



NGADJU NATIVE TITLE ABORIGINAL CORPORATION RNTBC

ICN 8297 | ABN 40 829 460 147

Level 1, 1138 Hay St
West Perth WA 6005
Tel: (08) 9462 3500
Email: reception@nntac.org.au

NOTICE OF GENERAL MEETING

All members of the corporation are advised that a general meeting of the members of Ngadju Native Title Aboriginal Corporation RNTBC will take place as follows. The general meeting is called pursuant to a request by the required members in accordance with rules 83-86 of the corporation's rule book and section 201-5 of the (*Corporations Aboriginal and Torres Strait Islander*) Act 2006.

TIME: 10.00am (attendance registration opens @ 08.30am)
DATE: Monday, 29 January 2024
VENUE: Norseman Townhall, 40-46 Coolgardie Esperance Highway,
Norseman WA 6443

AGENDA

1. Welcome, opening, attendees and apologies

- 1.1 Welcome to country
- 1.2 Attendees / apologies / quorum.

2. Proxy appointments

Note: A member can appoint another member from the same primary affiliation as the member as their proxy to attend the AGM and vote on their behalf. A proxy can be in the form attached and must be signed and received by the corporation at least 48 hours before the AGM. A person must not exercise proxies for more than one member.

3. Minutes of the previous general meeting

- 3.1 Confirm the minutes of the previous general meeting.

4. Proposed resolution

Proposed resolution: That Pearl Scott be removed as a director of the Ngadju Native Title Aboriginal Corporation RNTBC.

Note: If the resolution is passed, a further general meeting will be called to hold an election in accordance with rules 201 to 208 of the corporation's rule book to appoint a replacement member director of the corporation to fill the vacancy. Pursuant to rule 236, a director concerned is entitled to put his or her case to members by:

- a. giving the corporation a written statement for circulation to members; and /or
- b. speaking to the motion at the general meeting.

5. Proposed special resolution

Proposed special resolution: That, under rule 41 of the corporation's rule book, Verna Newchurch, Gaile Mallard, Stephen Rule Snr, Pearl Scott and Lynette Whitby be removed as members of Ngadju Native Title Aboriginal Corporation RNTBC (the Corporation) on the basis that the members have behaved in a manner that significantly interfered with the operations of the Corporation or Corporation meetings, including, but not limited to:

- acting in a threatening or abusive manner to Corporation staff or other members, including by reason of language used or actions taken towards Corporation staff or other members;
- providing third parties with confidential Corporation documents or disclosing confidential information relating to the Corporation without approval of the Board of Directors or in contravention of Rule 373;
- holding himself or herself out as the representative of the Corporation to third parties without express authorisation of the Corporation;
- consistently disrupting day-to-day administration or operations of the Corporation;
- engaging in conduct which is not authorised by the Corporation and/or which wastes the Corporation's resources;
- engaging in conduct which improperly brings the Corporation into disrepute; and
- engaging in conduct which undermines the objects of the Corporation.

Note: Voting members may decide to remove some members and not others by amending the resolution at the general meeting.

6. Meeting close.

The directors
Ngadju Native Title Aboriginal Corporation RNTBC

INSTRUCTIONS FOR GENERAL MEETING

Registered members of Ngadju Native Title Aboriginal Corporation RNTBC can speak and vote at the general meeting. The corporation does not have observers. People who are not members can only attend the general meeting as an observer or speak and/or ask questions at the AGM with the consent of the majority of members present. Observers cannot vote at general meetings.

Condition of entry to general meeting

The general meeting is a drug and alcohol-free event for members and attendees must observe the corporation's code of conduct in schedule 5 of the rule book. Otherwise, you can be denied entry or removed from the venue.

Schedule 5—code of conduct

All members and staff have a right to safety, dignity and respect at all times even though the native title process may involve strong emotions and difficult decisions.

The code of conduct requires:

- compliance with the CATSI Act and the rule book;
- notification to the corporation of any change in address within 28 days;
- compliance with all codes of conduct adopted by the corporation;
- treating other members, directors and staff with respect and dignity;
- in all circumstances refrain from the use of abusive, threatening or obscene language or language that may otherwise give offence to other members and/or staff;
- to not behave in a way that significantly interferes with the operation of the corporation and of corporation meetings;
- attendance of the general meetings;
- not to use confidential information for their own personal advantage, to the advantage of family members or their native title claim group in any improper manner or to cause harm or detriment to any person, body or the corporation;
- not to attend any meetings or to be in the office under the influence of alcohol or non-prescribed drugs; and
- not to use corporation resources (including the service of staff members) for private purposes.

Non-compliance of the code of conduct may result in the members being removed from meetings and/or barred from the corporation premises until there is an improvement in behaviour.

No travel assistance/support to attend (rule book 169 – 170)

No sitting fees or travel assistance will be paid for attending the general meeting.

Proxies (rule book 153 – 165)

Any member who is entitled to attend and cast a vote at the general meeting may appoint another member (who must be listed on the register of members and must have the same primary affiliation as the member) as proxy for the purpose of voting by giving the corporation notice no later than **10.00am on 27 January 2024** using the attached form – **Schedule 7 Appointment of Proxy**. Any member can only act as a proxy once.

Voting at general meeting (rule book 134 – 139)

Voting will be held at the general meeting. Each member has one vote and must be present at the meeting to cast a vote unless a proxy has been appointed.

Notice of proxies must be submitted to:

Post: PO Box 806 West Perth 6872; or

Email: reception@nntac.org.au.

Further information

Please contact (08) 9462 3500 during business hours or email reception@nntac.org.au for further information.

SCHEDULE 7 - APPOINTMENT OF PROXY FORM

NGADJU NATIVE TITLE ABORIGINAL CORPORATION RNTBC

Appointment of proxy

I, _____ (full name of member)

of _____ (address of member)

am a member of the Corporation.

I appoint _____ (full name of proxy)

of _____ (address of proxy)

as my proxy to vote for me on my behalf at the General Meeting of the Corporation
(Annual General Meeting or other General Meeting, as the case may be) to be held on:

29 November 2023 (insert date of meeting)

and at any adjournment of that meeting.

Signature of
member
appointing
proxy:

Date: _____

NOTE: A proxy vote may be given to a member of the Corporation or another person.
Check your Corporation's Rule Book for rules about proxies—section 201-90 of the Act.