

CITY OF OAK HILL

CITY COMMISSION MEETING

CITY COMMISSION CHAMBERS – CITY HALL
234 South US Highway 1
Oak Hill, FL 32759
(386) 345-3522



September 12, 2022

6:00PM

Minutes

A. OPENING

1. Invocation
2. Pledge of Allegiance
3. Roll Call

Present: Mayor Gibson, Commissioner Hyatt, Commissioner Bittle, Vice Mayor Lindlau, Commissioner McGee.

B. PRESENTATIONS

C. CITY ADMINISTRATION REPORTS

1. Review of the Bills and Paid Interim Bills August 30, 2022 and September 8, 2022.
2. Halifax Humane Society 2022-2023 Contract Renewal

Motion: To Approve 2022-2023 Contract Renewal,

Action: Approve, **Moved by** Commissioner Bittle, **Seconded by** Vice Mayor Lindlau.
Motion passed unanimously.

3. City Sign Proposal

Motion: To Approve the amount \$11,466.45 for the City Sign for the South End of the City,

Action: Approve, **Moved by** Vice Mayor Lindlau, **Seconded by** Commissioner Hyatt.
Motion passed unanimously.

4. Community Garden

- City Administrator Evans updated the Commission that she attended the meeting along with Mayor Gibson and Commissioner Bittle regarding the Community Garden.

5. September 19th Workshop- Animal Control

- City Administrator Evans updated the Commission Regarding the Workshop with Volusia County Animal Control.

D. CITY ATTORNEY NON-AGENDA ITEMS

E. VOLUSIA COUNTY SHERIFF ITEMS

F. CITY PLANNER ITEMS

1. Final Development Plan:

- Oak Hill Reserve
348 N US Hwy #1
Oak Hill, FL 32759

Deputy City Clerk Osweiler gave a brief description of projects:

- Applicant is Michael Anderson with Zahn Engineering
- Property Owner is John B. Shoemaker
- Requesting a Final Development Plan

- The RPUD zoning was approved in 2007 with Ordinance 2006-09
- The RPUD rezoning amendment was adopted in 2019 with Ordinance 2019-55
 - Passed unanimously with PLDRC
 - Passed unanimously with City Commission (2 meetings)
- PLDRC Recommend approval of the Final Development Plan with Covenants and Restrictions on August 18, 2022.

Alyssa Monaghan, City Planner gave a brief presentation to of the project and updated the Commission of the Staff Report.

Michael Anderson Zahn Engineering answered the Vice Mayor Lindlau's question if he is going to keep any of the existing trees. He stated the whole southwest corner will remain the same.

Motion: With the Condition of revising the CCR, once complete the City Planners and City Attorney will review for consistency before issuing the Final Development Plan,

Action: Approve, **Moved by** Commissioner McGee, **Seconded by** Commissioner Bittle.

Motion passed unanimously.

2. Variance and Special Exception:

- 104 East Ariel Rd
Oak Hill, FL 32759

Deputy City Clerk Osweiler gave a brief description of the project:

- Applicant Name is Keegan Greene and Kevin Nolan
- Requesting a variance relief from section 24-457(f)(2) to reduce rear and side setback from 35' to 10' abutting residentially zoned property.
- Requesting a Special Exception from section 24-501 (8) for mini warehouses in B-1 zoning.
- Request is for 25 mini units with an office and parking. (See attached site plan)
- If approved applicant will come back for the formal Site Plan Approval process.
- PLDRC Recommended Approval of the Variance and Special Exception on August 18, 2022.

Hoyt Holden-City Planner gave a brief presentation of the project.

Motion: To Approve the Variance and Special Exception,

Action: Approve, **Moved by** Vice Mayor Lindlau, **Seconded by** Commissioner Hyatt.

Motion passed unanimously.

3. 10-year water supply update

- City Administrator Evans stated the City is required to update our current water supply plan because St. Johns River Management updated theirs. It has to be completed within 18 months.

Motion: To Approve,

Action: Approve, **Moved by** Commissioner Bittle, **Seconded by** Commissioner Hyatt.

Motion passed unanimously.

G. CITY ENGINEER

H. CONSENT AGENDA

I. OLD BUSINESS

1. **RESOLUTION 2022-10**

A RESOLUTION OF THE CITY OF OAK HILL OF VOLUSIA COUNTY, FLORIDA, ADOPTING THE TENTATIVE LEVYING OF AD VALOREM TAXES FOR VOLUSIA COUNTY FOR FISCAL YEAR 2022/2023; PROVIDING FOR AN EFFECTIVE DATE

Motion: To Approve,

Action: Approve, Moved by Commissioner McGee, Seconded by Vice Mayor Lindlau.

