

EXHIBITOR SERVICE MANUAL



Analyzer Technology Conference 2023

Galveston Island Convention Center
(Halls A & B)

April 17-21, 2023



TEXAS XPO
TEXAS EXPOSITION SERVICES

Show Name: Analyzer Technology Conference 2023

Show Dates: April 17-21, 2023

Show Venue: Galveston Island Convention Center

Deadline to Receive Discount Pricing: Monday, April 3, 2023



TEXAS XPO
TEXAS EXPOSITION SERVICES

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QUICK FACTS

EVENT SCHEDULE:

	Day	Date	Time
Exhibitor Move-In	Monday	April 17, 2023	12:00 PM - 5:00 PM
Show Hours	Monday	April 17, 2023	5:00 PM - 7:00 PM
	Tuesday	April 18, 2023	8:00 AM - 5:00 PM
	Wednesday	April 19, 2023	8:00 AM - 5:00 PM
	Thursday	April 20, 2023	8:00 AM - 3:30 PM
Exhibitor Move-Out	Thursday	April 20, 2023	3:30 PM - 5:30 PM

BOOTH PACKAGE:

Each 10' x 10' booth will be provided with:

8' - **BLACK & WHITE** backwall drape

3' - **BLACK** sidewall drapes

1 - 6' x 30" **BLACK** skirted table

1 - 10'x10' **TUXEDO** carpet

2 - Side chairs

1 - Wastebasket

ID Sign

(1) 110 volts/20 amp Standard Outlet

Exhibit Hall Carpet

Aisles will be carpeted in **RED**

This facility **IS NOT** carpeted.

Exhibitors may order booth carpet/padding for specific color choices. Please see the **Carpet Rental Order Form** for pricing and options.

SHIPPING:

Materials should be shipped to ARRIVE at our warehouse **no later than: Monday, April 10, 2023**. Any shipments received more than 30-days prior to the move-in or after the deadline will incur additional charges. Please refer to the Material Handling Order Form for more details.

ADVANCE WAREHOUSE:

Analyzer Technology Conference 2023

Exhibiting Company Name / Booth Number

c/o AEX Services / Texas XPO

4610 S. Sam Houston PKWY W. Suite 520

Houston, TX 77053

Warehouse Hours (Monday - Friday): 9:00 AM - 3:00 PM

DIRECT TO FACILITY:

Galveston Island Convention Center

Analyzer Technology Conference 2023

Exhibiting Company Name / Booth Number

c/o AEX Services / Texas XPO

5600 Seawall Blvd

Galveston, TX 77551

Shipments will be received at the exhibit facility **ONLY** on: **Monday, April 17, 2023 between 12:00 PM to 5:00 PM**. Any shipments received outside these listed times will incur additional charges.

Move-Out Note: All carriers must check in no later than **4:30 PM on Thursday, April 20, 2023** or freight will be shipped via the house carrier.

Customer Service

Phone: (609) 272-1600 / Fax: (609) 272-1680

Email: Orders@AEXServices.com

Show Management

Shana Kiser

Phone: (346) 452-8410

Email: Shana.Kiser@teledyne.com

23-TX0407-T

LIMITS AND LIABILITIES

DEFINITIONS AND RESPONSIBILITIES: The Terms and Conditions set forth become a part of the contract between AEX Convention Services, LLC. ("AEX Services") / Texas Exposition Services, LLC. ("Texas XPO") and the Exhibitor. Acceptance of said terms and conditions will be construed when any of the following conditions are met: (1) An Exhibitor's materials are delivered to the Contractor's Advance Warehouse or to an event site; (2) The Authorization and Agreement Form is accepted or signed; (3) An order for labor, services and/or rental equipment is placed by the Exhibitor with the contractor; (4) Work is performed on behalf of Exhibitor by labor secured through the contractor. For purposes of this contract, the name "the contractor" shall be construed with the meaning of AEX Convention Services, LLC. ("AEX Services") / Texas Exposition Services, LLC. ("Texas XPO"), DBA the contractor and its employees, directors, officers, agents, assigns, affiliates, and related entities including any subcontractors the contractor may hire. The contractor shall be responsible only for those services which it directly provides, and hereby agrees to execute its contracted duties in good faith. The contractor does not assume responsibility for any acts of, or loss to, persons, parties and/or other contracting firms not under the contractor's direct supervision and control.

PAYMENT TERMS: Full payment, including applicable tax, is due in advance or at event. All payments must be in U.S. funds and all checks must be drawn on a U.S. bank. Orders received without advance payment or after the deadline date will incur additional after deadline charges as indicated on each order form. All materials and equipment are on a rental basis for the duration of the event and remain the property of the contractor except where specifically identified as a sale. All rentals include delivery, installation, and removal from Exhibitor's booth. In case of cancellation of any orders or services by Exhibitor, a one-hour "per person requested, per hour" charge will be applied for all labor orders that are not canceled in writing at least 24 hours prior to the scheduled start time. A 100% pick-up fee will be applied to all on site exchanges or cancellations. If the event is canceled because of reasons beyond the contractor's control, Exhibitor remains responsible for all charges for services and equipment provided up to and including the date of cancellation. It is Exhibitor's responsibility to advise the contractor of any problems with any orders, and to check the Exhibitor's invoice for accuracy prior to the close of the show or event. If Exhibitor is exempt from payment of sales tax, the contractor requires an exemption certificate for the state in which the services are to be provided. Should there be any unpaid balance after the close of the event, terms will be net, due and payable upon receipt of invoice. Effective thirty (30) days after invoice date, any unpaid balance will bear a finance charge at the lesser of the maximum rate allowed by applicable law, or 1.5% per month (annual rate 18%), and future orders will be on a pre-paid basis only. These payment terms and conditions shall be governed by and construed in accordance with the laws of the State of New Jersey. In the event of any dispute between the Exhibitor and the contractor relative to any loss, damages, or claim, such Exhibitor shall not be entitled to and shall not withhold payment, or any partial payment, due to the contractor for its services, as an offset against the amount of any alleged loss or damages. Any claim against the contractor shall be considered a separate transaction, and shall be resolved on its own merits. The contractor reserves the right to charge Exhibitor for the difference between the Exhibitor's estimate of charges and the actual charges incurred by the Exhibitor, or for any charges that the contractor may be obligated to pay on behalf of Exhibitor, including without limitation, any shipping charges. If Exhibitor provides a credit card for payment and charges are rejected by the Exhibitor's credit card company for any reason, the contractor hereby provides notice that it reserves the right, and Exhibitor authorizes the contractor, to continue to attempt to secure payment through that or any other Exhibitor(s) credit card for as long as unpaid balances remain on Exhibitor's account.

INDEMNIFICATION: Exhibitor agrees to indemnify and forever hold harmless the contractor and its employees, directors, officers, and agents from and against any and all demands, claims, causes of action, fines, penalties, damages (including consequential), liabilities, judgments, and expenses (including but not limited to reasonable attorneys' fees and investigation costs) on account of personal injury, death, or damage to or loss of property or profits arising out of contributed to by any of the following: (1) Exhibitor's negligent supervision of any labor secured through the contractor, or the negligent supervision of such labor by any of Exhibitor's employees, agents, representatives, customers, invitees and/or any Exhibitor Appointed Contractors (EAC); (2) Exhibitor's negligence, willful misconduct, or deliberate act, or the negligence, willful misconduct, or deliberate act of Exhibitor's employees, agents, representatives, customers, invitees and/or any Exhibitor Appointed Contractors (EAC) at the show or exposition to which this Contract related, including but not limited to the misuse, improper use, unauthorized alteration, or negligent handling of the contractor's equipment. (3) Exhibitor's violation of Federal, State, County or Local ordinances; (4) Exhibitor's violation of event regulations and/or rules as published and set forth by facility, show management, or the contractor.

CLAIM(S) FOR LOSS: Exhibitor agrees that any and all claims for loss or damage must be submitted to the contractor immediately at the show site, as well as in writing to csr@aexservices.com at the time of the potential claim for loss or damage. In any case not later than thirty (30) days after the conclusion of the event (for purposes of claim reporting, the "conclusion" of the event is the earlier of the conclusion date of the event or the time when Exhibitor's materials are delivered to the carrier for transportation from the event site or from the contractor's warehouse). All claims reported after the thirty (30) day period will be rejected. In no event shall a suit or action be brought against the contractor more than one (1) year after the date of loss or damage occurred. If found liable for any loss, the contractor's sole and exclusive maximum liability for loss or damage to Exhibitor's materials and Exhibitor's sole and exclusive remedy is limited to the lesser of \$.50 (USD) per pound per article with a maximum liability of \$100.00 (USD) per item, or \$1,500.00 (USD) per shipment whichever is less, and in no event shall exceed the total rental fees paid by exhibitor to the contractor for the event.

INBOUND AND OUTBOUND SHIPMENTS: Consistent with trade show industry practices, there may be a lapse of time between the delivery of shipment(s) to the booth and the arrival of Exhibitor or its representative, and during such time the materials will be left unattended. The contractor will not be responsible for any loss, damage, theft, or disappearance of Exhibitor's materials after same have been delivered to Exhibitor's booth. Additionally, there may be a lapse of time between the completion of packing and the actual pickup of materials from the booths for loading onto a carrier and during such time the materials will be left unattended. The contractor will not be responsible for any loss, damage, theft, or disappearance of Exhibitor's materials before same have been picked up for reloading at the conclusion of the event. All Material Handling Agreements submitted to the contractor by Exhibitor will be checked at the time of pickup from the booth and corrections will be made where discrepancies exist between the quantities of items on any form submitted to the contractor and the actual count of such items in the booth at the time of pickup. Exhibitor agrees to accept and be bound by the contractor's count.

PACKAGING, CRATES, & EMPTY CONTAINERS: the contractor shall not be responsible for damage to loose or uncrated materials, pad-wrapped or shrink-wrapped materials, glass breakage, concealed damage, carpets in bags or poly, or improperly packed materials. In addition, the contractor shall not be responsible for crates and packaging which are unsuitable for handling, in poor condition, or have prior damage. Crates and packaging should be of a design to adequately protect contents for handling by forklift and similar means. Empty container labels will be available at the show site service desk. Affixing labels to the containers is the sole responsibility of the Exhibitor or its representative. All previous labels must be removed. The contractor assumes no responsibility for error in the above procedures, removal of containers with old empty labels and without the contractor labels, or improper information on the empty labels. The contractor will not be liable for loss or damage to crates and containers or their contents while same are in empty container storage.

SEVERABILITY: If any provision of this Contract proves to be illegal, invalid, or unenforceable, the remainder of this Contract will not be affected by such finding, and in lieu of each provision of this Contract that is proven to be illegal, invalid, or unenforceable, a provision will be added as part of this Contract as similar in terms to such illegal, invalid, or unenforceable provision as may be possible and be legal, valid and enforceable.

NO ORAL MODIFICATION OR WAIVERS: The Limits and Liabilities are the complete and final agreement between Exhibitors and the contractor. The terms herein may not be modified or waived orally, but only by an instrument in writing signed by the party against which enforcement of the modification or waiver (as the case may be) is sought.

ORDER NOW!

Follow these simple steps to order Online:

1. **Go To:** <https://texasexpo.boomerecommerce.com/>
2. **Login** using your email address and password
 - a. New Users: Username = Email address you've provided to Show Management
Password = You will receive an email containing a temporary password to create your own unique password to use
 - b. Previous Users: Username = Your email address
Password = Your pre-existing password
3. Find **Analyzer Technology Conference 2023** from the list of My Events on the left side of the Dashboard.
4. Click the **"Shop Now"** button to begin ordering.

For questions contact:
AEX Services / Texas XPO
609.272.1600
Orders@AEXServices.com

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TEXAS XPO
TEXAS EXPOSITION SERVICES

CREDIT CARD AUTHORIZATION & AGREEMENT

Please complete the information requested below and return this Authorization Form with your order. This form is required to be on file to process any orders for service.

Exhibiting Company Name

Booth#

Cardholder Name (please print)

Billing Address

City, State, Zip

Cardholder Email

Phone

METHOD OF PAYMENT

☐ Personal Card ☐ Corporate Card

☐ AMEX

☐ VISA

☐ MASTERCARD

☐ DISCOVER

☐ CHECK*

Card Number:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Exp. Date:

M	M	Y	Y

*A credit card authorization is required to be held on file regardless of the method of payment selected.

Are you tax exempt for the state in which this event is held? ☐ Yes ☐ No

If yes, a tax exemption certificate is required to be submitted with this agreement.

By signing below, the Cardholder acknowledges receipt of goods and or services in the amount of such invoice and agrees to perform the obligations set forth in the Cardholder's Agreement with the issuer. Refunds cannot be given after the close of the event on items or services ordered but not received. Orders cancelled for any reason will receive a 50% refund. No refund can be provided once installation begins. Accounts past due are subject to a monthly charge of 1.5% (annual rate 18%) and all costs of collections including reasonable attorneys' fees. Rental items are only for the Exhibiting entity who has properly completed our rental forms and may not be sub-rented, "loaned" or given to other Exhibitors. If you do not need items rented or provided in a package, please contact the contractor for removal. Booth inventory is conducted daily and items not rented from the contractor will either be removed or charged to the Exhibiting company with improper possession.

PAYMENT INFORMATION

- Checks will not be accepted at show site
- All balances must be paid by the conclusion of the event.
- For your convenience, we will use this authorization to pay for any additional amounts ordered by your representative for services rendered for this event.
- A final invoice will be prepared and can be requested by contacting Exhibitor Services.
- If the credit card is declined, standard floor pricing prevails and a \$25.00 service charge will be added.

An Authorized Signature is required for orders to be processed

You and your organization agree to all terms and conditions on the front and back of all forms, including the contractor Limits & Liabilities and Terms & Conditions.

Sign Here

X

Authorized Signature

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TEXAS XPO
TEXAS EXPOSITION SERVICES

FURNITURE RENTAL ORDER FORM



FURNITURE

Item #	Description	Discount	Standard	Qty.	Total
F10	Malaga Side Chair	\$ 80.50	\$112.75	_____	\$ _____
F20	Bradford Padded Side Chair	\$110.00	\$154.00	_____	\$ _____
F30	Bradford Padded Arm Chair	\$121.25	\$169.75	_____	\$ _____
F40	Bradford Padded Counter Stool	\$140.00	\$196.00	_____	\$ _____
F60	Vaspoli Cocktail Table 30"H	\$154.00	\$215.50	_____	\$ _____
F70	Vaspoli Cocktail Table 42"H	\$181.25	\$253.75	_____	\$ _____
F3104	Black Spandex Drape 42" Cocktail Table	\$ 46.75	\$ 65.50	_____	\$ _____



(actual products may vary)

ACCESSORIES

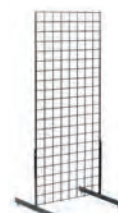
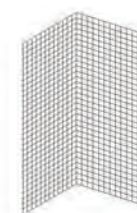
Item #	Description	Discount	Standard	Qty.	Total
F80	Literature Rack	\$153.50	\$215.00	_____	\$ _____
F100	Wastebasket	\$ 25.25	\$ 35.25	_____	\$ _____
F110	Easel	\$ 34.75	\$ 48.75	_____	\$ _____
F120	Chrome Sign Frame (22"W x 28"H)	\$125.75	\$176.00	_____	\$ _____
F130	Waterfall Bag Rack	\$140.00	\$196.00	_____	\$ _____
F150	Chrome Bag Holder	\$147.50	\$206.50	_____	\$ _____
F160	Chrome Clothes Tree	\$147.50	\$206.50	_____	\$ _____
F191	6' Garment Rack w/Wheels	\$ 84.75	\$118.75	_____	\$ _____

GRID WALL

Each Panel is 2' x 8' with a 3\"/>

At least two panels are needed to be free standing without the use of feet.

Item #	Description	Discount	Standard	Qty.	Total
F550	2' x 8' Grid Wall	\$151.25	\$211.75	_____	\$ _____
F5501	Pair of feet	\$ 59.25	\$ 83.00	_____	\$ _____



TACK BOARD

Item #	Description	Discount	Standard	Qty.	Total
F640	Style A - 4' w x 8' h Panel	\$260.00	\$364.00	_____	\$ _____
F660	Style B - 8' w x 4' h Panel	\$260.00	\$364.00	_____	\$ _____



Vertical to Floor

Style B
Horizontal off Floor
(30\"/>

Company Name: _____ Booth#: _____ Order Total: _____

☐ YES, I have completed and enclosed the Credit Card Authorization and Agreement Form and I understand that all orders are subject to State Sales Tax 8.250%.

23-TX0407-T

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TABLE RENTAL ORDER FORM



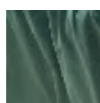
Blue



Burgundy



Black



Green



Gray



Red



White



Yellow

(actual colors may vary)

DISPLAY TABLES (Price includes top covered with white vinyl and 3 sides skirted)

Description	Discount	Standard	Qty.	Total
4' L x 24" W x 30" H	\$156.75	\$219.50	_____	\$ _____
4' L x 24" W x 42" H	\$203.25	\$284.50	_____	\$ _____
6' L x 24" W x 30" H	\$178.50	\$250.00	_____	\$ _____
6' L x 24" W x 42" H	\$231.50	\$324.00	_____	\$ _____
8' L x 24" W x 30" H	\$216.00	\$302.50	_____	\$ _____
8' L x 24" W x 42" H	\$263.25	\$368.50	_____	\$ _____
4th Side Skirt 30"	\$ 53.00	\$ 74.25	_____	\$ _____
4th Side Skirt 42"	\$ 59.25	\$ 83.00	_____	\$ _____

Please select skirt color:

- ☐ Blue ☐ Burgundy
☐ Red ☐ Black
☐ Green ☐ White
☐ Gray ☐ Yellow
☐ Un-skirted

Undraped Tables - 25% off of skirted rate.

TABLETOP RISERS -12"w x 8"h (Covered in white vinyl)

Description	Discount	Standard	Qty.	Total
4' Long, Single Step Riser	\$ 67.00	\$ 93.75	_____	\$ _____
6' Long, Single Step Riser	\$100.75	\$141.00	_____	\$ _____

MASKING DRAPE (Drape rates are per linear foot)

Description	Discount	Standard	Qty.	Total
Side Rail Drape 3'	\$ 24.50	\$ 34.25	_____	\$ _____
8' Background Drape	\$ 28.00	\$ 39.25	_____	\$ _____

Please select drape color:

- ☐ Blue ☐ Burgundy
☐ Red ☐ Black
☐ Green ☐ White
☐ Gray ☐ Yellow

Company Name: _____ Booth#: _____ Order Total: _____

☐ YES, I have completed and enclosed the Credit Card Authorization and Agreement Form and I understand that all orders are subject to State Sales Tax 8.250%.

