



## Governing Board Meeting – January 12, 2023, 1:00pm – 4:00pm (Virtual)

### MEETING GOALS

The objectives of today's meeting are to: (1) appoint our new managed care organization (MCO) Board representative, (2) update Board members' roles & responsibilities, (3) amend the Board's composition, and (4) receive updates on the Regional Health Equity Network, the Connect2 Community Network and HealthierHere's policy work and administrative budget.

### AGENDA

#### 1:00 pm Governing Board Retreat: Executive Search

*\* Closed session for Governing Board members & delegates only \**

#### Public Meeting Starts at 1:30

1:30 pm	1) Land Acknowledgement	Kristin Conn, Board Member
1:35 pm	2) Welcome & Introductions <ul style="list-style-type: none"> <li>Meeting Goals/Agenda</li> </ul>	Shelley Cooper-Ashford & Jeff Sakuma, Board Co-Chairs
1:40 pm	3) Board Business <ul style="list-style-type: none"> <li>Approval of Dec. Meeting Minutes</li> <li>Interim CEO Report</li> <li><b>Action Item:</b> MCO Board Appointment</li> </ul>	Shelley Cooper-Ashford & Jeff Sakuma, Board Co-Chairs Thuy Hua-Ly, HealthierHere
2:00 pm	4) Equity Moment	Mario Paredes, Board Member
2:15 pm	5) Finance <ul style="list-style-type: none"> <li>Update on 2023 Amended Administrative Budget</li> </ul>	Thuy Hua-Ly, HealthierHere
2:20 pm	6) Governance: 501c3 Board Evolution <ul style="list-style-type: none"> <li><b>Action Item:</b> Roles &amp; Responsibilities</li> <li><b>Action Item:</b> Board Composition</li> </ul>	Shelley Cooper-Ashford & Jeff Sakuma, Board Co-Chairs with Executive Committee members
2:30 pm	7) Regional Health Equity Network <ul style="list-style-type: none"> <li>Workplan Update</li> </ul>	Marya Gingrey, HealthierHere
3:10 pm	8) Connect2 Community Network <ul style="list-style-type: none"> <li>Community Information Exchange (CIE) Update</li> </ul>	Rim Cothren, Contracted CTO, and Michael McKee, HealthierHere
3:50 pm	9) Policy Update	Thuy Hua-Ly, HealthierHere
4:00 pm	Adjourn	

Next Meeting: February 2, 2023, 1-4pm (virtual)
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## Governing Board Meeting Summary

December 1, 2022, 1:30 p.m. – 4:00 p.m.

Video Conferencing

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*Members Present:* Amber Casey (delegate for Hepatitis Education Project), Betsy Lieberman (Betsy Lieberman Consulting), Ceil Erickson (Seattle Foundation), Daniel Malone (Downtown Emergency Service Center), Giselle Zapata-Garcia (Latinos Promoting Good Health), Jeff Foti (Seattle Children's Hospital), Jeff Sakuma (City of Seattle), Kevin Wang (delegate for Swedish), Laura Johnson (delegate, United Health Care), Lisa Yohalem (HealthPoint), Kristin Conn (Kaiser Permanente of WA), Roi-Martin Brown (Washington Community Action Network), Semra Riddle (Sound Cities Association), Shelley Cooper-Ashford (Center for Multicultural Health), and Steve Daschle (Southwest Youth and Family Services).

*Members Not Present:* Abdulahi Osman (delegate for Falis Community Services), Andrea Yip (delegate for Seattle/King County Aging & Disability Services), Christina Diego (delegate for Seattle Indian Health Board), Dennis Worsham (PH, Seattle & King County), Leo Flor (King County Department of Community and Human Services), Mario Paredes (Consejo Counseling and Referral Services), and Tricia Madden (Harborview Medical Center).

*Staff:* Alexis Desrosiers, Jaspreet Malhotra, Marya Gingrey, Thuy Hua-Ly, and Christina Hulet (Consultant).

*Guests:* Barbara de Michele (Sound Cities Association), and Hali Willis (SCA).

## Governing Board Meeting

The Governing Board meeting, including board members, delegates, and the public, was called to order at 1:30 pm.

### Welcome & Introductions

Thuy Hua-Ly welcomed everyone, and Shelly Cooper-Ashford reviewed the agenda.

### Board Business

#### Approval of the Minutes from November 3, 2022

The board reviewed and approved the November 3<sup>rd</sup> meeting minutes with the correction of Jeff Foti voting no on the Decision Memo: 501c3 Board Composition.

Abstentions: Ceil Erickson

### Executive's Report

Thuy Hua-Ly reviewed the CEO report. See page 5 of the pre-read packet for details. Thuy's highlights included:

- Announced the departure of Sara Standish from HealthierHere and work with staff on the transition plan, as well as recruitment for their position.
- HealthierHere has sent out all contracts.
- The HealthierHere office location is officially closed as of November 30<sup>th</sup>. We will be getting a PO Box for our mail.
- Our new HealthierHere website will be shared with the Board at the February 2<sup>nd</sup> Governing Board meeting.

### Equity Moment

Steve Daschle led the equity moment. He provided an update on wage equity for Human Services workers. Steve spoke about a study funded by the City of Seattle in partnership with the University of Washington. The report will be completed by February 2023. The City of Seattle and King County have supported our partnership to address the pay equity issue in our area.

Jeff Sakuma acknowledged AIDS Day and reminded us that statistics show the burden continues to fall with our Black- African American and Latin-X population.

### Governance

#### Decision Memo: 501c3 Governing Board Composition

Due to Jeff Foti correction of his no vote the Board voted again on the decision memo.

The board voted to approve the 501c3 Governing Board Composition with Jeff Foti voting no. Motion passed.

### Governance

#### Decision Memo: 2023 Administrative Budget

Steve Daschle spoke on behalf of the Finance Committee and provided an introduction as to the amount reviewed and allocated by the Finance Committee. Thuy Hua-Ly reviewed the slides summarizing the process and recommendation.

Time was provided for Q & A from the Board and Community partners, and they were answered by Thuy Hua-Ly and Steve Daschle.

The board voted to approve the 2023 Administrative Budget with the following:

Motion to approve 2023 Administrative Budget as presented with the expectation that the Board will review a budget adjustment at the January meeting to address the concerns around the cost-of-living adjustments and the funding for the community consumer and tribal engagement work in recognition of inflation.

Motion carried with two abstentions from Ceil Erickson and Laura Johnson.

#### 501c3 Governing Board Evolution

Shelly Cooper-Ashford and Jeff Sakuma led the presentation and reviewed the slides summarizing the process and recommendation.

- Reviewed the proposed changes to current Board member responsibilities.
- Referred Board members to Pre-Read packet (pg. 11) for a more detailed document of the roles and responsibilities.

Time was given for Q & A. Next steps the Executive Committee will incorporate today's feedback and come back in January for a Board decision

### Public Comment

No public comment was made.

### Year in Review – 2022 Highlights and Accomplishments

Thuy Hua-Ly and Marya Gingrey provided an overview of 2022 including:

- Traditional Medicine SDOH Investments
  - *Invested \$1.1M in 5 organizations to improve health outcomes for AI/AN community members*
- Culturally Inclusive and Responsive Healthcare
- Organized and Hosted Partner and Staff Training Opportunities
- Award and contract w/ Ready Computing to implement CIE

Looking forward to 2023

- Welcome Chief Executive Officer
- Possible implementation of MTP 2.0 – New Waiver
- Continue preparation towards HealthierHere operating as a 501(c)(3) entity
- Continued development and implementation of Data Privacy and Security policies and procedures

Board meeting was divided into groups so they could all share with each other answers to the following questions:

- Board member discussion question: What do you most appreciate about serving on the board this year?
- Non-Board member discussion question: What has been the greatest value add for you about attending our board meetings this year?