Motion passed unanimously.

2. **RESOLUTION 2022-11**

A RESOLUTION OF THE CITY OF OAK HILL OF VOLUSIA COUNTY, FLORIDA, ADOPTING THE TENTATIVE BUDGET FOR FISCAL YEAR 2022/2032; PROVIDING FOR AN EFFECTIVE DATE.

Motion: To Approve,

Action: Approve, Moved by Vice Mayor Lindlau, Seconded by Commissioner Hyatt.

Motion passed unanimously.

Mayor Gibson wanted it noted that he was against the City Administrators raise.

3. **ORDINANCE #2022-20**

AN ORDINANCE OF THE CITY OF OAK HILL, VOLUSIA COUNTY, FLORIDA ANNEXING BY VOLUNTARY PETITION PROPERTY LOCATED AT 311 WEST PUTNAM GROVE RD; REDEFINING BOUNDARIES OF THE CITY OF OAK HILL TO INCLUDE SAID PROPERTY; DIRECTING THE CITY CLERK TO FILE THE ORDINANCE WITH THE CLERK OF THE CIRCUIT COURT, WITH THE CHIEF ADMINISTRATIVE OFFICER OF VOLUSIA COUNTY AND WITH THE DEPARTMENT OF STATE; PROVIDING FOR CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

Motion: To Approve,

Action: Approve, Moved by Commissioner Bittle, Seconded by Commissioner McGee.

Motion passed unanimously.

4. **ORDINANCE #2022-23**

AN ORDINANCE OF THE CITY OF OAK HILL, VOLUSIA COUNTY, FLORIDA ANNEXING BY VOLUNTARY PETITION PROPERTY LOCATED AT WEST PUTNAM GROVE RD; REDEFINING BOUNDARIES OF THE CITY OF OAK HILL TO INCLUDE SAID PROPERTY; DIRECTING THE CITY CLERK TO FILE THE ORDINANCE WITH THE CLERK OF THE CIRCUIT COURT, WITH THE CHIEF ADMINISTRATIVE OFFICER OF VOLUSIA COUNTY AND WITH THE DEPARTMENT OF STATE; PROVIDING FOR CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

Motion: To Approve,

Action: Approve, Moved by Vice Mayor Lindlau, Seconded by Commissioner Hyatt.

Motion passed unanimously.

J. NEW BUSINESS

1. **RESOLUTION NO. 2022-09**

A RESOLUTION OF THE CITY OF OAK HILL, FLORIDA, GRANTING THE ABANDONING AND VACATING OF APPROXIMATELY 50FT BY 171FT OF THE EAST PORTION OF CEDAR STREET; REPEALING RESOLUTIONS IN CONFLICT HERewith; PROVIDING FOR SEVERABILITY AND APPLICABILITY AND ESTABLISHING AN EFFECTIVE DATE.

Motion: To Approve,

Action: Approve, Moved by Commissioner Hyatt, Seconded by Commissioner McGee.

Motion passed unanimously.

2. ORDINANCE #2022-21

AN ORDINANCE OF THE CITY OF OAK HILL, FLORIDA, AMENDING ITS FUTURE LAND USE, BY CHANGING APPROXIMATELY 6.7 ACRES LOCATED AT 311 WEST PUTNAM GROVE ROAD FROM VOLUSIA COUNTY AGRICULTURE RESOURCE (AR)/ ENVIROMENTAL SYSTEMS CORRIDOR (ESC) TO CITY OF OAK HILL AGRICULTURE; PROVIDING FOR SEVERABILITY; REPEALING ALL LAWS OR PARTS OF LAWS IN CONFLICT HERewith; AND PROVIDING WHEN THIS ORDINANCE SHALL TAKE EFFECT.

Motion: To Approve,

Action: Approve, Moved by Commissioner Bittle, Seconded by Vice Mayor Lindlau.

Motion passed unanimously.

3. ORDINANCE #2022- 22

AN ORDINANCE OF THE CITY OF OAK HILL, FLORIDA, AMENDING ITS UNIFIED LAND DEVELOPMENT REGULATIONS, BY REZONING APPROXIMATELY 6.7 ACRES LOCATED AT 311 WEST PUTNAM GROVE ROAD FROM VOLUSIA COUNTY PRIME AGRICULTURE (A-1)/ RESOURCE CORRIDOR (RC) TO CITY OF OAK HILL AGRICULTURE (A-1); PROVIDING FOR SEVERABILITY; REPEALING ALL LAWS OR PARTS OF LAWS IN CONFLICT HERewith; AND PROVIDING WHEN THIS ORDINANCE SHALL TAKE EFFECT.

