Electronic Data Interchange

ORiON
by GRiT

GRiT

Restrictions for Publishing or Providing Data

Table of Contents

Kopečná 10, 602 00 Brno, Czech Republic, T: +420 541 212 199, E: info@grit.eu, www.grit.eu
Business ID: 46963740, Tax ID: CZ46963740

2/9

1. Introduction

Company SEZAMO.IT S.R.L. (hereinafter "Buyer") uses electronic data interchange (EDI) with its suppliers.

The buyer will be sending you orders (EDI message ORDERS) via EDI and will require that you send them dispatch advices (DESADV), goods invoices and corrected tax documents (INVOIC).

The buyer's EDI provider is GRiT, s.r.o.

2. Launching EDI Communication with Buyer

If you have already launched EDI communication on your side, you may start taking the following steps.

2.1. Registration and Basic Settings

1. **Filling in the EDI questionnaire** – Fill in the online questionnaire at www.grit.eu/sezamo-it, or send it by e-mail to the EDI provider GRiT (rohlik.support@grit.eu).

2. **Checking the receipt of e-mails from GRiT's domain** – as part of the implementation of EDI communication, you will also be in contact with the EDI provider GRiT. Check whether you are receiving e-mails from domains @grit.cz and @grit.eu. We recommend adding these domains to your list of authorized senders (white list).

3. **EDI setting confirmation** – You will receive an email to the contact address from the questionnaire with information about setting up the EDI system on the side of the provider GRiT.

4. **EDI and information system settings** – Set up your EDI and information system so as to correctly identify the business parties referred to in EDI messages (GLN codes of partners and places of delivery) and, together with your EDI provider, ensure that you are using the correct formats in your communication with buyer, as outlined in Chapter 5.

5. **Listing goods** – Make sure you check the listing of your goods in advance, including filling in all mandatory information, especially the GTIN (EAN) of products and packaging (depending on your preferred unit for ordering goods).

2.2. Receiving Orders (ORDERS)

1. **Receiving the first order** – will send you the first test order via EDI

    a. You will be informed about the upcoming sending of an EDI order in advance

    b. At the beginning, you will also continue receiving orders in the usual way (by e-mail)

Kopečná 10, 602 00 Brno, Czech Republic, T: +420 541 212 199, E: info@grit.eu, www.grit.eu
Business ID: 46963740, Tax ID: CZ46963740

3/9

c.   Check whether the goods from the test order correspond to the goods listed and that the quantity listed in the order has been correctly processed by your system. If there are any discrepancies, listing will have to be resolved with the buyer.

2.   **Confirming the order receipt** – confirm the receipt of the order without any delay by sending the APERAK message (or by using the method selected during your registration) to ensure that the delivery of the order to the recipient has been buyer.

3.   **Transitioning to exchanging orders solely via EDI** – after processing EDI orders successfully, and after buyer's mutual confirmation, start transitioning to receiving orders solely via EDI (see Chapter 3. Test Mode).

2.3.   Sending Order Responses (ORDRSP)

As soon as you start receiving orders via EDI, you can also start sending your first order responses – the message ORDRSP. You should send this message as soon as possible.

2.4.   Sending Despatch Advices (DESADV)

1.   **Sending your first despatch advices** – As soon as you start receiving EDI orders, you can start sending goods despatch advices – the DESADV message. You should send this message well in advance of the shipment.

2.   **Checking the validity of the despatch advice** – If the sent message contains any formal or content-based discrepancies, you will be informed by the provider GRiT or the buyer of the need to resolve them.

2.5.   Sending EDI Invoices (INVOIC)

1.   **Sending your first EDI invoices** – from the moment of receiving the first EDI orders, you will also start sending electronically signed invoices via EDI. Simultaneously, please continue sending **the originals of your invoices as you did until now**.

2.   **Checking the validity of the invoice** – The buyer and GRiT will check the form and content of the electronic invoice as well as compare it with the paper invoice. If there are any discrepancies, you will be informed and asked to resolve them.

3.   **Transitioning to exchanging invoices solely via EDI** – after checking the validity of the invoices, and after buyer's mutual confirmation, you will be sending invoices solely via EDI (see Chapter 3. Test Mode).

3. Test Mode

1.   **Starting the test mode** – In test mode, documents are sent both via EDI and using the method currently in place (in paper form or by e-mail in PDF format).

2. **Test mode** - In test mode, it is necessary for both the supplier's as well as the buyer's employees to be checking the content compliance of the electronically processed documents against their paper counterparts. If there are any discrepancies, the other party needs to be contacted and the discrepancies need to be resolved.

3. **Normal mode** – Testing is always completed after mutual agreement that, from that point on, the message type in question will always need to be sent electronically using EDI.

4. Identifying the Partners and Places of Delivery

In EDI, GLN codes are used to identify partners and places of delivery. A complete list and description of the buyer's identification information can be found in the attached document „EDI Communication with Sezamo.it - GLN codes vX.X.pdf".

5. Formats and Content of EDI Messages

The required format and content is based on the Czech subset of the following messages (EANCOM D.96A or EURITMO, issued by GS1 Italy) and their updated versions, unless the EDI message states otherwise.