Time was given for Board members to share their thoughts.

Thuy Hua-Ly thanked the meeting attendees and concluded the meeting.

The meeting adjourned at 3:43 pm.



## January 12, 2023, Executive Report

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**Date:** January 12, 2023

**To:** HealthierHere Governing Board

**From:** Thuy Hua-Ly

Dear Governing Board Members,

Welcome to 2023! I hope you are returning rejuvenated after a wonderful and safe holiday season well spent with your loved ones.

The new year is often a time where people make resolutions that may or may not last. However, HealthierHere's commitment to our goals remains steadfast, even as we navigate organizational change and adapt to the dynamic needs of the times.

We are gearing up for a pivotal year that will help shape the future of HealthierHere and our collaborative work across King County and Washington state. Notably, we are entering the final year outlined in our [2021-2023 Strategic Priorities](#), which I'd like to take a moment to refresh your memories on. Our Governing Board-approved priorities include:

### **1. Connect2 Community Network – Community Information Exchange**

*Purpose/Goal: Build a Unified Network of platforms across clinical, community and social service providers that connect, communicate and cooperate to connect people, service organizations, and community partners more quickly and more effectively – resulting in a healthier, more equitable community for all.*

### **2. Healthcare Innovation and System Transformation**

*Purpose/Goal: Catalyze a portfolio of interventions that transform the health and social*



*system to achieve a set of community driven outcomes; build capacity in the health and social service systems and within partner organizations to provide care that is culturally and linguistically responsive.*

### **3. Regional Health Equity Action Network**

*Purpose/Goal: Catalyze action among clinical and community partners in King County to identify and remove inequities, share best practices, and co-create anti-racist policies and practices in the health and social service systems.*

These priorities will continue to guide our efforts, and we look forward to collaborating with you all in strategic planning that will inform our work in the years to come.

This January, we join our sister Accountable Communities of Health in engaging the WA State legislature during the current legislative session to raise awareness of our shared priorities and unique approaches to improving the health and well-being of our communities. As we seek legislative approval for the MTP Waiver 2.0, we hope to leverage our successes to help sustain the ACH model and support our evolving work into the future.

Finally, HealthierHere will be recruiting for nine vacant positions on our team, as well as continuing our search for our new CEO. We will provide details about these opportunities with you as they arise and encourage you to please share them with your networks.

I have so much excitement for the amazing things I know we'll accomplish together in 2023! Thank you for your joining us in this adventure. I can't wait to continue getting to know each of you better and to deepen our collaborations throughout the year.

Warmly,

Thuy Hua-Ly

Interim CEO, HealthierHere

**Community & Consumer Voice Committee (CCV)***Meets the 4<sup>th</sup> Monday of each month at 1:30pm-3:30pm*

<b>Roi-Martin Brown</b>	<b>Washington Consumer Action Network</b>
Joe Chrasti	IAF Northwest/Health Equity
Gladis Clemente	Promotora Comunitaria South Park
<b>Shelley Cooper-Ashford</b>	<b>Center for Multicultural Health</b>
Shantel Davis	Peoples Harm Reduction Alliance
Michelle DiMiscio	Community Health Workers KC
Lisa Floyd	KC Department of Community and Human Services
Dorothy Gibson	Sound Alliance/AF
Riham Hashi	Living Well Kent
Shamso Issak	Living Well Kent
Elizabeth Kimball	Public Health Seattle/KC
Guo Liao	Asian Counseling & Referral Service
AJ McClure	Global to Local
Hani Mohamed	SKC Public Health
Sonia Morales	Molina Health Care
Cicily Nordness	Seattle Housing Authority
Janelle Okorogu	Center for Multicultural Health
Hallie Pritchett	Lake Washington Institute of Technology
Isabel Quijano	Promotora Comunitaria South Park
Jihan Rashid	Community Member
Marguerite Ro	AARP Washington
Julie Romero	Neighborhood House
Nadine Shiroma	Hepatitis B Foundation
Christine Stalie	DOH & Washington Immigrant Network
<b>Michael Ninburg</b>	<b>Hepatitis Education Project</b>
Laura Titzer	Northwest Harvest
Janet Zamzow Bliss	Community Member
<b>Giselle Zapata-Garcia</b>	<b>Latinos Promoting Good Health</b>

Staff: Marya Gingrey, Myani Guetta

**Executive Committee (EC)***Meets the 3<sup>rd</sup> Friday of every month at 8:30am-10:00am*

<b>Shelley Cooper-Ashford (co-chair)</b>	<b>Center for MultiCultural Health</b>
<b>Steve Daschle</b>	<b>Southwest Youth and Family Services</b>
<b>Ceil Erickson</b>	<b>Seattle Foundation</b>
<b>Betsy Lieberman (chair Emeritus)</b>	<b>Affordable and Public Housing Group</b>
<b>Mario Paredes</b>	<b>Consejo</b>
<b>Jeff Sakuma (co-chair)</b>	<b>City of Seattle, Human Services Dept.</b>
<b>Elizabeth Tail</b>	<b>Cowlitz Tribal Health</b>

Staff: Christina Hulet, Susan McLaughlin

**Finance Committee (FC)***Meets the 3<sup>rd</sup> Thursday of each month at 3:30 pm-5 pm*

<b>Roi-Martin Brown</b>	<b>WA Consumer Action Network</b>
Janine Childs	Neighborcare
<b>Steve Daschle (co-chair)</b>	<b>Southwest Youth &amp; Family Services</b>
David DiGiuseppe	Community Health Plan of WA
<b>Ceil Erickson</b>	<b>Seattle Foundation</b>
Pam Gallagher	Swedish Hospital
Travis Grady	Cowlitz Tribal Health
Stacy Kessel	Community Health Plan of WA
Hiroshi Nakano (co-chair)	Valley Medical
<b>Mario Paredes</b>	<b>Consejo Counseling &amp; Referral Service</b>
Karen Spoelman	King County DCHS - BHRD
Jenny Tripp	DESC

Staff: Thuy Hua-Ly

**CEO Hiring Committee***Meets the 2<sup>nd</sup> & 4<sup>th</sup> Friday of each month at 8am*

<b>Shelley Cooper-Ashford (co-chair)</b>	<b>Center for MultiCultural Health</b>
<b>Steve Daschle</b>	<b>Southwest Youth and Family Services</b>
<b>Ceil Erickson</b>	<b>Seattle Foundation</b>



<b>Betsy Lieberman</b> (chair Emeritus)	<b>Affordable and Public Housing Group</b>
<b>Mario Paredes</b>	<b>Consejo</b>
<b>Jeff Sakuma</b> (co-chair)	<b>City of Seattle, Human Services Dept.</b>
<b>Elizabeth Tail</b>	<b>Cowlitz Tribal Health</b>
Marguerite Ro	AARP Washington
<b>Roi-Martin Brown</b>	<b>Washington Consumer Action Network</b>
<b>Sally Carlson</b>	<b>Carlson Beck</b>
<b>Heidi Holzhauer</b>	<b>Cowlitz Tribal Health</b>
<b>Elizabeth Tail</b>	<b>Cowlitz Tribal Health</b>

Staff: Christina Hulet and Carlson Beck staff Sally Carlson, Heidi Holzhauer and Celeste Andrini

