants you to create a special group rate.

HOTEL ORCHID offers guests airport shuttle service, two swimming pools, three restaurants, a lobby lounge, spa, meeting rooms and several retail stores. The property is located in a busy city center. The rate per night is $249.

The general manager (judge) feels that HOTEL ORCHID would benefit by offering guests a special rate for group lodging. The general manager (judge) knows that large families often need multiple rooms as do guests staying for events such as bachelor/bachelorette parties, quinceaneras and reunions.

The general manager (judge) has asked you to create a special group room rate. The general manager (judge) wants you to determine the following:

- Name of special rate
- Minimum number of rooms needed for rate
- Length of stay needed for rate
- Any additional perks included
- Rate per night

You will present your ideas to the general manager (judge) in a role-play to take place in the general manager’s (judge’s) office. The general manager (judge) will begin the role-play by greeting you and asking to hear about your plan. After you have presented ideas and have answered the general manager’s (judge’s) questions, the general manager (judge) will conclude the role-play by thanking you for your work.
JUDGE INSTRUCTIONS

DIRECTIONS, PROCEDURES AND JUDGE ROLE

In preparation for this event, you should review the following information with your event manager and other judges:

1. Participant Instructions, 21st Century Skills and Performance Indicators
2. Event Situation
3. Judge Role-Play Characterization
   - Allow the participants to present their ideas without interruption, unless you are asked to respond. Participants may conduct a slightly different type of meeting and/or discussion with you each time; however, it is important that the information you provide and the questions you ask be uniform for every participant.
4. Judge Evaluation Instructions and Judge Evaluation Form
   - Please use a critical and consistent eye in rating each participant.

JUDGE ROLE-PLAY CHARACTERIZATION

You are to assume the role of the general manager at HOTEL ORCHID, a 400-room full-service hotel. You want the sales manager (participant) to create a special group rate.

HOTEL ORCHID offers guests airport shuttle service, two swimming pools, three restaurants, a lobby lounge, spa, meeting rooms and several retail stores. The property is located in a busy city center. The rate per night is $249.

You feel that HOTEL ORCHID would benefit by offering guests a special rate for group lodging. You know that large families often need multiple rooms as do guests staying for events such as bachelor/bachelorette parties, quinceaneras and reunions.

You have asked the sales manager (participant) to create a special group room rate. You want the sales manager (participant) to determine the following:

- Name of special rate
- Minimum number of rooms needed for rate
- Length of stay needed for rate
- Any additional perks included
- Rate per night

The participant will present information to you in a role-play to take place in your office. You will begin the role-play by greeting the participant and asking to hear about his/her ideas.

During the course of the role-play, you are to ask the following questions of each participant:

1. How can we promote this special group rate?
2. What are the benefits of offering a special group rate?

Once the sales manager (participant) has presented information and has answered your questions, you will conclude the role-play by thanking the sales manager (participant) for the work.
You are not to make any comments after the event is over except to thank the participant.
EVALUATION INSTRUCTIONS

The participants are to be evaluated on their ability to perform the specific performance indicators stated on the cover sheet of this event and restated on the Judge’s Evaluation Form. Although you may see other performance indicators demonstrated by the participants, those listed in the Performance Indicators section are the critical ones you are measuring for this particular event.

Evaluation Form Interpretation

The evaluation levels listed below and the evaluation rating procedures should be discussed thoroughly with your event director and the other judges to ensure complete and common understanding for judging consistency.

<table>
<thead>
<tr>
<th>Level of Evaluation</th>
<th>Interpretation Level</th>
</tr>
</thead>
<tbody>
<tr>
<td>Exceeds Expectations</td>
<td>Participant demonstrated the performance indicator in an extremely professional manner; greatly exceeds business standards; would rank in the top 10% of business personnel performing this performance indicator.</td>
</tr>
<tr>
<td>Meets Expectations</td>
<td>Participant demonstrated the performance indicator in an acceptable and effective manner; meets at least minimal business standards; there would be no need for additional formalized training at this time; would rank in the 70-89th percentile of business personnel performing this performance indicator.</td>
</tr>
<tr>
<td>Below Expectations</td>
<td>Participant demonstrated the performance indicator with limited effectiveness; performance generally fell below minimal business standards; additional training would be required to improve knowledge, attitude and/or skills; would rank in the 50-69th percentile of business personnel performing this performance indicator.</td>
</tr>
<tr>
<td>Little/No Value</td>
<td>Participant demonstrated the performance indicator with little or no effectiveness; a great deal of formal training would be needed immediately; perhaps this person should seek other employment; would rank in the 0-49th percentile of business personnel performing this performance indicator.</td>
</tr>
</tbody>
</table>
HOTEL AND LODGING MANAGEMENT SERIES
2023

JUDGE'S EVALUATION FORM
DISTRICT EVENT 2

INSTRUCTIONAL AREA:
Pricing

Did the participant:

<table>
<thead>
<tr>
<th>PERFORMANCE INDICATORS</th>
<th>Little/No Value</th>
<th>Below Expectations</th>
<th>Meets Expectations</th>
<th>Exceeds Expectations</th>
<th>Judged Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Explain the nature and scope of the pricing function?</td>
<td>0-1-2-3-4</td>
<td>5-6-7-8</td>
<td>9-10-11</td>
<td>12-13-14</td>
<td></td>
</tr>
<tr>
<td>2. Explain the concept of price in the hospitality and tourism industry?</td>
<td>0-1-2-3-4</td>
<td>5-6-7-8</td>
<td>9-10-11</td>
<td>12-13-14</td>
<td></td>
</tr>
<tr>
<td>3. Explain considerations in hotel/lodging pricing?</td>
<td>0-1-2-3-4</td>
<td>5-6-7-8</td>
<td>9-10-11</td>
<td>12-13-14</td>
<td></td>
</tr>
<tr>
<td>4. Identify factors influencing customer selection of lodging property for groups/events?</td>
<td>0-1-2-3-4</td>
<td>5-6-7-8</td>
<td>9-10-11</td>
<td>12-13-14</td>
<td></td>
</tr>
<tr>
<td>5. Identify product's/service's competitive advantage?</td>
<td>0-1-2-3-4</td>
<td>5-6-7-8</td>
<td>9-10-11</td>
<td>12-13-14</td>
<td></td>
</tr>
</tbody>
</table>

| 21ST CENTURY SKILLS                                                                   | 0-1 | 2-3 | 4 | 5-6 |
| 6. Reason effectively and use systems thinking?                                       | 0-1 | 2-3 | 4 | 5-6 |
| 7. Make judgments and decisions, and solve problems?                                  | 0-1 | 2-3 | 4 | 5-6 |
| 8. Communicate clearly?                                                                | 0-1 | 2-3 | 4 | 5-6 |
| 9. Show evidence of creativity?                                                       | 0-1 | 2-3 | 4 | 5-6 |
| 10. Overall impression and responses to the judge's questions                          | 0-1 | 2-3 | 4 | 5-6 |

TOTAL SCORE