



Cape Paterson Residents & Ratepayers Association Incorporated
PO Box 280, Wonheggi VIC 3995

Draft Minutes of Annual General Meeting Saturday 14 January 2023 Cape Paterson Community Hall

Honorary Treasurer Leone Thiele opened the meeting at 11:06 AM acknowledging the Traditional Owners: the Bunurong/Boon Warung people of the Kulin Nation and paid respects to the Elders, past present and future.

He welcomed everyone attending including those in the hall and online via zoom. H

Attendance: Attendance record Attachment 1.

Visitors/Apologies: Apologies: Councillor Leticia Laing; Councillor Les Larke and Jordan Crugnale MP.

Apologies: Paul Coulter, Dierdre O'Donoghue, San Muller, George and Jenny Wegener.

Minutes of the Previous AGM held 26 March 2022 – distributed by email to Members and taken as read.

Motion: Minutes of Saturday 26 March 2022 be accepted. Moved: Pete Muskens. Seconded Rowan Brown.

Vice Presidents Report (given by the Treasurer as the Vice President is attending by Zoom).

I begin by acknowledging the Traditional Owners of the unceded land on which we meet today, the Bunurong/Boon Wurrung people of the Kulin Nation and pay my respects to Elders past, present and future.

Welcome everyone to the 2022 Cape Paterson Annual General Meeting (being held 14 January 2023). We have apologies and best wishes from the newly re-elected Member for Bass, Jordan Crugnale, and Bunurong Ward Councillors Leticia Laing and Les Larke.

There are four pillars of our organisation: Biodiversity, Planning, Infrastructure and Community Engagement.

Biodiversity

Thank you to all the wonderful volunteers who helped complete another successful year of working bees.

Our February 2022 working bee joined the Harmers Haven Residents and Ratepayers Association, west from Coal Point. Later in the year we did a follow up with spurge removal between F break and Cape Paterson. At both sites the plants were immature. Parks Victoria have praised our efforts, noting no noticeable infestations between Cape Paterson and Coal Point in their spurge survey along Bass Coast.

We collaborated with Bass Coast Shire Council contractors to reduce woody weeds north and west of the Kywong Camping Ground/Allan Birt Reserve.

The new Parks Victoria requirements for volunteers has sadly led to a drop off in attendance at some working bees. The Committee will gladly assist with registration on the Parks Vic site for those who wish to participate in any future bees on Parks Vic managed land.

During the year we monitored the success of our plantings and pulled woody weeds at the Undertow Bay foreshore. We also carried out a survey working bee at the Cape Paterson Conservation Reserve, pulling weeds, and identifying heath plants that have emerged from the slashing carried out a year and a half ago.

It was a pleasure to welcome back members who live outside of Cape Paterson after two years of disruption.

Planning Advocacy:

Northern Development:

John Coulter will provide an update from a community subcommittee on the Northern Development later in this meeting. We are fortunate to have Dr David Hayward, Emeritus Professor RMIT as our Guest Speaker who will review the history and potential way forward for the Northern Development.

Distinctive Areas and Landscapes:

At our last AGM we advised that the draft 50 -year policy statement for the Bass Shire had been released, ignoring the Cape Paterson community's wish to reduce the existing hyper extended town boundary. The large number of submissions in April in response to the draft policy led the State Minister for Planning to refer it to the Ministerial Standing Advisory Committee.

CPRRA has formed a Working Group to prepare responses and speakers for the upcoming Public Hearings. We have 1 ½ days allocated for our presentations.

Bass Coast Neighbourhood Character Study

The DAL, Northern Development and Bass Coast's Character Study are all linked to one another, and this can create confusion as to how decisions are made in relation to Cape Paterson's future. Hopefully the talks today will help clarify that for everyone. We thank Cheryl Padgett for her contributions this year.

Infrastructure

Wonthaggi Life Saving Club and the Bay Beach Precinct:

The WLSC finally received approval to complete its temporary structure and has a 5-year lease on the area. We congratulate the club for its persistence and hard work.

