

April 15 2023

### Committee Attendance

Pete Muskens	Y	Rohan Brown (chair)	Y
Cathy Phillips	N	Jill Maddock	Y
John Coulter pt	A	Kathy Hill (scribe)	Y
Dale Killen	A	Marci Katz	A
Leone Thiele	Y	Geoff Glare	Y
Susan Fowler	Y* pt	Paul Byrne	Y
Gael McLeod	Y	Cheryl Padgett	Y
		* = zoom	

#### 1. Welcome and Apologies

The meeting commenced at **1:05 PM** (WSLC and Zoom) -following the working bee.

**2. Minutes of previous meeting held 11 February** accepted out of session following feedback from Committee.

#### 3. Governance –

**3.1 Committee meetings and working bee dates** endorsed. Rohan asked if committee meeting dates could be sent as invitations so that members can upload into their calendars.

**3.2 Operational subcommittees** additional committee members nominated:

Biodiversity – Gael; Planning and Infrastructure – Rohan.

**Biodiversity:** Pete, Geoff, Dale Gael

**Planning and Infrastructure:** Jill, John, Paul, Cheryl, Rohan

**Community Wellbeing:** Kathy, Marci, Susan.

**3.3 Strategic Plan review-** It was agreed that an update of the Strategic plan was needed. Part of the August meeting will be dedicated to high level framework- aiming preparation for presentation at AGM in January 2024. Then more detail can be supplied by the subgroups.

#### 4. Operational Goals Reports

##### 4.1 Biodiversity

**4.1.i Working bees** – reported by Pete.

**Clean up Australia: Sunday March 5.** – 35 attendees plus kids. Pete noted every year there is less rubbish collected and suggested a prize be given for the most novel rubbish found.

**Cassia South Reserve- 15 April-** 9 attendees. Path cleanup and weeding. Pittosporums were young seedlings radiating around former mature trees. Less dumping of rubbish but there are weeds on the perimeter.

##### **Other matters-**

Pete also noted that there was an environmental burn off by Parks Vic in late March. A post-burn inspection as part of the working bee was done. It was suggested that part of future working bees include reviews of previous sites after the morning tea break.

Pete suggested that holding working bees on a Sunday might be worthwhile for young families who otherwise have commitments (sport etc.) on Saturdays.

Gael noted that deposit recycling will be starting in November – there may be scope for the deposits to be managed as donations.

Paul asked if there was any work associated with protecting the dunes from erosion, including signage. The biodiversity subcommittee will review what action could be taken to stabilise dunes (in conjunction with land managers?). Kathy advised there have been years of discussion concerning dune management and will circulate information concerning planting of marram and its impacts.

Leone noted that 35 bags of Agapanthus have been collected since February and that it will be a 10-year project- as a CPRRA urban weed program involving the Wonthaggi Seedbank (domestic plant exchange/trade in (e.g., Boobyalla for a mirror bush). Woody weeds including mirror bush, and pittosporum could be targeted. Rohan suggested nature strip trees could be included in collaboration with the Council.

Leone suggested the plantings along the west side of Seaward Drive be inspected in May.

**4.1.ii- South Gippsland Grant Application** (circulated with Agenda). CPRRA has written a letter of support and is auspicing a grant application on behalf of The Cape Community Committee for funding related to koala corridors. It was noted that the Committee should be clear of its responsibilities and liabilities related to auspicing. Kathy will request a letter from John Gregory documenting the relationship between The Cape and CPRRA including accounting and reporting arrangements.

**4.1.iii Landcare Grants-** open until 16 May. The biodiversity committee will look at it separately and see if there is scope for an application. Kathy offered to input content into SmartyGrants and noted that CPRRA has a separate grant email so that a record of grants can be kept in one place. Pete advised Dale to look at it and the biodiversity group will meet out of session. Supporting PV and signage and spraying Cassia South were some options.

It was noted that the 24/7 cat curfew is in place from 1 July. Leone suggested that CPRRA could use benign traps and return cats to the Council. Also, she suggested replanting the new retaining wall at the boat ramp. Rohan suggested that spraying ASAP would be effective.

## **4.2. Planning and Infrastructure**

**4.2.i DAL/SPP-** Geoff advised that the CPRRA efforts are going well, and the submissions are informed and changing with the process. He advised that David is doing a particularly good job of cross examining. There has been an advising barrister, but he is not representing CPRRA in the hearings. The Standing Advisory Committee can recommend any changes to the boundary despite reports in the press.

Paul advised that individual submissions will be broad. Following the hearings, the SAC will prepare a report for the Minister for Planning in 4-6 weeks after the final session- but given the scale of this hearing it may take longer.

There is no constraint as to when the Minister reports Jill requested Paul writes some notes on the process..

It was noted that Wallis Watson has lodged another PSA application.

### **4.2.ii Neighbourhood Character Study-**

Jill advised that there is no real update. (Note Kate McDougall who was running the process is now with the state government).

**4.2 iii Traffic Study** – Jill advised no news but will look for funding in the budget. Gael noted that there were reduced speeds in Cape Paterson, but they were increased after time. There was no update on high-risk zones.

**4.2.Iv Bay Beach Master Plan-** Pete advised nothing new to report concerning the car park and integrated plan.

#### **4. 3 Community Wellbeing-**

**4.3.i Newsletter-** Jill advised that the next Newsletter will likely be in early May. Topics include:

- The DAL review- hearings will be finished on 26 April.
- Grants and working bees (Pete?)
- Parent's group meeting 5 May
- Container deposit scheme- Gale
- More generally subcommittee reports?

Paul asked if we had any demographic data for members. Leone has restricted data to residency due to privacy constraints.

Pete suggested that having some working bees on Sunday may assist those with school age children.

**4.3. ii. Bass Coast award** – Jill advised application lodged prior to 11 April, Announcements will be made during Volunteer Week.

**4.3 iii Parents Group** – to be hosted at Zeal and Flow monthly from 5 May 2023 (9:15 AM. Kathy will help Marci.

#### **6. Other Business**

**6.1 Treasurer's Report.** Circulated. Accepted. BAS not yet submitted- waiting for GST. Grant fund is supporting catering for working bees.

**6.2 Web Site-** Pete reports old site (WordPress) may be inactive. Kathy is also posting material on the new site (webflow). Cheryl asked if an organisational email address. For now, Kathy suggested that if committee members wish to retain privacy of personal email they can forward, and she can send as the Secretary.

The older records are not properly archived.

Leone recommended that all Facebook content be approved through the responsible Committee member as manager (currently Marci). Moved. Agreed by Committee. Kathy asked if the Committee could supply Marci with Facebook- suitable material regularly.

**6.3 Correspondence** – nothing additional.

**6.4 Cape Paterson, named after William Paterson-** BCSC advised the Bunurong council that they would wait for their advice.

**6.5 Letter of thanks to CPSLC for hosting the hearing.** Kathy to draft.

**Celebration of end of Hearings** – event at the Tavern. General invite. Look for dates in May and June (Sunday afternoon). Reserve 20 for Committee. Cash bar and nibbles. Kathy will speak to Michael.

**7. Next Committee meeting.** The meeting closed at 3:10PM. The next ordinary meeting will be **10 June**, after the working bee.