### Indigenous Nations Committee (INC)

*Meets monthly*

Colleen Chalmers	Chief Seattle Club
Craig Dee	Fred Hutchinson
Matt EchoHawk - Hayashi	Headwater People
Travis Grady	Cowlitz Tribal Health
Camie Goldhammer	UIATF - Doula program
Sacena Gurule	Cowlitz Tribal Health
Christian Hogan	Unkitawa
Leslie Jimenz	KC Public Health - Environmental Health
Jessica Juarez-Wagner	United Indians of All Tribes Foundation
Ellany Kayce	Nakani Native Program
Esther Lucero	Seattle Indian Health Board
Sara Marie Ortiz	Highline Public Schools - Native Education
<b>Ka'imi Sinclair</b>	<b>WSU – Native Partnerships</b>
Jeff Smith	Nakani Native Program
<b>Elizabeth Tail</b>	<b>Cowlitz Tribal Health</b>
My-le Tang	Dept of Commerce - Tribal Homeless Youth
Raven Twofeathers	
Ixtli White Hawk	Unkitawa

Chair: Ka'imi Sinclair / Staff: Abriel Johnny

### Connect2 Community Network Advisory Group

*Meets every other month*

Tashau Asefaw	Community Health Plan of WA
Modester Chatta (co-chair)	Association of Zambians in Seattle, WA
Barbara de Michele (co-chair)	Issaquah City Council
Joanne Donahue	Sound Generations
Jon Ehrenfeld	Seattle Fire Department
Allie Franklin	Harborview
Michelle Glatt	HealthPoint
Donald Lachman	Westcare WA/WA Serves
Joceyln Lui	Asian Counseling & Referral Service
Sara Mathews	Premera
AJ McClure	Global to Local
Thuy Hua-Ly	HealthierHere
Peter Muigai	Pamoja Christian Church
Michael Myint	MultiCare
Gary Renville	Project Access Northwest
Marcy Miller	King County
Michelle McDaniel	Crisis Connections
Marguerite Ro	AARP Washington
Lina Stinson-Ali	WA State Coalition for African Community Leaders
Sally Sundar	YMCA of Greater Seattle
Cody West	Peer Seattle
Kim Wicklund	Kaiser Permanente
Andrea Yip	Aging & Disability Services

Staff: Sara Standish, Christina Hulet

### Integration Assessment Workgroup

*Meets the 1st Monday of each month at 2:30pm-4 pm*

Liz Baxter	North Sound ACH
Dee Brown	United Health Care
Miranda Burger	Olympic Community Health
Jodi Castle	Elevate Health
Sylvia Gil	Community Health Plan of WA
Tory Gildred	Molina
Jennie Harvell	HCA
Susan McLaughlin	HealthierHere
Michael McKee	HealthierHere
Jessica Molberg	Coordinated Care

Nyka Osteen	North Sound ACH
Colette Rush	HCA
Caitlin Safford	Amerigroup
John Schapman	North Sound ACH
Audrey Silliman	Coordinated Care
Sharon Williams	United Health Care

Tri-Chairs: Tory Gildred, Michael McKee, Colette Rush

Staff: Diana Bianco & Cathy Kaufman, Artemis Consulting

### Washington Care Coordination Collaborative (WCCC)

*Meets monthly, typically Tuesdays*

Kathie Olson	Molina
Katie Dowd	Collective Medical
Amy Sharrett	Community Health Plan of WA
Eric McNair Scott	Southwest ACH
James Cook	Community Health Plan of WA
Jenna Moody	Collective Medical
Jennie Harvell	HCA
Angelique Cardon	United Health Care
Kim Lepin	Southwest ACH
Kimberly Bjorn	Elevate Health
Amber Stokes	Coordinated Care
Lindsay Knaus	North Sound ACH
Lou Schmitz	American Indian Health Commission
Matania Osborn	Anthem
Martin Sanchez	Greater Columbia ACH
Naveen Shetty	King County
Rebecca Carbajal	Molina
Rena Cleland	Molina
Sarah Bolling-Dorn	Better Health Together ACH
Tina Seery	WSHA
Sam Werdel	Greater Columbia ACH
David Roehn	North Sound ACH
Erika Anderson	Collective Medical
Terri Brazelton	Amerigroup
Laureen Tomich	Elevate Health
Celeste Schoenthaler	Olympic Community of Health ACH
Christopher Chen	HCA
Bre Holt	Comagine Health
Christopher Chen	Health Care Authority

Rachel Leiber	Collective Medical
Suzanne Swadener	HCA
Steve Clark	Choice Regional Health Network
Caroline Tillier	North Central ACH
Wendy Brzezny	North Central ACH
Jenn Neumann	Multicare
Rajdeep	North Sound ACH
Amanda Bieber-Mayberry	Anthem
Nikki Lewis	Anthem
Angela Castro	HCA
Shane Deleuw	United Health care
Kimberly Studzinski	Collective Medical
Laura Kaster	Collective Medical
Jane Hanneken	Collective Medical
Janet Devlin	Collective Medical

Staff: Michael McKee

Who	Purpose	Highlights	What's Next
<b>Governing Board (GB, Board)</b>	<ul style="list-style-type: none"> <li>• Steward the organization's overall mission and strategic plan</li> <li>• Assume fiduciary responsibility/single point of accountability, including financial decision-making authority for demonstration projects and fund allocations</li> <li>• Hire, fire and evaluate the Executive Director (ED)</li> <li>• Maintain updated operating agreements and bylaws</li> <li>• Monitor organizational and project performance</li> <li>• Appoint Governing Board members</li> <li>• Represent and communicate HH's work to the public</li> <li>• Review and approve consumer/community engagement plan</li> <li>• Ensure alignment with regional health needs and priorities</li> </ul>	<p>December 1 Agenda:</p> <ul style="list-style-type: none"> <li>• Approve the 2023 administrative budget</li> <li>• Discuss board member roles and responsibilities, and</li> <li>• Reflect on our 2022 accomplishments and the year ahead.</li> </ul>	<p>January 12 Agenda</p> <ul style="list-style-type: none"> <li>• Appoint our new managed care organization (MCO) Board representative</li> <li>• Update Board members' roles &amp; responsibilities, Amend the Board's composition, and</li> <li>• Amend the Board's composition</li> <li>• Receive updates on the Regional Health Equity Network, the Connect2 Community Network and HealthierHere's policy work and administrative budget.</li> </ul> <p>Next Meeting: February 2</p>
<b>Executive Committee (EC)</b>	<ul style="list-style-type: none"> <li>• Support the ED in achieving organizational goals</li> <li>• Oversee ED selection, compensation, and evaluation</li> <li>• Act on behalf of the Governing Board in cases of emergency or when urgent decisions are needed</li> <li>• Approve expenditures/contracts between \$100-\$500K not included in the board-approved budget as needed</li> <li>• Oversee board member recruitment and selection process</li> </ul>	<p>December 9 Agenda</p> <ul style="list-style-type: none"> <li>• Discuss MCO Appointment</li> <li>• Discuss the 501c3 draft bylaws</li> <li>• Discuss the Co-chair appointment April wave/transition planning</li> <li>• Review January Agenda</li> <li>• Continue to support Hiring Committee and CEO search</li> </ul>	<p>January Agenda</p> <ul style="list-style-type: none"> <li>• Discuss Policy update/ leg session</li> <li>• Board appointments: Timeline update and brainstorm philanthropic &amp; business seats Co-chair &amp; chair emeritus appointments</li> </ul>