Motion: To Approve,

Action: Approve, Moved by Commissioner Bittle, Seconded by Commissioner Hyatt.

Motion passed unanimously.

4. ORDINANCE #2022-24

AN ORDINANCE OF THE CITY OF OAK HILL, FLORIDA, AMENDING ITS FUTURE LAND USE, BY CHANGING APPROXIMATELY 6 ACRES LOCATED AT WEST PUTNAM GROVE ROAD FROM VOLUSIA COUNTY AGRICULTURE RESOURCE (AR) TO CITY OF OAK HILL AGRICULTURE; PROVIDING FOR SEVERABILITY; REPEALING ALL LAWS OR PARTS OF LAWS IN CONFLICT HERewith; AND PROVIDING WHEN THIS ORDINANCE SHALL TAKE EFFECT.

Motion: To Approve,

Action: Approve, Moved by Commissioner Bittle, Seconded by Commissioner McGee.

Motion passed unanimously.

5. ORDINANCE #2022- 25

AN ORDINANCE OF THE CITY OF OAK HILL, FLORIDA, AMENDING ITS UNIFIED LAND DEVELOPMENT REGULATIONS, BY REZONING APPROXIMATELY 6 ACRES LOCATED AT WEST PUTNAM GROVE ROAD FROM VOLUSIA COUNTY PRIME AGRICULTURE (A-1) TO CITY OF OAK HILL AGRICULTURE (A-1); PROVIDING FOR SEVERABILITY; REPEALING ALL LAWS OR PARTS OF LAWS IN CONFLICT HERewith; AND PROVIDING WHEN THIS ORDINANCE SHALL TAKE EFFECT.

Motion: To Approve,

Action: Approve, Moved by Commissioner Bittle, Seconded by Vice Mayor Lindlau.

Motion passed unanimously.

6. RESOLUTION NO. 2022-12

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OAK HILL, FLORIDA, ESTABLISHING THE AUDITOR SELECTION COMMITTEE TO ASSIST IN SELECTING AN AUDITOR TO CONDUCT THE ANNUAL FINANCIAL AUDIT AND APPOINTING MEMBERS TO SAID COMMITTEE; AND PROVIDING FOR AN EFFECTIVE DATE.

Motion: To Approve with conditions of adding:

Members:

Mayor Gibson

Kristin Mellinger

Dave Freeman

Change Presentation dates from

12/12/2022 to 1/3/2023,

Action: Approve, Moved by Vice Mayor Lindlau, Seconded by Commissioner McGee.

Motion passed unanimously.

K. CITY GOALS

Water and Sewer

1. Indian Harbor Estates Water Testing Services Extension- Applied Ecology

- City Administrator Evans explains the extension.

Motion: To Approve the extension and second phase,

Action: Approve, **Moved by** Vice Mayor Lindlau, **Seconded by** Commissioner McGee.

Motion passed unanimously.

Parks

Stormwater

L. BOARDS AND COMMITTEES

Economic Development Board

Director Arman spoke about:

- Thank you for the Speed bumps on River Rd
- Edgewater Business Park
- Florida Trend Magazine

Waterfront Committee

Meeting Wednesday September 28th at 5pm

PLDRC (Planning & Land Development Regulation Commission)

Meeting this Thursday September 15th at 5:30pm

Parks and Recreational Advisory Board

Meeting Wednesday September 28th at 1pm

Historical Board

- Meeting this Thursday September 15th
- 95th City Anniversary celebration

M. CITIZEN PARTICIPATION (NON-AGENDA ITEMS)

Ted Noftall Volusia County Council district 3 spoke briefly about his campaign and concerns within Volusia County.

N. COMMENTS AND CONCERNS FROM THE COMMISSIONERS

Commissioner Hyatt thanked the Public Works for all of their hard work.

Commissioner Bittle stated she needs shoe boxes donated for the Volusia County Fair projects.

Mayor Gibson spoke about other City's budgets.

O. ADJOURNMENT 7:15pm

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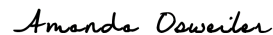


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Douglas A Gibson, Mayor

ATTEST:

DocuSigned by:



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Amanda Osweiler, Deputy City Clerk

Note: In accordance with Resolution 2006-17, a three (3) minute time limitation per speaker will be imposed. A speaker may address the Commission for a maximum of three (3) minutes during the Public Participation portion of the meeting, and for a maximum of three (3) minutes during any specific Agenda topic. Pursuant to Florida Statute 166.041 (3) (A), if an individual decides to appeal any decision made with respect to any matter considered at a meeting or hearing, that individual will need a record of the proceedings and will need to ensure that a verbatim record of the proceedings is made.