

NATIONAL EUCHARISTIC CONGRESS 2024

Registration Guide

Below you will find step-by-step instructions for completing your event registration. For any questions not covered in this guide, please see the [FAQ page](#) or below for important email contacts.

Thank you, and we look forward to hosting you in Indianapolis for this once-in-a-generation experience!

FOR GENERAL EVENT INQUIRIES

Hello@eucharisticcongress.org | (888) 303-6277

FOR REGISTRATION NEEDS

(Registration confirmation email will come from this address)

NECRegistration@eucharisticcongress.org | (833) 895-6886 Ext. 1



✦ Registration Guide

There are **two main registration options** for purchasing Congress passes.

OPTION 1: Full or Day Congress Pass

- ◆ *Individual Registration*
- ◆ *Family Registration*
- ◆ *Small groups of 14 or less*
- ◆ *Prepaid Bulk Group Members with Group Code*

OPTION 2: Bulk Congress Passes (Group Leaders Only)

Registration Option 1: Full or Day Congress Pass — For individuals, families, international attendees, members of prepaid bulk groups, and groups of 14 or less. This path requires all details for each individual pass holder to be provided during the registration process. If your group has more than 14 people, please split into smaller groups to submit multiple transactions of up to 14 members each. With this path, you're able to purchase a Full Congress Pass or Day Passes for the days you're able to attend.

- ◆ **Members of Bulk groups should also use this Registration Option to redeem their group codes provided by their official group leaders.**

Registration Option 2: Bulk Congress Passes (Group Leaders Only) — For official group leaders affiliated with a parish, diocese, apostolate, or youth group who will be purchasing a bulk number of tickets for 15–200 group members. A group leader or representative will enter their personal details and purchase the bulk amount. Members of the Bulk groups will register separately using the Registration Option 1 path and input their unique group code to redeem their bulk pricing. **This option is for Full Congress Passes only and is non-refundable.** Day Passes are not available for purchase in bulk.

PLEASE NOTE: If you are a sponsor, speaker, special guest, media, or vendor, reach out to your National Eucharistic Congress contact for registration instructions or details.

✚ OPTION 1: Full or Day Congress Pass

Below are detailed instructions for registering based on your registration type.

INDIVIDUAL REGISTRATION — General, Group, Religious, and International Attendees

Helpful tip before starting: If registering a group of up to 14, you can use [this form](#) to collect your group's information necessary for registration.

Steps for registering as an individual or group of up to 14

1. Under the "Full Event Pass" or "Day Pass" tab, click the "Register" button.
2. Under "I am Registering As," select the appropriate identifier:
"General Attendee or Group," "Religious Order," "Priest," "Deacon," etc.
3. Complete the Registration Information pages.
4. Select your Congress Pass.
5. Select your Morning Impact and Breakout Sessions.
6. On the Registration Summary Page, **you can add up to 13 other group members by clicking the "Add Group Member" button.**
 - ✚ *NOTE: This will take you back to the beginning of the registration form for each new group member.*
7. Repeat the process as necessary for a group of up to 14. You will see all group members listed on the Registration Summary page.
 - ✚ If you have a group larger than 14 but do not wish to purchase the bulk passes, you can submit multiple transactions with up to 14 members in each purchase. All attendee details will be needed at time of purchase.
8. Complete your registration payment, and you will receive a confirmation email from NECRegistration@eucharisticcongress.org. Each group member will receive their own confirmation email.
9. If you need to modify your registration after purchase, click the "Modify Registration" button in your confirmation email. This will prompt you to log in with your email and confirmation number to adjust your registration. If you have any issues, contact NECRegistration@eucharisticcongress.org.

FAMILY REGISTRATION — Families with Children

Steps for registering a family with children

1. Under the "Full Event Pass" or "Day Pass" tab, click the "Register" button.
2. Under "I am Registering As," select "Family with Children."
3. Complete the Registration Information pages.
4. Select your Congress Pass.
5. Select your Morning Impact and Breakout Sessions.
6. On the Registration Summary Page, click the "Add Adult Family Member" or "Add Child Family Member" button.
 - ⊕ *NOTE: When adding additional ADULTS, the button will take you back to the beginning of the registration form for each new group member. When adding a CHILD, you will do so in a pop-up screen.*
 - ⊕ If you receive an error message, click "Ok, take me back," and click through to the Registration Items Page. Click the button for the desired Congress Pass again and select the members of your family to add.
7. Repeat the process as necessary for a family of up to 14.
8. Have a family larger than 14? Reach out to NECRegistration@eucharisticcongress.org for assistance!
9. Complete your registration payment, and you will receive a confirmation email from NECRegistration@eucharisticcongress.org.
10. If you need to modify your registration after purchase, click the "Modify Registration" button in your confirmation email. This will prompt you to log in with your email and confirmation number to adjust your registration. If you have any issues, contact NECRegistration@eucharisticcongress.org.