Who	Purpose	Highlights	What's Next
	<ul style="list-style-type: none"> <li>• Oversee board governance (e.g., committee structure, bylaws)</li> <li>• Support HH's future sustainability and the development of key initiatives such as the Equity &amp; Wellness Fund</li> <li>• Approve state-required reports</li> </ul>		Next Meeting: February 10
Finance Committee (FC)	<ul style="list-style-type: none"> <li>• Oversee HH's budgeting, financial monitoring, internal control processes and financial policies and procedures</li> <li>• Ensure adequate protection of HH's assets</li> <li>• Oversee distribution of funds to partnering organizations and for investment priorities</li> <li>• Ensure HH is meeting requirements for state, provider, and other contracts</li> <li>• Oversee/coordinate with Funds Flow Workgroup</li> <li>• Facilitate value-based payment</li> </ul>	<p>December Agenda</p> <ul style="list-style-type: none"> <li>• Meeting was cancelled for December</li> </ul>	<p>January Agenda:</p> <ul style="list-style-type: none"> <li>• TBD</li> </ul> <p>Next Meeting: January 19</p>
Community & Consumer Voice Committee (CCV)	<ul style="list-style-type: none"> <li>• Proactively engage communities and beneficiaries to co-design and embed equity in HH's work</li> <li>• Engage and support community-based organization (CBO) partners and build CBO capacity</li> <li>• Actively recruit and support community members serving on the Board/committees</li> <li>• Provide input into and help design the community engagement plan</li> <li>• Gather data/information on the experience of Medicaid members</li> </ul>	<p>December 12 Agenda:</p> <ul style="list-style-type: none"> <li>• An overview of 2022 CCV accomplishments and a look at the work ahead in 2023</li> <li>• Presentation and discussion lead by Graeme on the HealthierHere comms strategy in 2023</li> <li>• Update from GB co-chair on the CEO search, and an update on the ERT and other member announcements</li> </ul>	<p>Agenda: TBD</p> <p>Next meeting: January 23</p>

Who	Purpose	Highlights	What's Next
	<ul style="list-style-type: none"> <li>Monitor results and ensure accountability/transparency with communities</li> </ul>		
Indigenous Nations Committee (INC)	<ul style="list-style-type: none"> <li>Proactively engage American Indian/Alaska Native/Indigenous (AI/AN/I) community and beneficiaries to co-design and embed equity in HH's work</li> <li>Engage and support AI/AN/I serving community-based organization (CBO) partners and build CBO capacity</li> <li>Actively recruit and support AI/AN/I community members serving on the Board/committees</li> <li>Provide input into and help design the tribal engagement plan</li> <li>Gather data/information on the experience of Medicaid members</li> <li>Monitor results and ensure accountability/transparency with community</li> </ul>	<p>December Agenda:</p> <ul style="list-style-type: none"> <li>December meeting was cancelled</li> </ul>	<p>Agenda:</p> <ul style="list-style-type: none"> <li>Agenda TBD</li> </ul> <p>Next Meeting: Tentatively January 18</p>
Washington Care Coordination Collaborative	<p>Supports statewide implementation and optimization of a care coordination information-sharing platform (e.g., Collective Platform) by bringing ACHs, providers, and Managed Care Organizations (MCOs) together to:</p> <ul style="list-style-type: none"> <li>Identify and/or develop effective information-sharing workflows, within and across care settings, for improved support of care coordination</li> <li>Support wider and enhanced use of the care coordination platform</li> </ul>	<p>November Agenda:</p> <ul style="list-style-type: none"> <li>The Washington Care Coordination Collaborative held our last meeting for the year and the foreseeable future in November. We provided a year in review and celebrated the major accomplishments of the Collaborative over the past 3+ years. The Collaborative has now ended in its current iteration. Major achievements of the Collaborative including the</li> </ul>	<ul style="list-style-type: none"> <li>No future meetings</li> </ul>

Who	Purpose	Highlights	What's Next
	<ul style="list-style-type: none"> <li>Support standard protocols for the collection and use of data within the platform</li> <li>Support standard protocols for data governance</li> <li>Identify/develop standard processes for coordination of care across providers and provider types</li> <li>Provide opportunities for shared learning across ACH regions</li> <li>Ensure related protocols, processes, and workflows are developed in HIPAA-compliant manner</li> </ul>	<p>Washington State Care Coordination Platform Standards guide and accompanying webinar, as well as the three webinars hosted in 2023 regarding optimization of Collective Medical will live on the Collective Medical Customer Community page for future access.</p>	
<p>Connect2 Community Network Workgroups</p>	<p>Community Information Exchange (CIE) Collaborative:</p> <ul style="list-style-type: none"> <li>Collaborative members will work together to establish a community-led governance structure and guide the development of a CIE</li> </ul> <p>Network Partners Workgroup (NP):</p> <ul style="list-style-type: none"> <li>Develop shared long-term CIE requirements and implementation plan in consultation with Legal Framework and Data &amp; Technology Workgroups</li> </ul> <p>Legal Framework and Data and Technology Workgroups (LDT):</p> <ul style="list-style-type: none"> <li>Develop shared long-term CIE requirements and implementation plan in partnership with Network Partners Workgroup</li> </ul>	<p>November 16 Agenda:</p> <ul style="list-style-type: none"> <li>The Network Partner Workgroup met on November 16. During this meeting we provided partners an update on the progress with integrations, outlined three ways to participate in the Connect2 Community Network using technology, and engaged in a discussion with partners on how they might want to participate and the support they would need for participation. This conversation will help us identify what possible next steps to take to continue the work moving forward and support our partners.</li> </ul>	<p>C2C Network Advisory Group Agenda:</p> <ul style="list-style-type: none"> <li>TBD</li> </ul> <p>Next meeting: January 17</p> <p>C2C Network Partner Workgroup</p> <ul style="list-style-type: none"> <li>February 15</li> </ul> <p>Unite WA Workgroup</p> <ul style="list-style-type: none"> <li>TBD</li> </ul> <p>Next meeting in January 2023</p>

Who	Purpose	Highlights	What's Next
<p>Integration Assessment Workgroup</p>	<p>Supports statewide implementation of a standardized tool to assess level of integration for outpatient primary care and behavioral health agencies. Includes representatives from HCA, MCOs, &amp; ACHs to:</p> <ul style="list-style-type: none"> <li>• Identify a tool to be implemented statewide</li> <li>• Make recommendations to HCA on implementation and timeline</li> <li>• Make recommendations to HCA on data collection, analysis, reporting, and data sharing</li> <li>• Make recommendations to HCA on quality improvement structure and areas of focus including training, TA, practice coaching, etc. to help providers advance along the continuum of integrated care</li> <li>• Oversee launch of WA-ICA</li> </ul>	<p>December Agenda:</p> <ul style="list-style-type: none"> <li>• The workgroup will meet in December to continue discussions about gap year planning and data use principles. The workgroup will also be receiving and reviewing the final statewide WA-ICA Cohort 1 data analysis reports in December.</li> </ul>	<p>WA-ICA Agenda:</p> <ul style="list-style-type: none"> <li>• TBD</li> </ul> <p>Next Meetings: January 23</p>

## DECISION MEMO: Governing Board Managed Care Organization Seat

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Memo prepared by: Christina Hulet, on behalf of the Executive Committee  
Date prepared: December 15, 2022  
Date of proposed action: January 12, 2023

### Issue

The region's five Managed Care Organizations (MCOs) are responsible for nominating one representative to serve on HealthierHere's Governing Board. Consistent with HealthierHere's bylaws, the MCOs have elected to rotate their seat appointment on an annual basis. Genevieve Caruncho-Simpson of UnitedHealthCare has served during 2022. It is now time to appoint a new Governing Board member for 2023.

### Background

HealthierHere's 26-member Governing Board was established with designated seats representing specific sectors/perspectives. In allocating seats, the team sought to balance representation between public, private, and non-profit organizations, as well as between institutional health care partners and community-based organizations. In addition, some seats were designated as 'open' (i.e., open to applicants from the general public), while others were 'reserved' for lead entities to nominate a candidate for the board's approval.

The Managed Care Organization (MCO) seat is 'reserved' to the MCOs to nominate their preferred candidate. As such, the Executive Committee recently received and reviewed their request to appoint Dr. Jay Fathi of Molina to the Governing Board for 2023.