23-TX0407-T



SELECTION



DESIGN

TRUSTED



SOLUTIONS



MODERN



SERVICE

To place your order for speciality furniture please email:

Orders@AEXServices.com



TEXAS XPO
TEXAS EXPOSITION SERVICES

Power Up In Style.

Denotes Powered Products



Powered Seating

Empower attendees at your next show with functional charging furniture and make searching for wall outlets history. From soft seating and tables to pedestals and lamps, our complete charging collection lets you Power Up the Possibilities.



HEDGE
HDG4FT
4' Boxwood Hedge
46"L 9"D 47"H



NAPLES
NPLSOP
Naples Sofa, Powered
(black vinyl)
87"L 30"D 33.25"H



POWERED
DETAIL

NAPLES
NPLCHP
Naples Chair, Powered
(black vinyl)
36"L 30"D 33.25"H



NAPLES
NPLL0P
Naples Loveseat, Powered
(black vinyl)
62"L 30"D 33.25"H



Powered Tables

Use
Ventura 6'
Bar or Café Tables
in your design to
facilitate conversations
while social
distancing.



Ventura Powered
Bar Tables
72.25"L 26.25"D 42"H
(silver frame)
A) VNTBLK (black top)
B) VNTWHT (white top)



POWERED
DETAIL



Ventura Powered
Café Tables
72.25"L 26.25"D 30"H
(silver frame)
C) VNTCBK (black top)
D) VNTCWH (white top)



POWERED
DETAIL




Please Note: Customer is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.

Take Charge.


Powered Tables

Empower attendees at your next show with functional charging furniture and make searching for wall outlets history. From soft seating and tables to pedestals and lamps, our complete charging collection lets you Power Up the Possibilities.

SYDNEY 
Sydney Powered Cocktail Tables
48"L 26"D 18"H (brushed steel)
E) C1WP (white)
F) C1YP (black)




Please Note: Customer is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.

Denotes Powered Products 

Powered Pedestals



Denoted AC and USB charging outlets 

Powered Locking Pedestal
(white)
A) PDL36W 24"L 24"D 36"H
B) PDL42W 24"L 24"D 42"H (black)
C) PDL36B 24"L 24"D 36"H
D) PDL42B 24"L 24"D 42"H

(The flip top electrical units rotate 180 degrees, allowing devices to be charged from inside the locked cabinet or on the surface.)

Powered Tech Desk

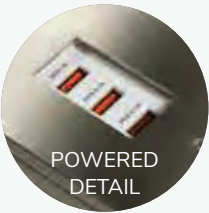


A) TECH3B Tech Desk, Powered w/ 3 Drawer File Cabinet
(black metal, laminate)
60"L 30"D 30"H
B) TECH Tech Desk, Powered
(black metal, laminate)
60"L 30"D 30"H
C) TECH3 3 Drawer File Cabinet on Castors
(black metal, laminate)
16"L 20"D 28"H

Take Charge.

Powered Tech Tablet Chair

Create an engaged learning environment at your next exhibit with the exclusive, powered Tech Tablet Chair. The soft dove gray vinyl chair features a removable white swivel tablet, an under-seat shelf for personal storage and an in-arm charging panel with three USB ports. An additional AC outlet is located at the base of the chair.




A) TCHGRY Tech Tablet Chair
(gray vinyl, white metal tablet, chrome base)
30.5"L 29"D 33.5"H
B) TCHP Tech Chair, No Tablet



Please Note: Customer is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.

Powered Products

Denoted AC and USB charging outlets 

Wireless Charging Table



CUBPOW Wireless Charging
Table, Powered
(white, AC plug-in)
20"L 20"D 18"H
Mobile devices must have Qi wireless charging capability.



Village Charging Hub

VILHUB Village Charging Hub
(cream)
12"L 12"D 28.25"H



Please Note: Customer is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.

Soft Seating

Create Engaging Booth Environments



Soft Seating Collections



BAJA
A) BSFWHT Sofa
(white vinyl)
86"L 28"D 30"H
B) BCHWHT Chair
(white vinyl)
36"L 30.5"D 28"H
C) BLVWHT Loveseat
(white vinyl)
61"L 30.5"D 28"H




STERLING
A) STESOF Sofa
(gray fabric)
82"L 33.5"D 32"H
B) STECHA Chair
(gray fabric)
33"L 33.5"D 32"H



KEY LARGO
A) KEYSOF Sofa
(black fabric)
79"L 35"D 34"H
B) KEYCHR Chair
(black fabric)
35"L 35"D 34"H
C) KEYLOV Loveseat
(black fabric)
57"L 35"D 34"H

Soft Seating

Create Engaging Booth Environments

Denotes Powered Products 



HEDGE

HDG4FT
4' Boxwood Hedge
46"L 9"D 47"H

SWANSON

SWAN Swivel Chair
(white vinyl)
28"L 25"D 30"H

PALM BEACH

PALSOF Sofa
(white vinyl, brushed metal)
69"L 29"D 33"H


Palm Beach Sofa & Swanson Chairs 10 'x10' Booth



PALM BEACH

PALSOF Sofa
(white vinyl, brushed metal)
69"L 29"D 33"H

Soft Seating Collections

Available in Power 



A.



B.

ALLEGRO

A) CHR002 Chair
(blue fabric)
36"L 34.5"D 30"H
B) SFA002 Sofa
(blue fabric)
73"L 34.5"D 30"H



A.



B.

FAIRFAX

A) FAIRCW Sofa
(white vinyl, brushed metal)
62"L 26"D 30"H
B) FAIRCW Chair
(white vinyl, brushed metal)
27"L 26"D 30"H



B.



A.



C.

NAPLES

A) NPLCHR Chair
(black vinyl)
36"L 30"D 33.25"H
NPLCHP (Powered)

B) NPLSOF Sofa
(black vinyl)
87"L 30"D 33.25"H
NPLSOP (Powered)

C) NPLLOV Loveseat
(black vinyl)
62"L 30"D 33.25"H
NPLLOP (Powered)

Accent Chairs

Create Space

Swivel chairs maximize functionality and allow you to engage safely with those all around. They're particularly helpful in smaller spaces!

BOWCHA
Bowery Swivel Chair
(ochre fabric, chrome)
29.75"L 31"D 27.25"H



SWAN
Swanson Swivel Chair
(white vinyl)
28"L 25"D 30"H



LABREA
La Brea Chair
(charcoal gray, fabric)
35"L 27"D 40"H



WENCHA
Wentworth Chair
(brown vinyl)
32.1"L 26"D 31.5"H



Meeting & Stage Chairs



Marina Chair
17.5"L 19.5"D 35"H
A) MARCWH (white vinyl)
B) MARCBK (black vinyl)
C) MARCBR (brown fabric)



OCMWHT
Meeting Chair
25.5"L 23.5"D 34"H
(white vinyl)

Accent Chairs

Accent Chair Styles



Madrid
BCW Chair
(white, chrome)
30"L 30"D 31"H



Montreal
MONCHA Chair
(blue, black metal)
30"L 23.25"D 30"H



Accent Tables | pg 11



Lena
LENCHA Chair
(moss green leather, bronze)
27"L 25"D 31"H



FAIRCW
Fairfax Chair
(white vinyl, brushed metal)
27"L 26"D 30"H



A) MNCHCH
Munich Armless Chair
(gray fabric)
22.5"L 27"D 28.5"H



A.



B.



C.



D.



E.

B) CNTCHR
Century Chair
(gray velvet)
30"L 30"D 31"H

C) ATHCHA
Atherton Chair
(distressed brown leather, blackened steel)
27"L 31"D 30"H

D) PROGB
Pro Executive Guest Chair
(black vinyl)
24"L 26"D 36"H

E) PASCHR
Pasadena Chair
(white molded plastic w/ chrome tower base)
27"L 25"D 26"H

F) STECHA
Sterling Chair
(gray fabric)
33"L 33.5"D 32"H

Group Seating

Lounges

Carefully designed lounges deliver a safe and effective setting for casual and relaxed connections. The strategic placement of other furniture pieces—like coffee tables, room dividers, and large plants—helps to maintain order and preserve social distancing protocols while delivering comfortable and safe networking.

ZENITH

A) ZENCHR Chair
(white, chrome)
18.25"L 22"D 32"H

**B) 30MAHC
Madison Hydraulic
Café Table**
(chrome base, gray
acajou top)
30"RND 29"H



LAGUNA

C) LMCHR Chair
(maple, chrome)
18"L 19"D 34"H

**D) 30WHHC
Round Café Table**
(white laminate top,
chrome hydraulic base)
30" RND 29"H



MALBA

20"L 20"D 32"H
A) 810131 Chair (gray)
B) 810130 Chair (green)



A.

MARINA

17.5"L 19.5"D 35"H
A) MARCWH (white vinyl)
B) MARCBK (black vinyl)
C) MARCBR (brown fabric)
D) MARCBE (ocean blue fabric)
E) MARCRD (red fabric)



Styles & Shapes



A.



B.



C.



D.



E.



F.

**A) XCHR
Christopher Chair**
(white vinyl, chrome)
17"L 19"D 35"H

**B) RSTDIN
Rustique Chair w/arms**
(gunmetal)
20"L 18"D 31"H

**C) LUCHCL
Lucent Chair**
(frosted, acrylic)
19.5"L 19.75"D 32.5"H

**D) F20
Bradford Padded Side Chair**
Black Fabric
25"L 24"D 32"H

**E) F30
Bradford Padded Arm Chair**
Black Fabric
25"L 24"D 32"H

**F) SC10
Razor Armless Chair**
(white)
15.38"L 15.5"D 30.5"H

**G) BLDCSB
Blade Chair**
(sky blue)
20.5"L 19"D 30.5"H

**H) BLDCRD
Blade Chair**
(red)
20.5"L 19"D 30.5"H



G.



H.

Mix & Match

Create the ultimate seating configuration. Choose from a variety of shapes and sizes to design the perfect look.

I. F10 Malaga Side Chair
(gray) 18"W x 17.75"D x 33H"

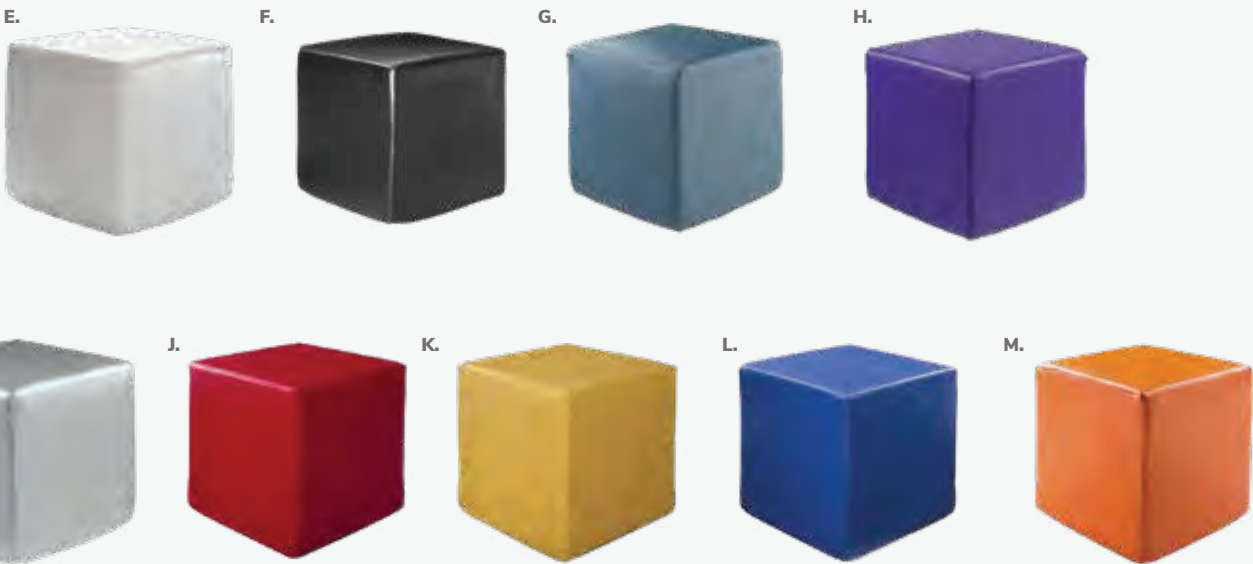


Ottomans

Vibe Cube

18”L 18”D 18”H

- A) VIB01 (citrus green vinyl)
- B) VIB16 (spice orange vinyl)
- C) VIB17 (desert rose vinyl)
- D) VIB15 (taupe vinyl)
- E) VIB09 (white vinyl)
- F) VIB10 (black vinyl)
- G) VIB11 (steel blue vinyl)
- H) VIB13 (purple vinyl)
- I) VIB12 (silver vinyl)
- J) VIB04 (red vinyl)
- K) VIB05 (yellow vinyl)
- L) VIB02 (blue vinyl)
- M) VIB08 (orange vinyl)

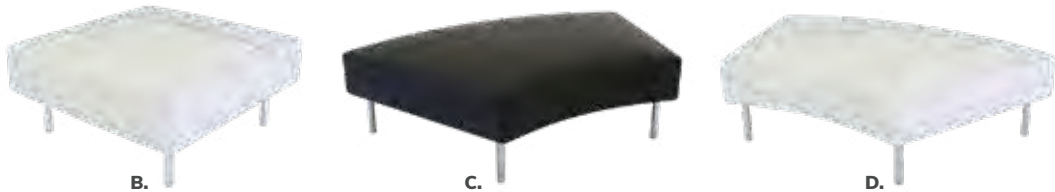


Beverly Bench Ottomans



- Beverly Bench**
60”L 20”D 18”H
- A) BVLYWH (white vinyl)
 - B) BVLYBK (black vinyl)
 - C) BVLYGR (gray fabric)
 - D) BVLYRD (red fabric)
 - E) BVLYOB (ocean blue fabric)
 - F) BVLYLN (linen fabric)
 - G) BVLYBN (brown fabric)

Styles & Shapes



- ENDLESS Square**
34”L 34”D 15”H
- A) END02B (black)
 - B) END02W (white)
- ENDLESS Curved**
60.5”L 37.5”D 15”H
- C) END01B (black)
 - D) END02B (white)

Ottomans

Beverly Small Bench Ottomans

30"L 20"D 18"H

- A) BVSMOR (orange fabric)
- B) BVSMGN (olive green fabric)
- C) BVSMWH (white vinyl)
- D) BVSMBK (black vinyl)
- E) BVSMBL (ocean blue fabric)
- F) BVSMBN (brown fabric)
- G) BVSMGY (gray fabric)
- H) BVSMNL (linen fabric)
- I) BVSMVL (lavender fabric)
- J) BVSMRD (red fabric)
- K) BVSMYL (yellow fabric)



Marche Swivel Ottomans



- Marche Swivel Ottomans**
17" RND 18"H
- A) MAR001 (white vinyl)
 - B) MAR005 (red fabric)
 - C) MAR016 (Ivory Faux Sheep Fur)
 - D) MAR009 (pear yellow fabric)
 - E) MAR007 (plum fabric)
 - F) MAR010 (blue fabric)
 - G) MAR002 (gray fabric)
 - H) MAR006 (rose quartz fabric)
 - I) MAR003 (linen fabric)
 - J) MAR004 (raspberry fabric)
 - K) MAR008 (meadow green fabric)
 - L) MAR011 (orange fabric)
 - M) MAR015 (black vinyl)
 - N) MAR012 (forest green vinyl)
 - O) MAR013 (teal velvet)
 - P) MAR014 (distressed brown vinyl)

Accent Tables

Tables and Meeting Rooms

When you want to facilitate more in-depth conversations and provide work surfaces, be sure to use appropriately-sized tables. As always, create generous aisleways between meetings spaces; this will help individuals feel comfortable networking.



MESA

A) MESETW End Table
20.5"RND 21.25"H (wood top, bronze)
B) MESCTW Cocktail Table
32.25"RND 17.25"H (wood top, bronze)

C) MESETG End Table
24"RND 21.25"H (glass top, bronze)
D) MESCTG Cocktail Table
36"RND 17.25"H (glass top, bronze)

E) MESETB End Table
20.5"RND 21.25"H (black top, bronze)
F) MESCTB Cocktail Table
32.25"RND 17.25"H (black top, bronze)

Styles & Shapes



ALONDRA

Cocktail Table
47"L 24"D 16"H
A) ALC100 (glass, chrome)
B) ALC200 (wood, chrome)

End Table
20"L 20"D 20"H
C) ALE100 (glass, chrome)
D) ALE200 (wood, chrome)

GEO

Cocktail Table
50"L 22"D 16"H
A) C1C (glass, chrome)
B) C1FWB (wood, black)

End Table
26"L 26"D 20"H
C) CE2 (glass, chrome)
D) E1FWB (wood, black)

Accent Tables

Tables and Meeting Rooms

TAOS SIDE TABLES

15.75"L 15.75"D 24"H
A) TAOWH
(white top, bronze)
B) TAOWBK
(black top, bronze)
C) TAOWD
(wood top, bronze)



SEDONA SIDE TABLE

15.75"L 15.75"D 24"H
D) SEDWH
(white top, bronze)
E) SEDWBK
(black top, bronze)
F) SEDWD
(wood top, bronze)



Styles & Shapes



Available in Power

SYDNEY

Cocktail Tables
(brushed steel)
48"L 26"D 18"H
A) C1W (white)
C1WP (powered)
B) C1Y (black)
C1YP (powered)
C) SYDBEC (blue)
D) SYDWDC(wood)

End Tables
27"L 23"D 22"H
E) E1W (white)
F) E1Y (black)
G) SYDBEE (blue)
H) SYDWDE (wood)

REGIS

(brushed metal)
I) REGBEN Bench Table
47"L 15.5"D 16"H
J) REGOTT End Table
16"L 15.5"D 16.5"H

SILVERADO

(glass, chrome)
K) E1E End Table
24" RND 22"H
L) C1E Cocktail Table
36" RND 17"H

WIRELESS

M) Charging Table, Powered
N) CUBPOW
(white, AC plug-in)
20"L 20"D 18"H

AURA

Round Table
N) AURA
(white metal)
15" Round 22"H

Café Tables



A) 30BEHC Blue Hydraulic Café Table
(chrome base, blue top) 30" RND 29"H
B) MALGRY Malba Chair
(gray) 20"L 20"D 32"H



A) 30MAHC Madison Hydraulic Café Table
(chrome base, gray acajou top) 30" RND 29"H
B) MALGRN Malba Chair
(green) 20"L 20"D 32"H

Customize and Create

Choose your base, black or chrome, then pick a color that suits your design.



