

**3 9 202 CITY OF OAK HILL**

**CITY COMMISSION MEETING**

CITY COMMISSION CHAMBERS – CITY HALL  
234 South US Highway 1  
Oak Hill, FL 32759  
(386) 345-3522

**March 9, 2020  
6:00PM  
MINUTES**



**A. OPENING**

1. Invocation
2. Pledge of Allegiance
3. Roll Call

**Present:** Mayor Gibson, Vice Mayor Hyatt, Commissioner Bracy, Commissioner Bittle, Commissioner Lindlau.

**B. PRESENTATIONS**

**C. CITY ADMINISTRATION REPORTS**

1. Review of the Bills and Paid Interim Bills March 5, 2020

**D. CITY ATTORNEY NON-AGENDA ITEMS**

**E. VOLUSIA COUNTY SHERIFF ITEMS**

**F. CITY PLANNER ITEMS**

1. Special Exception- 469 Ward Ave

City Administrator Evans explains application:

- Special Exception 469 Ward Dr.
  - Applicant Name is Cindee West
  - Requesting a special exception for preschool/daycare pursuant to section 24-501(1) on B-1 zoning, the applicant is requesting a special exception in order to establish a preschool/ daycare in an existing building.
  - Applicant has attached a letter-explaining drop off, parking, and signage.
  - Applicant also has approval letters from all citizens on the street.
  - Staff recommends approval of the special exception subject to compliance with permitting and licensing requirements as a condition to approval.
  - They have to be registered with the state for the teachers and Volusia County Fire has to do an inspection twice a year for all life safety.
  - PLDRC votes to approve special exception and site plan
  - Staff recommends approval of special exception and site plan.

**Motion:** To approve special exception and site plan,

**Action:** Approve,

**Moved by** Commissioner Bracy, **Seconded by** Commissioner Bittle.

Motion passed unanimously.

2. Comprehensive Plan Review

City Administrator Evans explained that we have to update our Comprehensive plan; she also stated that she applied for a grant to help with the cost of this review.

- G. CITY ENGINEER
- H. CONSENT AGENDA
- I. OLD BUSINESS
- J. NEW BUSINESS
- 1. CMA Contract

2. **ORDINANCE NO. 2020-01**

**AN ORDINANCE OF THE CITY OF OAK HILL, VOLUSIA COUNTY, FLORIDA ANNEXING BY VOLUNTARY PETITION PROPERTY LOCATED AT 305 RIVER ROAD; REDEFINING BOUNDARIES OF THE CITY OF OAK HILL TO INCLUDE SAID PROPERTY; DIRECTING THE CITY CLERK TO FILE THE ORDINANCE WITH THE CLERK OF THE CIRCUIT COURT, WITH THE CHIEF ADMINISTRATIVE OFFICER OF VOLUSIA COUNTY AND WITH THE DEPARTMENT OF STATE; PROVIDING FOR CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.**

**Motion:** To Approve the Annexation of 305 River Rd,

**Action:** Approve,

**Moved by** Vice Mayor Hyatt, **Seconded by** Commissioner Bittle.

**Motion passed unanimously.**

3. **ORDINANCE NO. 2020-04**

**AN ORDINANCE OF THE CITY OF OAK HILL, FLORIDA, AMENDING ITS FUTURE LAND USE, BY CHANGING APPROXIMATELY .12 ACRES LOCATED AT 305 RIVER ROAD FROM VOLUSIA COUNTY URBAN LOW INTENSITY (ULI) TO CITY OF OAK HILL LOW DENSITY RESIDENTIAL PROVIDING FOR SEVERABILITY; REPEALING ALL LAWS OR PARTS OF LAWS IN CONFLICT HERewith; AND PROVIDING WHEN THIS ORDINANCE SHALL TAKE EFFECT.**

**Motion:** To Approve FLU change from Volusia County Urban Low Intensity (ULI) to City of Oak Hill Low Density Residential,

**Action:** Approve,

**Moved by** Commissioner Bracy, **Seconded by** Vice Mayor Hyatt.

**Motion passed unanimously.**

4. **ORDINANCE NO. 2020-05**

**AN ORDINANCE OF THE CITY OF OAK HILL, FLORIDA, AMENDING ITS UNIFIED LAND DEVELOPMENT REGULATIONS, BY REZONING APPROXIMATELY .12 ACRES LOCATED ON 305 RIVER RD FROM VOLUSIA COUNTY URBAN SINGLE-FAMILY RESIDENTIAL (R-3W) TO CITY OF OAK HILL MARINE-ORIENTED BUSINESS (B-2); PROVIDING FOR SEVERABILITY; REPEALING ALL LAWS OR PARTS OF LAWS IN CONFLICT HERewith; AND PROVIDING WHEN THIS ORDINANCE SHALL TAKE EFFECT.**