Dr. Jay Fathi is currently Plan President and Chief Executive Office for Molina Healthcare of Washington. Prior to this, he served as Managing Director of Fathi Consulting LLC, President and CEO of Coordinated Care of Washington, and Senior Medical Director of Primary Care and Community Health for Swedish Health Services/Providence Health and Services, among other roles.

Attached is his full board application and letter of support from the Managed Care Organizations.



### Recommendation

The Executive Committee recommends that the Governing Board approve the MCO's nomination to appoint Dr. Jay Fathi to the MCO seat. He brings senior healthcare leadership experience that is integral to HealthierHere's system transformation work.

### Values

*How does this recommendation align with HealthierHere's core values of equity, community, partnership, innovation, and results?*

In making this recommendation, the Executive Committee relies on the expertise of our **community** in **partnership** to identify their preferred candidate for this seat.

## MCO Seat Letter for Dr. Jay Fathi

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HealthierHere  
1000 Second Avenue, Suite 1730  
Seattle, WA 98104

November 7, 2022

Dear Executive Committee Members,

On behalf of the managed care organization (MCO) sector and Molina Healthcare, we recommend the appointment of Dr. Jay Fathi, to serve as our MCO representative on HealthierHere's Governing Board for the 2023 calendar year. This appointment is in accordance with the annual MCO sector rotation schedule.

As a Family Practice physician, lifelong King County/Seattle resident, and Molina's President, Jay brings valuable experience and expertise from our sector and will demonstrate a strong commitment to HealthierHere's core values of equity, community, partnership, innovation and results.

Please also feel free to contact Laurel Lee, if you have further questions.

Sincerely,

The MCO Sector

## HealthierHere Governing Board Application

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### Personal Information

Name: Jay Fathi MD

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Address:

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Organization & Title (if applicable): Molina Healthcare of Washington; Plan President

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Email: [Jay.Fathi@molinahealthcare.com](mailto:Jay.Fathi@molinahealthcare.com)

Phone: 206 550-7662

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### Application Questions

Please respond to the following questions.

1. Please confirm which sector seat you are applying for:  
MCO

2. Please describe your commitment to and experience working on issues of health equity?

I have been involved with addressing health equity my entire 30 year career in health care in Washington, starting with 12 years of patient care at a community health center serving nearly exclusively immigrant, marginalized, and under and un-insured populations, including communities of color. I founded and led the first Community Health program at Swedish Health Services which wholly addressed health equity and reducing health disparities. As Plan President of 2 of Washington's Medicaid managed care plans in the past decade, by definition I have been leading work to address health equity, as Medicaid populations are disproportionately represented by individuals and families w/ LEP, communities of color, and immigrant populations, and have challenges with access to healthcare, and experience suboptimal health outcomes over a myriad of measures. My work as a managed care leader is built upon a commitment to health equity, especially for Medicaid populations.

3. Are you involved in any cross-sector or community partnerships? If so, what strategies would you use to keep them engaged in this work?

Multiple, state wide; successful cross sector and community partnerships are based on trust, relationships, listening, open communication, humility, and the willingness to try new things and embrace new perspectives and ideas, particularly from those with lived experience or are the focus populations for health improvement.

4. What personal experiences, skills, or qualifications do you have that would help you be successful in this role?

Please see resume

5. Please provide an example of an innovative collaborative or system change you have been involved in.

Please see resume

**D. Jay Fathi, MD**  
**(206) 979-1140**  
**djayfathi@gmail.com**

**Washington state family physician executive with extensive non-profit and private sector leadership experience in healthcare**

March 2021-present

**Plan President and CEO, Molina Healthcare of Washington**-Leading the Washington state business unit of Molina Healthcare Inc., a Fortune 125 company providing managed care health services through government sponsored health insurance programs

- Plan is **largest in Washington state by membership with over 1 million total enrollees** in Medicaid (Apple Health), Marketplace (Health Benefit Exchange), and Medicare (D-SNP) programs; serving Medicaid members in every county statewide, with over \$4.5B in revenue and 800 employees, featuring innovative member programs and top quality and provider satisfaction scores

March 2018-present

**Managing Director, Fathi Consulting LLC**

Providing **local, regional, and national advising and strategic consultation** to multiple public/non-profit and private sector clients, including provider, community based and social service organizations, labor unions, and governmental entities around health care delivery, financing, regulatory issues, public health, and policy

May 2012-December 2017

**President and CEO, Coordinated Care of Washington/Coordinated Care Corporation**-Led Washington state business unit of Centene Corporation, a Fortune 50 multi-national health services company focusing on government-sponsored health care insurance programs, contracting with the Washington State Health Care Authority to implement the Affordable Care Act in Washington

Led health plan from startup/go-live, as a Medicaid (Apple Health) plan with 34,000 members, \$180M in revenue, and 70 employees, to a multi-product **state-wide plan with over 250,000 members in all 39 Washington counties, nearly \$1B in revenue, over 20,000 contracted providers, and a diverse workforce of 375 employees. Worked regularly with local and state level elected and appointed government officials**; led staff which included community health workers, nurses, care and case managers, behavioral health specialists, social workers, pharmacists, physicians, and teams including data and analytics, **government affairs and health policy, regulatory affairs, and finance, to help manage the healthcare quality, outcomes, utilization, and costs** of Washington State's most vulnerable residents. Expanded

state-wide footprint with headquarters in Tacoma and opened additional offices in Seattle, Yakima, and Wenatchee, with field staff in Spokane and state-wide

- Won competitive state-wide sole-sourced contract from the Washington State Health Care Authority (HCA) and **launched health plan for all 24,000 foster and adoption support children, youth, and young adults statewide** up to age 26 in 2016 in all 39 counties
- Won competitive contract with HCA for **Integrated Managed Care/Behavioral Health** in 4 county North Central Washington Region in 2017
- Led one of the **largest and most affordable plans on Washington Health Benefit Exchange** annually from its inception in 2014, with 80-90% of members receiving federal subsidies under the Affordable Care Act, serving 17 Washington counties.
- Implemented **multiple innovative programs** including free breast pumps and car seats for all pregnant individuals, free 24/7 lactation support via smartphone video app for new moms, reward program for preventive health behaviors to help pay for utilities, transportation, childcare, education, or rent
- Worked closely with **nearly all Washington Community Health Centers, and several Tribal Clinics**
- Plan was awarded **Accreditation with Commendation** by the National Committee for Quality Assurance (NCQA) in 2017
- Multiple **improvements in quality health outcomes, preventive measures, star ratings, and costs** across all age ranges and conditions
- Highest increase in Employee Engagement scores among all Centene state health plans 2015-2017
- Business development, both nationally and regionally

July 2008-May 2012

**Senior Medical Director, Primary Care and Community Health, Swedish Health Services/Providence Health and Services**

- Founded and launched **Community Health Program, serving as organizational lead to public and community health sectors** with focus on innovation and collaboration
- Medical Director, Swedish Community Specialty Clinic--**led significant growth, expansion, and upgrade of clinic for low income/uninsured/underserved patients**, adding several specialties, electronic health record, and specialty dental clinic
- Designed, launched, and served as **Medical Director of Employee Health and Wellness Clinic; onsite clinic to serve over 4,000 employees**
- Led **redesign of institution's self-funded health benefit plan for 16,000 employees and dependents**
- Launched **patient-centered medical home primary care clinic with innovative value-based payment model** with commercial and Medicaid health plans rewarding access, quality, and health outcomes
- Medical Director, Ballard High School Teen Health Center, serving low income and underserved youth in a school-based health center
- Medical Director, Swedish Diabetes Program