GRAPHITE NEBULA	MAPLE	RED
WHITE	MADISON/GRAY ACAJOU	BLUE
WOOD	BLACK	BRUSHED GUN-
ORANGE	BRUSHED YELLOW	GREEN

Café Tables

Standard Black Base
30" RND 29"H

A) 30WH29 (white)
also available
ZTA (Madison/gray acajou)
30BEBC (blue)
30WDBC (wood)
30BKSC (black)
30AGBC (brushed gunmetal)
30YSHC (brushed yellow)
30GSBC (green)
30OSBC (orange)

36" RND 29"H
36BKSB (black)

Café Tables

Hydraulic Chrome Base
30" RND 29"H

B) 30GRHC (graphite nebula) also available
30MTHC (maple)
30BRHC (red)
30BEHC (blue)
30WDBB (wood)
30WHHC (white)
30BKHC (black)
30AGHC (brushed gunmetal)
30YSBC (brushed yellow)
30GSHC (green)
30OSHC (orange)

36" RND 29"H
36WTHC (white)
36GRHC (graphite nebula)
36MTHB (maple)
36BKHC (black)

Mix & Match

Create your look. Choose from a wide variety of tables and seating options.



C) BLDCRD Blade Chair
(red) 20.5"L 19"D 30.5"H
D) MARCWH Marina Chair
(white vinyl) 17.5"L 19.5"D 35"H



E. F30 Bradford Padded Arm Chair
Black Fabric
25"L 24"D 32"H
F. F60 Vaspoli Cocktail Table
Black / Chrome
30" RND 30"H
G. F10 Malaga Side Chair
(gray) 18"W x 17.75"D x 33"H



30" Round Café Table
A) 30BEBC Standard Black Base (blue top) 30" RND 29"H
B) LUCHCL Lucent Chair (frosted, acrylic) 19.5"L 19.75"D 32.5"H



A) 30OSHC Hydraulic Cafe Table
(orange top, chrome) 30" RND 29"H
B) LMCHR Laguna Chair
(maple, chrome) 18"L 19"D 34"H

Bar Tables

A) 30WHHB 30" Round Bar Table
(white top, chrome hydraulic base) 30" RND 45"H
B) BLDBRD Blade Barstool (red) 20.5"L 20.125"D 40.5"H



E) 30BEHB 30" Round Bar Table
(blue top, chrome hydraulic base) 30" RND 45"H
F) LMBAR Laguna Barstool (maple, chrome) 18"L 20"D 47"H



C) RSTSQT Rustique Square Metal Bar Table
(gunmetal) 23.75"L 23.75"D 41.25"H
D) RSTSTL Rustique Barstool
(gunmetal) 13"L 13"D 30"H



G) F70 Vaspoli Cocktail Table Black / Chrome 30" RND 42"H
H) XBAR Christopher Barstool (white vinyl, chrome) 19"L 15"D 41"H



Customize and Create

Choose your base, black or chrome, then pick a color that suits your design.



GRAPHITE NEBULA	MAPLE	RED
WHITE	MADISON/GRAY ACAJOU	BLUE
WOOD	BLACK	BRUSHED GUN-
ORANGE	BRUSHED YELLOW	GREEN

Bar Tables

Standard Black Base
30" RND 42"H

A) 30WH42 (white)
B) 30YBBB (brushed yellow)
also available
VTA
(Madison/gray acajou)
30AGBB (brushed gunmetal)
30BKSB (black)
30GSBB (green)
30OSBB (orange)
30BEBB (blue)
30WDBB (wood)

36" RND 42"H
36BKSB (black)

Bar Tables

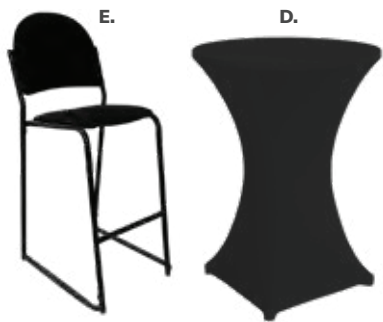
Hydraulic Chrome Base
30" RND 45"H

C) 30BRHB (red)
also available
30MTHB (maple)
30GRHB
(graphite nebula)
30AGHB (brushed gunmetal)
30BKHB (black)
30GSHB (green)
30OSHB (orange)
30YSHB (brushed yellow)
30BEHB (blue)
30WDHB (wood)
30BKHB (black)

36" RND 45"H
36WTHB (white)
36GRHC (graphite nebula)
36MTHC (maple)
36BKHC (black)

Style & Design

Choose from a variety of table top colors and styles for the perfect look.



D) F75 Vaspoli Cocktail Table with Black Linen
Black / Chrome
30" RND 42"H

E) F40 Bradford Padded Stool
Black Fabric
25"L 26"D 44"H

F) LUBSCL Lucent Barstool
(frosted, acrylic) 22"L 22.5"D 45.5"H

G) F70 Vaspoli Cocktail Table
Black / Chrome
30" RND 42"H

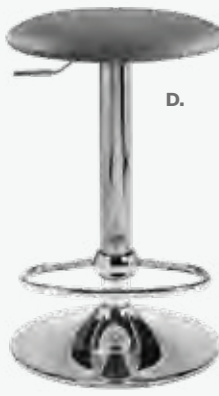
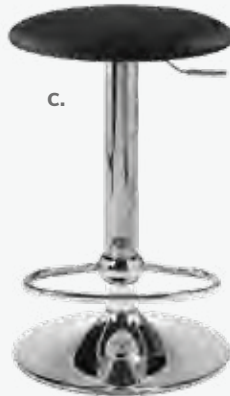
H) BS002 Zoey Barstools
(white, chrome)
15"L 16"D 30-34.75"H



Barstools

LIFT Barstools

15" RND 23-33.5"H
A) ROLLWH (white vinyl)
B) ROLLRD (red vinyl)
C) ROLLBL (black vinyl)
D) ROLLGY (gray vinyl)



Marina Barstools



Marina Barstools
21"L17.5"D41.5"H

- A) MARBBE (ocean blue fabric)
- B) MARBBR (brown fabric)
- C) MARBRD (red fabric)
- D) MARBWH (white vinyl)
- E) MARBBK (black vinyl)

All frames brushed metal

Barstools

Mix & Match

A) BS002
Zoey Barstools
(white, chrome)
15"L 16"D 30-34.75"H

Banana Barstools
21"L 22"D 41.75"H
B) BSS (black, chrome)
C) BST (white, chrome)

D) XBAR
Christopher Barstool
(white vinyl, chrome)
19"L 15"D 41"H

E) BS001
Shark Barstool
(white, chrome)
22"L 19"D 34-44"H

F) ZENBAR
Zenith Barstool
(white, chrome)
19"L 20"D 44"H

G) LUBSCL
Lucent Barstool
(frosted, acrylic)
22"L 22.5"D 45.5"H



Barstools Styles & Shapes



H) LMBAR
Laguna Barstool
(maple, chrome)
18"L 20"D 47"H

Blade Barstool
20.5"L 20.125"D 40.5"H
I) BLDBRD (red)
J) BLDBSB (sky blue)

K) F40 Bradford Padded Stool
Black Fabric
25"L 26"D 44"H

L) RSTSTL
Rustique Barstool
(gunmetal)
13"L 13"D 30"H



Conference Tables

42” Round Conference Table

42”RND 29”H
A) **CONF42** (white laminate)
B) **CB8** (Madison/gray acajou)
C) **42BKCT** (black top, black)



Atomic Round Tables
(glass, chrome)
42**ATO** 42” RND 30”H
36**ATO** 36” RND 30”H

Pro Executive Mid Back Chair
24”L 22”D 40”H
A) **PROMID** (white vinyl)
B) **PROMDB** (black vinyl)
Adjustable height



Geo Tables



Geo Rectangular Tables
60”L 36”D 29”H
E) **CF2** (glass, black)
F) **CE2** (glass, chrome)

Geo Rounded Square Tables
42”L 42”D 29”H
G) **CE1** (glass, chrome)
H) **CF1** (glass, black)

Work Space



I) **WD3 Work Table**
(white laminate, white)
48”L 24”D 30”H

Conference Tables

Madison

- (Madison/gray acajou)
A) MADC05 5' Table
60"L 48"D 29"H
- B) MADC08 8' Table**
96"L 60"D 29"H
- C) MADC10 10' Table**
120"L 48"D 29"H



Black Rectangular Conference Table



- Black Rectangular Conference Table**
(black top, silver)
- A) BKCT5N 5' Table**
60"L 48"D 29"H
BKCT5P Powered
- B) BKCT8N 8' Table**
96"L 48"D 29"H
BKCT8P Powered
- C) BKCT10N 10' Table**
120"L 48"D 29"H
BKCT10P Powered

Executive Seating

Pro Executive High Back Chair
25"L 24"D 48"H
A) PROEXE (white vinyl)
B) PROEXB (black vinyl)
Adjustable height



Cupertino Mid Back Chair
A) CUPCHA (black vinyl, chrome) 27"L 30.5"D 40-43"H Adjustable.
Genesis Chair
B) GENCHA (black fabric, black) 27.5"L 27.5"D 40-43.5"H Adjustable.

Pro Executive Mid Back Chair
24"L 22"D 40"H
A) PROMID (white vinyl)
B) PROMDB (black vinyl)
Adjustable height



Pro Executive Guest Chair
24"L 22"D 36"H
PROGB (black vinyl)



Task Stool
TASKST (black fabric)
27.5"L 27.5"D 32.75"-40.25"H
Adjustable height



Communal and Powered Tables

Denotes AC and USB charging outlets



POWERED DETAIL

Table Top Options



Colors not available in all table options. Please check options listed to the right.

Bar Tables



Ventura Powered Bar Tables (silver frame)
72.25"L 26.25"D 42"H
A) VNTBLK (black top)
B) VNTWHT (white top)

Ventura Communal Bar Tables (silver frame)
72.25"L 26.25"D 42"H
Maple Top
B) VNTMNP (solid)
VNTBMW (grommets)
White Top
C) VNTBWW (grommets)
VNTWNP (solid)
Black Top
VNTBNP (solid)

Café Tables



Ventura Powered Café Tables (silver frame)
72.25"L 26.25"D 30"H
A) VNTCBK (black top)
B) VNTCWH (white top)

Ventura Communal Café Tables (silver frame)
72.25"L 26.25"D 30"H
Maple Top
C) VNTCMN (solid)
VNTCMW (grommets)
White Top
D) VNTCWW (grommets)
VNTCWN (solid)
Black Top
E) VNTCBN (solid)

Please Note: Customer is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.

Office Essentials

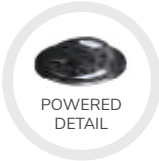


A.
DESK BACK

B.



MADISON
A) JD8 Madison Executive Desk
(gray acajou) 60"L 30"D 29"H
B) PROEXE Pro Executive High Back Chair
(white classic vinyl) 25"L 24"D 48"H Adjustable



A. ⚡



C.

B. ⚡



Please Note: Customer is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.

Lighting & Shelving

A.




B.



SHELVING

A) PSHCCS Posh Shelving
(chrome, acrylic) 36"L 18"D 72"H
B) BC8 Madison Bookcase
(gray acajou) 36"L 12"D 72"H

Denotes AC and USB charging outlets 

Show Essentials

Denotes AC and USB charging outlets



Midtown Powered Counter

Metallic pewter gray curved counter with taupe-colored glass top features two AC outlets, three USB charging outlets, locking storage cabinet and two shelves.

Midtown Powered Counter
60"L 18"D 42"H (pewter/glass)
MTCPUL (unlighted)
MTCLPI (lighted with plug-in)



POWERED
DETAIL

HDG7FT 7' Boxwood Hedge
36.5"L 12"D 84"H



LMBAR Laguna Barstool
(maple, chrome)
18"L 20"D 47"H



Midtown Bar

Metallic pewter gray curved bar with taupe-colored glass top features locking cabinet for storage and two shelves.

Midtown Bar
60"L 18"D 42"H (pewter)
A) MTBUUL (unlighted)
B) MTBLPI (lighted with plug-in)
C) BS002 Zoey Barstools
(white, chrome)
15"L 16"D 30-34.75"H



(lit-white)



(lit-green)



(lit-blue)



(lit-red)

Please Note: Customer is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.

Show Essentials

Greenery and Dividers

Metallic pewter gray curved counter with taupe-colored glass top features two AC outlets, three USB charging outlets, locking storage cabinet and two shelves.

HEDGE

- A) HDG7FT
7' Boxwood Hedge
36.5"L 12"D 84"H
- B) HDG4FT
4' Boxwood Hedge
46"L 9"D 47"H



Miramar Dividers



Miramar Dividers
(molded plastic)
A) MIRWHT (white)
Vertical: 63"L 23"D 83"H
Horizontal: 83"L 23"D 63"H

B) 30BEHB
30" Round Bar Table
(blue top, chrome hydraulic base)
30" RND 45"H
C) LMBAR Laguna Barstool
(maple, chrome)
18"L 20"D 47"H

DELIVERY INFORMATION				HOUSTON DISTRICT	
Show Name:				AEX/TEXAS XPO 3089 English Creek Ave. Egg Harbor Township, NJ 08234 (609)272-1600 Please email both pages to: orders@aexservices.com	
Contractor:					
Booth Number(s):		Show Date:			
Venue:					

ORDER INFORMATION	
Exhibiting Co:	
Address:	
City, State, Zip:	
Phone:	
Fax:	
Contact:	
Email:	
Authorized By:	

PAYMENT INFORMATION			
Order Total:			
Ordering within 14 days of show open?	No	Late Order Fee:	
State Tax: (excluding NV, CA & OR)			0.00%
TOTAL DUE:			
*Specialty Furniture Delivery Fee - \$75.00			
*Please note that on site orders will not be accepted			
*All payments must be made through our secure online payment portal or send the Credit Card Authorization form to our secure email - orders@aexservices.com			

PAYMENT: In order to guarantee delivery, all orders must be received and full payment made no later than 14 days prior to the show.

LATE ORDERS: Orders received after the discount deadline date are subject to a 30% late order fee.

CANCELLATIONS: If canceled within 14 days prior to move-in, a 50% charge will be applied. Cancellations made after move-in begins receive no refund.

CODE	QTY	ITEM	DESCRIPTION	2022	TOTAL
POWERED					
BKCT5P	5'	Table, Powered	Black Top, Silver	\$ 448	
BKCT8P	8'	Table, Powered	Black Top, Silver	\$ 937	
BKCT10P	10'	Table, Powered	Black Top, Silver	\$ 937	
P30BWH	30"	Round Bar Table, Powered	White Top, Black	\$ 593	
P30CWH	30"	Round Cafe Table, Powered	White Top, Black	\$ 593	
NPLCHP		Naples Chair, Powered	Black Vinyl	\$ 622	
NPLLOP		Naples Loveseat, Powered	Black Vinyl	\$ 777	
NPLSOP		Naples Sofa, Powered	Black Vinyl	\$ 911	
C1YP		Sydney Powered Cocktail Table	Black Top, Brushed Steel	\$ 316	
C1WP		Sydney Powered Cocktail Table	White Top, Brushed Steel	\$ 316	
VNTBLK		Ventura Communal Bar Table, Powered	Black Top, Silver	\$ 834	
VNTWHT		Ventura Communal Bar Table, Powered	White Top, Silver	\$ 834	
VNTCBK		Ventura Communal Cafe Table, Powered	Black Top, Silver	\$ 653	
VNTCWH		Ventura Communal Cafe Table, Powered	White Top, Silver	\$ 653	
CUBPOW		Wireless Charging Table, Powered	White, AC Plug In	\$ 392	
VILHUB		Village Charging Hub	Cream	\$ 242	
SOFT SEATING COLLECTIONS					
CHR002		Allegro Chair	Blue Fabric, Brushed Metal	\$ 500	
SFA002		Allegro Sofa	Blue Fabric, Brushed Metal	\$ 648	
BCWHWT		Baja Chair	White Vinyl	\$ 500	
BLVWHT		Baja Loveseat	White Vinyl	\$ 658	
BSFWHT		Baja Sofa	White Vinyl	\$ 766	
COCHTP		Cordoba Chair	Taupe Fabric, Black	\$ 405	
COLVTP		Cordoba Loveseat	Taupe Fabric, Black	\$ 579	
FAIRCW		Fairfax Chair	White Vinyl, Brushed Metal	\$ 351	
FAIRSW		Fairfax Sofa	White Vinyl, Brushed Metal	\$ 442	
KEYCHR		Key Largo Chair	Black Fabric, Wood	\$ 351	
KEYLOV		Key Largo Loveseat	Black Fabric, Wood	\$ 406	
KEYSOF		Key Largo Sofa	Black Fabric, Wood	\$ 442	
NPLCHR		Naples Chair	Black Vinyl	\$ 500	
NPLLOV		Naples Loveseat	Black Vinyl	\$ 658	
NPLSOF		Naples Sofa	Black Vinyl	\$ 766	
PALSOF		Palm Beach Sofa	White Vinyl	\$ 648	
STESOF		Sterling Chair	Gray Fabric	\$ 622	
VALCHA		Valencia Chair	Spice Orange Velvet	\$ 351	
VALSOF		Valencia Sofa	Coffee Brown Velvet	\$ 442	
ACCENT CHAIRS					
ATHCHA		Atherton Chair	Brown Leather, Black Metal	\$ 463	
BOWCHA		Bowery Chair	Ochre Fabric	\$ 463	
BNMCSW		Brooklyn Meeting Chair, Swivel	White Vinyl, Black	\$ 270	
CNTCHR		Century Chair	Gray Velvet	\$ 463	
LABREA		La Brea Swivel Chair	Charcoal Gray Fabric, Chrome	\$ 405	
LENCHA		Lena Chair	Moss Green Leather, Bronze	\$ 405	
BCW		Madrid Chair	White Vinyl, Chrome	\$ 463	
OCMWH		Meeting Chair	White Vinyl, Wenge	\$ 270	

