



APPLICATION FOR EMPLOYMENT

An Equal Opportunity Employer – All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability, status, protected veteran status, or any other characteristics protected by law.

PERSONAL INFORMATION

Incomplete information could disqualify you from further consideration. Please complete all fields.

Name _____ Date _____

Address _____

E-mail Address _____

Home Phone # _____ Mobile Phone # _____

Are you eligible to work in the U.S.? ☐ Yes ☐ No

Are you at least 18 years or older? (If no, you may be required to provide authorization to work.) ☐ Yes ☐ No

Can you work overtime, including weekends? ☐ Yes ☐ No

Are you able to perform the essential functions of the job for which you are applying, with or without a reasonable accommodation? ☐ Yes ☐ No

EMPLOYMENT DESIRED

Date you can start _____ Hourly Rate / Salary desired _____

Position desired _____

Are you currently employed? ☐ If so, may we inquire of your present employer? _____

REFERRAL SOURCE

How did you hear about us? Walk In Advertisement Referral Other

Have you ever worked for this company? ☐ Yes ☐ No Explain _____

Do you know anyone who works for our company? ☐ Yes ☐ No If yes, who? _____

EDUCATION**Name and location of school No. of yrs. Attended Degree Received Subjects studied/ Major**

High School

College or University

Trade, Business or

Correspondence School

EMPLOYMENT HISTORY Include your last seven (7) years of employment history, including periods of unemployment, starting with the most recent and working backwards in time. *Incomplete information could disqualify you from further consideration.*

From: _____ To: _____ Employer Name: _____ Telephone Number: _____

Job Title: _____ Address: _____

Immediate supervisor and title: _____

Summarize the nature of work performed and job responsibilities:

Reason for leaving: _____

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Job Title: _____ Address: _____

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Job Title: _____ Address: _____

Immediate supervisor and title: _____

Summarize the nature of work performed and job responsibilities:

Reason for leaving: _____

Do you have any special skills, experience and/or training that would enhance your ability to perform the position applied for? If yes, explain.

Computer Skills (please describe): _____

REFERENCES Give the names of three persons not related to you, whom you have known at least three (3) years.

Name	Address, Phone, Email	Company	Years Acquainted
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1. _____

2. _____

3. _____

Please read carefully before signing:

Royal Plywood Co. is an equal opportunity employer. Royal Plywood Co. does not discriminate in employment on account of race, color, religion, national origin, citizenship status, ancestry, age, sex (including sexual harassment), sexual orientation, marital status, physical or mental disability, military status or unfavorable discharge from the military service.

I understand that neither the completion of this application nor any other part of my consideration for employment establishes any obligation for Royal Plywood Co. to hire me. If I am hired, I understand that either Royal Plywood Co. or I can terminate my employment at any time and for any reason, with or without cause and without prior notice. I understand that no representative of Royal Plywood Co. has the authority to make any assurance to the contrary.

I attest with my signature below that I have given Royal Plywood Co. true and complete information on this application. No requested information has been concealed. I authorize Royal Plywood Co. to contact references provided for employment reference checks. If any information I have provided is untrue, or if I have concealed material information, I understand that this will constitute cause for the denial of employment or immediate dismissal.

Date _____ Signature _____