**Motion:** To approve zoning change from Volusia County Urban Single-Family Residential (R-3W) to City of Oak Hill Marine-Oriented Business (B-2),

**Action:** Approve,

**Moved by** Commissioner Bracy, **Seconded by** Commissioner Bittle.

**Motion passed unanimously.**

5.

**ORDINANCE NO. 2020-02**

**AN ORDINANCE OF THE CITY OF OAK HILL, VOLUSIA COUNTY, FLORIDA ANNEXING BY VOLUNTARY PETITION PROPERTY LOCATED AT 535 SOUTH US HIGHWAY 1; REDEFINING BOUNDARIES OF THE CITY OF OAK HILL TO INCLUDE SAID PROPERTY; DIRECTING THE CITY CLERK TO FILE THE ORDINANCE WITH THE CLERK OF THE CIRCUIT COURT, WITH THE CHIEF ADMINISTRATIVE OFFICER OF VOLUSIA COUNTY AND WITH THE DEPARTMENT OF STATE; PROVIDING FOR CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.**

**Motion:** To Approve Annexing 535 South US Hwy 1,

**Action:** Approve,

**Moved by** Commissioner Bracy, **Seconded by** Vice Mayor Hyatt.

**Motion passed unanimously.**

6.

**ORDINANCE NO. 2020-06**

**AN ORDINANCE OF THE CITY OF OAK HILL, FLORIDA, AMENDING ITS FUTURE LAND USE, BY CHANGING APPROXIMATELY .77 ACRES LOCATED AT 535 SOUTH US HWY 1 FROM VOLUSIA COUNTY RURAL TO CITY OF OAK HILL AGRICULTURE PROVIDING FOR SEVERABILITY; REPEALING ALL LAWS OR PARTS OF LAWS IN CONFLICT HERewith; AND PROVIDING WHEN THIS ORDINANCE SHALL TAKE EFFECT.**

**Motion:** To Approve FLU change from Volusia County Rural to City of Oak Hill Agriculture,

**Action:** Approve,

**Moved by** Commissioner Bittle, **Seconded by** Vice Mayor Hyatt.

**Motion passed unanimously.**

7.

**ORDINANCE NO. 2020-07**

**AN ORDINANCE OF THE CITY OF OAK HILL, FLORIDA, AMENDING ITS UNIFIED LAND DEVELOPMENT REGULATIONS, BY REZONING APPROXIMATELY .77 ACRES LOCATED ON 535 SOUTH US HWY 1 FROM VOLUSIA COUNTY AGRICULTURAL (A-3W)/MOBILE- HOME (MH-4W) TO CITY OF OAK HILL AGRICULTURE; PROVIDING FOR SEVERABILITY; REPEALING ALL LAWS OR PARTS OF LAWS IN CONFLICT HERewith; AND PROVIDING WHEN THIS ORDINANCE SHALL TAKE EFFECT.**

**Motion:** To Approve Zoning change from Volusia County Agricultural (A-3W)/Mobile-Home (MH-4W) to City of Oak Hill Agriculture,

**Action:** Approve,

**Moved by** Commissioner Bracy, **Seconded by** Commissioner Bittle.

**Motion passed unanimously.**

8.

**ORDINANCE NO. 2020-03**

**AN ORDINANCE OF THE CITY OF OAK HILL, VOLUSIA COUNTY, FLORIDA ANNEXING BY VOLUNTARY PETITION PROPERTY LOCATED AT 346 BEEHIVE DR; REDEFINING BOUNDARIES OF THE CITY OF OAK HILL TO INCLUDE SAID PROPERTY; DIRECTING THE CITY CLERK TO FILE THE ORDINANCE WITH THE CLERK OF THE CIRCUIT COURT, WITH THE CHIEF ADMINISTRATIVE OFFICER OF VOLUSIA COUNTY AND WITH THE DEPARTMENT OF STATE; PROVIDING FOR CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.**

**Motion:** To Approve Annexing 346 Beehive Dr,

**Action:** Approve,

**Moved by** Commissioner Bracy, **Seconded by** Commissioner Bittle.

**Motion passed unanimously.**

9.