- Initiated and served as Course Chair for Continuing Medical Education (CME) **national conferences on Immunizations, Breastfeeding, HIV, and Diabetes**
- Collaborated in **launch of Global to Local**, a regional partnership to improve health in low-income US communities **using proven global health strategies**
- Led launch of **standing order/free influenza immunization program** for all patients, family, and visitors
- Launched **Baby-Friendly Hospital Initiative** efforts
- Designed and launched outpatient Care Management program for union trust and employee health plan
- **Faculty Physician, Swedish Family Medicine Residency Program**, including at Downtown Family Medicine, Public Health Seattle/King County
- Extensive engagement and collaboration with employers, payers, Foundation, donors

July 1996-July 2008

#### **Family Physician, 45<sup>h</sup> Street Community Health Center/NeighborCare Health**

Attending Staff Physician in comprehensive multi-disciplinary primary care community clinic offering integrated behavioral health, with full spectrum family medicine, including obstetrics and inpatient care, for **low income, homeless, uninsured, immigrant, LGBTQ, BIPOC, and otherwise underserved and marginalized patients**; Assistant Residency Site Director

July 2000-Present

#### **Clinical Faculty, University of Washington School of Medicine, Department of Family Medicine**

**Clinical Instructor and Clinical Assistant Professor**, teaching and serving as advisor to residents, and teaching medical students and allied health professionals

#### **Medical Staff Membership/Leadership**

Swedish Medical Center/Swedish Health Services/Providence Health and Services, medical staff, 1997-present

- Chief, Department of Family Medicine, all Swedish campuses, 2006-2010
- Chief, Department of Family Medicine, First Hill Campus, 2002-2006
- Chair, Department of Family Medicine Quality Management/Peer Review Committee, 2000-2001
- Credentials Committee, 2006-2012

#### **Board Memberships**

- Washington School Based Health Alliance, 2022-present
- Washington Health Alliance, 2021-present
- Washington Healthcare Forum, 2021-present
- Ballard Food Bank, 2020-present

- Better Health Together, a program of Empire Health Foundation, Accountable Community of Health-Spokane/Eastern Washington, 2017
- Pierce County Accountable Community of Health (Elevate Health), 2017
- Seattle Chamber of Commerce 2016, Executive Board, 2017
- WithinReach of Washington (formerly Healthy Mothers, Healthy Babies of Washington), 2011-2016
- American Diabetes Association of Washington, Community Leadership Board 2012-2014
- Washington Vaccine Association, 2013-2015
- Coordinated Care of Washington, 2014-2017
- Managed Health Services of Indiana, 2012-2017

### Committees/Memberships

- Washington Health Benefit Exchange Advisory Committee, 2021-present
- Washington State Health Innovation Council, Cambia Grove, 2020-present
- Healthcare Initiative Workgroup, Food Lifeline, 2020
- Health Innovation Leadership Network: Communities and Equity Accelerator Committee, Washington State Health Care Authority, 2016-2017
- Vaccine Advisory Committee, Washington State Department of Health, 2002-2010
- Pharmacy and Therapeutics Committee, Washington State Health Care Authority, 2012
- National Healthcare Advisory Council, CIGNA, 2010-2012; provided input and guidance to CIGNA CEO and Executive National Leadership Team
- American Academy of Family Physicians, 1993-present
- Washington Academy of Family Physicians, 1993-present
  - Chair, Child and School Health Committee, 1998-2003, with emphasis on gun violence/firearm injury prevention, teen pregnancy, adolescent health, and toy safety
- King County Academy of Family Physicians, 1993-present
- Washington State Medical Association, 2012-present
- King County Medical Society, 2009-present
- Healthcare Advisory Committee, Jay Inslee for Governor, 2012
- Washington Physicians for Social Responsibility, 2019-present
- Immunization Action Coalition of Washington, Chair, Provider Awareness Committee, 1998-2004

### Awards

- Cynthia F. Shurtleff Leadership Award, WithinReach of Washington, presented **“for extraordinary leadership, innovation, and dedication to the health and wellbeing of women, children, and families in Washington State,”** 2017
- **Advocate Award, Immunization Action Coalition** of Washington 2007
- MaryAnn O’Hara MD **Physician Leadership Award, Breastfeeding Coalition of Washington,** 2006
- Outstanding Teacher of the Year, Swedish Medical Center, First Hill Campus, 2003
- Parke-Davis **National Teacher Development Award,** American Academy of Family Physicians, 1998



## Education

- Bachelor of Arts, History, University of Washington, 1988
- Doctor of Medicine, University of Washington School of Medicine, 1993
- Executive Certificate, Michael G. Foster School of Business, University of Washington, Executive Development Program, 2010
- REACH Business Leadership Program, Olin Business School, Washington University of St. Louis, 2014

## Board Certification/Licensure

- American Board of Family Medicine, 1996; recertified 1998, 2003, 2013
- Diplomate, National Board of Medical Examiners, 1994
- Medical Licensure-State of Washington, 1995-present

## Research and Publications

- **The Relationship Between Diet and Cervical Carcinoma in-situ**, Poster Presentation, Western Medical Student Association, Carmel, CA, 1991
- **Primary Care Management of Common Anorectal Conditions**, editor and author, Primary Care Clinics of North America, 1998

## Select Presentations

University of Washington Masters of Health Administration (MHA) program, guest lecturer, Clinical Systems Management, **“Healthcare Quality and Equity from the Health Plan Perspective,”** May 2022

The Rainier Club, **“Covid-19 Pandemic: Will it Ever End?”** Seattle, February 2022

University of Washington School of Nursing/The MolinaCares Accord, **“Addressing Behavioral Health Workforce Capacity in Washington,”** virtual panel, December 2021

Washington Health Benefit Exchange Board Meeting, **“Cascade Care-Carrier Panel,”** virtual panel presentation and discussion, December 2021

Washington State of Reform Health Policy Conference, **“The Workforce Shortage Crisis in Washington State’s Community Behavioral Health System,”** panel presenter, Spokane, WA/virtual presentation, September 2021

The Anvil Group, **“COVID-19 Vaccination Update,”** international webinar, February 2021

Virtual Town Hall with Congresswoman Marilyn Strickland, representing Washington’s

10<sup>th</sup> Congressional District, **“COVID-19 Update,”** February 2021

Argentum Executive Director Leadership Institute, **“COVID-19 Testing in Senior Living/Adult Care Communities,”** national webinar, October 2020

SEIU 775 Washington, **“Staying Safe and Healthy During Covid-19,”** State Convention Leadership Conference, September 2020

SEIU 775 Washington, **“COVID-19 Updates,”** Facebook Live Event, April 2020

SEIU National Nurses Alliance, **“COVID-19 Overview,”** national webinar, March 2020

MHM Services, Inc, Annual Leadership Conference, **“State Health Plan Perspectives,”** Reston, VA, October 2017

Washington State of Reform Policy Conference, Panel Presentation, **“Stabilizing the Individual Market,”** Spokane, WA, September 2017

National Hispanic Medical Association Annual Conference: Integrated Healthcare for Hispanics, **“Innovations in Managed Care,”** National Harbor, MD, May 2017

Washington Health Benefits Exchange Board, Panel Presentation, **“Carrier Perspective on Federal ACA Activities,”** SeaTac, WA March 2017

Washington Health Benefits Exchange Board, **“Carrier Perspectives: Affordability,”** Seattle, WA October 2016

Healthier Washington Symposium, Washington State Health Care Authority, **“Our Leadership Imperative to Achieve and Sustain a Healthier Washington,”** Sea-Tac, WA, October 2016

Democratic Governors Association, **Healthcare Panelist with Governors Jay Inslee, Washington and Jack Markell, Delaware,** Walla Walla, WA, October 2015

Democratic Governors Association, **Healthcare Panelist with Governor Steve Bullock, Montana,** Seattle, WA October 2014