PREPAID BULK GROUP MEMBERS WITH GROUP CODE — For those registering with a group code provided by their official group leader (through purchase of Bulk Congress Passes)

Who can use a Group Code? This is for members of groups affiliated with a parish, diocese, apostolate, or youth group whose leader purchased Bulk Congress Passes. This includes youth group students.

IMPORTANT: Before any members of bulk groups can register, their official group leader will need to purchase their group's bulk passes, receive their unique group code from the National Eucharistic Congress Registration team, and share that code with the group members to be used in their individual registrations.

Steps for registering with a group code

1. Under the "Full Event Pass" or "Day Pass" tab, click the "Register" button.
2. Under "I am Registering As," select the appropriate identifier, such as "Youth Group Chaperone," "Permanent Deacon," "General Attendee or Group."
3. Complete the Registration Information pages.
4. Select your Congress Pass.
5. Select your Morning Impact and Breakout Sessions.
6. On the Registration Summary Page, if you have additional group participants to add to your purchase, click the "Add Group Member."
 - ⊕ *NOTE: This will take you back to the beginning of the registration form for each new group member.*
 - ⊕ This step is likely only to be completed by families with multiple members connected to the same group.
7. On the Order Summary Page, add the code provided by your official group leader to the "Group Code" box and click "Apply."
8. Click "Submit" to complete your registration. You will then receive a confirmation email from NECRegistration@eucharisticcongress.org.
9. If you need to modify your registration after purchase, click the "Modify Registration" button in your confirmation email. This will prompt you to log in with your email and confirmation number to adjust your registration. If you have any issues, contact NECRegistration@eucharisticcongress.org.

✚ **OPTION 2: Bulk Congress Passes (Group Leaders Only)**

REGISTRATION FOR PARISH, DIOCESE, AND APOSTOLATE GROUPS (to be completed by Group Leaders) — Wanting to reserve a bulk number of congress passes for the National Eucharistic Congress? Purchase 15–200 Congress Passes in advance with an official group leader's details submitted prior to purchase, and all other individuals can register at a later date! (This path is **non-refundable**.)

Steps for purchasing Bulk Congress Passes for your Group

1. Under the "Group Leaders" tab, click "Register."
2. Under "Registration Type" select the appropriate identifier: "Priest (Bulk Congress Passes)," "Youth Group Leader," etc.
3. Complete the Registration Information pages with your information as the Group Leader.
4. On the Registration Items Page, make sure your individual Congress Pass is selected along the top, and then select the number of Bulk Passes you would like to purchase.
 - ✚ You will first need to select "10+" and then manually enter the number of passes you need between 15–200.
5. Select your Morning Impact and Breakout Sessions (individual group members will make their session selections at registration).
6. Complete your registration and select your payment method (invoice or CC).
7. You will receive a confirmation email from NECRegistration@eucharisticcongress.org.
8. Within 72 hours of receiving payment of your deposit, you will receive an additional email from NECRegistration@eucharisticcongress.org with your group code. As people join your group, they should use your group code for their individual registrations.
9. If you need to modify your registration after purchase, click the "Modify Registration" button in your confirmation email. This will prompt you to log in with your email and confirmation number to adjust your registration. If you have any issues, contact NECRegistration@eucharisticcongress.org.
 - ✚ *Note: You will not be able to adjust the number of Bulk Passes after your transaction has been approved.*
10. As members of your group are identified, send them your group code and direct them to the Full or Day Congress Pass registration, following the guide to register as Prepaid Bulk Group Members.

IMPORTANT NOTE: Once an official group leader has provided their group members with their unique group code, those group members will register for a Full or Day Congress Pass (Option 1 above) and **input the group code on the Order Summary page.**