



# PRIVATE INSTRUMENTAL & PUBLIC SPEAKING LESSONS

Student Name: \_\_\_\_\_ Student ID: \_\_\_\_\_ Year Level: \_\_\_\_\_

## Instrument Lesson

- ☐ Strings - Violin
- ☐ Strings - Viola
- ☐ Strings - Cello
- ☐ Strings - Double Bass
- ☐ Voice (Singing)
- ☐ Woodwind - Flute
- ☐ Woodwind - Clarinet
- ☐ Woodwind - Saxophone
- ☐ Brass - Trumpet
- ☐ Brass - Trombone
- ☐ Brass - Tuba
- ☐ Brass - Euphonium
- ☐ Brass - French Horn
- ☐ Piano
- ☐ Drums / Percussion
- ☐ Guitar - Electric / Acoustic
- ☐ Guitar - Bass
- ☐ Public Speaking / Acting
- ☐ Music Theory
- ☐ Music Technology

## Lesson Type

- ☐ **SPECIAL OFFER YEAR 7 ONLY**
  - 30 minute Small Group (4 students) \$125
  - 8 (approx.) Fortnightly lessons per semester
- ☐ **OR 16 (approx.) Weekly lessons per semester \$250**
- ☐ 30 minutes private lesson \$720
  - \$48 x (approx.) 15 lessons per semester
- ☐ 45 minutes private lesson \$1,050
  - \$70 x (approx.) 15 lessons per semester
- ☐ 30 minutes Small Group (2 students) \$420
  - \$28 x (approx.) 15 lessons per semester
- ☐ 60 minutes VCE lesson \$900 per term
  - for students undertaking VCE Music Performance only
  - \$90 x (approx.) 10 lessons per term (T1, T2, T3)
- ☐ Public Speaking / Acting (30 minutes) \$720
  - \$48 x (approx.) 15 lessons per semester
- ☐ Group Public Speaking / Acting Group (2 students) \$420
  - \$28 x (approx.) 15 lessons per semester

## Additional Costs

- Instrument Hire - \$175 per semester (Year 9 - 12 students) ☐ Yes ☐ No  
(There is no hire fee for students in the Years 7 - 8 classroom music program)
- Instrument Maintenance Fee (Piano / Percussion only) - \$60 per semester ☐ Yes ☐ No
- Second Instrument Hire Fee - \$60 per semester ☐ Yes ☐ No

## Agreement Clause

I, \_\_\_\_\_ (parent / carer name) give permission for my son to commence private tuition.

- ☐ I understand that this will mean that he will be enrolled in continuing private tuition through to Year 12 unless I submit written notice as set out above.
- ☐ I have read and understood the terms and conditions document.
- ☐ I understand that my son will participate in one major music ensemble as appropriate to his stage of musical development.
- ☐ I understand that when my son transitions from Year 8 (small group lessons), that he will transition to individual 30 minute lessons from Year 9 onwards.
- ☐ I understand that when my son transitions to VCE classroom music, that a 60 minute lesson per week is highly recommended.
- ☐ I understand the withdrawal process, and will notify the Music Office at the appropriate time frame. I understand that if notice of withdrawal is given after the closing dates that an additional term of lessons may need to be undertaken.
- ☐ I understand he is responsible for the care of both privately owned and school instruments used within the program and I am responsible for the cost of repairs in case of damage and for the replacement value in case of a lost instrument.
- ☐ I understand that for my son to participate payment for school fees should be up to date, or have a payment arrangement with accounts in place.
- ☐ I understand that I will be invoiced prior to the beginning of Semester 1 and prior to the beginning of Semester 2.

Parent / Carer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please email completed forms to [music@marcellin.vic.edu.au](mailto:music@marcellin.vic.edu.au) or contact the Music Department on 9851 1577 with any questions.

# Private Tuition (Instrumental / Public Speaking) Terms & Conditions

PLEASE RETAIN A COPY FOR YOUR RECORDS

## Enrolment

After commencement of private tuition a student is enrolled in continuous tuition. Enrolment will carry over each year through to Year 12.

## Lesson Times

Private tuition lessons are scheduled during the normal school day. Lesson times are rotated week-by-week to minimise the impact on class time.

## Lesson Timetables

Weekly calendar invites are sent to your sons outlook account. It is his responsibility to know when his lessons are, update his calendar when changes occur, and to ask questions if clarification is required about lesson times.

## Music Examinations

All private tuition students learning individual lessons are encouraged to sit for at least one Australian Music Examinations Board (AMEB) or Australian & New Zealand Cultural Arts (ANZCA) examination per year. Applying for exams will be done in consultation with tutors, students and parents. Entrance fees and, in most cases, piano accompaniment fees apply.

## Accompanist Fees

Accompanist's fees are based on the cost of one or two rehearsals (up to 30 minutes) plus exam accompaniment. Should your son require additional rehearsals this will be charged at \$35 for 30 minutes. Preliminary \$90 Grade 1 \$100; Grade 2 \$100, Grade 3 \$100, Grade 4 \$120, Grade 5 \$130, Grade 6 \$150 and Grade 7 and above \$160.

## Lessons Per Year

30 lessons will be provided over the course of the school year with 15 lessons per semester - any lessons missed where appropriate notice has been provided, shall be carried over to the next term or semester. If lessons commence mid-term the lessons will be charged on a pro-rata basis.

Once the invoiced number of lessons have been completed, there is an option to purchase additional lessons subject to tutor availability and the academic timetable.

## Missed Lessons

It is the student's responsibility to inform the Music Office giving a minimum 48 hours' notice if they are unable to attend a lesson due to classroom activities, sports or any other official school function / excursion. Lessons cannot be made up if insufficient notice is given.

In the case of absence due to illness, the Music Office should be informed by 8am, otherwise it will not be possible to have this lesson made up.

## Sheet Music

Australian Copyright laws prohibit the photocopying of sheet music for private tuition purposes. From time-to-time you shall be required to purchase sheet music.

## Responsibility for Instruments

Parents and students are responsible for the care of both privately owned and school instruments used within the program. Parents are responsible for the cost of repairs in case of damage and for the replacement value in case of a lost instrument.

## Small Group Tuition

Small Group Tuition where two students have an instrumental lesson together, is often a useful format for students who are commencing with private instrumental tuition. Where a small group lesson is requested and only one student is available, that student can be enrolled in a 20-minute individual lesson.

## VCE Classroom Music

When your son chooses to further his studies throughout his VCE years, we recommend that lesson length be extended to 60 minutes, in order to meet the ongoing demands of the VCE performance requirements. At the conclusion of Year 10 we will contact you to discuss the best path in relation to his private tuition.

## Withdrawal from Private Tuition

Should you wish to withdraw your child from private tuition you must notify via email to [music@marcellin.vic.edu.au](mailto:music@marcellin.vic.edu.au).

- (a) To discontinue private tuition at the end of Semester 1, notification must be received by the Music Office no later than the week 8 of Term 1.
- (b) To discontinue private tuition at the end of Semester 2, notification must be received by the Music Office no later than the final school day of Term 3.
- (c) Communication and or discussion with tutors or music staff does not constitute sufficient formal notice of withdrawal from Private Tuition.

## Ensemble Participation

1. All students undertaking private instrumental instruction at Marcellin College must participate in at least one Core Music Ensemble. Each student will be allocated to an ensemble which is appropriate to his stage of musical development. All large instrumental ensembles rehearse before school from 7:20am - 8:20am.
2. Students can also be invited to join a number of specialised jazz and chamber groups within the program. Any student who participates in one of the smaller groups must continue with their commitment to their Core Music Ensemble.