Democratic Governors Association, **Healthcare Panelist with Governors Jay Inslee, Washington and Daniel Malloy, Connecticut,** Seattle, WA October 2013

Washington State of Reform Health Policy Conference, **“Medicaid Expansion in Washington State,”** SeaTac, WA, January 2013

CityClub, **“The Cost of Overtreatment: What Care is Necessary?,”** Seattle, WA, July 2012

Washington State of Reform Health Policy Conference, **“The Costs and Culture of Employee Health,”** SeaTac, WA, January 2012

Institutes for Health Improvement (IHI) 23<sup>rd</sup> Annual National Forum on Quality Improvement in Healthcare, **“Community Specialty Clinic for the Underserved,”**

Orlando, FL, December 2011

VHA Pacific Northwest Pharmacy Leaders Fall Network Conference, **“Financing of the Medical Home: Opportunities and Challenges,”** Renton, WA, November 2011

South King County Department of Public Health Roundtable, **“Moving the Needle: Improving Breastfeeding Rates at Hospitals,”** Tukwila, WA, August 2011

Swedish Medical Staff Leadership Retreat, **“Care Management and Clinical Integration,”** Alderbrook, WA, April 2011

Mercer Consulting Annual Employer Client Conference, **“Innovative Models in Benefits and Care Delivery,”** Seattle, WA, March 2011

King County Academy of Family Physicians, **“Accountable Care Organizations: Myth or Reality,”** Seattle, WA, March 2011

Washington Biotechnical and Biomedical Association Life Sciences Innovation Northwest Conference, **“Partnering to Drive Innovation,”** Seattle, WA, March 2011

State of Reform Health Policy Conference, **“Innovative Strategies for Serving Medicaid Patients,”** SeaTac, WA, January 2011

Aegis Health Group I3 Conference, **“Creating Value for Employers: 21<sup>st</sup> Century Care Models and Financing,”** Nashville, TN, December 2010

American Diabetes Association Winning at Work Breakfast, **“Innovative Employer Health Benefit Designs,”** Seattle, WA, November 2010

Washington Chapter, American College of Physicians Annual Conference, **“Innovative Medical Home Pilot Programs,”** Seattle, WA, November 2010

La Leche League Annual Washington Conference, **“Improving Breastfeeding Rates in Hospitals,”** Redmond, WA, October 2010

Swedish Health Services, **“Innovation in the Age of Reform: Medical Home Update,”** Seattle, WA, October 2010

Zurich of North America, Insurance and Risk Management, **“Medical Home: How Coordinated Health Care Delivery Can Help Maximize Revenue Growth,”** National Webinar, August 2010

Grand Rounds, Swedish Medical Center, **“Medical Home Care Model,”** Seattle, WA, May 2010

Washington Association of Diabetes Educators Annual Conference, **“Patient Centered Medical Home: The Future of Diabetes Care?”** Bellevue, WA, May 2010

Western Pension and Benefits Conference, **“Changes in Healthcare Delivery,”** Seattle, WA, April 2010

Zurich of North America, Annual Risk Management Conference, **“Medical Home: Feast or Famine for Hospitals?”** Chicago, IL, April 2010

Swedish Health Services Medical Staff Leadership Retreat, **“Medical Home: Implications for the Future,”** Alderbrook, WA, April 2010

The Leadership Institute, Annual Conference, **“Patient Centered Medical Home: Transforming Primary Care,”** St. Helena, CA, February 2009

King County Academy of Family Physicians, **“Patient Centered Medical Home: The Future of Healthcare Transformation,”** Seattle, WA, November 2008

Washington Academy of Family Physicians, Annual Scientific Assembly, **“Varicella Immunization: An Update,”** Wenatchee, WA, April 2004

Washington Academy of Family Physicians, Annual Scientific Assembly, **“Prescribing Psychotropic Medications in Primary Care,”** Semiahmoo, WA, May 2000

## DECISION MEMO: 501c3 Evolution: Updated Board Member Roles & Responsibilities

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Memo prepared by: Christina Hulet, on behalf of the Executive Committee  
 Date prepared: December 16, 2022  
 Date of proposed action: January 12, 2023

### Issue

The Executive Committee recommends updating the Governing Board Member “Roles & Responsibilities” document to prepare for our upcoming transition to a 501c3 legal structure and the Medicaid Transformation Waiver (MTP) 2.0.

### Background

Over the past two years, the Board has had several conversations about the evolving needs of the organization. Specifically, HealthierHere is preparing for a future beyond the current Medicaid Transformation Project waiver and into new business lines & strategic priorities adopted by the Board. It is also transitioning from its current legal structure, a Limited Liability Company (LLC), to a 501c3 non-profit.

More recently, the Executive Committee has been discussing updates to Board Member Roles & Responsibilities. In December 2022, the Committee presented several changes to the Board, including:

- Clarifying language about a Board Member’s fiduciary responsibilities. That members should help ensure HealthierHere’s long term sustainability by, for example, connecting with funders and donors. However, this does not mean member will be required to make a personal contribution. This is important from an equity perspective;
- Strengthening language around our equity and anti-racism focus, including adding the expectation that members steward and advance our “Equity Definitions and Guidelines” principles; and
- Adding the expectation that members or their delegates should attend a majority of Board meetings.

The Board expressed support for these changes and suggested some additional edits:

- Using they/them pronouns;
- Ensuring a commitment to equity, not just health equity; and

- Rewording the expectation that Members attend “the majority of Board meetings” to “attend meetings regularly.”

These additional edits have been included in the final version being brought to the Board today.

### Recommendation

Based on this feedback, the Executive Committee recommends that the Board approve the attached, updated version of our Board Member Roles & Responsibilities document.

### Values

*How does this recommendation align with HealthierHere’s core values of equity, community, partnership, innovation, and results?*

The Executive Committee believes this proposal is aligned with our values of **equity** and **results**. We are strengthening and clarifying for Member roles and responsibilities regarding fiduciary oversight and governance, as well as ensuring a solid board foundation as HealthierHere evolves.

## 501c3 Governing Board: Board Member Roles & Responsibilities

January 2023

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### BOARD MEMBER ROLES, RESPONSIBILITIES & EXPECTATIONS

The Governing Board is expected to work in partnership with the Chief Executive Officer (CEO) and staff to ensure that the organization is healthy, effective, sustainable, and fulfilling its mission. Specifically:

**HealthierHere Governing Board members have responsibilities standard to non-profit boards, including:**

- Stewarding HealthierHere's overall mission and strategic plan
- Selecting, providing direction to, and evaluating the Chief Executive Officer
- Setting and abiding by the organization's policies and procedures
- Monitoring HealthierHere's performance
- Recruiting and onboarding new governing body members
- Representing and communicating the work of HealthierHere to the broader public
- Ensuring legal and ethical integrity
- Ensuring fiduciary responsibility and sustainability of the organization, which may include connecting with funders/donors, communicating HealthierHere's work to others, supporting HealthierHere's development staff or other activities/skills a member wishes to offer. (Making a personal contribution is not an expectation of board members.)

**HealthierHere Governing Board members also have duties specific to the organization's mission:**

- Ensuring a commitment to equity and racial justice
- Providing strategic direction for system transformation and other regional priorities
- Assuming decision-making authority for broad strategic investments and priorities
- Sharing power with our community partners
- Communicating to the public, interested parties and state officials on HealthierHere's progress
- Providing oversight and support to HealthierHere committees and authorizing ad hoc committees and work groups as needed
- Abiding by HealthierHere's policies and procedures, with particular consideration to the conflict of interest and tribal engagement policies

**HealthierHere Governing Board members take seriously their commitment to work on behalf of the community. Members are expected to:**

- Bring the expertise and perspective of their sector and their lived experience
- Model HealthierHere's values and interact with one another with a spirit of collaboration, aligned action and deep respect
- Steward and help advance HealthierHere's agreed upon "Equity Definitions and Guidelines"
- Be active participants on the Board:
  - The work of HealthierHere requires a significant level of engagement and time commitment; board members or their approved delegates are expected to attend Governing Board meetings regularly (Members should follow-up with the Board Co-Chair(s) or CEO if they cannot participate regularly in Board meetings—excused vs. unexcused absences.)