CODE	QTY	ITEM	DESCRIPTION	2022	TOTAL
ACCENT CHAIRS (continued)					
MONCHA		Montreal Chair	Blue, Black Metal	\$ 500	
MNCHCH		Munich Armless Chair	Gray Fabric, Black	\$ 360	
SWAN		Swanson Swivel Chair	White Vinyl, Chrome	\$ 315	
TCHP		Tech Chair, No Tablet	Gray Vinyl, Chrome Base	\$ 360	
TCHGRY		Tech Tablet Chair	Gray Vinyl, White Metal Tablet	\$ 360	
WENCH		Wentworth Swivel Chair	Brown Vinyl	\$ 315	
GROUP SEATING					
BLDCRD		Blade Chair	Red	\$ 65	
BLDCSB		Blade Chair	Sky Blue	\$ 65	
SC3		Brewer Chair	Onyx, Chrome	\$ 116	
XCHR		Christopher Chair	White Vinyl, Chrome	\$ 102	
DUET		Duet Stack Chair	Black, Chrome	\$ 65	
LMCHR		Laguna Chair	Maple, Chrome	\$ 116	
LUCHCL		Lucent Chair	Frosted Acrylic, Chrome	\$ 173	
MALGRY		Malba Chair	Gray, Chrome	\$ 65	
MALGRN		Malba Chair	Green, Chrome	\$ 65	
MARCBK		Marina Chair	Black Vinyl, Brushed Metal	\$ 138	
MARCBR		Marina Chair	Brown Fabric, Brushed Metal	\$ 138	
MARCB		Marina Chair	Ocean Blue Fabric, Brushed Metal	\$ 138	
MARCRD		Marina Chair	Red Fabric, Brushed Metal	\$ 138	
MARCWH		Marina Chair	White Vinyl, Brushed Metal	\$ 138	
PASCHR		Pasadena Chair	White Molded Plastic w/Chrome Tower Base	\$ 283	
SC10		Razor Armless Chair	White	\$ 65	
RSTDIN		Rustique Chair w/ Arms	Gunmetal	\$ 110	
CS4		Syntax Chair	Black, Chrome	\$ 173	
ZENCHR		Zenith Chair	White, Chrome	\$ 116	
OTTOMANS					
BVLYBK		Beverly Bench Ottoman	Black Vinyl	\$ 291	
BVLYBN		Beverly Bench Ottoman	Brown Fabric	\$ 291	
BVLYGR		Beverly Bench Ottoman	Gray Fabric	\$ 291	
BVLYLN		Beverly Bench Ottoman	Linen Fabric	\$ 291	
BVLYOB		Beverly Bench Ottoman	Ocean Blue Fabric	\$ 291	
BVLYRD		Beverly Bench Ottoman	Red Fabric	\$ 291	
BVLYWH		Beverly Bench Ottoman	White Vinyl	\$ 291	
BVSMBK		Beverly Small Bench Ottoman	Black Vinyl	\$ 244	
BVSMBL		Beverly Small Bench Ottoman	Ocean Blue Fabric	\$ 244	
BVSMBN		Beverly Small Bench Ottoman	Brown Fabric	\$ 244	
BVSMGN		Beverly Small Bench Ottoman	Olive Green Fabric	\$ 244	
BVSMGY		Beverly Small Bench Ottoman	Gray Fabric	\$ 244	
BVSMMLN		Beverly Small Bench Ottoman	Linen Fabric	\$ 244	
BVSMMLV		Beverly Small Bench Ottoman	Lavender Fabric	\$ 244	
BVSMOR		Beverly Small Bench Ottoman	Orange Fabric	\$ 244	
BVSMRD		Beverly Small Bench Ottoman	Red Fabric	\$ 244	
BVSMWH		Beverly Small Bench Ottoman	White Vinyl	\$ 244	
BVSMYL		Beverly Small Bench Ottoman	Yellow Fabric	\$ 244	
END01B		Endless Curved Ottoman	Black Vinyl, Chrome	\$ 397	

PAGE 1 TOTAL

SHOW NAME:						BOOTH:					
CODE	QTY	ITEM	DESCRIPTION	2022	TOTAL	CODE	QTY	ITEM	DESCRIPTION	2022	TOTAL
OTTOMANS (continued)						CAFÉ TABLES W/ STANDARD BLACK BASE					
END01W		Endless Curved Ottoman	White Vinyl, Chrome	\$ 397		30BKSC		30" Round Café Table	Black Top	\$ 196	
END02B		Endless Square Ottoman	Black Vinyl, Chrome	\$ 331		30BEBB		30" Round Café Table	Blue Top	\$ 196	
END02W		Endless Square Ottoman	White Vinyl, Chrome	\$ 331		30AGBC		30" Round Café Table	Brushed Gunmetal Top	\$ 196	
MAR001		Marche Swivel Ottoman	White Vinyl	\$ 173		30YSBC		30" Round Café Table	Brushed Yellow Top	\$ 196	
MAR002		Marche Swivel Ottoman	Gray Fabric	\$ 173		ZTJ		30" Round Café Table	Graphite Nebula Top	\$ 196	
MAR003		Marche Swivel Ottoman	Linen Fabric	\$ 173		ZTA		30" Round Café Table	Gray Acajou Top	\$ 196	
MAR004		Marche Swivel Ottoman	Raspberry Fabric	\$ 173		30GSBC		30" Round Café Table	Green Top	\$ 196	
MAR005		Marche Swivel Ottoman	Red Fabric	\$ 173		ZTK		30" Round Café Table	Maple Top	\$ 196	
MAR006		Marche Swivel Ottoman	Rose Quartz Fabric	\$ 173		30OSBC		30" Round Café Table	Orange Top	\$ 196	
MAR007		Marche Swivel Ottoman	Plum Fabric	\$ 173		ZTB		30" Round Café Table	Red Top	\$ 196	
MAR008		Marche Swivel Ottoman	Meadow Green	\$ 173		30WH29		30" Round Café Table	White Top	\$ 196	
MAR009		Marche Swivel Ottoman	Pear Yellow Fabric	\$ 173		30WDBC		30" Round Café Table	Barnwood Top	\$ 196	
MAR010		Marche Swivel Ottoman	Blue Fabric	\$ 173		36BKSC		36" Round Café Table	Black Top	\$ 213	
MAR011		Marche Swivel Ottoman	Orange Fabric	\$ 173		ZTN		36" Round Café Table	Graphite Nebula Top	\$ 213	
MAR012		Marche Swivel Ottoman	Forest Green Vinyl	\$ 173		ZTP		36" Round Café Table	Maple Top	\$ 213	
MAR013		Marche Swivel Ottoman	Teal Velvet	\$ 173		ZTQ		36" Round Café Table	White Top	\$ 213	
MAR014		Marche Swivel Ottoman	Distressed Brown Vinyl	\$ 173		CAFÉ TABLES W/ HYDRAULIC CHROME BASE					
MAR015		Marche Swivel Ottoman	Black Vinyl	\$ 173		30MAHC		30" Round Café Table	Gray Acajou Top	\$ 239	
MAR016		Marche Swivel Ottoman	Ivory Faux Sheep Fur	\$ 173		30BRHC		30" Round Café Table	Red Top	\$ 239	
VIB01		Vibe Cube Ottoman	Green Vinyl	\$ 87		30WHHC		30" Round Café Table	White Top	\$ 239	
VIB02		Vibe Cube Ottoman	Blue Vinyl	\$ 87		30WDHC		30" Round Café Table	Barnwood Top	\$ 239	
VIB04		Vibe Cube Ottoman	Red Vinyl	\$ 87		30BKHC		30" Round Café Table	Black Top	\$ 239	
VIB05		Vibe Cube Ottoman	Bright Yellow Vinyl	\$ 87		30BEHC		30" Round Café Table	Blue Top	\$ 239	
VIB08		Vibe Cube Ottoman	Orange Vinyl	\$ 87		30AGHC		30" Round Café Table	Brushed Gunmetal Top	\$ 239	
VIB09		Vibe Cube Ottoman	White Vinyl	\$ 87		30YSHC		30" Round Café Table	Brushed Yellow Top	\$ 239	
VIB10		Vibe Cube Ottoman	Black Vinyl	\$ 87		30GRHC		30" Round Café Table	Graphite Nebula Top	\$ 239	
VIB11		Vibe Cube Ottoman	Steel Blue Vinyl	\$ 87		30GSHC		30" Round Café Table	Green Top	\$ 239	
VIB12		Vibe Cube Ottoman	Silver Vinyl	\$ 87		30MTHC		30" Round Café Table	Maple Top	\$ 239	
VIB13		Vibe Cube Ottoman	Purple Vinyl	\$ 87		30OSHC		30" Round Café Table	Orange Top	\$ 239	
VIB14		Vibe Cube Ottoman	Citrus Green Vinyl	\$ 87		36BKHC		36" Round Café Table	Black Top	\$ 274	
VIB15		Vibe Cube Ottoman	Taupe Vinyl	\$ 87		36GRHC		36" Round Café Table	Graphite Nebula Top	\$ 274	
VIB16		Vibe Cube Ottoman	Spice Orange Vinyl	\$ 87		36MTHC		36" Round Café Table	Maple Top	\$ 274	
VIB17		Vibe Cube Ottoman	Desert Rose Vinyl	\$ 87		36WTHC		36" Round Café Table	White Top	\$ 274	
ACCENT TABLES						BAR TABLES W/ STANDARD BLACK BASE					
ALC100		Alondra Cocktail Table	Glass Top, Chrome	\$ 274		30BKSB		30" Round Bar Table	Black Top	\$ 196	
ALC200		Alondra Cocktail Table	Brandy Maple Top, Chrome	\$ 274		30BEBB		30" Round Bar Table	Blue Top	\$ 196	
ALE100		Alondra End Table	Glass Top, Chrome	\$ 213		30AGBB		30" Round Bar Table	Brushed Gunmetal Top	\$ 196	
ALE200		Alondra End Table	Brandy Maple Top, Chrome	\$ 213		30YBBB		30" Round Bar Table	Brushed Yellow Top	\$ 196	
AURA		Aura Round Table	White Metal	\$ 119		VTJ		30" Round Bar Table	Graphite Nebula Top	\$ 196	
C1C		Geo Cocktail Table	Glass Top, Chrome	\$ 222		VTA		30" Round Bar Table	Gray Acajou Top	\$ 196	
C1FWB		Geo Cocktail Table	Brandy Maple Top, Black	\$ 222		30GSBB		30" Round Bar Table	Green Top	\$ 196	
E1C		Geo End Table	Glass Top, Chrome	\$ 175		VTK		30" Round Bar Table	Maple Top	\$ 196	
E1FWB		Geo End Table	Brandy Maple Top, Black	\$ 175		30OSBB		30" Round Bar Table	Orange Top	\$ 196	
MESCTB		Mesa Cocktail Table	Black Top, Bronze	\$ 193		VTB		30" Round Bar Table	Red Top	\$ 196	
MESCTG		Mesa Cocktail Table	Glass Top, Bronze	\$ 193		30WH42		30" Round Bar Table	White Top	\$ 196	
MESCTW		Mesa Cocktail Table		\$ 193		30WDBB		30" Round Bar Table	Barnwood Top	\$ 196	
MESETB		Mesa End Table	Black Top, Bronze	\$ 142		36BKSB		36" Round Bar Table	Black Top	\$ 204	
MESETG		Mesa End Table	Glass Top, Bronze	\$ 142		VTN		36" Round Bar Table	Graphite Nebula Top	\$ 204	
MESETW		Mesa End Table	Barnwood Top, Bronze	\$ 142		VTP		36" Round Bar Table	Maple Top	\$ 204	
REGBEN		Regis Bench/Table	Brushed Metal	\$ 242		VTW		36" Round Bar Table	White Top	\$ 204	
REGOTT		Regis End Table	Brushed Metal	\$ 213		BAR TABLES W/ HYDRAULIC CHROME BASE					
SEDBBK		Sedona Side Table	Black Top, Bronze	\$ 119		30BKHB		30" Round Bar Table	Black Top	\$ 239	
SEDBWH		Sedona Side Table	White Top, Bronze	\$ 119		30BEHB		30" Round Bar Table	Blue Top	\$ 239	
SEDBWD		Sedona Side Table	Wood Top, Bronze	\$ 119		30AGHB		30" Round Bar Table	Brushed Gunmetal Top	\$ 239	
C1E		Silverado Cocktail Table	Glass Top, Chrome	\$ 222		30YSHB		30" Round Bar Table	Brushed Yellow Top	\$ 239	
E1E		Silverado End Table	Glass, Chrome	\$ 175		30GRHB		30" Round Bar Table	Graphite Nebula Top	\$ 239	
C1Y		Sydney Cocktail Table	Black Top, Brushed Steel	\$ 222		30GSHB		30" Round Bar Table	Green Top	\$ 239	
SYDBEC		Sydney Cocktail Table	Blue Top, Brushed Steel	\$ 222		30MTHB		30" Round Bar Table	Maple Top	\$ 239	
C1W		Sydney Cocktail Table	White Top, Brushed Steel	\$ 222		30OSHB		30" Round Bar Table	Orange Top	\$ 239	
SYDWDC		Sydney Cocktail Table	Barnwood Top, Brushed Steel	\$ 222		30BRHB		30" Round Bar Table	Red Top	\$ 239	
E1Y		Sydney End Table	Black Top, Brushed Steel	\$ 175		30WHHB		30" Round Bar Table	White Top	\$ 239	
SYDBEE		Sydney End Table	Blue Top, Brushed Steel	\$ 213		30WDHB		30" Round Bar Table	Barnwood Top	\$ 239	
E1W		Sydney End Table	White Top, Brushed Steel	\$ 213		30MAHB		30" Round Bar Table	Gray Acajou Top	\$ 239	
SYDWDE		Sydney End Table	Barnwood Top, Brushed Steel	\$ 213		36BKHB		36" Round Bar Table	Black Top	\$ 283	
TAOBBK		Taos Side Table	Black Top, Bronze	\$ 119		36GRHB		36" Round Bar Table	Graphite Nebula Top	\$ 283	
TAOBWH		Taos Side Table	White Top, Bronze	\$ 119		36MTHB		36" Round Bar Table	Maple Top	\$ 283	
TAOBWD		Taos Side Table	Wood Top, Bronze	\$ 119		36WTHB		36" Round Bar Table	White Top	\$ 283	
TMBTBL		Timber Table	Wood	\$ 119							