**ORDINANCE NO. 2020-08**

**AN ORDINANCE OF THE CITY OF OAK HILL, FLORIDA, AMENDING ITS FUTURE LAND USE, BY CHANGING APPROXIMATELY .44 ACRES LOCATED AT 346 BEEHIVE DR FROM VOLUSIA COUNTY URBAN MEDIUM INTENSITY TO CITY OF OAK HILL MEDIUM DENSITY RESIDENTIAL PROVIDING FOR SEVERABILITY; REPEALING ALL LAWS OR PARTS OF LAWS IN CONFLICT HEREWITH; AND PROVIDING WHEN THIS ORDINANCE SHALL TAKE EFFECT.**

**Motion:** To Approve FLU change from Volusia County urban medium density to City of Oak Hill Medium Density Residential,

**Action:** Approve,

**Moved by** Commissioner Bracy, **Seconded by** Commissioner Bittle.

**Motion passed unanimously.**

10.

**ORDINANCE NO. 2020-09**

**AN ORDINANCE OF THE CITY OF OAK HILL, FLORIDA, AMENDING ITS UNIFIED LAND DEVELOPMENT REGULATIONS, BY REZONING APPROXIMATELY .44 ACRES LOCATED ON 346 BEEHIVE DR FROM VOLUSIA COUNTY URBAN MOBILE HOME (MH-5W) TO CITY OF OAK HILL MOBILE HOME SUBDIVISION (MH-1); PROVIDING FOR SEVERABILITY; REPEALING ALL LAWS OR PARTS OF LAWS IN CONFLICT HEREWITH; AND PROVIDING WHEN THIS ORDINANCE SHALL TAKE EFFECT.**

**Motion:** To Approve Zoning change from Volusia County Urban Mobile Home (MH-5W) to City of Oak Hill Mobile Home Subdivision (MH-1),

**Action:** Approve,

**Moved by** Commissioner Bracy, **Seconded by** Vice Mayor Hyatt.

**Motion passed unanimously.**

#### **K. CITY GOALS**

Water and Sewer

Parks

#### **L. BOARDS AND COMMITTEES**

Economic Director

Director Arman stated he is going to meet with Tony Otte on Thursday March 12, regarding CRA's. In addition, he is going to try to get him to the Economic Board meeting on 16<sup>th</sup>.

Economic Development Board

Waterfront Committee

PLDRS (Planning & Land Development Regulation Commission)

Parks and Recreational Advisory Board

Historical Board

Appoint Virginia Allen

**Motion:** To Approve Appointment of Virginia Allen,

**Action:** Approve,

**Moved by** Vice Mayor Hyatt, **Seconded by** Commissioner Bittle.

**Motion passed unanimously.**

#### **M. CITIZEN PARTICIPATION (NON-AGENDA ITEMS)**

Dale Gibson of 297 River Rd stated that the Garden Club would like to request that the City request an ECHO grant for the Chung Park and Parking lot of VIA Hall.

Ted Prindle of 485 West Halifax Ave stated he is having a problem with Waste-Pro.

#### **N. COMMENTS AND CONCERNS FROM THE COMMISSIONERS**

Vice Mayor Hyatt stated that the library is celebrating their 25<sup>th</sup> Anniversary on Saturday the 14<sup>th</sup> at 10am and would like to invite anyone to come and celebrate.

Commissioner Lindlau asked about the Welcome sign and stated that he has not heard back from the speed study yet.

Commissioner Bittle asked when we would be having the "City Clean-up"? In addition, can we get the crosswalk repainted at VIA/library?

#### **O. ADJOURNMENT 7:03 PM**



Douglas A Gibson, Mayor

ATTEST:



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Amanda Osweiler, Deputy City Clerk

Note: In accordance with Resolution 2006-17, a three (3) minute time limitation per speaker will be imposed. A speaker may address the Commission for a maximum of three (3) minutes during the Public Participation portion of the meeting, and for a maximum of three (3) minutes during any specific Agenda topic; Pursuant to Florida Statute 166.041 (3) (A), if an individual decides to appeal any decision made with respect to any matter considered at a meeting or hearing, that individual will need a record of the proceedings and will need to ensure that a verbatim record of the proceedings is made.