- A member who is no longer able to serve on the Governing Board should let the Board Co-Chair(s) or CEO know and, if able/appropriate, suggest a replacement
- A member must be present to vote; if a member is unable to attend a Governing Board meeting, they can send an approved delegate who is granted full decision-making authority



## DECISION MEMO: 501c3 Evolution – Board Composition (Amended)

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Memo prepared by: Christina Hulet, on behalf of the Executive Committee  
Date prepared: December 16, 2022  
Date of proposed action: January 12, 2023

### Issue

Making one more adjustment to HealthierHere's new 501c3 Governing Board composition.

### Background

In November 2022, the Board approved a new Governing Board composition with specific seats/representation to meet the evolving needs of the organization. These needs include the upcoming MTP waiver 2.0, the transition to a 501c3 legal structure, and new business lines and strategic priorities.

Upon further discussion, the Executive Committee recommends one additional change to the Board's composition related to the CBO seats.

### Recommendation

The Executive Committee proposes that the Board designate 1 of its 5 existing "CBO/Social Determinants of Health" seats as an "Affordable Public & Supportive Housing" seat. This seat would be reserved for the Housing Development Consortium (HDC) as lead entity to make a candidate recommendation.

The HDC has served as the lead entity for our previous housing seat since HealthierHere's inception. This would maintain that relationship and ease recruitment.

Below is a table showing the new, amended board composition if this change is approved.

**RECOMMENDED NEW BOARD COMPOSITION** (new track changes in red)

Sector / Partner	Seats
<b>Providers &amp; Payers</b>	
Behavioral health providers	2
Hospital/health systems	1
Family practice provider	1
FQHC	1
MCO	1
<i>Sub-total</i>	<b>6 (23%)</b>
<b>Government</b>	
King County/public health	1
City of Seattle	1
Suburban area	1
<i>Sub-total</i>	<b>3 (12%)</b>
<b>Community &amp; Consumer</b>	
Community-based equity networks, coalitions, consumer advocate organizations and/or individuals from communities that are disproportionately impacted by racism and health disparities, are low-income, or un/under-insured consumers of the health system	4
Native/Indigenous community member and/or consumer of Indian health services	1
<i>Sub-total</i>	<b>5 (19%)</b>
<b>Tribes</b>	
Federally recognized tribes in King County	3
Urban Indian Health Board	1
<i>Sub-total</i>	<b>4 (15%)</b>
<b>CBOs &amp; Social Determinants of Health</b>	
A balance of CBOs representing the Social Determinants of Health	<del>5</del> -4
Affordable public & supportive housing	1
<i>Sub-total</i>	<b>5 (19%)</b>
<b>Philanthropy</b>	
Philanthropy	2
<i>Sub-total</i>	<b>2 (8%)</b>
<b>Business</b>	
Business/technology/communications	1
<i>Sub-total</i>	<b>1 (4%)</b>
<b>TOTAL SEATS</b>	<b>26</b>

**Values**

*How does this recommendation align with HealthierHere's core values of equity, community, partnership, innovation, and results?*

The Executive Committee believes this proposal is aligned with our value of **partnership**. It maintains our existing partnership with the Housing Development Consortium and should make for a smooth recruitment process.

## Glossary of Terms

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ACH	Accountable Community of Health
AI/AN	American Indian/Alaska Native
AIM	Analytics, Interoperability, and Measurement, part of the Health Care Authority
AIMS	Advancing Integrated Mental Health Solutions, part of University of Washington
AMDG	Agency Medical Directors' Group
BHO	Behavioral Health Organization
BMI	Body Mass Index
BRFSS	Behavioral Risk Factor Surveillance System
CMS	Centers for Medicare & Medicaid Services
CBO	Community-Based Organizations
CCM	Chronic Care Model
CCV	Community/Consumer Voice Committee
CDP	Chronic Disease Prevention and Control Project
CDR	Clinical Data Repository
CEO	chief executive officer
CHARS	Comprehensive Hospital Abstract Reporting System
CHW	Community Health Worker(s)
CLS	Community Learning Sessions
CMCH	Center for Multi-Cultural Health
CMS	Centers for Medicare & Medicaid Services
DAST	Drug Abuse Screening Test
DCHS	Department of Community and Human Services
DPC	Demonstration Project Committee
DPP	Diabetes Prevention Program
DSHS	Department of Social and Health Services
DSRIP	Delivery System Reform Incentive Payment
DT	Design Team
DY1	DSRIP Year 1
ED	Emergency Department
EHR	Electronic Health Record
FIMC	Fully Integrated Managed Care
FFS	Fee-For-Service
FPL	Federal Poverty Level
FQHC	Federally Qualified Health Centers
GAD	Generalized Anxiety Disorder
G2P	Guidelines to Practice
HCA	Health Care Authority
HCP LAN	Health Care Payment Learning & Action Network
HHSTP	Health and Human Services Transformation Plan
HIE	Health Information Exchange
HIT	Health Information Technology
HKCC	Healthy King County Coalition
HUD	U.S. Department of Housing and Urban Development
IDC	Integration Design Committee
IHCP	Indian Health Care Provider

ILC	Interim Leadership Council
IOM	Institute of Medicine
IPT	Investment Prioritization
IT	Information Technology
ITU	Indian Health Service, tribally operated, or urban Indian health program
JAMA	Journal of the American Medical Association
KCACH	King County Accountable Community of Health
LEAD	Law Enforcement Assisted Diversion
LGBT	Lesbian, Gay, Bisexual, and/or Transgender
LOI	Letter of Intent
MAT	Medication Assisted Treatment
MCO	Managed Care Organization
MeHAF	Maine Health Access Foundation
MHIP	Mental Health Integration Program
MIDD	Mental Illness and Drug Dependency
MOU	Memorandum of Understanding
MTP	Medicaid Transformation Project(s)
MVP	Medicaid Value-Based Purchasing
ODU	Opioid Use Disorder
P4P	Pay-for-Performance
P4R	Pay-for-Reporting
PAL	Partnership Access Line
PCORI	Patient-Centered Outcomes Research Institute
PCP	Primary Care Provider
PHSKC	Public Health – Seattle & King County
PIMH	Partnership for Innovation in Mental Health
PMD	Performance Measurement and Data
PMP	Prescription Monitoring Program
PRISM	Predictive Risk Intelligence System
PSH	Permanent Supportive Housing
QBS	Quality Benchmarking System
RHIP	Regional Health Improvement Plan
RHNI	Regional Health Needs Inventory
SAMHSA	Substance Abuse and Mental Health Services Administration
SBIRT	Screening, Brief Intervention, and Referral to Treatment
SCORE	South Correctional Entity
SIHB	Seattle Indian Health Board
SIM	State Innovation Model(s)
SUD	Substance Use Disorder
TA	Technical Assistance
TSP	Transition Support Program
UIHI	Urban Indian Health Institute
US	United States
VBP	Value-Based Payment
VOCAL-WA	Voices of Community Activists and Leaders, Washington State Chapter
WAC	Washington Administrative Code
WSHA	Washington State Hospital Association
WSMA	Washington State Medical Association



Board Meeting Evaluation Form (also available online at [HERE](#))

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On a scale of 1 to 10, how would you rate the quality of today's meeting?

What would it take to make it a 10?

COMMENTS (optional)