SHOW NAME:						BOOTH:					
CODE	QTY	ITEM	DESCRIPTION	2022	TOTAL	CODE	QTY	ITEM	DESCRIPTION	2022	TOTAL
BAR TABLE						EXECUTIVE CHAIRS					
RSTSQT		Rustique Square Metal Bar Table	Gunmetal	\$ 239		TASKST		Task Stool	Black Fabric, Black	\$ 132	
BARSTOOLS						CUPCHA		Cupertino Mid Back Chair	Black Vinyl	\$ 225	
BSS		Banana Barstool	Black, Chrome	\$ 228		GENCHA		Genesis Chair	Black	\$ 152	
BST		Banana Barstool	White, Chrome	\$ 228		PROGB		Pro Executive Guest Chair	Black Vinyl, Chrome	\$ 187	
BLDBRD		Blade Barstool	Red	\$ 99		PROEXB		Pro Executive High Back Chair	Black Vinyl, Chrome	\$ 225	
BLDBSB		Blade Barstool	Sky Blue	\$ 99		PROEXE		Pro Executive High Back Chair	White Vinyl, Chrome	\$ 225	
XBAR		Christopher Barstool	White Vinyl, Chrome	\$ 173		PROMDB		Pro Executive Mid Back Chair	Black Vinyl, Chrome	\$ 212	
LMBAR		Laguna Barstool	Maple, Chrome	\$ 152		PROMID		Pro Executive Mid Back Chair	White Vinyl, Chrome	\$ 212	
ROLLBL		Lift Barstool	Black Vinyl, Chrome	\$ 173		OFFICE & PRODUCT DISPLAY					
ROLLGY		Lift Barstool	Gray Vinyl, Chrome	\$ 173		TECH3		3 Drawer File Cabinet on Castors	Black Top, Black Metal	\$ 145	
ROLLRD		Lift Barstool	Red Vinyl, Chrome	\$ 173		JD8		Madison Executive Desk	Gray Acajou, Chrome	\$ 489	
ROLLWH		Lift Barstool	White Vinyl, Chrome	\$ 173		TECH		Tech Desk, Powered	Black Metal, Black Laminate	\$ 312	
LUBSCL		Lucent Barstool	Frosted Acrylic, Chrome	\$ 228		TECH3B		Tech Desk, Powered w/ 3 Drawer File Cabinet	Black Metal, Black Laminate	\$ 474	
MARBBE		Marina Barstool	Ocean Blue Fabric, Brushed Metal	\$ 228		BC8		Madison Bookcase	Gray Acajou, Chrome	\$ 374	
MARBBK		Marina Barstool	Black Vinyl, Brushed Metal	\$ 228		PSHCCS		Posh Shelving	Chrome, Acrylic	\$ 310	
MARBBR		Marina Barstool	Brown Fabric, Brushed Metal	\$ 228		PDL36B		Powered Locking Pedestal, 36"	Black	\$ 426	
MARBRD		Marina Barstool	Red Fabric, Brushed Metal	\$ 228		PDL36W		Powered Locking Pedestal, 36"	White	\$ 426	
MARBWH		Marina Barstool	White Vinyl, Brushed Metal	\$ 228		PDL42B		Powered Locking Pedestal, 42"	Black	\$ 503	
RSTSTL		Rustique Barstool	Gunmetal	\$ 99		PDL42W		Powered Locking Pedestal, 42"	White	\$ 503	
BS001		Shark Barstool	White, Chrome	\$ 247		LAMPS					
BSR		Syntax Barstool	Black, Chrome	\$ 173		LA15		Mason Floor Lamp	Brushed Silver	\$ 216	
ZENBAR		Zenith Barstool	White, Chrome	\$ 152		LA14		Mason Table Lamp	Brushed Silver	\$ 116	
BS002		Zoey Barstool	White, Chrome	\$ 228		BARS & COUNTERS					
COMMUNAL TABLES W/ SOLID TOPS & SILVER FRAME						MTBLPI		Midtown Bar, Lighted w/ Plug In	Taupe Glass Top, Pewter	\$1,315	
VNTBNP		Ventura Communal Bar Table	Black Top, Silver	\$ 625		MTBUUL		Midtown Bar, Unlighted	Taupe Glass Top, Pewter	\$1,101	
VNTMNP		Ventura Communal Bar Table	Maple Top, Silver	\$ 625		MTCLPI		Midtown Powered Counter, Lighted w/ Plug In	Taupe Glass Top, Pewter	\$1,315	
VNTWNP		Ventura Communal Bar Table	White Top, Silver	\$ 625		MTCFUL		Midtown Powered Counter, Unlighted	Taupe Glass Top, Pewter	\$1,241	
VNTCBN		Ventura Communal Cafe Table	Black Top, Silver	\$ 476		GREENERY					
VNTCMN		Ventura Communal Cafe Table	Maple Top, Silver	\$ 476		HDG4FT		Boxwood Hedge, 4'	Green, Black	\$ 464	
VNTCWN		Ventura Communal Cafe Table	White Top, Silver	\$ 476		HDG7FT		Boxwood Hedge, 7'	Green, Black	\$ 725	
COMMUNAL TABLES W/ GROMMET HOLES & SILVER FRAME						DIVIDERS					
VNTBMW		Ventura Communal Bar Table w/ Grommet Holes	Maple Top, Silver	\$ 625		DIVBAR		Clear Divider, Bar/Counter	Clear, Black	\$ 161	
VNTBWW		Ventura Communal Bar Table w/ Grommet Holes	White Top, Silver	\$ 625		DIVFRE		Clear Divider, Freestanding	Silver, Clear	\$ 322	
VNTCMW		Ventura Communal Cafe Table w/ Grommet Holes	Maple Top, Silver	\$ 476		DIVFCR		Clear Divider, Freestanding Corner	Silver, Clear	\$ 644	
VNTCWW		Ventura Communal Cafe Table w/ Grommet Holes	White Top, Silver	\$ 476		DIVFWL		Clear Divider, Freestanding Wall	Silver, Clear	\$ 322	
CONFERENCE TABLES						DIVFST		Clear Divider, Sofa/Table	Silver, Clear	\$ 289	
36ATO		Atomic 36" Round Table	Glass Top, Chrome	\$ 229		DIVFWB		Divider, Freestanding Whiteboard	Silver, White	\$ 425	
42ATO		Atomic 42" Round Table	Glass Top, Chrome	\$ 262		MIRWHT		Miramar Divider, White	Molded Plastic	\$ 389	
WD3		Work Table	White Top, White	\$ 247		STNSGN		Stanchion Sign Holder	Chrome	\$ 48	
CB8		42" Round Madison Table	Gray Acajou, Black	\$ 320		STNCH1		Stanchion w/ Retractable Belt	Black, Chrome	\$ 57	
CONF42		42" Round Table	White Top	\$ 320							
42BKCT		42" Round Table	Black Top, Black	\$ 319							
BKCT5N		5' Table	Black Top, Silver	\$ 406							
BKCT8N		8' Table	Black Top, Silver	\$ 774							
BKCT10N		10' Table	Black Top, Silver	\$ 774							
CF2		Geo Table, Rectangle	Glass Top, Black	\$ 406							
CE2		Geo Table, Rectangle	Glass Top, Chrome	\$ 406							
CF1		Geo Table, Rounded Square	Glass Top, Black	\$ 236							
CE1		Geo Table, Rounded Square	Glass Top, Chrome	\$ 236							
MADC05		Madison 5' Table	Gray Acajou, Chrome	\$ 406							
MADC08		Madison 8' Table	Gray Acajou, Chrome	\$ 774							
MADC10		Madison 10' Table	Gray Acajou, Chrome	\$ 774							

Page 3 TOTAL

Show Name: Analyzer Technology Conference 2023

Show Dates: April 17-21, 2023

Show Venue: Galveston Island Convention Center

Deadline to Receive Discount Pricing: Monday, April 3, 2023



TEXAS XPO
TEXAS EXPOSITION SERVICES

CARPET RENTAL ORDER FORM



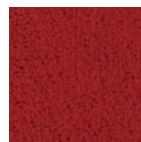
Blue



Black



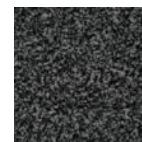
Gray



Red



Bluejay



Tuxedo

(actual colors may vary)

STANDARD BOOTH CARPET (Standard booth carpet is not available for Island Booths. Please see the Cut & Lay Carpet below.)

Description	Discount	Standard	Total
10' x 10'	\$216.25	\$ 302.75	\$ _____
10' x 20'	\$432.50	\$ 605.50	\$ _____
10' x 30'	\$648.75	\$ 908.25	\$ _____
10' x 40'	\$865.00	\$1,211.00	\$ _____

Please select standard or cut & lay carpet color:

- ☐ Blue
 ☐ Black
☐ Red
 ☐ Gray
☐ Bluejay
 ☐ Tuxedo

For islands and booths larger than 400 sq. ft., standard booth carpet is not an available option. If complete exhibit area carpet is desired, see Cut & Lay and Plush Carpet offerings below.

CUT & LAY CARPET (100 sq. ft. minimum)

Description	Discount	Standard	Total
_____sq. ft.	\$5.50	\$7.75	\$ _____

PLUSH CARPET (200 sq. ft. minimum. Plush Carpet Order must be received at least four weeks prior to the show.)

Description	Discount	Standard	Total
_____sq. ft.	\$7.75	\$10.75	\$ _____

Please select plush carpet color:

- ☐ White
 ☐ Ivory
☐ Beige
 ☐ Big Blue Top
☐ Royal Blue
 ☐ Navy Blue
☐ Red
 ☐ Burgundy
☐ Charcoal
 ☐ Pewter Gray
☐ Black
 ☐ Emerald Green

Please call if you don't see your color.



White



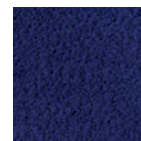
Ivory



Beige



Big Blue Top



Royal Blue



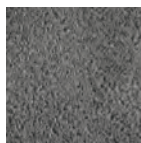
Navy Blue



Red



Burgundy



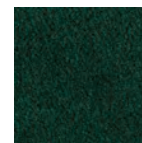
Charcoal



Pewter Gray



Black



Emerald Green

(actual colors may vary)

PADDING & COVERING (per 10'x10' Space)

Sq Ft.	Description	Discount	Standard	Total
_____	Padding	\$.92 sq ft	\$1.29 sq ft	\$ _____
_____	Double Padding	\$1.84 sq ft	\$2.58 sq ft	\$ _____
_____	Plastic Covering	\$0.50 sq ft	\$0.70 sq ft	\$ _____

Company Name: _____ Booth#: _____ Order Total: _____

☐ YES, I have completed and enclosed the Credit Card Authorization and Agreement Form and I understand that all orders are subject to State Sales Tax 8.250%.

23-TX0407-T

Show Name: Analyzer Technology Conference 2023

Show Dates: April 17-21, 2023

Show Venue: Galveston Island Convention Center

Deadline to Receive Discount Pricing: Monday, April 3, 2023



TEXAS XPO
TEXAS EXPOSITION SERVICES

CLEANING SERVICE ORDER FORM

USE THIS FORM TO ORDER CLEANING SERVICE WITHIN YOUR BOOTH SPACE AND FOR DEBRIS ACCUMULATED DURING SET-UP AND EXHIBIT HOURS.

All rental carpets ordered from the contractor are installed in clean condition.



VACUUMING

All rates are based on the total square footage of your exhibit space (100 sq. ft. minimum)

Please check preference below:

		Discount	Standard
<input type="radio"/>	Daily Vacuum carpet before initial opening of event and daily thereafter	\$.54/sq. ft./day	\$.76/sq. ft./day
<input type="radio"/>	One Time Vacuum carpet before initial opening of event	\$.67/sq. ft.	\$.94/sq. ft.

Exhibit Space: _____ ft (x) _____ ft = _____ sq. ft. (x) \$ _____ (x) _____ = \$ _____
(100 sq. ft. minimum) rate per sq. ft. Days Total

PORTER SERVICE

All rates are based on the total square footage of your exhibit space (100 sq. ft. minimum)

	Discount	Standard
Empty wastebasket, tidy and spot clean exhibit space during show hours.	\$159.00	\$222.50

Daily Service: _____ (Specify Days) Date: _____

Porter Service: _____ days (x) amount per day \$ _____ = Total \$ _____

SUBTOTAL ESTIMATED CLEANING ORDER: \$ _____

☐ YES, I have completed and enclosed the Credit Card Authorization and Agreement Form and I understand that all orders are subject to State Sales Tax 8.250%.

Company Name: _____ Booth#: _____

23-TX0407-T

The Estrada - 10' Pop Up

\$2,119.25

10' Pop Up Design Includes:

- (1) 100 sq. ft. Standard Carpet
- (1) Velcro Header 10' x 12"

Additional Options Available:

Lighting, Back Wall Graphics, and Carpet Padding



The Thompson 3 - Meter Hardwall

\$3,773.75

Classic 3 Meter Hardwall Includes:

- (1) 100 sq. ft. Standard Carpet
- (1) Header Graphic

Additional Options Available:

Lighting, Back Wall Graphics, and Carpet Padding

The Hoffman - 6 Meter Hardwall

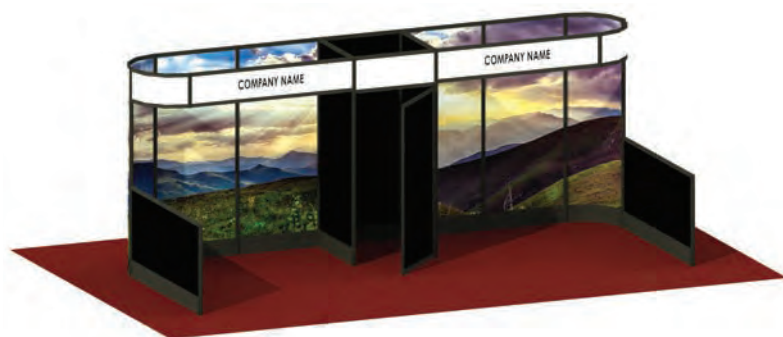
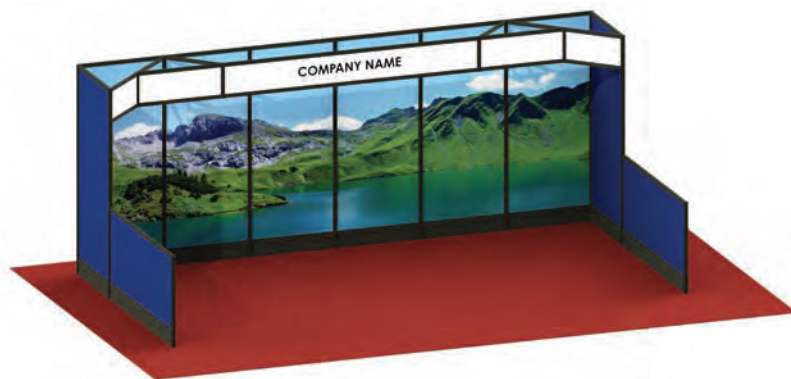
\$6,371.75

6 Meter Hardwall Design Includes:

- (1) 200 sq. ft. Standard Carpet
- (1) Header Graphic

Additional Options Available:

Lighting, Back Wall Graphics, and Carpet Padding



The Tirrell - 6 Meter Hardwall

\$7,445.75

6 Meter Hardwall Design Includes:

- (1) 200 sq. ft. Standard Carpet
- (2) Header Graphics

Additional Options Available:

Lighting, Back Wall Graphics, Shelving and Carpet Padding

Show Name: Analyzer Technology Conference 2023

Show Dates: April 17-21, 2023

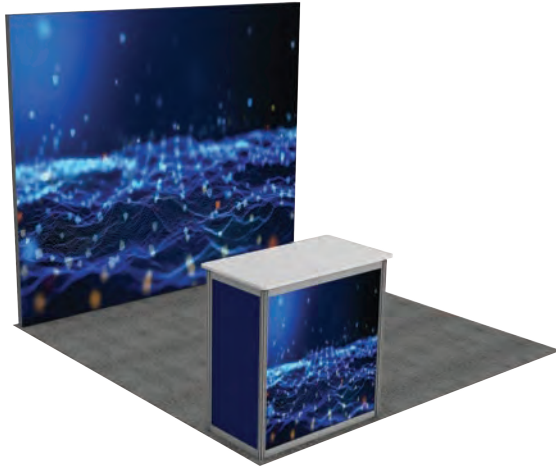
Show Venue: Galveston Island Convention Center

Deadline to Receive Discount Pricing: Monday, April 3, 2023



TEXAS XPO
TEXAS EXPOSITION SERVICES

TURNKEY MODULAR EXHIBIT RENTAL



The Wilhelm - 3 Meter Display

\$3,836.75

3 Meter Fabric Design Includes:

- (1) 100 sq. ft. Standard Carpet
- (1) 3 Meter Printed Fabric Backwall
- (1) 1 Meter Cabinet

Additional Options Available:

Cabinet Graphics and Carpet Padding

The Perrino - 3 Meter Hard Wall & Closet

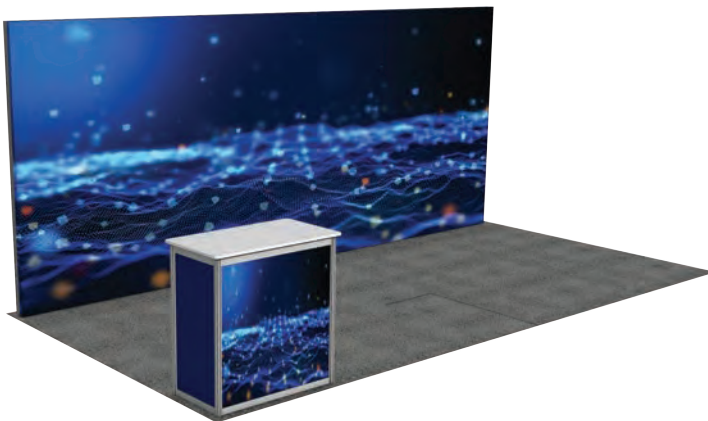
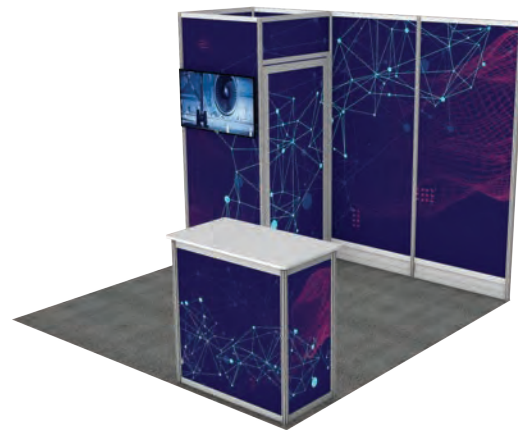
\$6,890.50

3 Meter Hardwall with Closet Includes:

- (1) 100 sq. ft. Standard Carpet
- (1) 3 Printed Panels
- (1) 1 Meter Cabinet

Additional Options Available:

Lighting, Monotor, Shelving, Graphics for Cabinet



The Alexander - 6 Meter Display

\$6,562.50

6 Meter Fabric Display Includes:

- (1) 200 sq. ft. Standard Carpet
- (1) 6 Meter Printed Fabric Backwall
- (1) 1 Meter Cabinet

Additional Options Available:

Lighting, Graphics for Cabinet, and Carpet Padding

The Shilo - 6 Meter Hardwall Display

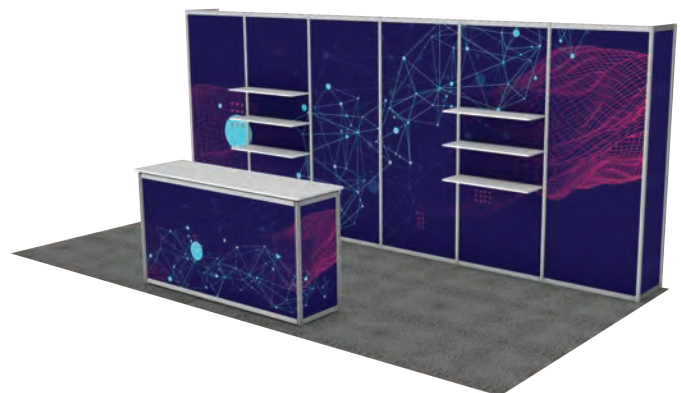
\$7,583.50

6 Meter Fabric Display Includes:

- (1) 200 sq. ft. Standard Carpet
- (6) Printed Backwall Panels
- (6) Shelves
- (1) Meter Cabinet

Additional Options Available:

Lighting, Graphics for Cabinet, and Carpet Padding



23-TX0407-T

Show Name: Analyzer Technology Conference 2023

Show Dates: April 17-21, 2023

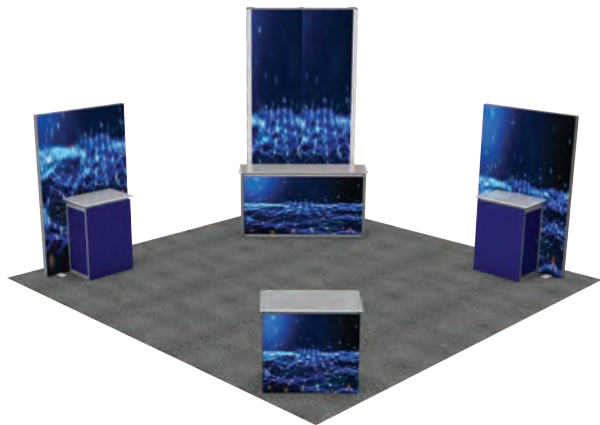
Show Venue: Galveston Island Convention Center

Deadline to Receive Discount Pricing: Monday, April 3, 2023



TEXAS XPO
TEXAS EXPOSITION SERVICES

TURNKEY MODULAR EXHIBIT RENTAL



The Cantrell - 20' x 20' Open Concept Display

\$14,215.25

20' x 20' Fabric Open Concept Includes:

- (1) 400 sq. ft. Standard Carpet
- (3) 1 Meter Work Stations
- (6) Printed Fabric for All Walls

Additional Options Available:

Monitors, Lighting, Graphics for Cabinets, and Carpet Padding

The Lockwood - 20' x 20' Z Shaped Display

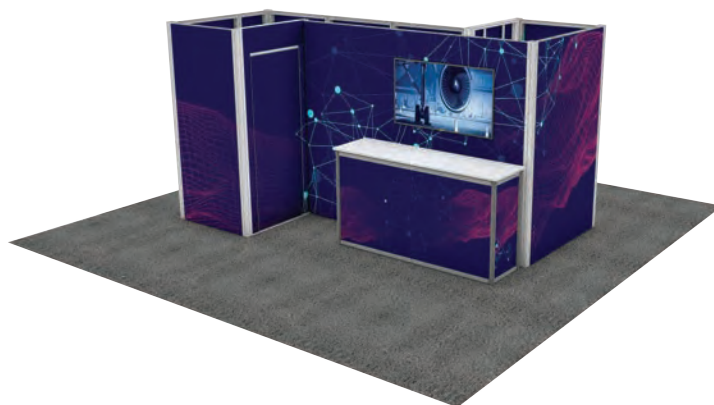
\$16,473.50

20' x 20' Fabric Open Concept Includes:

- (1) 400 sq. ft. Standard Carpet
- (2) 2 Meter Work Stations
- Printed Fabrics for Walls
- Closet

Additional Options Available:

Monitors, Lighting, Graphics for Work Stations, and Carpet Padding



The Morton - 20' x 20' Fabric Display

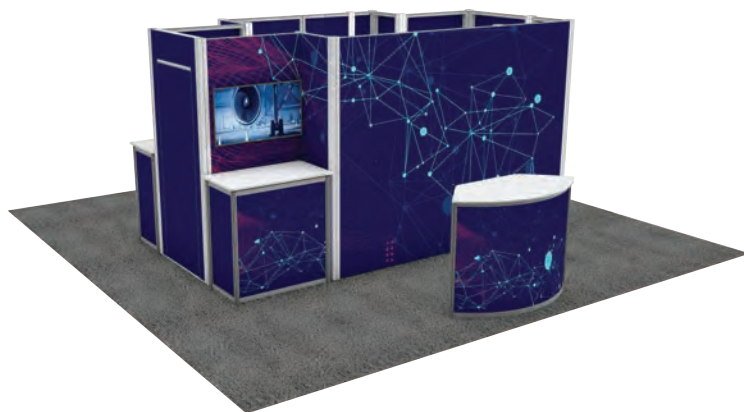
\$17,468.00

20'x x 20' Fabric Display Includes:

- (1) 400 sq ft Standard Carpet
- (3) 1 Meter Standard Work Stations
- (1) 1 Meter Curved Podium
- Printed Fabric for Walls

Additional Options Available:

Monitors, Lighting, Graphics for Work Stations, and Carpet Padding



• Additional Lights	Qty. _____	Light	@ \$136.75 each	=	\$ _____
• Additional Hardware Shelves	Qty. _____	Shelves	@ \$ 68.00 each	=	\$ _____
• Slatwall Per Panel	Qty. _____	Slatwall	@ \$223.00 each	=	\$ _____
• Units 3, 5, 6, & 7 are provided in white hard wall unless colored or Velcro compatible panels are ordered.					
<input type="radio"/> Red <input type="radio"/> Blue <input type="radio"/> Black <input type="radio"/> Gray	Qty. _____	Colored panels	@ \$ 23.75 each	=	\$ _____
	Qty. _____	Velcro panels	@ \$ 53.75 each	=	\$ _____

- Additional charges for custom graphic panels, please call for pricing.
- If you require a Custom Exhibit Design not shown above, please call (281) 800-1600.
- Electric service IS NOT included. Please make arrangements in advance with exhibit facility.
- Add 30% if ordered after discount deadline

Company Name: _____ Booth#: _____ Order Total: _____

☐ YES, I have completed and enclosed the Credit Card Authorization and Agreement Form and I understand that all orders are subject to State Sales Tax 8.250%.

23-TX0407-T

Show Name: Analyzer Technology Conference 2023

Show Dates: April 17-21, 2023

Show Venue: Galveston Island Convention Center

Deadline to Receive Discount Pricing: Monday, April 3, 2023



TEXAS XPO
TEXAS EXPOSITION SERVICES

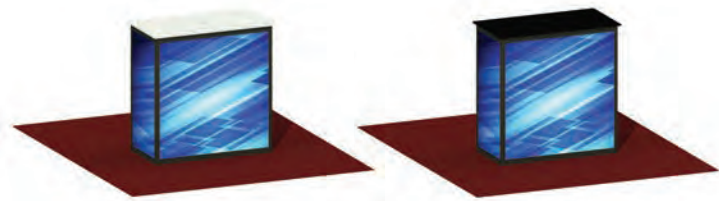
COUNTER OPTIONS

Giving You More Options

Order Your Custom Counter

Add Graphics for Additional Branding

1 Meter Square Counters



Curved Counters



2 Meter Rectangle Counters



COUNTER OPTIONS

Description	Counter Size	Discount	Standard	Color Option	Quantity
1 Meter Square Counter	41"L x 42"H x 23"D	\$689.00	\$ 964.50	<input type="checkbox"/> White <input type="checkbox"/> Black	_____
Curved Counter	45"L x 42"H x 22"D	\$832.00	\$1,164.75	<input type="checkbox"/> White <input type="checkbox"/> Black	_____
2 Meter Rectangle Counter	80"L x 42"H x 23"D	\$908.25	\$1,271.50	<input type="checkbox"/> White <input type="checkbox"/> Black	_____

CUSTOM GRAPHICS

Description	Graphic Size	Discount	Standard	Quantity
1 Meter Square Counter (Front Panel Only)	38 1/4" x 39"	\$251.25	\$326.75	_____
Curved Counter	60 3/4" x 39"	\$280.75	\$365.00	_____
2 Meter Rectangle Counter (Front Panel Only)	77 1/2" x 39"	\$509.00	\$661.75	_____
Side Panel (Per Panel)	18 1/2" x 39"	\$ 87.75	\$114.00	_____

To receive the discount rate, order form, payment authorization and artwork (if applicable) must be received by the discount deadline.
Orders received after discount deadline may not be available.
Cancellations will not be accepted once your graphic artwork has been approved for production.

SUBTOTAL CUSTOM COUNTER ORDER: \$ _____

☐ YES, I have completed and enclosed the Credit Card Authorization and Agreement Form and I understand that all orders are subject to State Sales Tax 8.250%.

Company Name: _____ Booth#: _____

23-TX0407-T

Show Name: Analyzer Technology Conference 2023

Show Dates: April 17-21, 2023

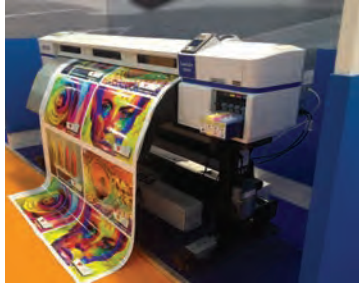
Show Venue: Galveston Island Convention Center

Deadline to Receive Discount Pricing: Monday, April 3, 2023



TEXAS XPO
TEXAS EXPOSITION SERVICES

GRAPHICS ORDER FORM



Graphic elements provide opportunities for branding and messaging that increase visibility and contribute significantly to the impact of your exhibit!

BOOTH PANELS • BANNERS • GRAPHIC CLINGS • POSTERS • SIGNAGE • FLOOR GRAPHICS

For more information call the contractor at 609.272.1600

☐ I AM SUPPLYING MY OWN ART

☐ I NEED ITEMS DESIGNED. SEE COPY AND LAYOUT SPECS BELOW.

FULL COLOR POSTER AND COUNTER CARD

Description	Discount	Standard	Qty.	Total
18" x 24" Foamcore, single-sided	\$105.50	\$147.75	_____	\$ _____
18" x 24" Foamcore, double-sided	\$184.75	\$258.75	_____	\$ _____
22" x 28" Foamcore, single-sided	\$150.75	\$211.00	_____	\$ _____
22" x 28" Foamcore, double-sided	\$263.75	\$369.25	_____	\$ _____
24" x 36" Foamcore, single-sided	\$211.25	\$295.75	_____	\$ _____
24" x 36" Foamcore, double-sided	\$369.75	\$517.75	_____	\$ _____
28" x 44" Foamcore, single-sided	\$301.50	\$422.00	_____	\$ _____
28" x 44" Foamcore, double-sided	\$527.75	\$738.75	_____	\$ _____

For custom size signs please call our office for pricing. Half hour of design time included in prices above. For additional design time please contact Orders@aexservices.com for pricing.

FULL COLOR BANNER

Description	Discount	Standard	Qty.	Total
Custom Banner Size (per sq. ft.)	\$25.50	\$35.75	_____	\$ _____

CUSTOM SIZE GRAPHICS

SIZE	QUOTED PRICE	TOTAL
_____	_____	\$ _____

COPY AND LAYOUT SPECIFICATIONS

Indicate: ☐ Vertical ☐ Horizontal (Please attach a layout to this form)

E-mail address for proofing is required: _____

(Please note: Deadline for requesting a proof is 14 days prior to the first day of exhibitor move-in)

E-mail graphic files to Graphics@AEXServices.com. Please include your company name and the name of the show.

SUBTOTAL GRAPHICS ORDER: \$ _____

☐ YES, I have completed and enclosed the Credit Card Authorization and Agreement Form and I understand that all orders are subject to State Sales Tax 8.250%.

Company Name: _____ Booth#: _____ 23-TX0407-T

The contractor is the exclusive provider of Material Handling.

Material Handling includes Unloading your exhibit material, Storing up to 30 days at the advance warehouse, Delivering to your booth, the Handling of empty containers to and from storage, and Removing of material from the booth for reloading onto your outbound carrier at the close of the show. You can either ship your materials in advance to the advance warehouse or ship directly to show site during designated move-in times. Material Handling is not to be confused with the cost of shipping/transporting your exhibit materials to and from the event.

Shipping to the ADVANCE WAREHOUSE?

- We will accept freight beginning 30 days prior to show move-in.
- To ensure timely arrival of your materials at show site, freight should arrive by the deadline date listed on the Quick Facts. Your freight will still be received after the deadline, however additional charges will be incurred.
- The Warehouse will receive shipments Monday-Friday, except Holidays. Refer to the Quick Facts for warehouse hours.
- The Warehouse will accept crates, cartons, skids, trunks, cases and carpet/pads. Loose or pad wrapped materials must be sent directly to show site.
- All shipments must have a bill of lading or delivery slip with the number of pieces, type of merchandise and weight.
- Shipments received without receipts or freight bills, such as UPS and Fed Ex will be delivered to the booth without guarantee of piece count or condition.
- Certified weight tickets must accompany all shipments.
- Advance/Warehouse freight will be delivered to the booth prior to exhibitor set-up.

Shipping DIRECT TO SHOW SITE?

- Freight will be accepted during designated exhibitor move-in times. Refer to the Quick Facts for the specific delivery date/time window.
- All shipments must have a bill of lading or delivery slip indicating the number of pieces, type of merchandise and weight.
- Shipments received without receipts or freight bills, such as UPS and Fed Ex, will be delivered to the booth without guarantee of piece count or condition.
- Certified weight tickets must accompany all shipments.
- Direct to show site shipments are not guaranteed to be in your booth prior to exhibitor move-in.

How should I LABEL MY FREIGHT?

- PLEASE USE THE PROVIDED SHIPPING LABELS.
- The label should contain the Exhibiting Company Name, Booth #, Name of the event, C/O AEX Services / Texas XPO and Facility Address.
- The specific shipping address for either the advance warehouse or direct to show site address is located on the Quick Facts and on the provided Shipping Labels.

How Do I ESTIMATE MY MATERIAL HANDLING CHARGES?

- Charges will be based on the weight of your shipment. Each shipment received is billed individually and is subject to the applicable show weight minimum. The shipment weight will be rounded to the next 100 pounds. Each 100 pounds is to be considered one "cwt" (one hundred weight).
- Note: All Shipments are subject to reweigh.
- On the Material Handling Order Form, be sure to select if your freight will arrive at the ADVANCE WAREHOUSE or DIRECT TO SHOW SITE.
- On the Material Handling Order Form, select the rate for the category that best describes your shipment. See types of freight shipment.



What are the FREIGHT CATEGORIES?

CRATED: Material that is skidded or is in any type of shipping container that can be unloaded at the dock with no additional handling required.

UNCRATED: Material that is shipped loose or pad wrapped, and/or unskidded machinery without proper lifting points.

SPECIAL HANDLING: Material delivered by the carrier in such a manner that it requires additional handling, such as designated piece unloading, loads mixed with pad wrapped materials, ground unloading, stacked and constricted space unloading, loads failing to maintain shipping integrity, and shipments that require additional equipment, time or labor to unload. UPS and FedEx are included in this category.

SPECIAL HANDLING Definitions

- Designated Piece Unloading - Shipments requiring multiple pieces of freight to be moved in order to select the next piece.
- Ground Loading - vehicles that are not dock height preventing the use of loading docks. (flat bed trailers, U-Hauls, company vehicles with trailers)
- Stacked Shipments - Shipments loaded in such a manner that requires multiple items to be removed to ground level for delivery to booth.
- Constricted Space - Shipments that are not easily accessible due to carrier being loaded high and tight.
- Shipment Integrity - Shipments that are delivered in such a manner that additional labor is needed to sort through and separate various shipments.

What happens to my EMPTY CONTAINERS?

- Pick up "Empty Labels" at the Contractor's Service Desk. Once the container is completely empty, place a label on each container individually.
- Labeled empty containers will be picked up periodically and stored in non-accessible storage during the event.
- At the close of the show, the empty containers will be returned to the booth in random order. This process may take several hours.

Do I need INSURANCE?

- Be sure your materials are insured from the time they leave your company until they are returned after the show. It is suggested that exhibitors arrange all-risk coverage. This can be done by riders to your existing policies.
- All materials handled by the contractor are subject to the Terms and Conditions.

How do I ensure that my SHIPPED MATERIALS ARE SECURELY delivered by or before they are picked up after the show?

- There may be a lapse of time between the delivery of your shipment(s) to your booth and your arrival. Which may also be the case for the close of the show phase. During these times, your materials will be left unattended. We recommend that you arrange for a representative to stay with your materials or hire security services to monitor your booth/materials.

\$\$ MONEY SAVING TIPS \$\$

- Ship via common carrier to avoid possible special handling charges.
- CONSOLIDATE your shipments. Each separate shipment will incur a 200 lb minimum charge.
- Ship early to avoid rush/overnight charges whenever possible.
- Furnish accurate weight tickets with your shipment(s).
- Label your freight with the number of total pieces - example 1 of 3, 2 of 3, 3 of 3.
- Properly Address/Label all shipments to avoid time consuming re-routes, mis-deliveries and delays. Remove old shipping labels before shipping out again.
- When shipping to Show Site, confirm in advance that your carrier can guarantee delivery of your freight to the facility during designated move-in times. When possible, schedule your shipments to arrive during ST rather than OT.

Show Name: Analyzer Technology Conference 2023

Show Dates: April 17-21, 2023

Show Venue: Galveston Island Convention Center

Deadline to Receive Discount Pricing: Monday, April 3, 2023



TEXAS XPO
TEXAS EXPOSITION SERVICES

MATERIAL HANDLING ORDER FORM

MATERIAL HANDLING RATES: All rates are per 100 pounds (per cwt.) with a 200 pound minimum charge. These rates are based on round trip Material Handling. Certified weight tickets are required on all shipments.

ADVANCE - WAREHOUSE SHIPMENTS - 200 LB. MINIMUM

Shipments can arrive to the Advance Warehouse up to 30 days prior to move in. Advance freight is delivered to your booth before direct shipments.

Description	S.T. In / S.T. Out	Overtime In or Out	O.T. In / O.T. Out
A1 - ON TIME Crated or Skidded shipments (LTL Carriers with established local terminals)	\$115.25 per cwt. \$230.50 minimum	\$173.00 per cwt. \$346.00 minimum	\$230.50 per cwt. \$461.00 minimum
A2 - SPECIAL HANDLING (FedEX, UPS, DHL)	\$165.00 per cwt. \$330.00 minimum	\$247.50 per cwt. \$495.00 minimum	\$330.00 per cwt. \$660.00 minimum

DIRECT - SHOW SITE SHIPMENTS - 200 LB. MINIMUM

Shipments must arrive only during published move in dates and times. Refer to the Quick Facts page for details.

Description	S.T. In / S.T. Out	Overtime In or Out	O.T. In / O.T. Out
B1 - ON TIME Crated or Skidded shipments (LTL Carriers with established local terminals)	\$109.50 per cwt. \$219.00 minimum	\$164.25 per cwt. \$328.50 minimum	\$219.00 per cwt. \$438.00 minimum
B2 - SPECIAL HANDLING (FedEX, UPS, DHL)	\$156.75 per cwt. \$313.50 minimum	\$235.25 per cwt. \$470.50 minimum	\$313.50 per cwt. \$627.00 minimum
C - *Small Package Rates	\$ 48.25	\$ 72.50	\$ 96.50

*Small Package - Shipments totaling any number of pieces with a combined weight not to exceed 40 lbs. Shipments must be received on the same day at the same time and from the same shipper. If combined weight exceeds 40 lbs. normal material handling rates will apply.

Labor Hours

Straight Time - ST:	Monday - Friday, 8:00 AM - 3:00 PM
Overtime - OT:	Monday - Friday, Before 8:00 AM, After 3:00 PM Anytime Saturday/Sunday
Double Time - DT:	Anytime on holidays

Early/Late Shipments to Warehouse

50% Surcharge

Re-weigh of Shipments

An additional charge per forklift load may be applied to shipments that have to be re-weighed at the dock due to the lack of a certified weight ticket, or an incorrect or an understated weight on delivery document.

Outbound Shipments

A transfer fee of \$125.00 + \$12.00 per cwt. will apply:

- In the event your carrier is unable to pick-up your shipment at the close of the event and you elect to transfer your shipment to the warehouse to be picked up at a later date.
- If you choose to have your shipments transferred to the warehouse for pick-up by an outside carrier.