Traffic Management Update

Many residents of Park Parade Road signed a petition requesting that BCSC install traffic calming mechanisms. Council has conducted a road safety audit and CPRRA awaits the results with interest.

Council also resolved to include a Local Area Traffic Management Plan for Cape Paterson, to create safer and more pleasant streets. Given volume increases across the whole village, CPRRA will be liaising with Council to ensure this plan is included in the Council's 2023/24 budget. Thanks to resident Stephen Ward's efforts in this area and the support of Councillor Laing.

Community Engagement

Email Newsletter:

CPRRA has "upgraded" its newsletter to a bimonthly email of events and news around Cape Paterson. The first two editions have had a positive response. Thanks to committee member Jill Maddock for coordination and publishing.

Website:

Thanks to member Jane Fennessy, we have made significant progress on the new website design. Jane also designed the cards sent out seeking submissions to Save Cape Paterson, DAL, corflute signs and stickers. Often at impossibly short notice and on a pro bono basis.

Membership:

Currently we have 280 members (up from 208 members as of March 2022). Sadly, we lost an important and longstanding former committee and honorary life member Gary Martyn this year.

With the influx of new committee members in March at the last AGM I am happy to advise that all are happy to nominate for this coming year for the Committee. Of course, we invite additional nominations.

Acknowledgements:

Finally let me express our gratitude to the people who help make our activities possible:

Bass Coast Shire Council and Dave Martin, who provided the contractors and the tools to complete our Undertow Bay works for the past four years. We also thank Janine Temme and Shirley Egan of Bass Coast Shire Council for their extended support on grants and Events.

The Wonthaggi Seed Bank, which provides us with our plant stock for revegetation.

Last, but not least, thanks to our membership without whom we wouldn't exist at all and are critically important for our future.

That completes the Vice President's report.

Business Arising

Robert Hayward advised that he will be speaking at the DAL hearings and would discuss the impact on the animal corridors from development to the north of Seaward Drive. He suggested that if the land was not rezoned north of Seaward Drive that it could be converted in part into a green belt. He also expressed concern about the changes in the Cassia Reserve since the last election. He proposed that CPRRA assumes management of the Reserve and that he had discussed the option with Brian Martin of Parks Victoria.

CPRRA AGM 2023 Treasurer's report

Note the previous Annual Treasurer's report was tabled in error at the meeting and was the current version was circulated after the meeting for comment by January 27.

In financial terms, our position is very simple – our only assets are our bank balances (which continue positive) and some minor planting equipment, and we have no trust accounts.

Looking at a summary of receipts and payments from 01 January 2022 to 31 December 2022 for each bank account in turn, and comparing this to the previous calendar year:

Operating account:

Membership

- Membership receipts remained positive, again noting that GST is payable on these.
- \$3971.23 was received, and we recorded a record 280 members. We pay a commission on PayPal receipts, which accounts for the rather odd figure.

C136 campaign/Northern development

- We received \$360 in donations; it was not specified that these be used in a campaign against the Northern Development C136. In addition to contributions received in 2021, a total donation amount of \$7,224.75 could be allocated for a 'fighting fund'.
- Some of this has been spent on the following:
 - Printing notifications
 - The purchase and sale of printed t-shirts
 - The purchase and sale of corflutes

- The purchase of stickers, for which a 'gold coin' has been received as a donation.
- As of 31 December 2022, the production cost of t-shirts, corflutes and stickers was