If you are using the ORiON EDI solution from the provider GRiT, you do not need to concern yourself with message formats. You will continue receiving and sending messages via the ORiON solution as you are used to.

The form of messages as you receive (import) or send (export) them from your information or ERP system may depend on your EDI solution. Contact your provider of EDI services and solution for more information.

The message guidelines (MIG – Message Implementation Guidelines) are attached or can be obtained from GS1 Italy.

5.1. Orders (ORDERS)

- The buyer orders in basic consumer units (pieces) or in business units (cartons). The settings can be discussed when launching EDI communication.

- All items are always identified using GTIN (EAN)

- If GTINs cannot be used, supplier codes are filled in

- On top of GTIN codes, supplier codes (catalog numbers) are also included in orders

- The buyer lists item unit prices in orders

- The requested delivery date indicates the latest date for delivery – thus, the delivery may take place earlier by agreement, but not later

ORiON
by GRiT

Kopečná 10, 602 00 Brno, Czech Republic, T: +420 541 212 199, E: info@grit.eu, www.grit.eu
Business ID: 46963740, Tax ID: CZ46963740

5/9

5.2. Order Responses (ORDRSP)

The guidelines for sending ORDRSP messages, including the supported scenarios, mandatory fields as well as an example of an EANCOM message can be found in the separate document „ EDI Communication with Sezamo.it-ORDRSP Requirements (vXX.XX) EN.pdf ".

5.3. Despatch Advices – Delivery Notes (DESADV)

The guidelines for sending DESADV messages, including the supported variants, mandatory fields as well as an example of an EANCOM message can be found in the separate document „ EDI Communication with Sezamo.it-DESADV Requirements (vXX.XX) EN.pdf".

5.4. Invoices (INVOIC)

The guidelines for sending INVOIC messages, including the supported variants, mandatory fields as well as an example of an EANCOM message can be found in the separate document „ EDI Communication with Sezamo.it-INVOIC Requirements (vXX.XX) EN.pdf".

- Until further notice, invoices must also continue being sent using the method currently in place (pdf., e-mail, etc.)
- Invoices issued using EDI must contain all information that is required by the law
- EDI invoices should contain the maximum amount of information commonly included in paper invoices
- All commonly used content aspects of tax documents and suitable references must be respected, especially order number, delivery note number etc.

6. Other Sources

Your source of information, which contains the most up-to-date information, is the website www.grit.eu.

ORiON by GRiT

Kopečná 10, 602 00 Brno, Czech Republic, T: +420 541 212 199, E: info@grit.eu, www.grit.eu
Business ID: 46963740, Tax ID: CZ46963740

6/9

7. Contacts

EDI Supplier Support

GRiT, s.r.o. provides the buyer with services pertaining to EDI (setting up the EDI system, connecting suppliers to EDI, etc.)

Please send your requests for implementing EDI communication with the buyer to the e-mail address: rohlik.support@grit.eu. In the subject of your e-mails, always indicate the name of your company and a brief description of the request. Without this information, your request cannot be processed.

As for your general queries regarding the implementation of electronic data interchange (EDI), you can direct them at the EDI ORiON customer center of the company GRiT.

ORiON EDI Customer Center

In the EDI ORiON customer center, we are ready to provide you with detailed information about our products and services, as well as about the options of EDI communication with the buyer.

- e-mail: rohlik.support@grit.eu
- tel: +420 553 610 317
- web: http://www.edizone.cz
           http://www.grit.eu

For New Customers and Those Interested in Additional Services

e-mail: obchod.orion@grit.cz
tel: +420 553 610 316

Sezamo's EDI Contact

Antonia Pietromartire
e-mail: antonia.pietromartire@sezamo.it
web: https://www.sezamo.it

Kopečná 10, 602 00 Brno, Czech Republic, T: +420 541 212 199, E: info@grit.eu, www.grit.eu
Business ID: 46963740, Tax ID: CZ46963740

7/9

8. About GRiT

A Czech company (in the past known as CCV Informační systémy) which has been developing information systems since 1992. Thanks to the automation of processes, these systems help reduce the amount of human intervention required when processing documents, goods or money and, by doing so, contribute to saving money in labor costs, not to mention zero mistakes as well as increased productivity.

Since the foundation of the company, the company has gradually developed into an EDI leader on the Czech market. Their ORiON solution is used by over 2000 customers and transmits over 3 million documents per month. In addition to that, they are also a leading supplier of warehouse management systems (LOKiA WMS) and other cloud services. They have spearheaded thousands of IT projects connected to the digitization of company processes and are familiar with the best practices including differences specific to each field.

They can offer advice on the best way of setting up flows of documents, money and goods for your company. Each of their services can be used independently – however, using them all together will allow you to reap the greatest benefits. They will create a network around your company, which will connect you with your business partners and ensure that all documents, money and goods rotate automatically while requiring only minimal human intervention.

ORiON
by GRiT

CONTACT
ORiON

Kopečná 10, 602 00 Brno

T: +420 553 610 317

E: rohlik.support@grit.eu

www.grit.eu