Estimated Charges - Material Handling _____ lbs. x _____ per cwt. = \$ _____

Material Handling fees will be based on actual certified weight ticket(s) for each shipment or the reweigh ticket on the inbound receiving report.

SUBTOTAL MATERIAL HANDLING ORDER: \$ _____

Company Name: _____ **Booth#:** _____ **Order Total:** _____

☐ YES, I have completed and enclosed the Credit Card Authorization and Agreement Form and I understand that all orders are subject to State Sales Tax 8.250%.

23-TX0407-T

Show Name: Analyzer Technology Conference 2023

Show Dates: April 17-21, 2023

Show Venue: Galveston Island Convention Center

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TEXAS XPO
TEXAS EXPOSITION SERVICES

CART SERVICE ORDER FORM

Cartload services are provided for personally owned vehicles with small hand-carried items to be delivered to the booth or dock location. If you arrive in a truck, van, trailer, or any commercial vehicle you will not qualify for this service and will be billed regular material handling rates.



(2' wide x 6' long x 3' high)

\$165.00 round trip

Cartload service includes one laborer,
one cart, one trip.

Cart Service is for exhibitor's with small items weighing less than 200 lbs. that will fit on a flatbed cart and can be transported in one trip.

Delivery must be made in a POV (Privately Owned Vehicle) to qualify for this service, otherwise, freight will be charged at prevailing material handling rates. This service will only be available during published move-in and move-out times.

SUBTOTAL CART SERVICE ORDER: \$ _____

☐ YES, I have completed and enclosed the Credit Card Authorization and Agreement Form and I understand that all orders are subject to State Sales Tax 8.250%.

Company Name: _____ Booth#: _____

23-TX0407-T

Priority Empty Container Storage

This service provides for the priority return of your empties to your booth after the close of the show and after aisle carpet has been rolled up. If you would like this service, please fill out the information below and return it to the contractor. The number of containers can be adjusted on showsite if necessary.

Priority Empty Container Return \$100.00 per container/skid _____

Estimated number of containers/skids _____

Total = \$ _____

**** PLEASE NOTE THAT THIS SERVICE CANNOT BE ORDERED AFTER THE EMPTIES HAVE BEEN TAKEN TO STORAGE. Special priority empty container labels are required for this service. Obtain priority labels from the Contractor's Service Desk to indicate the priority status on your empty containers.**

Accessible Storage

A storage area will be available for exhibitor's samples and literature during show hours, one hour prior to show opening, and one half hour after show closing each day. All material in storage on the last day of the show will be returned to their designated booth space at the close of the show. Storage space may be limited and subject to show rules.

The charge for storage space is as follows:

Accessible Storage Rates \$125.00 per container/skid _____

Estimated number of containers/skids _____

Total = \$ _____

The contractor will not be liable for loss or damage to crates and containers or their contents while they are in accessible storage. If secured/locked storage is required, please contact the contractor for rates and availability.

Show Name: Analyzer Technology Conference 2023

Show Dates: April 17-21, 2023

Show Venue: Galveston Island Convention Center

Deadline to Receive Discount Pricing: Monday, April 3, 2023



TEXAS XPO
TEXAS EXPOSITION SERVICES

ADVANCE/WAREHOUSE SHIPPING LABEL

ADVANCE/WAREHOUSE SHIPPING LABEL



Analyzer Technology Conference 2023
C/O AEX Services / Texas XPO
4610 S. Sam Houston PKWY W. Suite 520
Houston, TX 77053

EXHIBITOR/COMPANY NAME: _____

BOOTH NUMBER: # _____

DELIVER NO LATER THAN: MONDAY, APRIL 10, 2023

Receiving 9:00 AM - 3:00 PM, Monday-Friday; Check In by 2:00 PM

TRADE SHOW SHIPMENT - PLEASE EXPEDITE

ADVANCE/WAREHOUSE SHIPPING LABEL



Analyzer Technology Conference 2023
C/O AEX Services / Texas XPO
4610 S. Sam Houston PKWY W. Suite 520
Houston, TX 77053

EXHIBITOR/COMPANY NAME: _____

BOOTH NUMBER: # _____

DELIVER NO LATER THAN: MONDAY, APRIL 10, 2023

Receiving 9:00 AM - 3:00 PM, Monday-Friday; Check In by 2:00 PM

TRADE SHOW SHIPMENT - PLEASE EXPEDITE

Show Name: Analyzer Technology Conference 2023

Show Dates: April 17-21, 2023

Show Venue: Galveston Island Convention Center

Deadline to Receive Discount Pricing: Monday, April 3, 2023



TEXAS XPO
TEXAS EXPOSITION SERVICES

DIRECT/SHOW SITE SHIPPING LABEL

DIRECT/SHOW SITE SHIPPING LABEL



Galveston Island Convention Center
Analyzer Technology Conference 2023
C/O AEX Services / Texas XPO
5600 Seawall Blvd
Galveston, TX 77551

EXHIBITOR/COMPANY NAME: _____

BOOTH NUMBER: # _____

DELIVER ONLY ON: MONDAY, APRIL 17, 2023
BETWEEN 12:00 PM TO 5:00 PM

TRADE SHOW SHIPMENT - PLEASE EXPEDITE

DIRECT/SHOW SITE SHIPPING LABEL



Galveston Island Convention Center
Analyzer Technology Conference 2023
C/O AEX Services / Texas XPO
5600 Seawall Blvd
Galveston, TX 77551

EXHIBITOR/COMPANY NAME: _____

BOOTH NUMBER: # _____

DELIVER ONLY ON: MONDAY, APRIL 17, 2023
BETWEEN 12:00 PM TO 5:00 PM

TRADE SHOW SHIPMENT - PLEASE EXPEDITE



"Delivering Freedom®"



MOVE YOUR EXHIBIT WITH PEACE OF MIND

**THE FREIGHT & CUSTOMS PARTNER YOU CAN RELY ON
FULLY DEDICATED TO YOUR CONVENTION AND TRADE SHOW SUCCESS**

Putting service first and leveraging our 42 years of freight & customs experience



Transportation Services

- Ground Freight (LTL)
- Full Load
- International Freight Forwarding
- Customs Brokerage Services
- Exclusive Use Full Trailer



Customized Solutions

- Door to door service
- Catering to your specific needs
- Single point of contact
- 24/7 customer attention
- Committed to excellence

Dedicated to delivering safely and on time every time.

100% satisfaction guaranteed or your money back. That's the Liberty CFS promise.



**Call Toll Free 1-866-938-1092 or 1.905.338.3993 Fax: 1.905.338.1092
email: exhibitorservices@libertycfs.us - www.libertycfs.us**

LAS VEGAS | TORONTO





LibertyCFS NV, Inc.

*A Veteran Owned Company
Delivering Freedom*

exhibitorservices@libertycfs.us

www.libertycfs.us

Tel. (905) 338-3993 Fax: (905) 338-1092

FREIGHT & CUSTOMS ORDER FORM

1 Please accept this form as authority for LibertyCFS NV, Inc. to provide the services listed below. A second form is required for additional events.		Adobe Acrobat Reader DC may be required for completion of form. Click image to download																												
<input type="checkbox"/> Freight & Customs <input type="checkbox"/> Freight Only <input type="checkbox"/> Customs Only <input type="checkbox"/> Return Only																														
2a PICK-UP LOCATION Company Name _____ Address1 _____ Address2 _____ City _____ State _____ ZipCode _____ Contact _____ Phone # _____ Email _____ IRS/Tax ID# _____	3 DELIVERY TO ADDRESS Exhibiting Company Name _____ Booth # _____ Show Name _____ Address1 _____ Address2 _____ City _____ State _____ ZipCode _____ Onsite Contact _____ Cell Phone # _____																													
2b SERVICES P/U Date _____ From _____ To _____ Dlv Date _____ Hours _____ <input type="checkbox"/> Express <input type="checkbox"/> Economy LTL 7 - 10 Days <input type="checkbox"/> Int'l <input type="checkbox"/> Inside <input type="checkbox"/> Liftgate <input type="checkbox"/> Dock <input type="checkbox"/> Other _____	4 RETURN TO <input type="checkbox"/> Check Box if the Return address is the same as 2a Shipper _____ Address1 _____ Address2 _____ City _____ State _____ ZipCode _____ Contact _____ Phone # _____ PU Date _____ Arrive by _____																													
5 PACKAGE INFO <input type="checkbox"/> Carton(s)/Box <input type="checkbox"/> Vinyl Case(s)/Color <input type="checkbox"/> Wooden Crate(s) <input type="checkbox"/> Trunk(s) / On Wheels <input type="checkbox"/> Skid(s) - to contain # _____ of pieces	<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width:10%;">PCS</th> <th style="width:60%;">DIMENSIONS (L x H x W)</th> <th style="width:30%;">WGT</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr> <td colspan="2" style="text-align: center;">TOTAL PIECES</td> <td style="text-align: center;">TOTAL WEIGHT</td> </tr> </tbody> </table>			PCS	DIMENSIONS (L x H x W)	WGT																						TOTAL PIECES		TOTAL WEIGHT
PCS	DIMENSIONS (L x H x W)	WGT																												
TOTAL PIECES		TOTAL WEIGHT																												
6 Declared Value for Carriage: The declared value for carriage of this shipment is agreed to and understood to be \$0.50 per pound multiplied by the number of pounds of that part of the shipment lost or damaged but not less than \$50.00 per shipment unless a value is declared below and applicable charges paid thereon. The liability of Carrier for loss/damage are subject to the terms and conditions. LibertyCFS NV, Inc charges 4% per \$1000, Min \$40. Exclusion: Does not include TV(s)/Monitor(s)																														
		DECLARED VALUE _____																												
7 PAYMENT Credit Card Information / Billing Address _____ Credit Card Number _____ Security Code _____ Exp. Date _____ / _____ I hereby authorize the use of this card for payment of services related to this Order Form. I understand that declined credit cards are subject to a 30% surcharge. Address _____ Signature _____ City _____ State _____ ZipCode _____ Phone _____ Email _____	<input type="checkbox"/> MasterCard <input type="checkbox"/> VISA <input type="checkbox"/> AMERICAN EXPRESS MM _____ YYYY _____																													

Comments: Include any additional comments that will be helpful for the movement of freight and contents

Print

UNION REGULATION

To assist you in planning your participation in your show, we are certain you will appreciate knowing in advance that union labor may be required for certain aspects of your exhibit handling. To help you understand the jurisdiction the various unions have we ask that you read the following:

BOOTH ERECTION & DISMANTLING

Exhibitors may, at their option, erect and dismantle their own booths using their own full-time employees. If their own employees are not available, labor can be ordered using the "Labor Order Form" in the kit.

MATERIAL HANDLING

Exhibitors may hand-carry their own materials into the exhibit facility. The use or rental of dollies, flat trucks and other mechanical equipment, however, is not permitted. Texas XPO will control access to the loading docks in order to provide for a safe and orderly move-in / move-out.

TIPPING

Texas XPO request that exhibitors do not tip our employees. They are paid an excellent wage scale denoting a professional stature, and we feel that tipping is not necessary. This applies to all Texas XPO employees. Any request for such should be brought to the attention of an Texas XPO representative.

SAFETY

Standing on chairs, tables, or other rental equipment is prohibited. This equipment is not engineered to support your weight. Texas Exposition Services cannot be responsible for injuries or falls caused by the improper use of this equipment. If assistance is required in assembling your booth, please use the "Labor Order Form" and the necessary ladders and/or tools will be provided.

Show Name: Analyzer Technology Conference 2023

Show Dates: April 17-21, 2023

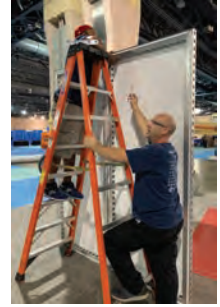
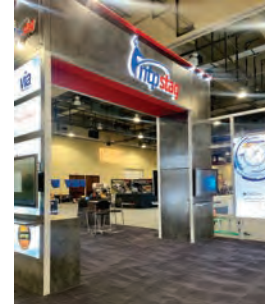
Show Venue: Galveston Island Convention Center

Deadline to Receive Discount Pricing: Monday, April 3, 2023



TEXAS XPO
TEXAS EXPOSITION SERVICES

LABOR SERVICE FORM



☒ **EXHIBITOR SUPERVISED - INSTALL/DISMANTLE LABOR**
LET US DO THE WORK WITH YOU

☐ Install Labor ☐ Dismantle Labor

All work is done only under the supervision of the exhibitor.

Supervisor Contact: _____ Phone: _____

- On the day and time that you have requested labor, please report to the Contractor's Service Desk to pick-up and sign out your labor crew. The labor crew will not be sent to your booth without being signed out.
- Starting time can be guaranteed only in those instances where workers are requested for the start of the working day (usually 8:00 am).
- Upon completion of work, you are required to accompany the laborers to the Contractor's Service Desk and release them.

☐ **THE CONTRACTOR'S SUPERVISED - INSTALL/DISMANTLE LABOR**
LET US DO THE WORK FOR YOU

☐ Install Labor ☐ Dismantle Labor

Show Site Contact: _____ Phone: _____

- Please forward detailed instructions, blueprints or photos and complete the information on the following page.
- Our cost for this service is 35% of your total labor bill (\$35.00 minimum).
- Installation of your exhibit will be completed at our discretion prior to show opening.
- Please note: Our liability for damages, for whatever reason, is limited to our billed cost for supervision.

LABOR RATES:

		Discount	Standard
Straight Time - ST:	Monday - Friday, 8:00 AM - 4:30 PM	\$128.50 per hour	\$180.00 per hour
Overtime - OT:	Monday - Friday, Before 8:00 AM, After 4:30 PM Anytime Saturday/Sunday	\$192.75 per hour	\$270.00 per hour
Double Time - DT:	Anytime on holidays	\$257.00 per hour	\$360.00 per hour

- Please indicate the labor required by checking one of above options. If no plan is indicated, labor cannot be assigned until exhibitor's representative reports to the service desk.
- Orders canceled without 24 hour written notice will be charged a one (1) hour cancellation fee per laborer ordered.
- A 30% surcharge will be assessed to orders placed after the deadline or at show-site.
- Price is per person/per hour billed in hour increments.
- When scheduling dismantle labor, be sure to allow adequate time for empty containers to be returned to your booth.

	Start Date	Start Time	# of People	Approx. Hours	Total Hours	Hourly Rate	35% Supervision Fee	Estimated Total Cost
Installation						\$	\$	\$
Dismantle						\$	\$	\$

Dismantle - charge will be calculated to match the estimated hours and number of laborers for installation. In the event less chargeable time is used, we will credit you following the close of the show.

SUBTOTAL ESTIMATED LABOR SERVICE ORDER: \$ _____

☐ **YES, I have completed and enclosed the Credit Card Authorization and Agreement Form and I understand that all orders are subject to State Sales Tax 8.250%.**

Company Name: _____ Booth#: _____

23-TX0407-T

Show Name: Analyzer Technology Conference 2023

Show Dates: April 17-21, 2023

Show Venue: Galveston Island Convention Center

Deadline to Receive Discount Pricing: Monday, April 3, 2023



TEXAS XPO
TEXAS EXPOSITION SERVICES

SUPERVISED INSTALLATION & DISMANTLE

COMPLETE THIS FORM ONLY IF YOU HAVE SELECTED

SUPERVISED - INSTALL/DISMANTLE LABOR

This information is required in order to ensure proper supervision and installation of your display.

Freight is arriving at: ☐ Advance Warehouse ☐ Show Site Loading Dock Est. Delivery Date: _____

Date Shipped: _____ Via: _____ (freight carrier)

Display shipped from: _____ (address)

Total # of: ☐ Crates _____ ☐ Cartons _____ ☐ Fibercases _____ ☐ Other _____

Estimated Weight: _____

Display Includes: _____

Booth carpet in shipment? ☐ Yes ☐ No Color _____ Size _____

Set-up instructions: ☐ Attached to this order ☐ With display

Graphics: ☐ With display ☐ Shipped separately

Electrical Placement: ☐ Drawing Attached ☐ Drawing with display ☐ Electrical under carpet

Comments: _____

Special Tools/Hardware Required: _____

OUTBOUND SHIPPING:

Return Display to the following address:

Via: _____ (carrier)

YOU MUST COORDINATE/SCHEDULE YOUR OUTBOUND SHIPMENT WITH YOUR CARRIER

In the event your selected carrier fails to arrive by the designated move-out time, please select and initial one of the following options. If no option is selected, we will re-route the shipment accordingly via the house carrier.

☐ Re-route via house carrier _____

☐ Transfer to warehouse at exhibitor's expense _____

EMERGENCY CONTACT AT SHOW SITE:

Name: _____ Phone: _____

Hotel: _____ Arrival Date: _____

☐ YES, I have completed and enclosed the Credit Card Authorization and Agreement Form and I understand that all orders are subject to State Sales Tax 8.250%.

Company Name: _____ Booth#: _____

23-TX0407-T

Show Name: Analyzer Technology Conference 2023

Show Dates: April 17-21, 2023

Show Venue: Galveston Island Convention Center

Deadline to Receive Discount Pricing: Monday, April 3, 2023



TEXAS XPO
TEXAS EXPOSITION SERVICES

FORKLIFT/RIGGING CREW

LET US DO THE HEAVY LIFTING!

THIS SERVICE IS AVAILABLE TO ASSIST IF HEAVY OR LARGE ITEMS MUST BE MOVED WITHIN YOUR BOOTH WITH THE USE OF A FORKLIFT

(e.g. spotting equipment, elevated header signs, cantilever structures, heavy display components or machinery which cannot be manually lifted in place)



TYPE OF WORK:

Description: _____

RATES:

		Discount	Standard
Straight Time - ST:	Monday - Friday, 8:00 AM - 4:30 PM	\$371.50 hr/crew	\$ 520.00 hr/crew
Overtime - OT:	Monday - Friday, Before 8:00 AM, After 4:30 PM Anytime Saturday/Sunday	\$557.25 hr/crew	\$ 780.25 hr/crew
Double Time - DT:	Anytime on holidays	\$743.00 hr/crew	\$1,040.25 hr/crew

Rigging Crew consists of a forklift and operator.

Above rates are based on a 5,000 lb capacity forklift. If you require a larger forklift, please call Customer Service for a quote.