Operating account	2020	2021	2022
Receipts	\$	\$	\$
Opening balance	1,352.71	9,778.59	21,216.08
Donations	6,199.78	235.00	360.00
Interest	3.79	1.23	1.52
Membership dues	3,410.69	3,334.78	3,971.23
Sausage sizzle net income	508.60		
ATO GST	243.00		924.00
BCSC Grant for Experience Cape Day		8,332.00	
Stall holder receipts			20.00
BCES Emergency sessions grant		482.00	
T-shirt, corflute and stickers			3,115.65
Total receipts	10,365.86	12,385.01	8,392.40
Payments			
Australia Post (PO Box)	134.00		139.00
ATO GST: to ATO and Grant Acc	366.60	278.00	1,124.00
Bank charges	8.60	3.90	10.70
Annual CAV statement	59.20	59.20	60.10
Domain and CAV changes	280.70		
Working bee food/ AGM catering	276.30	- 23.14	
Web site creation	687.50		
Noticeboard repairs	69.36		
Domain and Zoom costs	57.72	47.56	484.36
Cape Pat Chat printing		100.00	
Printing emergency sessions		482.00	
BCSC Grant for Experience Cape Day			8,332.00
Stall holder payment to grants			40.00
AGM advertising, catering and hall hire			215.00
C136 printing information			355.00
T-shirt, corflute and stickers production			3,444.40
Website annual charge			385.00
Sentinel Times memorial notice			74.15
Total payments	1,939.98	947.52	14,663.71
Closing balance	9,778.59	21,216.08	14,944.77

day – held in February.

- BCSC and Vic Govt grants were received, totalling \$11,929. This, with the claimed GST, saw a total receipt of \$12,945. After expenditure, the day saw a credit of \$1,177.54.

Working bees have been limited this year, hence the lesser amount spent on catering.

The account remains in credit.

\$328.75 and the printing was \$355, making a total cost of \$683.75. There were still corflutes and stickers available for purchase/donation.

- Therefore, there is \$6,541 remaining in donations.
- The Committee, at a recent meeting, granted permission for \$8,000 to be spent on the campaign from the Operating account.

Grants Account:

The main transactions in the Grant account relate to the Experience Cape

Grants account	2018	2019	2020	2021	2022
Receipts	\$	\$	\$	\$	
Opening balance	16,628.12	16,136.85	8,281.72	1685.55	
DELWPAP Grant/ Acquittal	13,435.20			1642.08	
Interest	94.98	45.38	2.43	0.22	0.51

ATO GST	304.00	1,053.65	111.60		1,016.00
Experience Cape BCSC grant					8,332.00
Experience Cape Vic Gov grant					3,597.00
Experience Cape stall holders					40.00
Total receipts	13,834.18	1,099.03	114.03	1,642.30	12,985.51
Payments	\$	\$	\$		
Bank Fees	4.00	4.00	1.20	1.60	8.40
Weed control	5,101.25	4,290.00	5,500.00		
Plants and Guards	2,551.15	1,073.60	1,209.00		
Fauna Survey	6,080.00				
Tools		74.80			
Working Bee Food	589.05	510.86		217.47	103.47
Experience Cape Day					11,767.46
total	13,717.45	5,953.26	6,710.20	219.07	11,879.33
Closing balance	16,136.85	8,281.72	1,685.55	3,108.78	4,214.96

I present this report and ask that it be accepted. Moved Leone Thiele; seconded Pete Muskens.

Leone Thiele
Hon Treasurer

Election of Office Bearers

All positions being declared vacant, Councillor Leticia Laing accepted the invitation to chair the meeting for the election of office bearers. All office bearers were self-nominated and elected without requiring a ballot. The President's position received no nominations.

Election of Officer Bearers

President	Rowan Brown
Vice- President	Cheryl Pagett
Secretary	Kathy Hill
Treasurer	Leone Thiele
Assistant Secretary	Pete Muskens.

Election of Committee Members

All ordinary committee members were self-nominated and as they numbered under ten were all elected without a ballot.

Elected: John Coulter, Marci Katz, , Dale Killen, Jill Maddock, Geoff Glare, Susan Fowler. Paul Byrne, Gael McLeod, Cathy Phillips

General Business:

The meeting was closed at 11:35 AM.

Guest Speakers:

John Coulter CPRRA Committee Member presented an update on the draft Statement of Planning Policy including key dates for the DAL hearings in Melbourne and Wonthaggi.

Dr David Hayward, Emeritus Professor of Planning and Social Policy, RMIT, provided a presentation on how Cape Paterson got to the point where the settlement boundary was greatly expended, and the Northern Development came forward as a proposal.