# **Privacy Notice**

This privacy policy will explain how Intil Group AB, 559208-8206 ("Intil", "we", "us", "our") collect, use and store personal data. Intil is the personal data controller for information collected via our website and information collected and processed as part of our services.

In accordance with GDPR or other applicable data protection laws, where we are a controller of the personal data in relation to due diligence and investigative services, we do not provide fair processing notices to such individuals as to do so would seriously impair the achievement of the objectives of that processing. We treat all such data in accordance with our obligations under GDPR or other applicable data protection laws.

### Categories

Intil collects personal information based on two different categories

- 1. Visitors to our website
- 2. As part of our services

### **Purposes**

For each category we have defined the purposes for collecting personal data according to the table below.

Category	Purpose
Visitors to our website	For cybersecurity protection
As part of our services	Delivering our services

## Types of personal information we collect

Category	Personal information
Visitors to our website	IP Address
As part of our services	<ul> <li>Name</li> <li>Address</li> <li>Personal number or equivalent</li> <li>Business activity</li> <li>Email/Usernames</li> </ul>
	Personal data obtained and processed in the course of providing client services will typically include a summary of the individual's profile or reputation in the market.

### Legal basis

Intil collect and process personal information based on four different legal bases.

- 1. Legitimate interest meaning that processing the information is necessary to complete the objective.
- 2. Consent meaning that the individual in question has approved of us collecting and processing their personal information.
- 3. Necessary for entering into, or performing, a contract in order to perform obligations that we undertake in providing service(s) to you, or in order to take steps at your request to enter into a contract with us, it will be necessary for us to process your personal data.
- 4. Necessary for compliance with a legal obligation we are subject to certain legal requirements which may require us to process your personal data. We may also be obliged by law or for national security reasons to disclose your personal data to a regulatory body, government agency, court of competent jurisdiction, regulatory body or law enforcement agency in response to a lawful request submitted by court order, subpoena, warrant, or similar legal mechanism that carries equal weight.

When we process personal information for a client it is the responsibility of the client to ensure that they have a legal basis for requesting the collection and processing of personal information. We do not conduct our services without a written note from the client, ensuring that they have a legal basis.

### Protecting personal information

Intil ensures that personal information is adequately protected in relation to the risk of processing. The level of security includes requirements for confidentiality, correctness and availability together with technical security measures according to the predefined level of security. Additionally, only qualified personnel have access to personal information.

### Storing personal information

Regardless of the purpose for which personal information is collected, Intil only process and store it for a predetermined length of time.

When the legal basis is legitimate interest, the information is stored and processed until the objective is fulfilled and for 45 days thereafter.

When the legitimate interest is based upon client's need to cover legal claims, the information can be kept until legal force has been gained.

We may nevertheless retain your personal data where such retention is necessary for compliance with a legal obligation to which we are subject to, or in order to protect your vital interests or the vital interests of another natural person.

When the legal basis is consent, each individual has the right to decide how long their information is stored. If you have consented to Intil collecting and processing your personal information and would like to have that information deleted, you can notify us.

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### Transferring information to third parties

As part of our services, we may share personal data with third parties. In this case third parties include the client who commissioned the work and its advisers who have, themselves, a lawful basis for processing the data.

As a general rule, we do not use sub-contractors. If needed, i.e. to fetch a physical document, the client grants an exemption. Information shared with supplier is minimal and without context.

### Transferring information to third countries

We may disclose or transfer information to parties which process personal data on our behalf in order for us to perform our services. Typically, this is done as queries to databases, sometimes residing outside EU/EEA.

To the extent that your personal data will be transferred to a country outside the EU/EEA, not recognized by GDPR as providing an adequate level of protection for personal data, such transfer will be covered by our application of EU Commission's standard contractual clauses.

### The rights of the data subject

Each data subject is the owner of their personal information and have the following rights

- Request information about the processing of their personal information
- Request the registry of their personal information
- Request corrections of or additions to their personal information
- Request deletion of their personal information
- Request limitations in the processing of their personal information
- Object to processing of their personal information
- Request the moving of their personal information (data portability)
- Be informed about automated decisions

#### Contact information

For questions about how Intil processes personal information or requests related to this topic, the following points of contact are available:

Email: info@intilgroup.com

Data Protection Officer: Johan Wiktorin, +46 8 660 6220 or info@intilgroup.com

### Complaints to supervisory authority

You have the right to lodge a complaint regarding our processing of personal information to the Swedish Authority of Privacy Protection which is the supervisory authority.