One (1) Hour minimum per crew, one (1) hour increments thereafter.

Orders canceled without 24 hour written notice will be charged a one (1) hour cancellation fee per crew.

INSTRUCTIONS:

- On the day and time that you have requested rigging, please report to the Contractor's Service Desk to pick-up and sign out your rigging crew. The rigging crew will not be sent to your booth without being signed out.
- Upon completion of work, you are required to accompany the crew back to the Contractor's Service Desk and release them.
- Starting time can be guaranteed only in those instances where crew is requested for the start of the working day (usually 8:00 am).

(All work is done only under the supervision of the exhibitor's representative)

Show Site Contact: _____ Phone: _____

Dismantle - charge will be calculated to match the estimated hours and number of laborers for installation. In the event less chargeable time is used, we will credit you following the close of the show.

	Start Date	Start Time	Approx. Hours	Assembly/Disassembly Rate	Hourly Rate	Estimated Total Cost
Installation				\$	\$	\$
Dismantle				\$	\$	\$

SUBTOTAL ESTIMATED FORKLIFT AND RIGGING CREW ORDER: \$ _____

☐ YES, I have completed and enclosed the Credit Card Authorization and Agreement Form and I understand that all orders are subject to State Sales Tax 8.250%.

Company Name: _____ Booth#: _____

23-TX0407-T

Show Name: Analyzer Technology Conference 2023

Show Dates: April 17-21, 2023

Show Venue: Galveston Island Convention Center

Deadline to Receive Discount Pricing: Monday, April 3, 2023



TEXAS XPO
TEXAS EXPOSITION SERVICES

REQUEST FOR SET-UP BY AN EXHIBITOR-APPOINTED CONTRACTOR

The unpacking, installation, dismantle and packing of displays and equipment must be done by a full-time, bona fide employee of the exhibiting company or the correct type of union labor. AEX/Texas Xpo Services, the official contractor, will have skilled crafts available to assist exhibitors. Arrangements for labor should be made through or in advance of the show. Official labor order forms are included in this exhibitor service manual. Exhibitors may elect to use an exhibitor-appointed contractor subject to contractual obligations, security and safety requirements.

An exhibitor-appointed contractor may be used only when the following requirements have been met:

1. Exhibitor must complete and return this form to AEX/Texas Xpo Services a month prior. No Request, addendum or substitutions received after the specified date will be considered.

2. AEX/Texas Xpo Services is to be advised of the name, address and contact of each exhibitor-appointed contractor being used.

3. An **original certificate of insurance** from the exhibitor-appointed contractor must also be received a month in advance. The policy must name AEX/Texas Xpo Services and the Exhibition Center, as additionally insured and should also include public liability and property insurance for at least \$1,000,000.00 as well as worker's compensation insurance in accordance with local laws.

The service contractor designated must be used without exception for electrical, plumbing, telephone, drayage, rigging, booth cleaning, or Teamsters.

Contracting Company Agent: _____

Contracting Company Name: _____

Contracting Company Address: _____

City: _____ State/Country: _____ Zip: _____

Phone: _____ Fax: _____

Estimated Arrival date (Show site): _____ Estimated Number of Workers: _____

Contractor's Cell Phone: _____ Date _____

Exhibiting Company: _____ Booth No: _____

Mailing Address: _____ Fax No: _____

City/State/Zip: _____ Phone: _____

Authorized by: _____ Title: _____

Print Name: _____ E-mail: _____

Fax or mail to: **AEX/Texas Xpo Services**
3089 English Creek Ave
Egg Harbor Twp, NJ 08234
(609)272 1600 * FAX: (609)272 1608

23-TX0407-T

An Exhibitor's Agent is anyone, other than the exhibitor's employees, engaged by the exhibitor to arrange for exhibit services. This form must be completed, signed and returned to our office, as indicated, no later than twenty-one days prior to the meeting in order for exhibitor's agent billing to be accepted. The exhibitor is ultimately responsible for payment of AEX/Texas Xpo Services charges. Please be aware that if your agent fails to pay our invoice, such charges will immediately revert to you. Special note to Exhibitor's Agent - your status may be rejected if you do not provide credit card information below.

Please provide complete information:

Authorized Agent: _____

Street Address: _____

City, State & Zip: _____

Email Address: _____

Phone No: _____ Fax No: _____

We the undersigned have authorized the above agent to handle our exhibit for this event and are also authorized to receive and pay AEX/Texas Xpo Services invoice for services. **We understand and further agree that we, the exhibiting firm, are primarily responsible for payment of charges. In the event that the named agent does not discharge payment by 12 Noon of the day before the meeting closes, such charges are to be paid by the exhibiting firm on demand.**

☐ Statement to Exhibitor☐ Statement to Authorized Agent***Both parties must indicate acceptance below or request may be denied***Exhibitor will pay: ☐ Furniture ☐ Carpet ☐ Labor ☐ Cleaning ☐ Material HandlingThird Party will pay: ☐ Furniture ☐ Carpet ☐ Labor ☐ Cleaning ☐ Material Handling**Exhibiting Firm**

Agent: _____

Title: _____

Signature: _____

Exhibitor's Agent

Agent: _____

Title: _____

Signature: _____

Invoices will be presented to exhibitors for payment unless agent settles charges at the AEX/Texas Xpo Services service desk by 12:00 noon on the day before the meeting closes. AEX/Texas Xpo Services suggest either the exhibiting company or its authorized agent provide credit card information on the Recap of Orders Form enclosed so that there is no question as to responsibility of payment.

This request will not be accepted without the next page, "Third Party Credit Card Authorization Form".

Exhibiting Company: _____ Booth No: _____

Mailing Address: _____ Fax No: _____

City/State/Zip: _____ Phone: _____

Print Name: _____ E-mail: _____

Show Name: Analyzer Technology Conference 2023

Show Dates: April 17-21, 2023

Show Venue: Galveston Island Convention Center

Deadline to Receive Discount Pricing: Monday, April 3, 2023



TEXAS XPO
TEXAS EXPOSITION SERVICES

CREDIT CARD AUTHORIZATION & AGREEMENT FOR 3RD PARTIES

Please complete the information requested below and return this Authorization Form with your order. This form is required to be on file to process any orders for service.



Exhibiting Company Name

Booth#

Cardholder Name (please print)

Billing Address

City, State, Zip

Cardholder Email

Phone

METHOD OF PAYMENT

☐ Personal Card ☐ Corporate Card

☐ AMEX ☐ VISA ☐ MASTERCARD ☐ DISCOVER

Card Number:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Exp. Date:

--	--	--	--

M M Y Y

*A credit card authorization is required to be held on file.

Are you tax exempt for the state in which this event is held? ☐ Yes ☐ No

If yes, a tax exemption certificate is required to be submitted with this agreement.

By signing below, the Cardholder acknowledges receipt of goods and or services in the amount of such invoice and agrees to perform the obligations set forth in the Cardholder's Agreement with the issuer. Refunds cannot be given after the close of the event on items or services ordered but not received. Orders cancelled for any reason will receive a 50% refund. No refund can be provided once installation begins. Accounts past due are subject to a monthly charge of 1.5% (annual rate 18%) and all costs of collections including reasonable attorneys' fees. Rental items are only for the Exhibiting entity who has properly completed our rental forms and may not be sub-rented, "loaned" or given to other Exhibitors. If you do not need items rented or provided in a package, please contact the contractor for removal. Booth inventory is conducted daily and items not rented from the contractor will either be removed or charged to the Exhibiting company with improper possession.

PAYMENT INFORMATION

- Checks will not be accepted at show site
- All balances must be paid by the conclusion of the event.
- For your convenience, we will use this authorization to pay for any additional amounts ordered by your representative for services rendered for this event.
- A final invoice will be prepared and can be requested by contacting Exhibitor Services.
- If the credit card is declined, standard floor pricing prevails and a \$25.00 service charge will be added.

Payment Policy: 100% of amount owed including applicable tax is due in advance or at show site. Payment must be in U.S. funds. Invoices are to be paid by cash, travelers check drawn on U.S. Banks, VISA, Mastercard, Discover or American Express. Payment of all labor and services ordered by the exhibitor or their agent is the responsibility of the exhibitor. Your show site representative must be made aware of this policy and have the means to make payment. Otherwise, service will be denied unless credit card authorization is given on the Recap of Orders and Payment Policy Form. PLEASE DO NOT ASK US TO BILL YOU.

Unpaid Balance - A credit card authorization is required to settle any unpaid balance after the close of the show. Any balance outstanding as of move - out will be charged to this account.

An Authorized Signature is required for orders to be processed

You and your organization agree to all terms and conditions on the front and back of all forms, including the contractor Limits & Liabilities and Terms & Conditions.

Sign Here

X

Authorized Signature

AEX Convention Services, LLC 22-3125223 | Texas Exposition Services, LLC 27-2669260

23-TX0407-T

ACORD 1.		CERTIFICATE OF LIABILITY INSURANCE			DATE		
PRODUCER Insurance Company Name Fax: (212) 555-6100 Insurance Company Address 1 Insurance Company Address 2 Attn: Agent Name (212) 555-6102 ext. 1234				THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER, THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. <div style="text-align: center;">INSUREERS AFFORDING COVERAGE</div>			
INSURED 2. Exhibiting Company Name Exhibiting Company Address 1 Exhibiting Company Address 2 Attn: Exhibiting Company Contact Name Phone Number: Fax Number:				INSURER A: Hartford Insurance Company of Illinois INSURER B: Aetna Casualty & Surety Company INSURER C: Travelers Insurance Company INSURER D: Royal Insurance Company INSURER E:			
COVERAGES							
3. THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OF CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.							
INSR LTR	4. TYPE OF INSURANCE	POLICY NUMBER	7. POLICY EFFECTIVE DATE (MM/DD/YY)	8. POLICY EXPIRATION DATE (MM/DD/YY)	9. LIMITS		
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> _____ GENERAL AGGREGATE LIMIT APPLIES PER <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC	000P98298-AI1	01/01/23	01/0/23	EACH OCCURENCE	\$1,000,000	
					FIRE DAMAGE (Any one fire)	\$ 50,000	
					MED EXP (Any one person)	\$ 5,000	
					PERSONAL & ADV INJURY	\$1,000,000	
					GENERAL AGGRREGATE	\$2,000,000	
					PRODUCTS-COMP/OP AGG	\$2,000,000	
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS <input type="checkbox"/> _____ <input type="checkbox"/> _____	SKLS-029499S	01/01/23	01/01/23	COMBINED SINGLE LIMIT	\$1,000,000	
					(Ea accident)		
					BODILY INJURY	\$	
					(Per person)		
					BODILY INJURY	\$	
					(Per accident)		
	GARAGE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> _____				PROPERTY DAMAGE	\$	
					(Per accident)		
A	UMBRELLA/EXCESS LIABILITY <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> DEDUCTIBLE <input type="checkbox"/> RETENTION \$	XL1234567	01/01/23	01/01/23	EACH OCCURENCE	\$1,000,000	
					AGGREGATE	\$1,000,000	
						\$	
						\$	
						\$	
						\$	
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	A4145-SS-PJ37	01/01/23	01/01/23	X	WC STATU- ORY LIMITS	OTHER
					E.L. EACH ACCIDENT	\$1,000,000	
					E.L. DISEASE-EA EMPLOYEE	\$1,000,000	
					E.L. DISEASE -POLICY LIMIT	\$1,000,000	
D	OTHER				Each Occurrence & Aggregate		
5. DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS (Show Management), Texas Exposition Services (Official Service Provider), the (Facility), and (Show) are hereby named as additional insured, except for Workers' Compensation. (Show Management) and/or the consignor are included as Loss Payee. The insurance provided for the benefit of Emerald, shall be primary insurance as respects any claim, loss, or liability, arising out of the Named Insured's operations for which the Named Insured is liable. Any other insurance maintained by (Show Management) shall be excess and non-contributory. Show date(s) are: (00/00/0000) in (CITY, STATE).							
CERTIFICATE HOLDER		X	ADDITIONAL INSURED; INSURER LETTER: <u> X </u>		CANCELLATION		
6. AEX/Texas XPO 3089 English Creek Ave Ste. A Egg Harbor Township, NJ 08234				SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OF REPRESENTATIONS AUTHORIZED REPRESENTATIVE <div style="text-align: center;"> 10. </div>			

1. PRODUCER: Name, address and phone number of insurance carrier.
2. INSURED: Company name, address, phone number and booth number of company insured.
3. COVERAGES: Coverage must be provided for Comprehensive General Liability, Automotive Liability (if applicable), and Workmen's Compensation, complete with policy numbers, effective dates of Coverage and limits of coverage.
4. FORM OF COVERAGE: Must be "occurrence" form of coverage.
5. NAME OF ADDITIONAL INSUREDS: (Show Management), Texas Exposition Services (Official Service Provider), (Show) and the(Facility) as additional insureds on a primary and non-contributory basis. Show dates are (00/00/0000).

6. CERTIFICATE HOLDER: (SHOW MANAGEMENT), ADDRESS:
7. POLICY EFFECTIVE DATE: Must be prior to or coincidental with the first day of Exhibitor Move-In.
8. POLICY EXPIRATION DATE: Must be on or after the last day of Exhibitor Move-Out.
9. LIMITS OF INSURANCE: Must be the same or greater than required by contract. See Insurance Requirements.
10. AUTHORIZED REPRESENTATIVE: Must be signed (not stamped) by an authorized representative of Producer.

**GALVESTON ISLAND
CONVENTION CENTER**

AT THE SAN LUIS RESORT

Utility Service Order Form

Name of Exhibition or Show: _____

Exhibitor's Name: _____ Booth Number: _____

Exhibitor Company/Organization: _____

Date of Show: _____ Phone: _____

Method of Payment: _____

Electrical Current Charges:

Should it be necessary to hook up power to any devices, machinery and/or equipment, a labor order must be placed with your coordinator in advance. Estimated electrical usage per circuit is included in total price. **ALL PRICES ARE SUBJECT TO CHANGE. Deadline for service request is seven (7) days prior to arrival. PLEASE NOTE THAT IF PAID ON PROPERTY-THERE WILL BE AN INCREASE IN PRICE OF \$25.00(plus tax)*.**

Quantity/Requirements

Unit Charge (tax included)

Total

1 110 volts/20 amps (1 Standard Outlet/Shared) \$ 102.84 (per outlet/per day) **First One Paid by Group**
(You will not need to fill out any paperwork-first outlet supplied & paid by the group)

(If more than one outlet is needed, please complete this form, let us know **how many more** are needed, then complete the credit card authorization form and submit)

_____ 110 volts/20 amps (1 Standard Outlet/Shared) \$ 102.84 (per outlet/per day) \$ _____

Enhanced Power Needs: Quantity/Requirements (Group will not supply any of these outlets-Exhibitor to Pay)

_____ 208 volts (1 Duplex Outlet) \$ 270.63 (per outlet/per day) \$ _____

_____ 200 amps (3 phase) \$ 324.75 (per outlet/per day) \$ _____

_____ 400 amps (3 phase) \$ 649.50 (per outlet/per day) \$ _____

***Enhanced Power, will need to know specific outlet information:** _____

- **THE CONVENTION CENTER RESERVES THE RIGHT TO LIMIT ANY AVAILABLE POWER SUPPLY.**

Internet Charges (Group will not pay)

Quantity/Item

Unit Charge (tax included)

Total

_____ Wired (TI) Highspeed Internet Line \$270.63 (per day/per line) \$ _____

- **The Convention Center provides complimentary wireless internet.**

Electrical and/or Internet: Please email this form along with the credit card authorization form to lclemmons@ldry.com

AV, Rigging, or Other Items Noted Below will be provided by: The Events Company (Group will not pay)

Power-Strips, Extension Cords, Monitors, or any Audio-Visual Equipment

Please Note: All Rigging at the Convention Center is handled by The Events Company

For pricing information and/or to order any AV, Rigging, Cords, etc., please contact:

Kaylye Hall at kaylye.hall@ldry.com or Cell 936 419 9946

Rodney Whitaker at Rodney.whitaker@ldry.com or Cell 346 289 9364

Office Line 409 744 1500 ext. 2851

(Do not email your electrical needs to either of these emails, please use the email noted above or on the CC Form)

**GALVESTON ISLAND
CONVENTION CENTER**

AT THE SAN LUIS RESORT

CREDIT CARD BILLING AUTHORIZATION FORM

DATE: _____

CONVENTION NAME: _____

CONVENTION DATES: _____

EXHIBITOR COMPANY/ORGANIZATION: _____

EXHIBITOR BOOTH NUMBER: _____

CONTACT NAME: _____

CONTACT PHONE: _____

CONTACT EMAIL: _____

NAME ON CREDIT CARD: _____

CARD: ☐ MASTER CARD, ☐ AMERICAN EXPRESS, ☐ VISA, ☐ DISCOVER, OR ☐ DINERS CLUB

CARD NUMBER: _____

(If you prefer to call with your credit card number, please note on the above line "will call" electrical will not be ordered until cc # is on file)

EXPIRATION DATE: _____ **CVV CODE:** _____

AMOUNT APPROVED FOR BILLING: \$ _____

AUTHORIZED SIGNATURE: _____

Please complete and fax forms to Lisa Clemons at (409) 744 6913 or email them to lclemons@ldry.com. If you have any questions, please contact me at **(409) 740 8686**. To send payment in advance via check, mail to Galveston Island Convention Center (c/o: The San Luis Resort) 5222 Seawall Blvd., Galveston, TX 77551. Attention: Lisa Clemons/Conference Planning. Please make sure to include with the check this form or the name and date of the exhibition.

PLEASE NOTE THE ABOVE ADDRESS IS NOT THE CONVENTION CENTER RECEIVING ADDRESS.

If shipping items please use this address: Galveston Island Convention Center, (Name of Group/Name of Guest or Exhibitor), 5600 Seawall Blvd., Galveston, TX 77551 for receiving shipments. Please note if you do ship to the center, shipments are not allowed to arrive more than 3 days before the event begins. For shipping out, you will need to prepare your item for shipping and call in to schedule the pick-up. Shipments are stored in the back of the center-loading dock area- by security, directions can be given upon your arrival.

Please note if you order electrical on-site there will be an additional charge for late orders, no exceptions.

If you would like a receipt emailed to you, (emails are sent out after the event concludes) please print clearly your email address here: _____